

# *PPPOA AWARDED*

## *2022 Community Wildfire Risk Reduction Grant*

### Call for applicants for Project Manager

Ponderosa Pines Property Owners Association is seeking a qualified person to manage the implementation of the Wildfire Risk Reduction Program. The Objectives of the 3-year program are defined in the grant application (\$140,995) and include equipment procurement, increasing defensible space, providing fuel reduction support for disadvantaged members who need it, providing support for fire fuels reduction, increasing emergency accessibility community wide, improve safety signage and member education.

This is a part-time position requiring approximately 200 hours per year at \$27.50/Hr. Working with and reporting to the Grant Administrator.

The successful candidate will be responsible for the day-to-day project operations and to make certain that all work is completed safely and to the standards desired.

Duties will include:

- Project Planning and management.
- Working with PPPOA Firewise coordinator.
- Coordination with Governmental and Private organizations.
- Development of work plans including safety requirements and work standards.
- Management of personnel.
- Management of equipment specification, purchase, and installation.

Qualifications:

Seeking a candidate with the following suggested qualifications:

- Project management experience leading projects in the range of \$150,000 or above.
- Developed negotiation skills.
- Experience in managing Governmental contracts or grants.
- Direct supervisory experience.
- Exceptional communication skills.

Qualified Candidates are invited to apply with resume and any letters of recommendation to Ponderosa Pines Property Owners Association [pppoaemail@gmail.com](mailto:pppoaemail@gmail.com).

Applications to be submitted by 4/25/2024.

For questions, please contact David Trachsel, Grant Administrator 760-936-1870.