Document # 232185 Vendor#\_020039 Entered by <u>ラ</u>√

Payment by (attach receipts to this form):	Date: MACH 3, 202		
Invoice			
☐ Library Credit Card. Employee name on card:		<del></del>	
☐ Store account at:	- ODHNENT	Document # 23218	
Reimbursement	- PAYMENT	Vendor# 0 20030 Entered by 5	
☐ Payment in advance		Entered by	
Payable to:			
Street Address:			
City, State, Zip Code:		· · · · · · · · · · · · · · · · · · ·	
Item ·	Budget Account	# Amount	
RGW CONSULTING LLC	971-5315	3100.00	
RGW CONSULTING LLC	971-5315	3100.00	
		<u></u>	
•	Total Payment:	100. 6200.00	
Comments:			
Purchased by: JMILAUEC Departm	ient: ADMIA	دد	
Approved by (Dept. Head initials):			
Approved by Admin.:			
Approved by Admini.			
For Admin. Use Only			
Paid by:			
☐ Petty Cash Reimbursement Date:			
Warrant Number:			
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Date:	2.00
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Entered !	by 51/A
INV#	CONSULTING.
	1
	Amount
971-5315	\$ 10,000.00
Total Paymont \$10	$\Delta \Delta $
•	
	•
	Documer Vendor # Entered ! INV#  Budget Account # 971-5315  Total Payment: \$10

Para the felt 1	Date: 12	3-20
Payment by (attach receipts to this form):	Date: 10	500
M Invoice		
☐ Library Credit Card. Employee name on card:		
☐ Store account at:		34026
☐ Reimbursement	∪ocume: Vendor#	020030
☐ Payment in advance	Entered I	cy <u>S/A</u>
Payable to:	) AIV A	CONSULTING.
Street Address:		l
City, State, Zip Code:		•
Item	Budget Account #	
CONSULTING FEES PAYMENT PLAN	171-5315	\$2083.00
•		-
	Total Baymonts	
Commonto:	Total Payment:	٠
Comments:		
	<del></del>	
Purchased by: Depar	rtment:	
Approved by (Dept. Head initials):		
Approved by Admin.:		
for Admin. Use Only		
aid by:		•
Petty Cash Reimbursement Date:	•	•
Warrant Number:	·····	•

Payment Request Forn	1 ~ /.	-101
Payment by (attach receipts to this form):	Date:	5/21
Invoice		
Library Credit Card. Employee name on card:	E MILAVEC	
☐ Store account at:	<del></del>	
□ Reimbursement		
☐ Payment in advance		•
Payable to:		
Street Address:		
City, State, Zip Code:		
Item	Budget Account #	Amount
DEI CONSULTING - MONTHLY PAYMENT	971-5315	\$2083.00
т	otal Payment: 320	083.00
Comments:	`.	•.
Purchased by: Departme	nt:	
Approved by (Dept. Head initials):	_	
Approved by Admin.:		
For Admin. Use Only		=
Paid by:		•
☐ Petty Cash Reimbursement Date:		•
☐ Warrant Number:		

Payment by (attach receipts to this form):	Date: 2-9	-21
Invoice		
Library Credit Card. Employee name on card:		
☐ Store account at:		240077
☐ Reimbursement		11# <u>242277</u> 
☐ Payment in advance		y SIA
Payable to:	/NV# \	15420-0002
Street Address:		
City, State, Zip Code:		
Item	Budget Account #	Amount
DEI CONSULTING MONTALY FEE	.971-5315	2083.00
·		
. т.	otal Payment:	
Comments:	`.,	
Purchased by: Departme	ent:	
Approved by (Dept. Head initials):		
Approved by Admin.:		
For Admin. Use Only		
Paid by:		
☐ Petty Cash Reimbursement Date:	<del></del>	
☐ Warrant Number:		

### **Payment Request Form** Date: 3-15-21 Payment by (attach receipts to this form): Library Credit Card. Employee name on card: Document # 2 Store account at: Vendor # <u>0200</u> Reimbursement Entered by \_\_\_SYA /NV# 115420-000249 ☐ Payment in advance Payable to: Street Address: City, State, Zip Code: Budget Account # Amount Item CONSULTING MONTHLY FER Total Payment: \_\_\_\_\_ Comments: Department: Purchased by: \_\_\_\_\_ Approved by (Dept. Head initials): Approved by Admin.: \_\_\_\_\_ For Admin. Use Only

Paid by:

☐ Warrant Number: \_\_\_\_\_

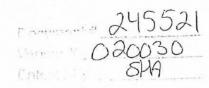
Petty Cash Reimbursement Date:

Payment by (attach receipts to this form):	Date: 4/13	3/21
Invoice		•
☐ Library Credit Card. Employee name on card:		
☐ Store account at:	<del></del>	744391
☐ Reimbursement	Lionur Venda	744391 020030
☐ Payment in advance	Enterd	ICLY OHA
Payable to: RGW Consulting	/NV¥	+ 115420 - 000a
Street Address:		:
City, State, Zip Code:		
Item	Budget Account #	Amount
Monthly consulting plus additional	971-5315	\$7,083.00
DOIVICE.5		
	Total Payment: <u></u>	1.083.00
Comments:	Total aymont. 4	
Confinents.		
:		
Purchased by: Depart	ment:	
Approved by (Dept. Head initials):		
Approved by Admin.:		
For Admin. Use Only		
Paid by:		
☐ Petty Cash Reimbursement Date:		
☐ Warrant Number:		

**RGW Consulting LLC** 



rgwashington.com





**BILL TO** 

Katelyn Vabalaitis Downers Grove Public Library 1050 Curtiss St Downers Grove, IL 60515 INVOICE 1083

DATE 05/15/2021 TERMS Net 30

DUE DATE 06/14/2021

DATTE	DESCRIPTION	RATE	AMOUNT
	Monthly Installment For Payment Plan Established In Contract	3,300.00	3,300.00

TOTAL DUE

\$3,300.00

971-5315 KV

Haw dondoethia Leo

BILL TO Downers Grove Public Library Downers Grove Public Library 1050 Curtiss St Downers Grove, IL 60515 Footmers # 246602 Vendor # 020030 Entered by SVA 971-5315

1083-2

INVOICE 1989

DATE 06/14/2021 TERMS Due on receipt

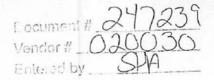
DUE DATE 06/14/2021

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Monthy Installment Payment	Monthly Installment Payment For Services Agreed Upon In Contract	1	3,300.00	3,300.00
	Processing Fee	Fees For Credit Card & ACH Payments. Disregard If Paying By Check	1	-99.00	99.00
		TOTAL DUE		\$3	3,399.00
		50 99 dollar		۴	3300
		CARD OR ACH			
		PAYING VIA CHECK  50 99 dollar  CARD OR ACH  PROCESSING FEE  EXCLUDED FROM  TOTAL			



**BILL TO** 

Downers Grove Public Library Downers Grove Public Library 1050 Curtiss St Downers Grove, IL 60515



### INVOICE 1124

DATE 07/02/2021 TERMS Due on receipt

**DUE DATE 07/16/2021** 

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Monthy Installment Payment	Monthly Installment Payment For Services Agreed Upon In Contract	1	3,833.00	3,833.00
	Processing Fee	Fees For Credit Card & ACH Payments. Disregard If Paying By Check	1	191.05	191.05

TOTAL DUE \$4,024.05

971-5315

Document # 248494 Vendor # 020030 Entered by SVA

**BILL TO** 

Downers Grove Public Library Downers Grove Public Library 1050 Curtiss St Downers Grove, IL 60515 **INVOICE 1125** 

DATE 07/16/2021 TERMS Net 30

DUE DATE 08/15/2021

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Monthy Installment Payment	Monthly Installment Payment For Services Agreed Upon In Contract	1	3,833.00	3,833.00
	Processing Fee	Fees For Credit Card & ACH Payments. Disregard If Paying By Check	1	191.05	191.05

Thank you for your continued partnership with RGW Consulting.

TOTAL DUE \$4,024.05

971-5315 W



Document # 31996 Sylvandor # S

**BILL TO** 

Downers Grove Public Library Downers Grove Public Library 1050 Curtiss St Downers Grove, IL 60515 **INVOICE 1126** 

DATE 08/16/2021 TERMS Net 30

**DUE DATE 09/15/2021** 

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Monthy Installment Payment	Monthly Installment Payment For Services Agreed Upon In Contract	(	3,833.00	3,833.00
	Processing Fee	Fees For Oredit Card & ACH Payments. Disregard If Paying By Check		191.05	191.05

Thank you for your continued partnership with RGW Consulting.

TOTAL DUE \$4.024.05

**BILL TO** 

Downers Grove Public Library Downers Grove Public Library 1050 Curtiss St Downers Grove, IL 60515

Document # 251037 Vendor # 020030 Entered by SVA

INVOICE 1127

DATE 09/15/2021 TERMS Net 30

**DUE DATE 10/15/2021** 

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Monthy Installment Payment	Monthly Installment Payment For Services Agreed Upon In Contract	1	3,833.00	3,833.00
	Processing Fee	Fees For Gredit Card & ACH Payments. Disregard If Paying By Check	1	191.05	191.05

Thank you for your continued partnership with RGW Consulting.

TOTAL DUE \$4,024.05

**BILL TO** 

Downers Grove Public Library Downers Grove Public Library 1050 Curtiss St Downers Grove, IL 60515 INVOICE 1128

DATE 10/16/2021 TERMS Net 30

**DUE DATE 11/15/2021** 

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Monthy Installment Payment	Monthly Installment Payment For Services Agreed Upon In Contract	1	3,833.00	3,833.00
M	Processing Fee	Fees For Credit Card & ACH Payments. Disregard If Paying By Check	$\mathcal{N}$	191.05	191.05

Thank you for your continued partnership with RGW Consulting.

TOTAL DUE

\$4,024.05

Document # 251909 Vendor # 020030 Entered by SW

**BILL TO** 

Downers Grove Public Library Downers Grove Public Library 1050 Curtiss St Downers Grove, IL 60515 INVOICE 1128

DATE 11/15/2021 TERMS Net 30

DUE DATE 1)/15/2021

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Monthy Installment Payment	Monthly Installment Payment For Services Agreed Upon In Contract	1	3,833.00	3,833.00
1	Processing Fee	Fees For Credit Card & ACH Payments. Disregard If Paying By Check	/1	191.05	191.03

Thank you for your continued partnership with RGW Consulting.

TOTAL DUE \$4,024.05

\* INVOICE FROM PREVIOUS
MONTH PRINTED AGAIN AND
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Payment Request i	-orm	$\circ$	$\gamma$	
Payment by (attach receipts to this form):	Date	3-1	1-22	_
Invoice				
Library Credit'Card. Employee name on card:				
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☐ Reimbursement		Decum	ent # <u>02003</u>	0
☐ Payment in advance			i by SHA	<u> </u>
Payable to: RGW ONSULTING		なるこ	- DEPOSIT.C	322
Street Address: 163 5 OAK PARX	AVENUE	<u> </u>		
City, State, Zip Code: OAK PARK IL (	0302			_
Item	Budget Ad	count#	Amount	]
2022 DGPL ANTI-RACISM PHASE 2 DEPOSIT	971-5	315	\$22,500	
•				
	Total Paymen	t. \$22	,500.00	•
Comments:	_		· .	
	tment:			
Approved by (Dept. Head initials):				
Approved by Admin.:				
For Admin. Use Only				
Paid by:		•		
Petty Cash Reimbursement Date:			•	
Warrant Number:				

## WORKPLAN ELEMENTS

RGW Consulting, LLC anticipates the following "back end preparations" in an effort to ensure effective implementation of the DEI work plan:

- Meeting Preparation Time: Content & Logistics both with the anti-racism advisory team, the affinity group leaders, and aside from DGPL in preparation for our work together
- The Development of a PR/Communications plan, alongside the anti-racism advisory team
- The Development of revised policies, protocols, processes, and procedures that are equity-based
- Evaluative Feedback and Reflection Loops between meeting sessions
- · A Final meeting to discuss the holistic experience, as well as recommended next steps

## COMPENSATION AGREEMENT

This yearlong work plan, to commence April 1st, 2022 and end on March 31st, 2023, is to be compensated at a total of \$45,000. A non-refundable deposit of \$22,500 is to be paid by April 1st, 2022, in order to secure the timeframe indicated for this work plan. The balance of \$22,500 is to be rendered on the 1st of each month at a rate of \$2,045.45 over the subsequent 11 months. All correspondence is to be sent to RGW's attention at the address indicated on this letterhead or emailed to

(\*A 3% service charge will be applied to all ACH transactions)



# PROJECT BUDGET

**RGW CONSULTING, LLC** 

#### DESCRIPTION

- Policy, Protocols, and Procedures Auditing with the Anti-Racism Advisory Team
- Yearlong Strategic Planning Implementation
- Continued Affinity Groups
- Anti-Racism Advisory Team PR/Communications Plan Development & Implementation (extended from 2020)

#### **AMOUNT**

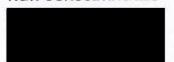
- \$15,000.00
- \$15,000.00
- \$5,000.00
- \$10,000.00

2022 DGPL ANTI-RACISM TRAJECTORY, PHASE 2

SUB TOTAL TAX (0%) GRAND TOTAL \$45,000.00 \$0.00 \$45,000.00

NOTES:

RGW



BILL TO Downers Grove Public Library Downers Grove Public Library 1050 Curtiss St Downers Grove, IL 60515 Vendor # 20030 Entered by SPA

**INVOICE 1247** 

DATE 03/31/2022 TERMS Net 30

**DUE DATE 05/01/2022** 

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Consultancy Retainer	Monthly retainer for consultancy services	1	2,318.18	2,318.18

TOTAL DUE \$2,318.18

971-5315 KW 971-5315

**RGW CONSULTING LLC** 

Document # 2998
Vendor # 20030
Entered by SIM

BILL TO Downers Grove Public Library Downers Grove Public Library 1050 Curtiss St Downers Grove, IL 60515 **INVOICE 1248** 

DATE 03/31/2022 TERMS Net 30

**DUE DATE 06/01/2022** 

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Consultancy Retainer	Monthly retainer for consultancy services	1	2,318.18	2,318.18

TOTAL DUE \$2,318.18

971-5315

**RGW CONSULTING LLC** 

BILL TO Downers Grove Public Library Downers Grove Public Library 1050 Curtiss St Downers Grove, IL 60515 Decument # 4518
Vendor # 20030
Entered by SA

**INVOICE 1249** 

DATE 03/31/2022 TERMS Net 30

**DUE DATE 07/01/2022** 

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Consultancy Retainer	Monthly retainer for consultancy services	1	2,318.18	2,318.18

TOTAL DUE \$2,318.18