



Ponderosa Pines Water Company  
Approved Special Meeting Minutes  
December 30, 2024

Meeting held via Zoom.

Mary Petersen called the Regular Board Meeting to order at 7:02 PM

Board Members Present: Mary Petersen, Jeremy Martineau, Kent Dollarhyde, Tina Kemp, Greg Hulihan.  
Quorum is met.

Members Present: Desera Nelson, Brad Covington, David, Derrick, Ken Forsyth, Terri, Tim

Business

Mary made a motion to approve the employee pay resolution. Greg seconded; Mary, Kent, Jeremy, Greg voted eye. Motion Passed

Mary made a request for board members, employees, and members if they have documents and records, that we would like to scan and archive them electronically. Anything given for scanning would be returned to the owner. This would allow electronic searching instead of manually combing boxes of paperwork.

Concerns were raised about the archive room at well 2 and water damage of older documents along with who has keys to the archive room. George stated he has a key and that the archived documents were in fact off the floor. Improved control of the archive keys and keys in general was also discussed.

Mary brought up a concern with viewing online bank statements and transparency. She recommended that all bank signers have view access to bank accounts. Tina's understanding was that all signers had electronic access. Mary stated that as a signer she did not have electronic access and that it could only come from our account administrator who is our treasurer, Cheryl Riddle. The issue of only the account administrator granting access applies to all three banks the PPWC is operating with.

Jeremy made a motion that all directors with bank signing authority be granted bank account view access. Tina seconded. Vote was unanimous.

Adjournment

Mary Petersen adjourned the Special Board Meeting at 7:26 PM.

George Shrum  
PPWC Secretary