



Ponderosa Pines Water Company  
Special Meeting Minutes  
September 26, 2023

Meeting held with Zoom.

Jeff Harris called the meeting to order at 7:00 PM

Board Members Present: Jeff Harris, David Trachsel, Steve, Jeremy Martineau, Kent Dollarhyde, Cheryl Riddle, Tina Kemp. Quorum is met.

Jeff Harris recessed the special board meeting to start an Executive Session at 7:01 PM to discuss personnel.

Jeff Harris reconvened the special board meeting at 7:18 PM

#### Minutes

- PPWC Regular Meeting Minutes 06-22-2023, Approved Unanimously
- PPWC Regular Meeting Minutes 07-15-2023, Approved Unanimously
- PPWC Members Meeting Minutes 07-15-2023, Approved Unanimously

#### Treasurer's Report

- June 30, 2023 Financial Report, Accepted
- July 31, 2023 Financial Report, Accepted
- August 31, 2023 Financial Report, Accepted

#### New Business

##### PPWC/PPPOA Split Discussion

1. Zoom Account, \$149 per year, split the cost between both entities evenly. Cheryl request David to provide receipt for payment for the current year. Jeremy made a request to investigate Microsoft Teams. Kent made a request to document sharing.
2. Office Depot Account. Account was setup under PPWC and shared with PPPOA. Continue with shared account for now and will address with Jeri at October 7 Budget meeting.
3. Welcome Packets. PPPOA take care of costs associated with the welcome packets.
4. Go Daddy Website Payments. Cheryl wants her credit card removed from the account. George and David will ensure that Cheryl's credit card is removed and the PPWC credit card added to the account.
5. Gasoline. Previously fuel had been split evenly between the two organizations. Will be discussed at the Budget Meeting.
6. La Pine Ace Hardware, Napa, Les Schwab, Baxter's Accounts. They are already separate and will remain as is.
7. Electronic Deposits for WaFd Checking. Will have to be seperated between organizations.



Ponderosa Pines Water Company  
Special Meeting Minutes  
September 26, 2023

8. Volunteer Insurance. Currently \$250 together, if split will be \$250 per entity. Discussion about costs and coverages associated with separating insurance accounts.

Informal Vote:

Cheryl – Separate

Kent – Remain together

Vincent - Separate

Jeremy – Remain together

Jeff - Separate

Tina - Separate

David – Remain together

Budget discussion will go forward with separate Volunteer Insurance

9. Jeff wanted to ensure that the PPWC Mid-State Electric billing was already separated from the PPPOA. Cheryl confirmed that it was.

PPWC Budget workshop will take place Saturday, October 7, 2023 at 9:00 AM at Living Waters Church.

Jeremy had a concern about board member access to Google Drive.

Jeff requested that board meetings going forward be irregularly scheduled regular board meetings so members can have input.

Jeff adjourned Special Board Meeting at 8:11 PM.