



Ponderosa Pines Property Owners Association
 Regular Board of Directors Meeting Minutes
 August 26, 2021
 Remote Online Meeting: Zoom Platform

The Regular Board of Directors meeting was called to order at 6:22 pm. Directors present: Jeff Harris (*Chairman*), David Trachsel (*Secretary*), Cheryl Riddle (*Treasurer*), Jerry Koch, Rhonda Smith and Tina Kemp. Mike Lee is excused.

Quorum has been met.

Members in Attendance: Approximately 5

Minutes

- Jeff Harris made a motion to approve the following minutes:
- June 24, 2021 Regular Board of Directors Meeting
- July 17, 2021 Annual Members Meeting
- July 17, 2021 Regular Board of Directors Meeting
- August 5, 2021 Special Board of Directors Meeting

Tina Kemp seconded. With no further discussion, the board unanimously approved the minutes.

Treasurers Report: Cheryl Riddle

The board agreed to accept the June 30, 2021, and July 31, 2021 Financial Reports. Below is the July 31, 2021 financial information.

Petty Cash	\$ 100.00	Accounts Receivable	\$ 13,397.23
US Bank MM Reserve	\$ 243,294.09		
WaFd Checking Operations	\$ 116,428.00	Operating Expense	\$ 1,358.51
WaFd MM Reserves	\$ 40,888.14	Special Assessment Expense	\$ 1,966.81
		Expenses Reserves	\$ -
Total Cash	\$ 400,710.23	Total Expenses	\$ 3,325.32

Cheryl informed the board that the 3rd quarterly transfer has already been made into the reserve account, in the amount of \$16,170.00.

Managers' Reports

- **Roads**—Larry Becker, Roads Manager – Julie Shattler No report – Larry is trying to get home from a fire. Should have the County Roads Agreement soon. Julie will get Larry on long term road’s plan.
- **Commons**—Brad Covington – Commons Manager
 Not a lot of work due to fire season. Working on the front entry sign so it can be put back up. Brad can try and find property pin’s if they haven’t been removed when it comes to the Commons. Cheryl Riddle will give him a number for a pin finder. The homeowner is responsible for their property pins and they need to verify their property lines.
 Still have a few danger trees that need to be removed.
- Commons Trail System - Community member Tam Martin is ready to proceed with the next trail. Jerry Koch donated the wood for signs. Needs to purchase metal posts. Brad agreed to use his budget to pay for the posts. Board approved.
- Fire Fuels Committee Update - Rhonda Smith reported she has been looking at Fire Fules violations.

New Business:



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- The board acknowledged David Trachsel's resignation. His hard work is appreciated. Jeff Harris asked if any of the board members was interested in the Secretary position. Tina Kemp said she would be interested. Jeff Harris made a motion to appoint Tina Kemp as the PPPOA Secretary. Cheryl seconded. With no further discussion, the board unanimously approved Tina Kemp as PPPOA Secretary.
- Jeff Harris brought up having a violations process meeting to review communication and timing. Meeting is Tuesday, 4:30 pm at the picnic area on Black Pine.

Concerns of the Board: None

Concerns of the Members: None

Executive Session – Jeff Harris motioned to go into an Executive Session. Jerry Koch seconded.

Meeting was recessed at 7:06 pm to go into an Executive Session. Meeting reconvened at 7:30 pm.

Jeff Harris made a motion to move forward as discussed on member accounts. Rhonda Smith seconded. The board voted and unanimously approved.

Adjournment

Jeff Harris motioned to adjourn the meeting, Rhonda Smith seconded, and the meeting was adjourned at 7:33 pm.

Reminder - Next Meeting is September 23, 2021, m 6:00 pm via Zoom.

Respectfully submitted,
Tina Kemp
PPPOA Secretary