

AMATI MUSIC STUDIO

2024

STUDIO POLICIES

6040 SW 46TH ST
TOPEKA, KS. 66610

785.409.7121

Amatimusicstudio@gmail.com

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POLICIES

- **Lenient Make-up Policy.** There will be no make-up lessons. The studio understands that students will miss lessons due to illness, inclement weather, family emergencies, or other issues that may arise. If you know that the student will miss a lesson, please contact us at your earliest convenience. We will make every opportunity to reschedule the lesson at a convenient time in the studio or online, but we cannot guarantee that each missed lesson will be made up.

- **Teacher Absence.** Illness or other emergencies may arise preventing the teacher from offering a lesson at a scheduled time. If the teacher is unable to provide a scheduled lesson due to illness or other reasons, make-up lessons will be scheduled at a time when the student and teacher are available. No refunds or credits will be provided if the make-up lesson cannot be scheduled.

- **Recital Policy.** The studio holds one recital at the end of each semester. Participation in the recital is voluntary bases. The recital schedule will be announced at the beginning of this semester.

- **Punctuality.** Please have the student arrive at least five minutes before the lesson so that the student is ready when the lesson time begins. A tardy student will be given only the time remaining in the student's scheduled lesson period. Students should bring all required books and materials to each lesson. Parents should pick students up as soon as the lesson is over to avoid overcrowding in the waiting area.

- **Practice Expectations.** Students are expected to practice at least 3 to 4 days a week. Parents should ensure that the student is given a quiet practice area. Parents should monitor practices and ensure that all of the assignments given to the student are completed.

- **Office Hours.** If a parent wishes to meet with the teacher to discuss the student's progress, please call or text at 785-409-7121 or email at amatimusicstudio@gmail.com to schedule an appointment.

- **Parent Attendance at Lessons.** The studio encourages parents to attend and quietly observe lessons for their children.

- **Parking.** The studio has a wide area for parking. Avoid parking on the street. The studio is not responsible if your car is damaged.

- **Access.** The studio is in a traffic area. We recommend that parents accompany their children to and from the studio. The studio is not responsible for any injuries or accidents outside of the studio area.

- **Photos and Video.** The studio has a webpage where we post student photos and small video clips from lessons and recitals. If you do not want your child's photos or videos posted, please let the studio know.