Full House Cleaning Checklist **✓** Client Info • Client Name: • Address: _____ **Rooms & Areas to Clean Room Type** Quantity **Bedrooms Bathrooms** Kitchen Living Room **Dining Room** Office / Study Laundry Room Basement Playroom Hallways/Stairs Garage/Porch Other Rooms: **■ GENERAL WHOLE-HOUSE CLEANING (All Rooms)** Ceiling to Floor • ☐ Remove cobwebs from ceiling corners & light fixtures • Dust ceiling fans and vents • \square Wipe down light switches and outlet covers

• Dust window sills, blinds, and curtain rods

□ Clean interior windows
 □ Dust baseboards and trim

- ☐ Wipe doors and door frames • Disinfect doorknobs and handles • \square Empty trash bins and replace liners Surfaces & Fixtures
- Dust all furniture, shelves, and decorations
- ☐ Wipe flat surfaces (desks, dressers, shelves)
- Sanitize remotes, controllers, phones

Floors

- □ Vacuum carpets & rugs
- ☐ Sweep hardwood / laminate / tile / vinyl
- ☐ Mop tile / laminate / vinyl
- \square Damp mop sealed hardwood (if applicable)
- ☐ Spot clean high-traffic areas
- \square Move light furniture and clean underneath

IOI KITCHEN

Appliances

- \square Clean exterior of refrigerator, oven, microwave, and dishwasher
- □ Clean inside microwave
- \square Wipe stove top and knobs
- □ Clean oven interior (*if included*)
- Disinfect refrigerator handles
- ☐ Clean and polish stainless steel

Surfaces

- ☐ Wipe down cabinets and drawer faces
- \square Disinfect countertops
- □ Clean backsplash
- ☐ Clean and sanitize sink & faucet
- \square Wipe baseboards and under cabinets

Countertop Material Checklist

- ☐ Granite Clean with PH-neutral stone cleaner
- □ Quartz Wipe with mild soap & water
- \square Laminate Wipe with all-purpose cleaner