



Ponderosa Pines Property Owners Association
Special Board of Directors Meeting Minutes
September 11, 2025
Remote Online Meeting via Zoom

The Special Board of Directors meeting was called to order at 7:01 pm. Directors present: Ken Forsyth (*Chairman*), Alan Henne, Jeremy Martineau, Brad Heath, and Larry Merrill.
Quorum has been met.

Members in Attendance: Approximately 11

Open Board Position

Brad Heath made a motion to nominate Julie Shattler to board position #1. Alan Henne seconded the motion. After discussion, the ayes were Brad Heath, Alan Henne and Ken Forsyth. The nays were Larry Merrill and Jeremy Martineau. The motion passed.

Credit Card

Ken Forsyth made a motion to apply for a credit card with WaFd bank with a card limit of \$2,500.00 with the name of Treasurer PPPOA. Expenditures over \$1,000.00 will require board approval. Brad Heath seconded the motion. The aye votes were Larry Merrill, Alan Henne, Julie Shattler, Brad Heath and Ken Forsyth. Jeremy Martineau abstained.

Asphalt Road Maintenance

Larry Merrill made a motion to accept the estimates from Asphalt Recovery and Paving estimates #6887 and #6891 with a second from Alan Henne. The aye votes were Larry Merrill, Brad Heath, Alan Henne, Jeremy Martineau and Ken Forsyth. Abstain Julie Shattler

There was also discussion on creating a policy/resolution for the credit card, which will be worked on in the immediate future.

Secretary Position

Brad Heath made a motion to nominate Julie Shattler to the position of Secretary with a second from Alan Henne. After the discussion, the vote was as follows: The ayes were Alan Henne, Brad Heath, Ken Forsyth, Julie Shattler and Larry Merrill. Jeremy Martineau was nay.

Adjournment

Ken Forsyth moved to adjourn the meeting at 8:05pm with a second from Alan Henne. The vote was unanimous, and the meeting was adjourned.

Respectfully Submitted,
Julie Shattler
PPPOA Secretary