



Ponderosa Pines Water Company  
Approved Regular Meeting Minutes  
May 21, 2025

Meeting held via Zoom.

Mary Petersen called the Regular Board Meeting to order at 7:01 PM

Board Members Present: Mary Petersen, Jeremy Martineau, Kent Dollarhyde, Julie Smith, Tina Kemp.  
Quorum is met.

Members Present: Desera Nelson, Brad Covington, Brian, Donna, David, Ken Forsyth, Marcia P, Terri, Cheryl Riddle, Melanie Karle

### Minutes

Jeremy made a motion to approve the minutes for PPWC Regular Board Meeting April 23rd, 2025, Tina seconded. Vote was unanimous to approve the minutes.

### Treasurer's Report

Julie stated that we are currently on budget for April.

Mary moved to accept the April 30<sup>th</sup>, 2025, Financials. Julie seconded. Vote was unanimous to accept the Financials.

### Manager's Report

Brad Covington gave the manager's report: Passed monthly water quality test and the system is operating normally. Meter reads were completed the first few days of May. Several leaks were discovered and addressed immediately. Overages were recorded and passed along to the PPWC Board. One new installation was completed on Black Cottonwood. We will be starting back flow testing along with exercising system and blowoff valves and fixing damaged blowoffs from the winter.

### Business

New Reserve Study discussion. Jeremy made requests for quotes from the 3 companies that quoted the PPPOA reserve study. He is waiting to hear back from them.

Fire Hydrant discussion. Jeremy made a request for fire hydrant location feedback from the engineer responsible for the Master Plan.

Water Rights Discussion. Nothing new to add.

### New Business

Request has been for volunteers to run for the open positions on the PPWC Board. Volunteers have until June 5<sup>th</sup> to respond.



Ponderosa Pines Water Company  
Approved Regular Meeting Minutes  
May 21, 2025

Fee schedule discussion. Mary made a presentation with a slide deck to start the conversation about updating the PPWC water fee schedule.

Discussion Ensued. Kent wants a written process for leak remediation. Tina is interested in doing a rate study before finalizing an update to the fee schedule. Cherly made a comment that the CPA and the Bookkeeper should be checked with to ensure that the operational budget is spread evenly with all members if the fee schedule does change. Cheryl mentioned that historically meters were read during the high use summer months, but only for high volume users.

A short discussion occurred about a member request for a comprehensive member contact list that included phone numbers and emails. We can supply a listing of name and mailing addresses only, as these are in the public record.

Concerns of the Board

None

Concerns of the Members

Cheryl asked the status of her document request from April. Mary responded that all the documents had been placed in an electronically shared location that all members had access to.

Executive Session

Executive Session Convened at 8:01 PM to discuss member accounts and personnel.

Mary Petersen reconvened the PPWC Regular Board Meeting at 8:45 PM

Adjournment

Kent motioned to adjourn the meeting. Tina seconded. Motion passed unanimously.

Mary Petersen adjourned the Regular Board Meeting at 8:46 PM.

George Shrum  
PPWC Secretary