



Ponderosa Pines Property Owners Association
Special Board of Directors Meeting Minutes
March 9, 2026, via Zoom

The Special Board of Directors meeting was called to order at 7:09 pm by the Chairman, Ken Forsyth. The Directors present were Ken Forsyth (*Chairman*), Julie Shattler (*Secretary*), Alan Henne, Brad Heath and Larry Merrill. Jeremy Martineau was not in attendance. Julie Smith, PPPOA Treasurer was also in attendance. Quorum has been met.

4 members in attendance.

CPA contract

Julie Shattler made a motion to approve the CPA engagement letter for Newman CPA. The estimate (*includes the review and taxes*) is \$2,900.00. Brad Heath seconded. With no further discussion the board voted unanimously to approve the signing of the contract.

Chip sealing maintenance contract

Greg Hulihan began the discussion regarding the chip seal project. Larry Merrill made the motion to approve the signing of the contract for JAL construction once the contract has the address corrected on it. Brad Heath seconded.

Larry Merrill mentioned after a lot of research, and a recommendation by Deschutes County Road Department and the also repeatedly have done work for the City of Redmond. The cost for the contract is \$94,350.00.

The board vote is 4 yes (*Ken Forsyth, Brad Heath, Larry Merrill and Alan Henne*) and 1 abstained (*Julie Shattler*). Julie Shattler chose to abstain due to the blame she received with the failed chip seal when she was not on the board and had no input. She stated she is aware it's a completely different project and appreciated everyone's hard work and research on this. This will be paid out from the Reserve account.

Dump Truck Tires

Julie Shattler made a motion to approve the purchase of rear tires for the dump truck, paid by the Reserve account. Brad Heath seconded. The current tires are 22 years old and are a safety hazard. With no further discussion, the board voted unanimously to approve the new tires.

There will be no Executive Session.

Adjournment

Brad Heath moved to adjourn the meeting at 7:24 pm, with a second from Larry Merrill. The vote was unanimous, and the meeting was adjourned.

Respectfully Submitted,
Julie Shattler
PPPOA Secretary