



Ponderosa Pines Water Company
Regular Board of Directors Meeting
June 24, 2026 via Zoom

PPWC President David Trachsel called to order the Regular Board of Directors meeting at 7:07 pm. Directors present were David Trachsel (*President*), Ken Forsyth, Julie Shattler, Alan Henne, Jeremy Martineau and Greg Hulihan. Julie Smith (*Treasurer*) was in attendance. Quorum was met.

Members in attendance: 6

Minutes

David Trachsel asked if there were any changes to the May 20, 2026 minutes. No changes and the minutes stand.

Treasurers Report – Julie Smith

The board accepted the April and May 2026 financials. The US Bank CD renews on 7/9/2026 and she will let everyone know what rates are available.

As a reminder that the CCR report will be coming due in August. Julie Shattler let everyone know we could not complete the report until the ballots were mailed. We are completing the form now and it will be emailed prior to the deadline.

Taxes are completed and the CPA has been paid. As a reminder, Capital Credits are next to be done.

Water Manger Report – Brad Covington

Brad Covington was not in attendance. David Trachsel asked Greg Hulihan how they track the valve covers under the chipseal. They have a metal detector, and Brad has a good idea where they are.

Brad Covington joined the meeting at approximately 8:15 pm. Everything is running normal and monthly testing is going well. Backflow testing has begun. The DEQ came out to sample Well #2. They didn't want to wait for him to flush Well #1. When asked, he described Well #1 is used as an emergency backup. OHA contacted him to confirm this, and it and does need to be tested annually.

Brad was working with Ken Forsyth on ideas on how to expose the valve covers that are now covered in chipseal without damaging the chipseal.

The water company should have been included in the chipseal project so these kinds of situations can be avoided in the future. Better communication is needed from the PPPOA. The valve covers are painted blue and easily seen. Brad will be assessing the situation and will report back to the board.

Unfinished Business

Beneficial Usage Update – No update at this time.

Annual Members Meeting – Julie Shattler

Ballots were mailed on Monday. David Trachsel finished stuffing the envelopes and took them to the post office.

We still need items donated such as tables, chairs, pop ups which is the responsibility of both the PPWC and PPPOA Boards and to date no one has stepped up. The Porta is confirmed for delivery.



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Water and Fees Policy – David Trachsel

David Trachsel made a motion to adopt the 2026-06-21 PPWC Water and Fees Policy, version 3 resolution. Julie Shattler seconded. Discussion – Jeremy Martineau commented that it reads fine, but do we want to adjust the 30-day lien portion since we can turn the water after 30 days. He suggested making it 60 days so the 30-day discontinuation of service notice can run its course. The board agreed to make the change from 30 to 60 days. Jeremy Martineau verified the change is in accordance with our By-Laws. All the board members voted yes to the resolution with the change from 30 day to 60 days.

New Business - None

Concerns of the Board

David Trachsel asked Julie Smith for an update on overages. Julie Smith responded that they were mailed earlier in the week.

Concerns of the Members

David Trachsel addressed an email that was sent in asking if a PPWC employee must live here. The answer is no that is not a requirement.

D. Shattler wants to know if the PPPOA will pay for the cost to uncover the valve covers they covered with chipseal. We will need to see what's involved to uncover the valve covers first and go from there.

Executive Session – None

Next Meeting –Saturday, July 18, 2026, Annual Members Meeting at the park on Black Pine, across from the PPWC.

Adjournment

David Trachsel made a motion to adjourn the meeting at 7:34 pm. Julie Shattler seconded. All board members agreed to adjourn the meeting.

David Trachsel
Acting PPWC Secretary