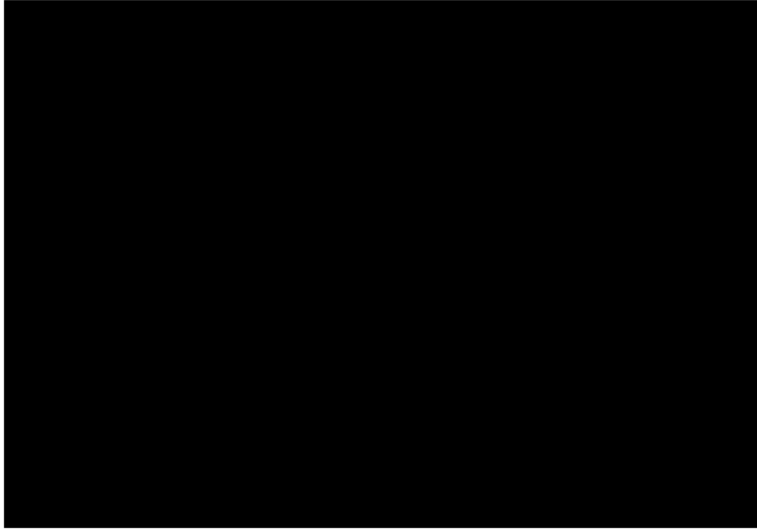
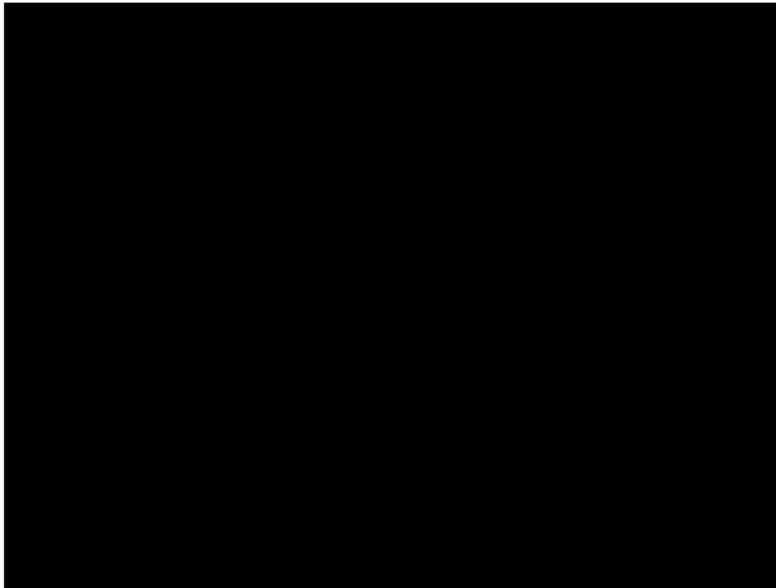


1. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022.



**~Physical Description:** black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
**~Infractions:** destruction of library property, verbal harassment, not following reasonable directions from staff  
**~Number of PITS reports: 3**

2. James Szymanski, suspended 12/10/2021 - 12/10/2022

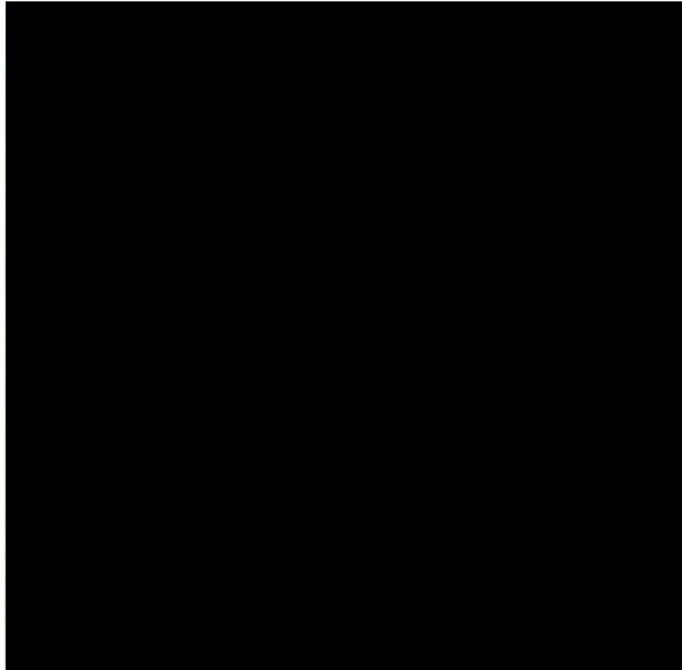


**~Physical Description:** white male, 160- 180lbs, medium dark brown hair, Age: 30-35 (former known as bandana guy)

**~Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity

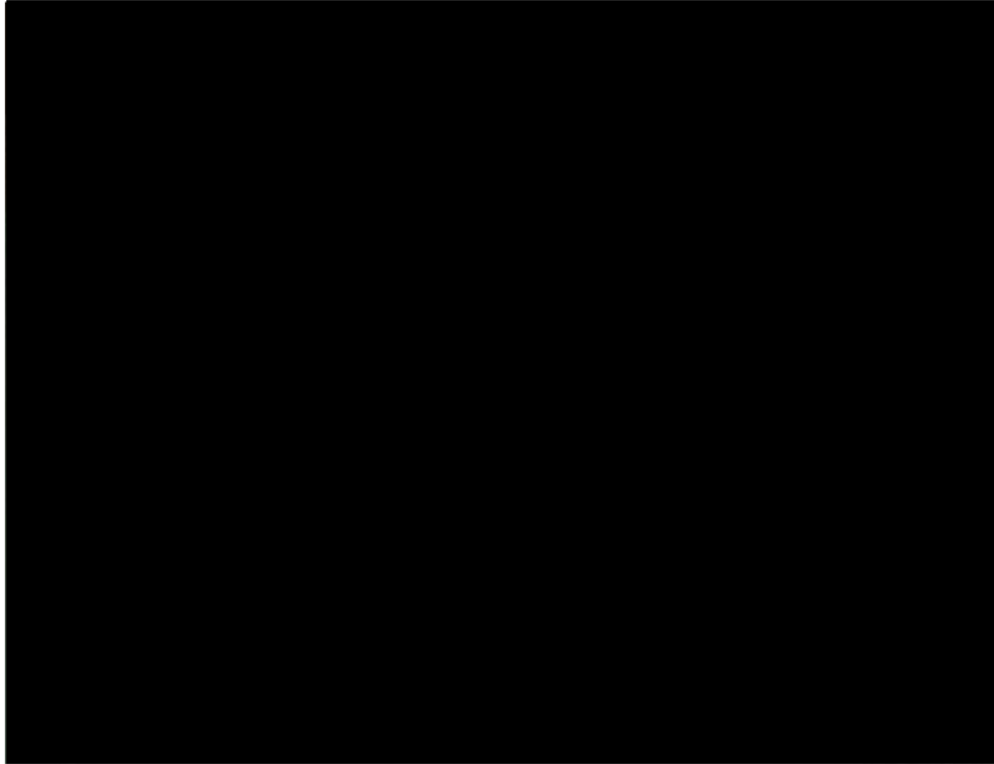
**~Number of PITS reports:** 8

3. Gary Givens, suspended 3/18/2022 - 3/18/2023



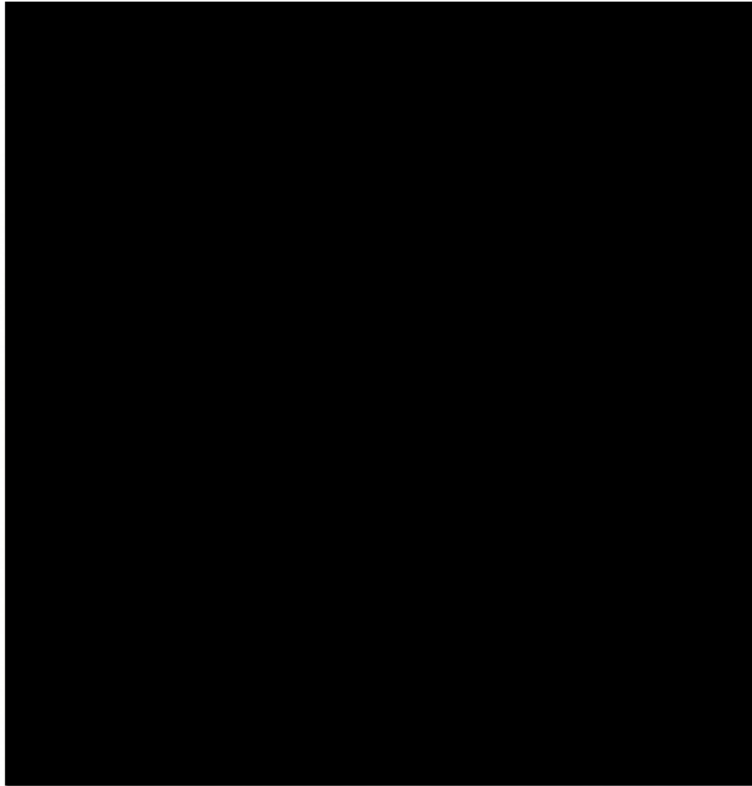
- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical **assault on library staff**
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 3/23/2023



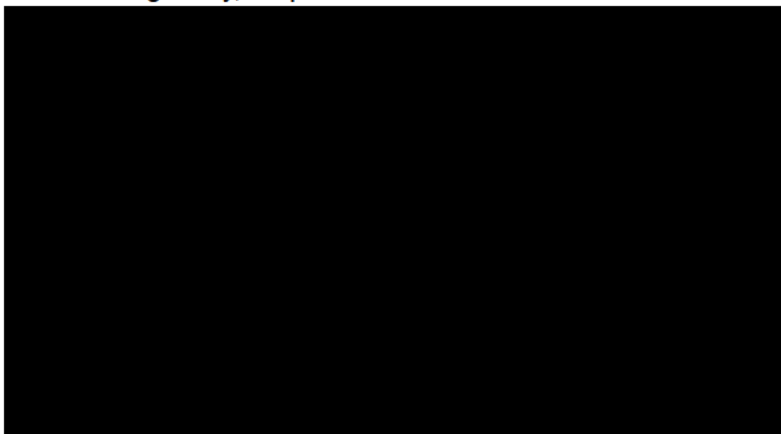
- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports: 9**

4. Reggie, suspended 4/2/2022 - 4/2/2023



- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or **under the influence of A controlled substance.**
- **Number of PITS Reports:** 4

5. Robert Montgomery, suspended 4/2/2022-4/2/2023



- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6'2" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety



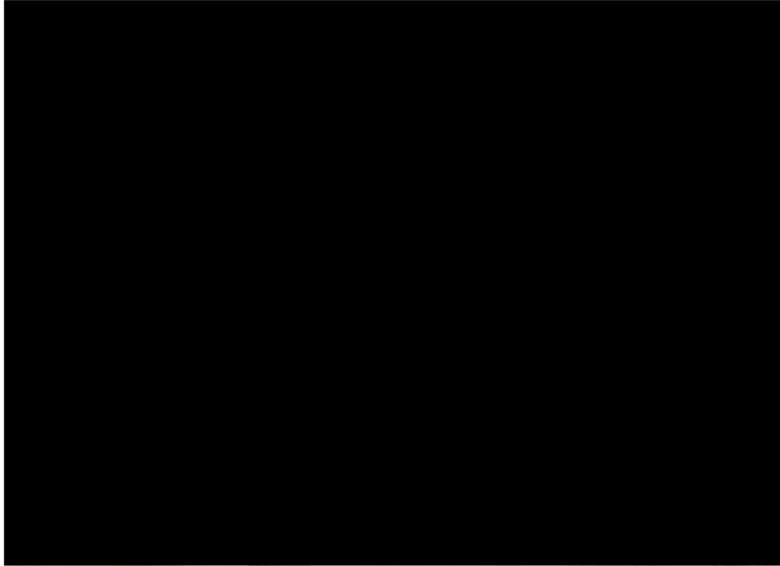
- **Number of PITS Reports: 1**

6. Scott Adamik, suspended 4/10/2022-4/19/2023



- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports: 6**

7. Kevin Cawley, suspended 6/29/22 - 6/29/23

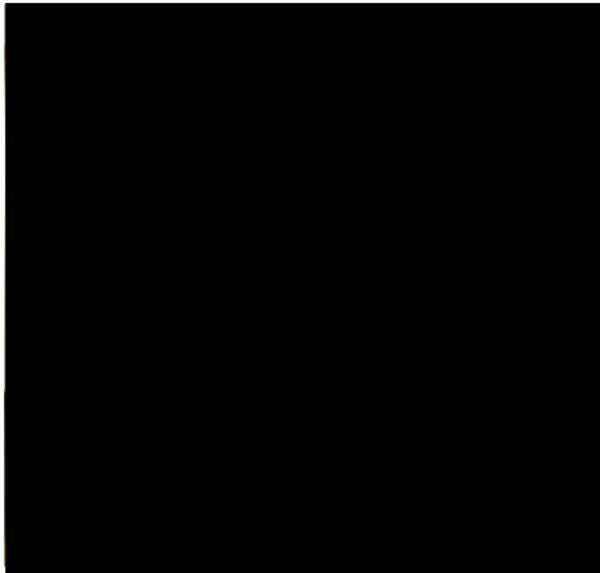


**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length

**Infractions:** Making violent and threatening statements, blocking entrance/exit, harassing another person, **indecent exposure**

**Number of PITS Reports:** 2

8. Diana Schlaman, suspended 7/25/2022 - 7/25/2023

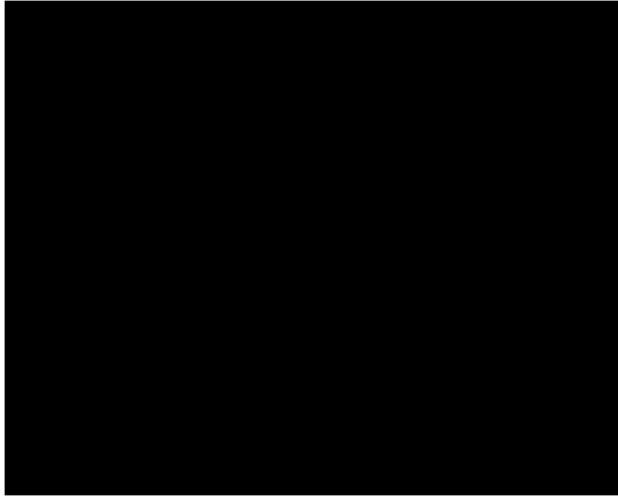


**Physical Description:** Female, 4'9" - 5'2", wears a winter jacket, scarf, and sunglasses

**Infractions:** Harassing another person, assault, excessive noise

**Number of PITS reports:** 1

9. Angelo Bunkley, suspended 8/28/2022 - 8/28/2023



**Physical Description:** Black male, 5'5" - 6'0", stocky build, glasses, short black hair, black and gray backpack, black boots

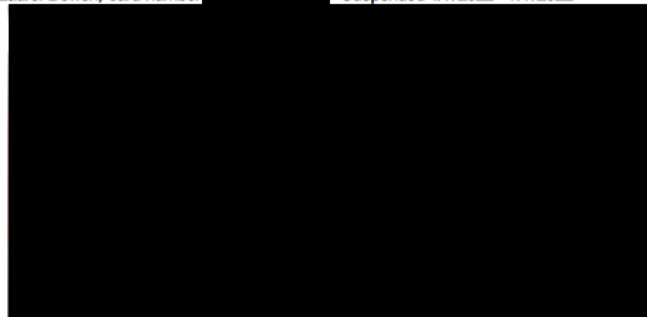
**Infractions:** Lewd conduct or public indecency, interfering with another persons comfort or safety

**Number of PITS reports:** 1

**Sent:** 6/2/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Current suspension list

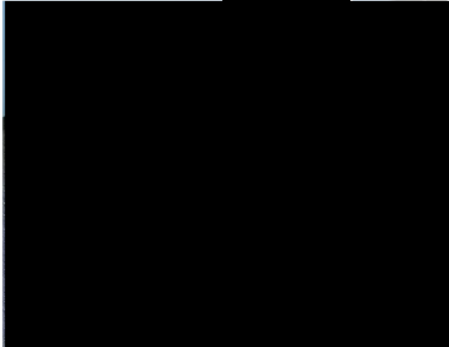
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1. Laurel Bowen, card number [REDACTED] Suspended 1/7/2022 - 7/7/2022



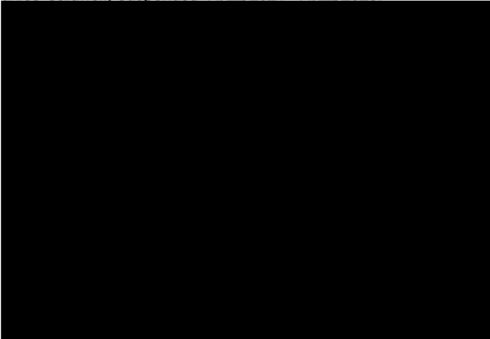
~Physical Description: white female, 120-140 lbs; light brown hair, 5-5.5 ft tall. Age 60-65.  
~Infractions: refusal to wear mask  
~Number of PITS Reports: 15

2. Caryl Henningsen, card number [REDACTED] . Suspended 6/18/2021- 06/18/2022.



~Physical Description: white female, 120-140 lbs; long white-blonde hair, 5-5.5 ft tall. Age: 55-60.  
~Infractions: This is Ms. Henningsen's 2nd ban of 2021. lewd conduct, threatening or harassing another person, interfering with another person's comfort or safety, profane or abusive language. See incident #526.  
~Number of PITS reports: 8

3. Junies Caldwell, suspended 11/22/2021- 11/22/2023.



~Physical Description: black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~Infractions: destruction of library property, verbal harassment, not following reasonable directions from staff  
~Number of PITS reports: 3

4. James Szymanski, suspended 12/10/2021 - 12/10/2023



~**Physical Description:** white male, 160- 180medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

5. Gary Givens, suspended 3/18/2022 - 3/18/2023

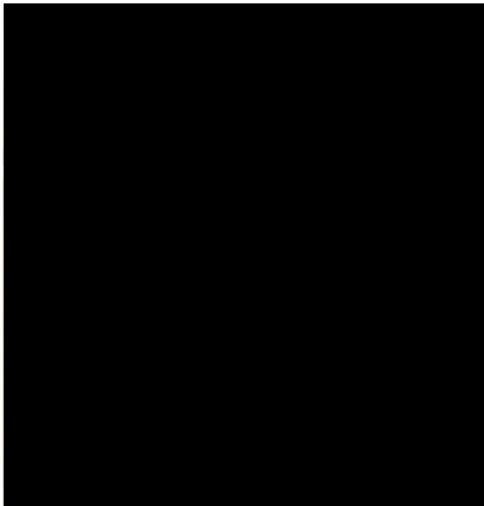


- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene or abusive language,  
physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 9/23/2022



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 3

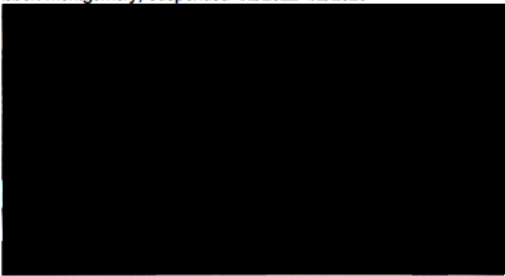


6. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

7. Robert Montgomery, suspended 4/2/2022-4/2/2023



- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6"2" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

8. Scott Adamik, suspended 4/10/2022-4/19/2023



- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 3

9. Joe Hofmann, suspended 5/13/2022 - 8/13/2022



**Physical Description:** White male, age 60-65, 120-140lbs, 5'6", slim build, shaved head, arm tattoo

**Infractions:** Using profane, obscene, or abusive language, not following reasonable direction from staff, refusal to leave after being asked, trespassing while suspended

**Number of PITS Reports:** 5

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**Ian Knorr** | Building Operations Director

Pronouns: he, him, his

Downers Grove Public Library

1050 Curtiss Street

Downers Grove, IL 60515

630-960-1200 ext. 4244

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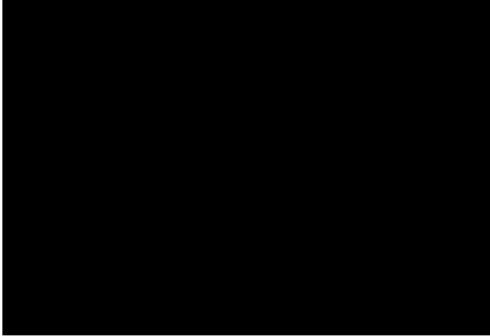
(630) 960-1200 • [www.dglibrary.org](http://www.dglibrary.org)

**Sent:** 8/15/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Current suspension list

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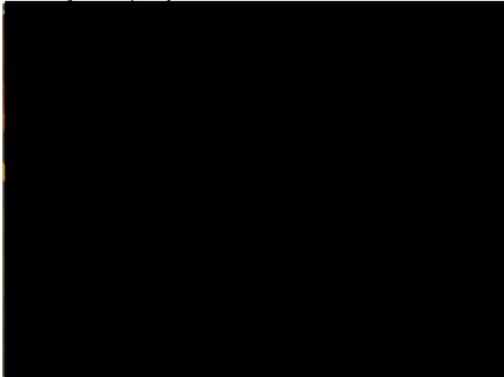
Please review this weeks list:

1. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022.



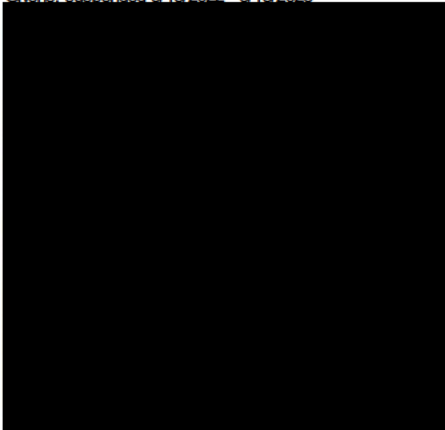
~**Physical Description:** black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~**Infractions:** destruction of library property, verbal harassment, not following reasonable directions from staff  
~**Number of PITS reports:** 3

2. James Szymanski, suspended 12/10/2021 - 12/10/2022



~**Physical Description:** white male, 160- 180lbs, medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

3. Gary Givens, suspended 3/18/2022 - 3/18/2023



• **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60



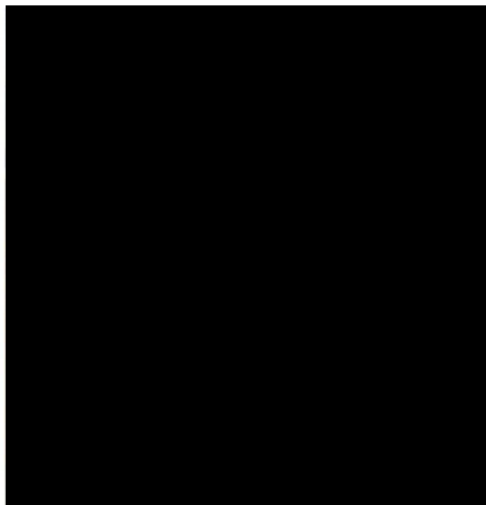
5'9"-5'11", slender build

- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9

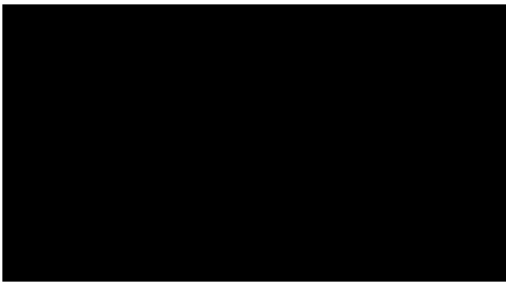


4. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

5. Robert Montgomery, suspended 4/2/2022-4/2/2023



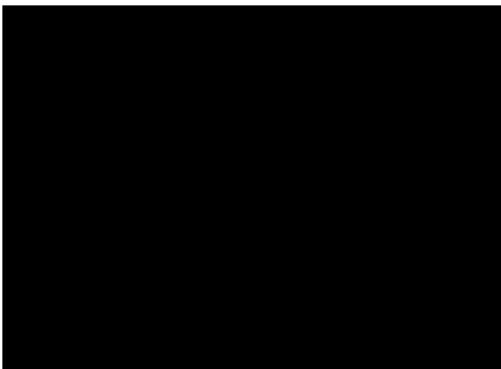
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6"2" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

6. Scott Adamik, suspended 4/10/2022-4/19/2023



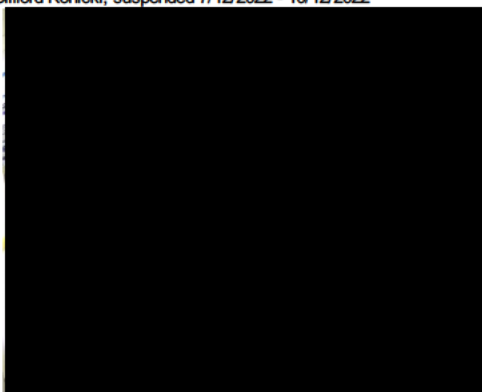
- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

7. Kevin Cawley, suspended 6/29/22 - 6/29/23



**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length  
**Infractions:** Making violent and threatening statements, blocking entrance/exit, harassing another person, indecent exposure  
**Number of PITS Reports:** 2

8. Clifford Konicki, suspended 7/12/2022 - 10/12/2022



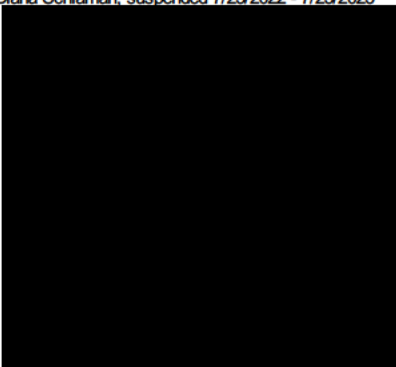
**Physical Description:** White male, age 60-65, 180-200 lbs, 5'5" - 6'0", slim build,  
Short gray hair  
**Infractions:** Lewd conduct  
**Number of PITS Reports:** 5

9. James, suspended 7/16/2022 - 8/16/2022



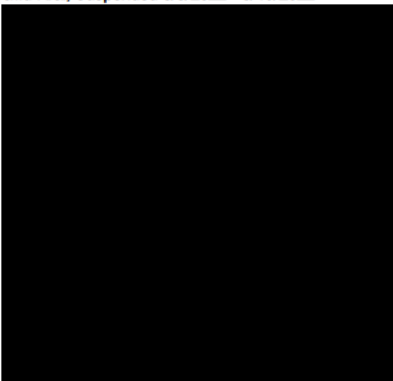
**Physical Description:** White male, age 35-40, 220 - 240 lbs, stocky build, short brown hair, brown eyes  
**Infractions:** Under the influence of a controlled substance, use of tobacco products on property, Using profane, obscene, or abusive language towards staff  
**Number of PITS reports:** 3

10. Diana Schlaman, suspended 7/25/2022 - 7/25/2023



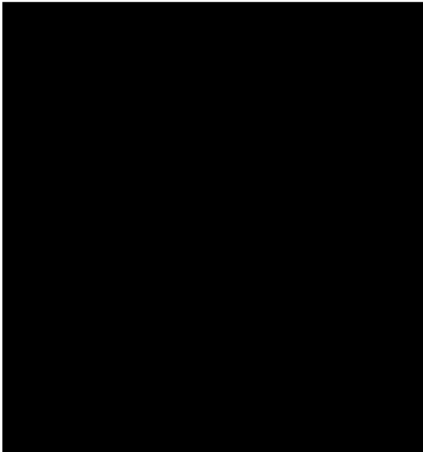
**Physical Description:** Female, 4'9" - 5'2", wears a winter jacket, scarf, and sunglasses  
**Infractions:** Harassing another person, assault, excessive noise  
**Number of PITS reports:** 1

11. David Kral, suspended 8/5/2022 - 8/19/2022



**Physical Description:** White male, 5'10" - 6'2", stocky build, usually rides a bag with a large amount of bags, khaki shorts, gray cubs shirt  
**Infractions:** Excessive noise, harassing another person, littering, leaving unattended belongings after being asked and reminded not to, not following reasonable directions from staff  
**Number of PITS reports:** 7

12. Laurel Bowen, suspended 8/12/2022 - 8/18/2022



**Physical Description:** White female, 5'2" - 5'5", slender build, age 60-65, short gray curly hair  
**Infractions:** Attempted theft of library materials  
**Number of PITS reports:** 16

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**Ian Knorr** | Building Operations Director  
Pronouns: he, him, his  
Downers Grove Public Library  
1050 Curtiss Street  
Downers Grove, IL 60515

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My work hours may be different than your work hours; please don't feel you have to respond to my email outside of your normal hours.

**Sent:** 6/6/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Current suspension report

---

Here is the list of currently suspended patrons.

1. Laurel Bowen, card number [REDACTED] Suspended 1/7/2022 - 7/7/2022



~Physical Description: white female, 120-140 lbs; light brown hair, 5-5.5 ft tall. Age 60-65.  
~Infractions: refusal to wear a mask  
~Number of PITS Reports: 15

2. Caryl Henningsen, card number [REDACTED]. Suspended 6/18/2021- 06/18/2022.



~Physical Description: white female, 120-140 lbs; long white-blonde hair, 5-5.5 ft tall. Age: 55-60.  
~Infractions: This is Ms. Henningsen's 2nd ban of 2021. lewd conduct, threatening or harassing another person, interfering with another person's comfort or safety, profane or abusive language. See incident #526.  
~Number of PITS reports: 8

3. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2023.



~Physical Description: Black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sports shoes, and a pink backpack.  
~Infractions: destruction of library property, verbal harassment, not following reasonable directions from staff  
~Number of PITS reports: 3

4. James Szymanski, suspended 12/10/2021 - 12/10/2023



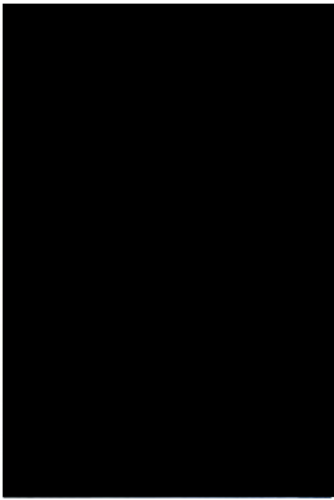
~**Physical Description:** white male, 160- 180medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

5. Gary Givens, suspended 3/18/2022 - 3/18/2023



- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene, or abusive language,  
physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium-length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9



6. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

7. Robert Montgomery, suspended 4/2/2022-4/2/2023



- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

8. Scott Adamik, suspended 4/10/2022-4/19/2023



- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

9. Joe Hofmann, suspended 5/13/2022 - 8/13/2022



**Physical Description:** White male, age 60-65, 120-140lbs, 5'6", slim build, shaved head, arm tattoo

**Infractions:** Using profane, obscene, or abusive language, not following reasonable direction from staff, refusal to leave after being asked, trespassing while suspended

**Number of PITS Reports:** 7

--

**Ian Knorr** | Building Operations Director

Pronouns: he, him, his

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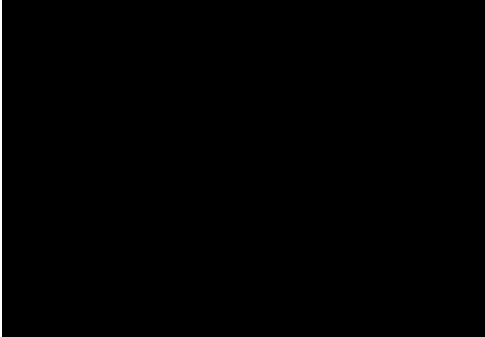
(630) 960-1200 • [www.dglibrary.org](http://www.dglibrary.org)



**Sent:** 8/8/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Currently suspended patrons

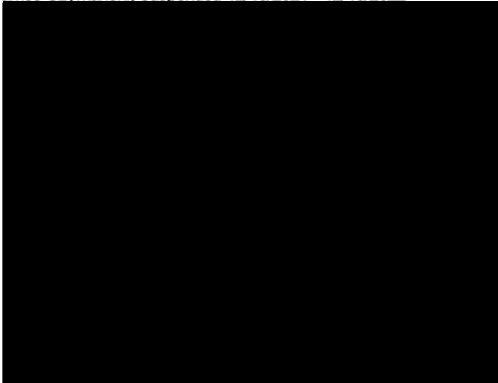
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1. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022.



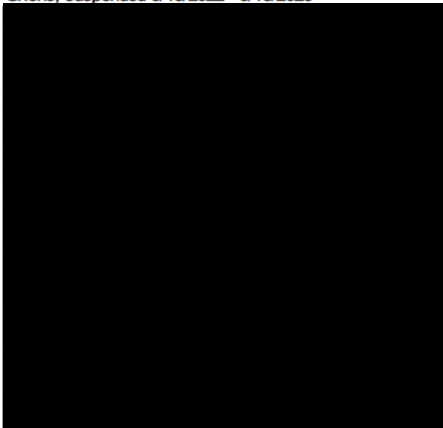
~Physical Description: black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sports shoes, and a pink backpack.  
~Infractions: destruction of library property, verbal harassment, not following reasonable directions from staff  
~Number of PITS reports: 3

2. James Szymanski, suspended 12/10/2021 - 12/10/2022



~Physical Description: white male, 160- 180lbs, medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~Infractions: unsafe activity, disruptive activity, illegal and/or prohibited activity  
~Number of PITS reports: 8

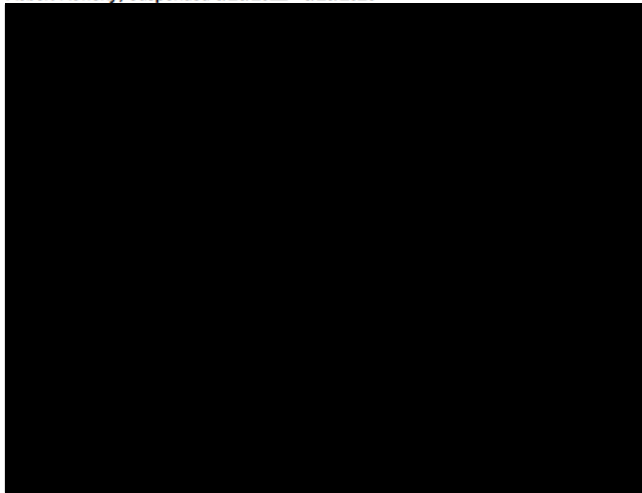
3. Gary Givens, suspended 3/18/2022 - 3/18/2023



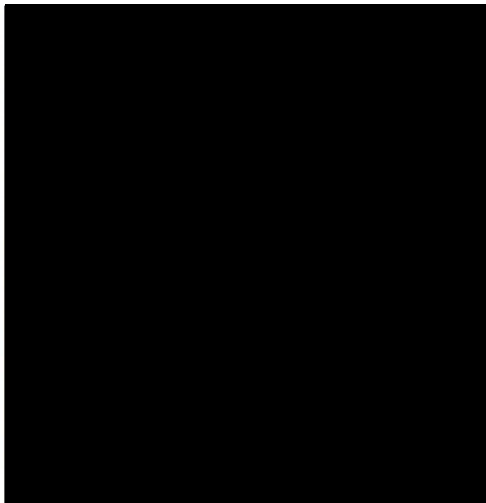
• Physical Description: white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build

- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9



4. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

5. Robert Montgomery, suspended 4/2/2022-4/2/2023



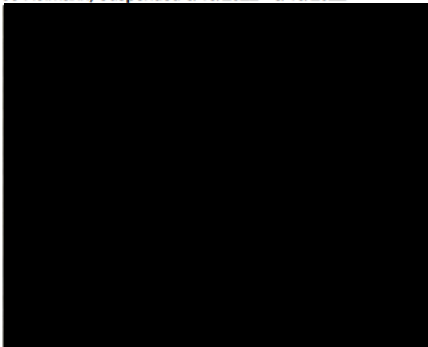
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

6. Scott Adamik, suspended 4/10/2022-4/19/2023



- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

7. Joe Hofmann, suspended 5/13/2022 - 8/13/2022

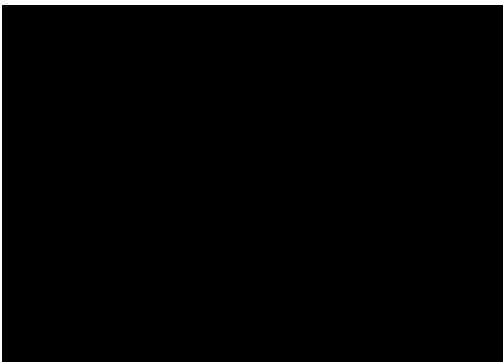


**Physical Description:** White male, age 60-65, 120-140lbs, 5'6", slim build, shaved head, arm tattoo

**Infractions:** Using profane, obscene, or abusive language, not following reasonable direction from staff, refusal to leave after being asked, trespassing while suspended

**Number of PITS Reports:** 7

8. Kevin Cawley, suspended 6/29/22 - 6/29/23



**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length

**Infractions:** Making violent and threatening statements, blocking entrance/exit, harassing another person, indecent exposure

**Number of PITS Reports:** 2

9. Clifford Konicki, suspended 7/12/2022 - 10/12/2022



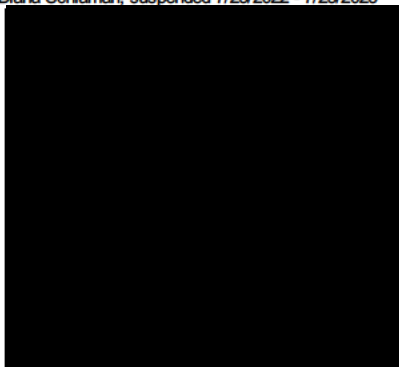
**Physical Description:** White male, age 60-65, 180-200 lbs, 5'5" - 6'0", slim build,  
Short gray hair  
**Infractions:** Lewd conduct  
**Number of PITS Reports:** 5

10. James, suspended 7/16/2022 - 8/16/2022



**Physical Description:** White male, age 35-40, 220 - 240 lbs, stocky build, short brown hair, brown eyes  
**Infractions:** Under the influence of a controlled substance, use of tobacco products on property,  
Using profane, obscene, or abusive language toward staff  
**Number of PITS reports:** 3

11. Diana Schlaman, suspended 7/25/2022 - 7/25/2023



**Physical Description:** Female, 4'9" - 5'2", wears a winter jacket, scarf, and sunglasses  
**Infractions:** Harassing another person, assault, excessive noise  
**Number of PITS reports:** 1

12. David Kral, suspended 8/5/2022 - 8/19/2022



**Physical Description:** White male, 5'10" - 6'2", stocky build, usually rides a bag with a large amount of bags, khaki shorts, gray cub's shirt

**Infractions:** Excessive noise, harassing another person, littering, leaving unattended belongings after being asked and reminded not to, not following reasonable directions from staff

**Number of PITS reports:** 7

--

**Ian Knorr** | Building Operations Director

Pronouns: he, him, his

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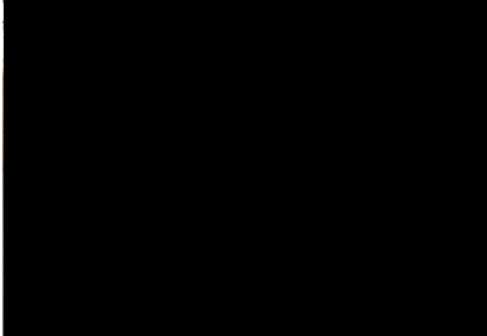
My work hours may be different than your work hours; please don't feel you have to respond to my email outside of your normal hours.

**Sent:** 10/17/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Currently suspended patrons

---

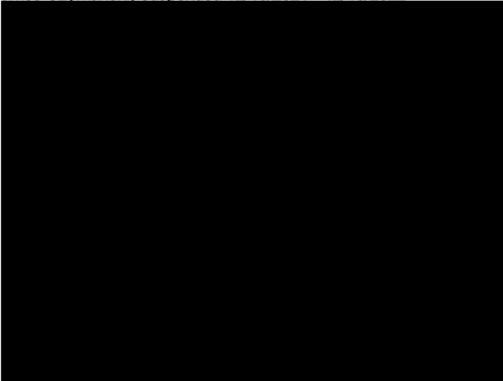
Clifford's ban has expired so he has been removed from the list.

1. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022.



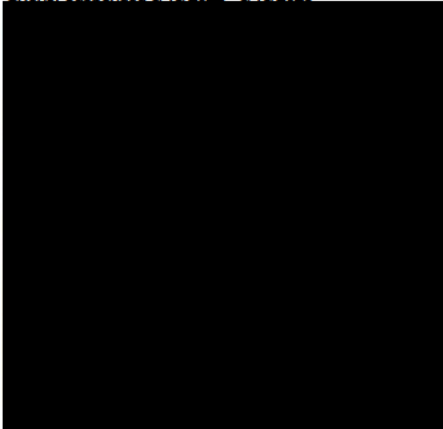
~**Physical Description:** black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sports shoes, and a pink backpack.  
~**Infractions:** the destruction of library property, verbal harassment, not following reasonable directions from staff  
~**Number of PITS reports:** 3

2. James Szymanski, suspended 12/10/2021 - 12/10/2022



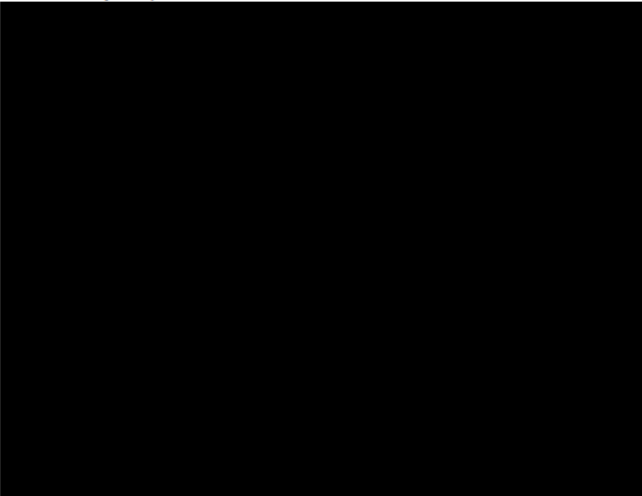
~**Physical Description:** white male, 160- 180lbs, medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

3. Gary Givens, suspended 3/18/2022 - 3/18/2023

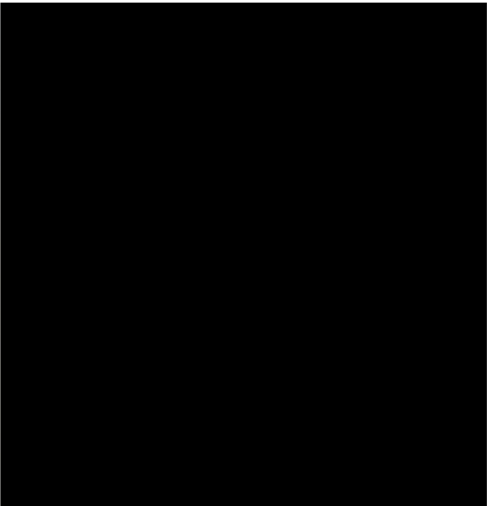


- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9

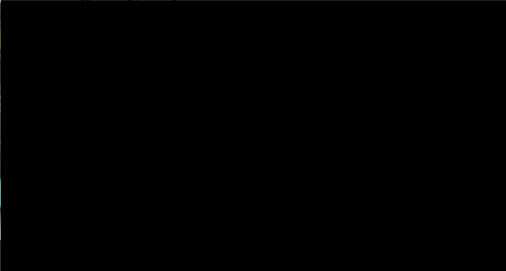


4. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

5. Robert Montgomery, suspended 4/2/2022-4/2/2023



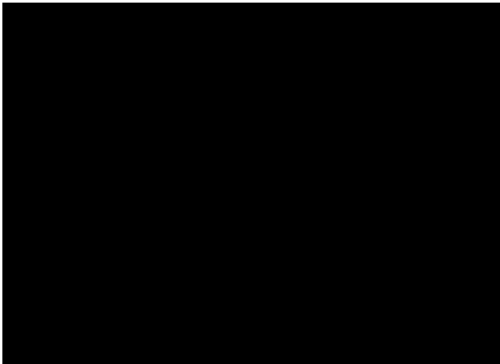
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

6. Scott Adamik, suspended 4/10/2022-4/19/2023



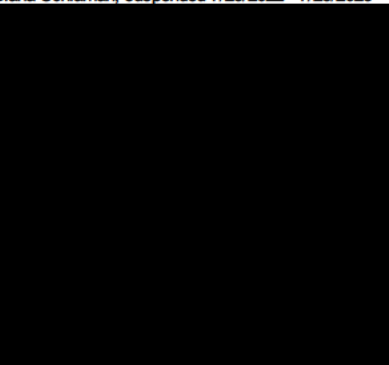
- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

7. Kevin Cawley, suspended 6/29/22 - 6/29/23



**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length  
**Infractions:** Making violent and threatening statements, blocking entrance/exit, harassing another person, indecent exposure  
**Number of PITS Reports:** 2

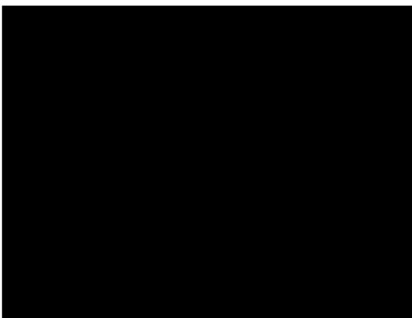
8. Diana Schlaman, suspended 7/25/2022 - 7/25/2023



**Physical Description:** Female, 4'9" - 5'2", wears a winter jacket, scarf, and sunglasses  
**Infractions:** Harassing another person, assault, excessive noise  
**Number of PITS reports:** 1

9. Angelo Bunkley, suspended 8/28/2022 - 8/28/2023





**Physical Description:** Black male, 5'5" - 6'0", stocky build, glasses, short black hair, black and gray backpack, black boots  
**Infractions:** Lewd conduct or public indecency, interfering with another person's comfort or safety  
**Number of PITS reports:** 1

--

**Ian Knorr** | Building Operations Director  
Pronouns: he, him, his  
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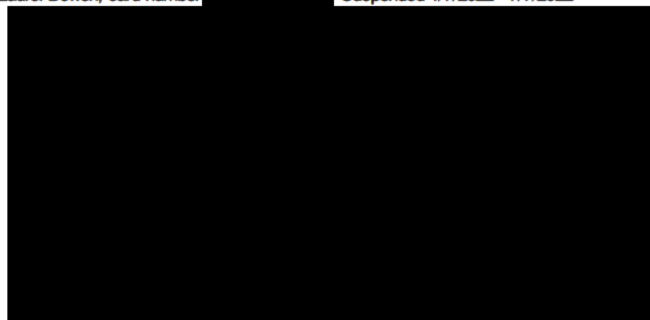


My work hours may be different than your work hours; please don't feel you have to respond to my email outside of your normal hours.

**Sent:** 4/19/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Currently suspended patrons

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1. Laurel Bowen, card number [REDACTED] Suspended 1/7/2022 - 7/7/2022



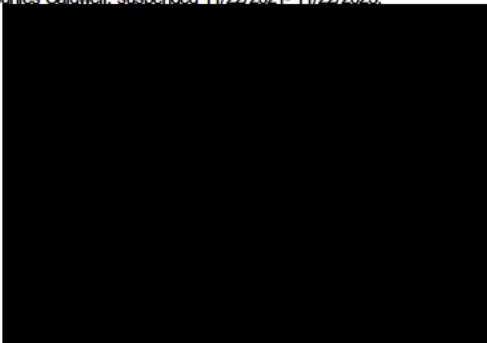
~Physical Description: white female, 120-140 lbs; light brown hair, 5-5.5 ft tall. Age 60-65.  
~Infractions: refusal to wear mask  
~Number of PITS Reports: 15

2. Caryl Henningsen, card number [REDACTED] Suspended 6/18/2021- 06/18/2022.



~Physical Description: white female, 120-140 lbs; long white-blonde hair, 5-5.5 ft tall. Age: 55-60.  
~Infractions: This is Ms. Henningsen's 2nd ban of 2021. lewd conduct, threatening or harassing another person, interfering with another person's comfort or safety, profane or abusive language. See incident #526.  
~Number of PITS reports: 8

3. Junies Caldwell, suspended 11/22/2021- 11/22/2023.



~Physical Description: black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~Infractions: destruction of library property, verbal harassment, not following reasonable directions from staff  
~Number of PITS reports: 3

4. James Szymanski, suspended 12/10/2021 - 12/10/2023



~**Physical Description:** white male, 160- 180medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

5. Jade Swanson, suspended 2/23/2022 - 4/23/2022



- **Physical Description:** white male, 180 - 200 lbs; short dark hair, Age: 45-50, 5'10"-6'1", medium build
- **Infractions:** unsafe activity, disruptive activity, interfering with another's safety
- **Number of PITS reports:** 6

6. Gary Givens, suspended 3/18/2022 - 3/18/2023

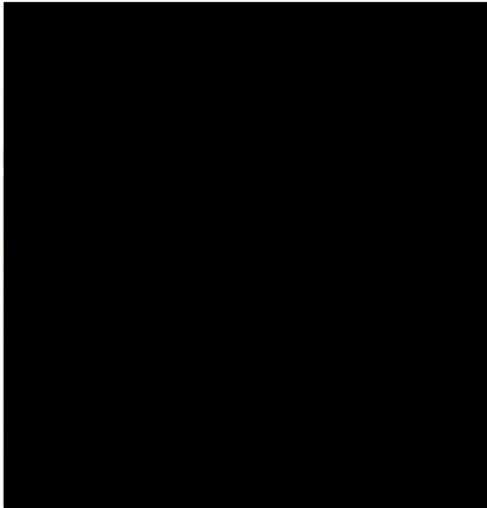


- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60 5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

7. Robert Kowsky, suspended 3/23/2022 - 6/23/2022



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 3



8. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

9. Robert Montgomery, suspended 4/2/2022-4/2/2023



- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6'2" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

10. Scott Adamik, suspended 4/10/2022-10/10/2022



- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension
- **Number of PITS Reports:** 3

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**Ian Knorr** | Building Operations Director

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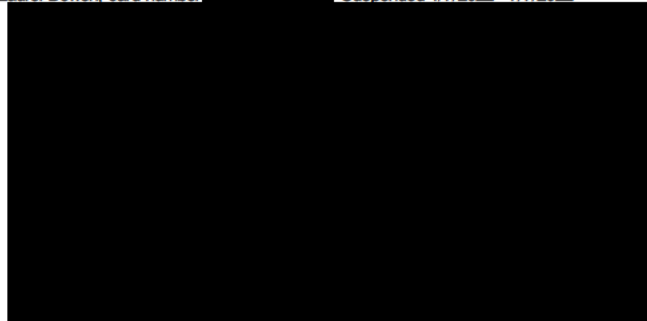


**Sent:** 4/25/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Currently suspended patrons

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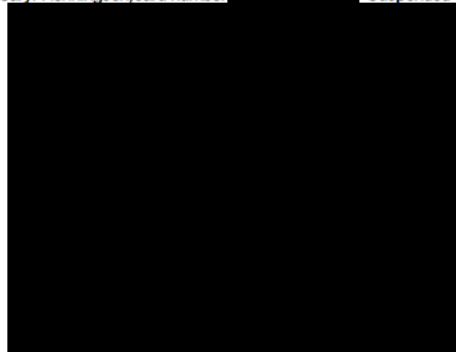
Update for the week of 4/25

1. Laurel Bowen, card number [REDACTED] Suspended 1/7/2022 - 7/7/2022



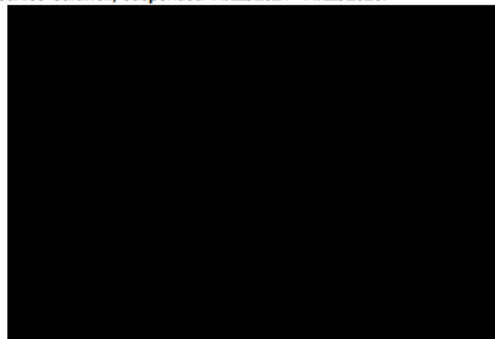
~Physical Description: white female, 120-140 lbs; light brown hair, 5-5.5 ft tall. Age 60-65.  
~Infractions: refusal to wear mask  
~Number of PITS Reports: 15

2. Caryl Henningsen, card number [REDACTED] Suspended 6/18/2021- 06/18/2022.



~Physical Description: white female, 120-140 lbs; long white-blonde hair, 5-5.5 ft tall. Age: 55-60.  
~Infractions: This is Ms. Henningsen's 2nd ban of 2021. lewd conduct, threatening or harassing another person, interfering with another person's comfort or safety, profane or abusive language. See incident #526.  
~Number of PITS reports: 8

3. Junies Caldwell, suspended 11/22/2021- 11/22/2023.



~Physical Description: black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~Infractions: destruction of library property, verbal harassment, not following reasonable directions from staff  
~Number of PITS reports: 3

4. James Szymanski, suspended 12/10/2021 - 12/10/2023



~**Physical Description:** white male, 160- 180medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

5. Gary Givens, suspended 3/18/2022 - 3/18/2023

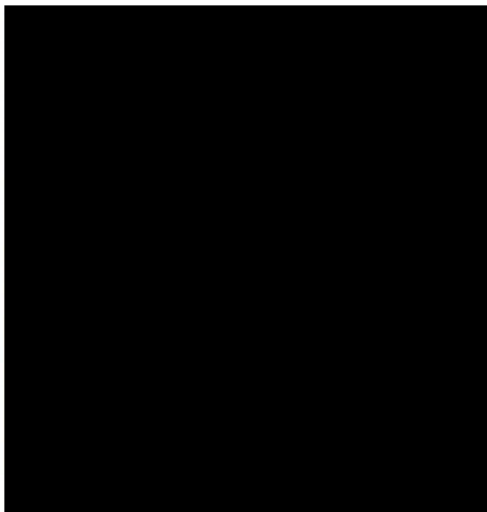


- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene or abusive language,  
physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 6/23/2022



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 3



6. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

7. Robert Montgomery, suspended 4/2/2022-4/2/2023




- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6'2" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

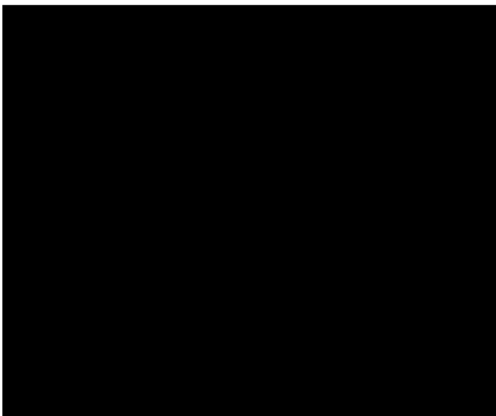
8. Scott Adamik, suspended 4/10/2022-4/19/2023





- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 3

9.  suspended 4/20/2022- 5/20/2022



**Physical Description:** White male, age 14, 100-120 lbs, slim build, brown hair  
**Infractions:** Public urination, littering, excessive noise  
**Number of PITS Reports:** 2

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**Ian Knorr** | Building Operations Director  
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**Sent:** 6/27/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Currently suspended patrons

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1. Laurel Bowen, card number [REDACTED] Suspended 1/7/2022 - 7/7/2022



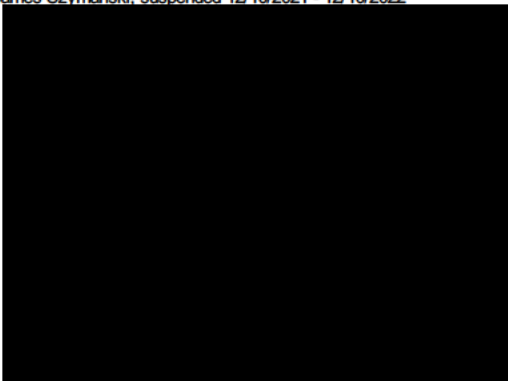
~Physical Description: white female, 120-140 lbs; light brown hair, 5-5.5 ft tall. Age 60-65.  
~Infractions: refusal to wear mask  
~Number of PITS Reports: 15

2. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022



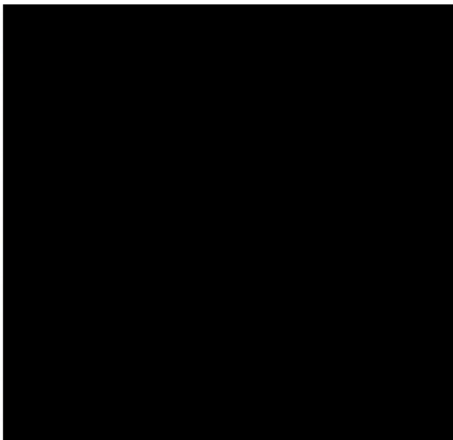
~Physical Description: Black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sports shoes, and a pink backpack.  
~Infractions: destruction of library property, verbal harassment, not following reasonable directions from staff  
~Number of PITS reports: 3

3. James Szymanski, suspended 12/10/2021 - 12/10/2022



~Physical Description: white male, 160- 180medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~Infractions: unsafe activity, disruptive activity, illegal and/or prohibited activity  
~Number of PITS reports: 8

4. Gary Givens, suspended 3/18/2022 - 3/18/2023



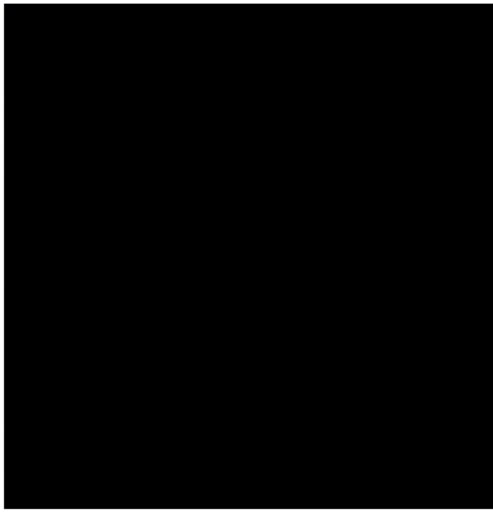
- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene, or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium-length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9

5. Reggie, suspended 4/2/2022 - 4/2/2023



- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

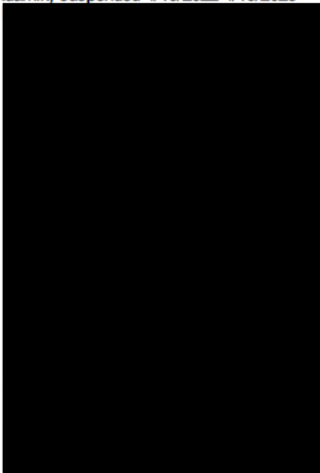
- Number of PITS Reports: 4

6. Robert Montgomery, suspended 4/2/2022-4/2/2023



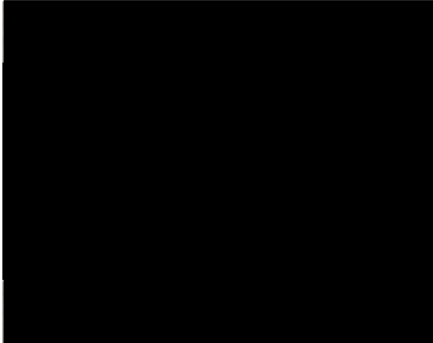
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6"2" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

7. Scott Adamik, suspended 4/10/2022-4/19/2023



- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6", slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

8. Joe Hofmann, suspended 5/13/2022 - 8/13/2022



**Physical Description:** White male, age 60-65, 120-140lbs, 5'6", slim build, shaved head, arm tattoo

**Infractions:** Using profane, obscene, or abusive language, not following reasonable direction from staff, refusal to leave after being asked, trespassing while suspended

**Number of PITS Reports:** 9

--

**Ian Knorr** | Building Operations Director

Pronouns: he, him, his

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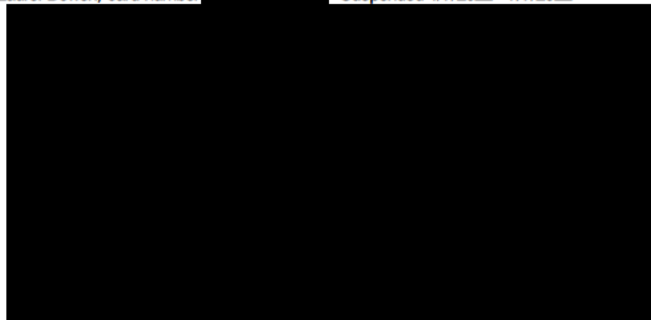
(630) 960-1200 • [www.dglibrary.org](http://www.dglibrary.org)

**Sent:** 3/28/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Currently suspended patrons

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I will start updating this weekly since things have been changing often for the last few weeks.

1. Laurel Bowen, card number [REDACTED] Suspended 1/7/2022 - 7/7/2022



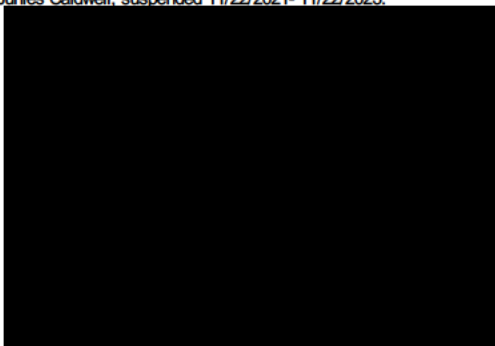
~Physical Description: white female, 120-140 lbs; light brown hair, 5-5.5 ft tall. Age 60-65.  
~Infractions: refusal to wear mask  
~Number of PITS Reports: 15

2. Caryl Henningsen, card number [REDACTED] Suspended 6/18/2021- 06/18/2022.



~Physical Description: white female, 120-140 lbs; long white-blonde hair, 5-5.5 ft tall. Age: 55-60.  
~Infractions: This is Ms. Henningsen's 2nd ban of 2021. lewd conduct, threatening or harassing another person, interfering with another person's comfort or safety, profane or abusive language. See incident #526.  
~Number of PITS reports: 8

3. Junies Caldwell, suspended 11/22/2021- 11/22/2023.



~Physical Description: black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~Infractions: destruction of library property, verbal harassment, not following reasonable directions from staff  
~Number of PITS reports: 3

4. James Szymanski, suspended 12/10/2021 - 12/10/2023



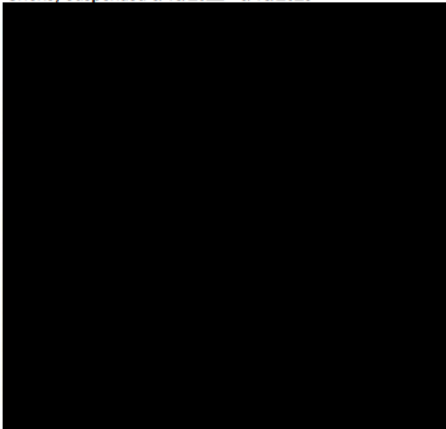
~**Physical Description:** white male, 160- 180medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

5. Jade Swanson, suspended 2/23/2022 - 4/23/2022



- **Physical Description:** white male, 180 - 200 lbs; short dark hair, Age: 45-50, 5'10"-6'1", medium build
- **Infractions:** unsafe activity, disruptive activity, interfering with another's safety
- **Number of PITS reports:** 6

6. Gary Givens, suspended 3/18/2022 - 3/18/2023



- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60 5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene, or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

7. Robert Kowsky, suspended 3/23/2022 - 6/23/2022



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium-length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 3

--

**Ian Knorr** | Building Operations Director

Pronouns: he, him, his

Downers Grove Public Library

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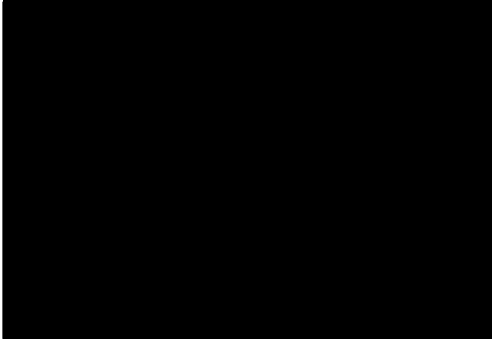


**Sent:** 8/29/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Currently suspended patrons

---

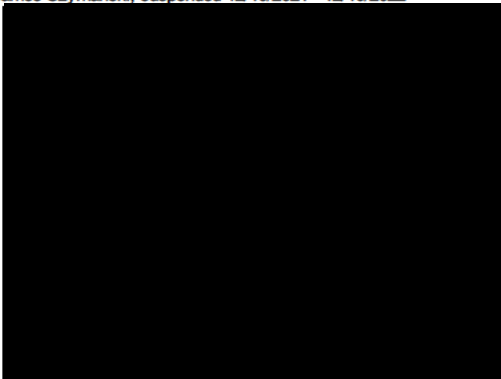
Good morning All,  
Here is this week's list of currently suspended patrons. Please review.

1. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022.



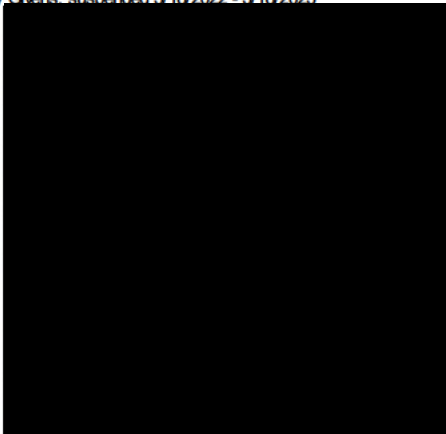
~**Physical Description:** black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sports shoes, and a pink backpack.  
~**Infractions:** the destruction of library property, verbal harassment, not following reasonable directions from staff  
~**Number of PITS reports:** 3

2. James Szymanski, suspended 12/10/2021 - 12/10/2022



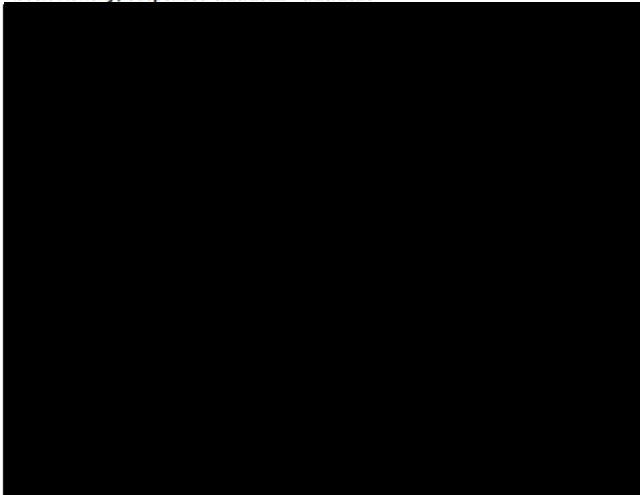
~**Physical Description:** white male, 160- 180lbs, medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

3. Gary Givens, suspended 3/18/2022 - 3/18/2023

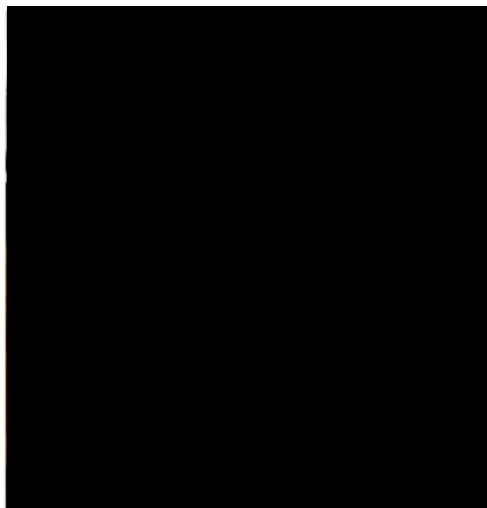


- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9



4. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

5. Robert Montgomery, suspended 4/2/2022-4/2/2023



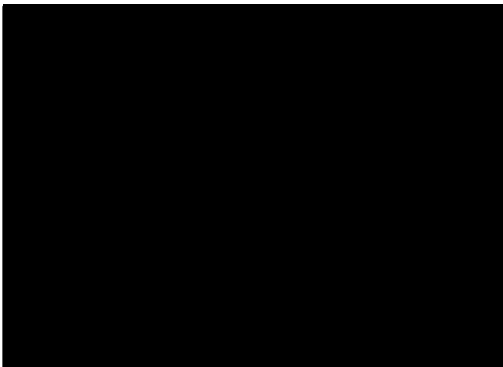
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

6. Scott Adamik, suspended 4/10/2022-4/19/2023



- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

7. Kevin Cawley, suspended 6/29/22 - 6/29/23



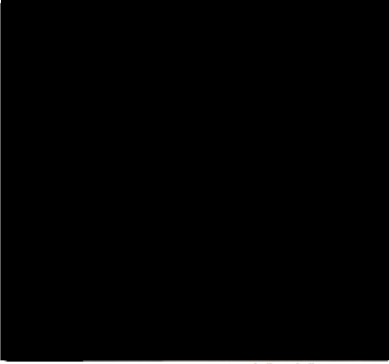
**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length  
**Infractions:** Making violent and threatening statements, blocking entrance/exit, harassing another person, indecent exposure  
**Number of PITS Reports:** 2

8. Clifford Konicki, suspended 7/12/2022 - 10/12/2022



**Physical Description:** White male, age 60-65, 180-200 lbs, 5'5" - 6'0", slim build,  
Short gray hair  
**Infractions:** Lewd conduct  
**Number of PITS Reports:** 5

9. Diana Schlaman, suspended 7/25/2022 - 7/25/2023



**Physical Description:** Female, 4'9" - 5'2", wears a winter jacket, scarf, and sunglasses  
**Infractions:** Harassing another person, assault, excessive noise  
**Number of PITS reports:** 1

--

**Ian Knorr** | Building Operations Director  
Pronouns: he, him, his  
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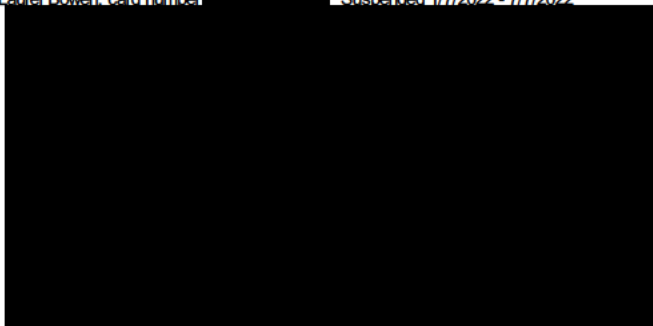
My work hours may be different than your work hours; please don't feel you have to respond to my email outside of your normal hours.

**Sent:** 4/4/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Re: Suspended patrons

---

Revised list of suspended patrons

1. Laurel Bowen, card number [REDACTED]. Suspended 1/7/2022 - 7/7/2022.



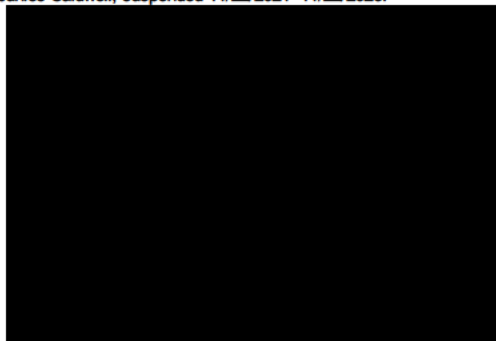
~Physical Description: white female, 120-140 lbs; light brown hair, 5-5.5 ft tall. Age 60-65.  
~Infractions: refusal to wear mask  
~Number of PITS Reports: 15

2. Caryl Henningsen, card number [REDACTED]. Suspended 6/18/2021- 06/18/2022.



~Physical Description: white female, 120-140 lbs; long white-blond hair, 5-5.5 ft tall. Age: 55-60.  
~Infractions: This is Ms. Henningsen's 2nd ban of 2021. lewd conduct, threatening or harassing another person, interfering with another person's comfort or safety, profane or abusive language. See incident #526.  
~Number of PITS reports: 8

3. Junies Caldwell, suspended 11/22/2021- 11/22/2023.



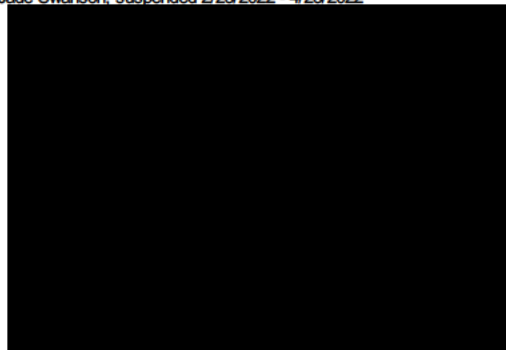
~Physical Description: black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~Infractions: destruction of library property, verbal harassment, not following reasonable directions from staff  
~Number of PITS reports: 3

4. James Szymanski, suspended 12/10/2021 - 12/10/2023



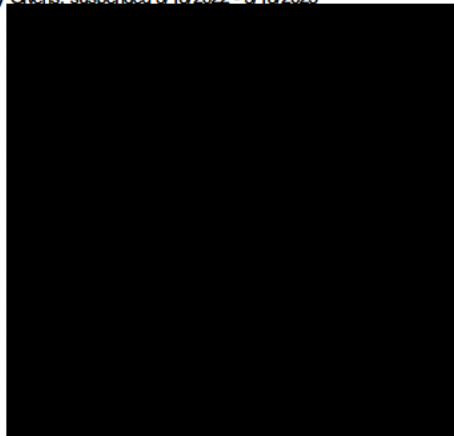
~**Physical Description:** white male, 160- 180medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

5. Jade Swanson, suspended 2/23/2022 - 4/23/2022



- **Physical Description:** white male, 180 - 200 lbs; short dark hair, Age: 45-50, 5'10"-6'1", medium build
- **Infractions:** unsafe activity, disruptive activity, interfering with another's safety
- **Number of PITS reports:** 6

6. Gary Givens, suspended 3/18/2022 - 3/18/2023

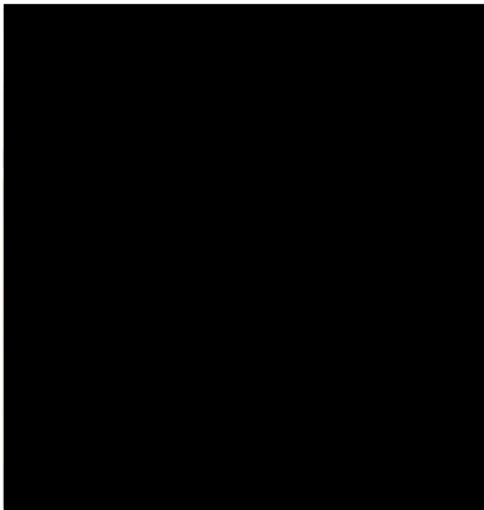


- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60 5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

7. Robert Kowsky, suspended 3/23/2022 - 6/23/2022



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 3



8. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

9. Robert Montgomery, suspended 4/2/2022-4/2/2023



- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

On Mon, Apr 4, 2022 at 8:36 AM Ian Knorr <[iknorr@dglibrary.org](mailto:iknorr@dglibrary.org)> wrote:

1. Laurel Bowen, card number [REDACTED]. Suspended 1/7/2022 - 7/7/2022



~Physical Description: white female, 120-140 lbs; light brown hair, 5-5.5 ft tall. Age 60-65.

~Infractions: refusal to wear mask

~Number of PITS Reports: 15

2. Caryl Henningsen, card number [REDACTED] Suspended 6/18/2021- 06/18/2022.

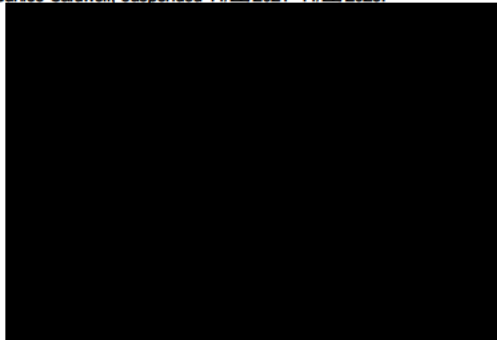


~Physical Description: white female, 120-140 lbs; long white-blonde hair, 5-5.5 ft tall. Age: 55-60.

~Infractions: This is Ms. Henningsen's 2nd ban of 2021. lewd conduct, threatening or harassing another person, interfering with another person's comfort or safety, profane or abusive language. See incident #526.

~Number of PITS reports: 8

3. Junies Caldwell, suspended 11/22/2021- 11/22/2023.

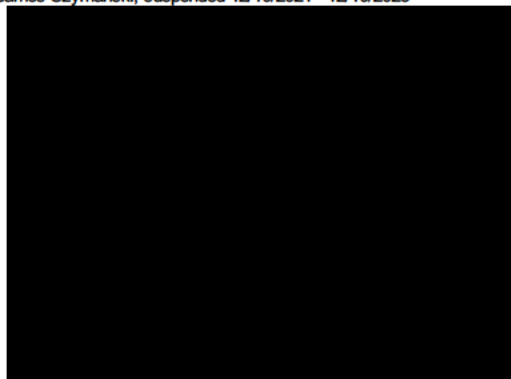


~Physical Description: black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.

~Infractions: destruction of library property, verbal harassment, not following reasonable directions from staff

~Number of PITS reports: 3

4. James Szymanski, suspended 12/10/2021 - 12/10/2023



~Physical Description: white male, 160- 180medium dark brown hair, Age: 30-35 (former known as bandana guy)

~Infractions: unsafe activity, disruptive activity, illegal and/or prohibited activity

~Number of PITS reports: 8



5. Jade Swanson, suspended 2/23/2022 - 4/23/2022



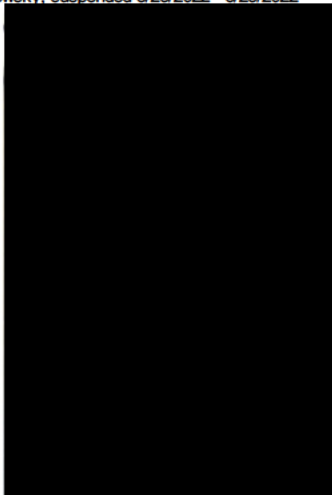
- **Physical Description:** white male, 180 - 200 lbs; short dark hair, Age: 45-50, 5'10"-6'1", medium build
- **Infractions:** unsafe activity, disruptive activity, interfering with another's safety
- **Number of PITS reports:** 6

6. Gary Givens, suspended 3/18/2022 - 3/18/2023



- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60 5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

7. Robert Kowsky, suspended 3/23/2022 - 6/23/2022



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 3

8. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- Number of PITS Reports: 4

--

**Ian Knorr** | Building Operations Director

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--

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**Sent:** 8/22/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Suspended patrons updated

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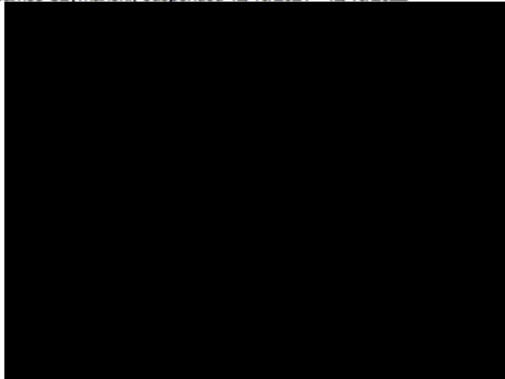
Updated with the addition of Joe Hofmann

1. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022.



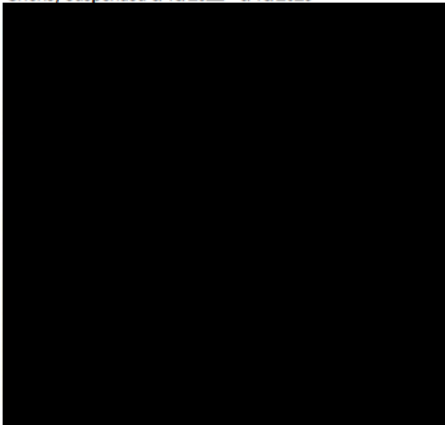
~**Physical Description:** black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~**Infractions:** destruction of library property, verbal harassment, not following reasonable directions from staff  
~**Number of PITS reports:** 3

2. James Szymanski, suspended 12/10/2021 - 12/10/2022



~**Physical Description:** white male, 160- 180lbs, medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

3. Gary Givens, suspended 3/18/2022 - 3/18/2023



- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60

5'9"-5'11", slender build

- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9



4. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

5. Robert Montgomery, suspended 4/2/2022-4/2/2023



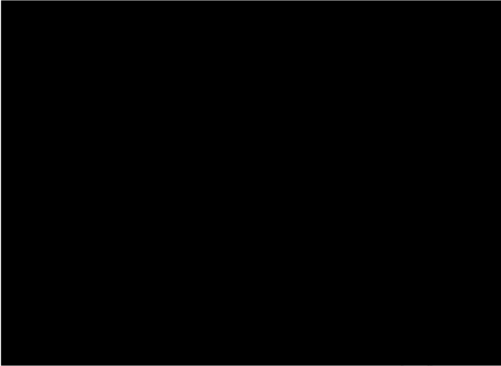
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

6. Scott Adamik, suspended 4/10/2022-4/19/2023



- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

7. Kevin Cawley, suspended 6/29/22 - 6/29/23



**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length  
**Infractions:** Making violent and threatening statements, blocking entrance/exit, harassing another person, indecent exposure  
**Number of PITS Reports:** 2

8. Clifford Konicki, suspended 7/12/2022 - 10/12/2022



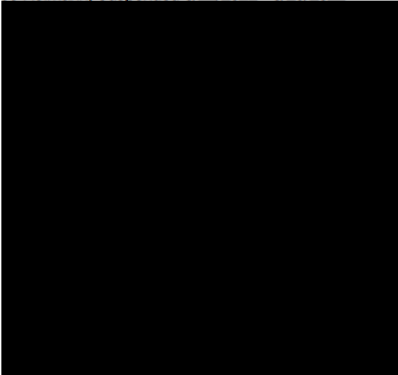
**Physical Description:** White male, age 60-65, 180-200 lbs, 5'5" - 6'0", slim build,  
Short gray hair  
**Infractions:** Lewd conduct  
**Number of PITS Reports:** 5

9. Diana Schlaman, suspended 7/25/2022 - 7/25/2023



**Physical Description:** Female, 4'9" - 5'2", wears a winter jacket, scarf, and sunglasses  
**Infractions:** Harassing another person, assault, excessive noise  
**Number of PITS reports:** 1

10. Joe Hofmann, suspended 8/22/2022 - 8/29/2022



**Physical Description:** Male, 5'0" - 5'5", bald, tattoos on arms, mustache, and soul patch, usually wears a camo Florida hat.  
**Infractions:** Theft  
**Number of PITS reports:** 13

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**Ian Knorr** | Building Operations Director  
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My work hours may be different than your work hours; please don't feel you have to respond to my email outside of your normal hours.

**Sent:** 5/2/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Suspended patrons

---

Here is the list as of 5/2/22

1. Laurel Bowen, card number [REDACTED] Suspended 1/7/2022 - 7/7/2022.



~Physical Description: white female, 120-140 lbs; light brown hair, 5-5.5 ft tall. Age 60-65.  
~Infractions: refusal to wear mask  
~Number of PITS Reports: 15

2. Caryl Henningsen, card number [REDACTED] Suspended 6/18/2021- 06/18/2022.



~Physical Description: white female, 120-140 lbs; long white-blonde hair, 5-5.5 ft tall. Age: 55-60.  
~Infractions: This is Ms. Henningsen's 2nd ban of 2021. lewd conduct, threatening or harassing another person, interfering with another person's comfort or safety, profane or abusive language. See incident #526.  
~Number of PITS reports: 8

3. Junies Caldwell, suspended 11/22/2021- 11/22/2023.



~Physical Description: black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~Infractions: destruction of library property, verbal harassment, not following reasonable directions from staff  
~Number of PITS reports: 3

4. James Szymanski, suspended 12/10/2021 - 12/10/2023



~**Physical Description:** white male, 160- 180medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

5. Gary Givens, suspended 3/18/2022 - 3/18/2023



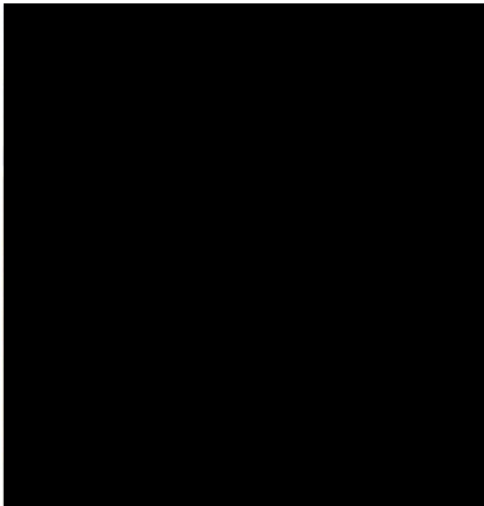
- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene or abusive language,  
physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 6/23/2022





- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 3

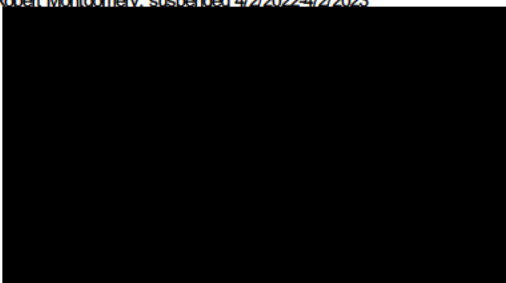


6. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

7. Robert Montgomery, suspended 4/2/2022-4/2/2023



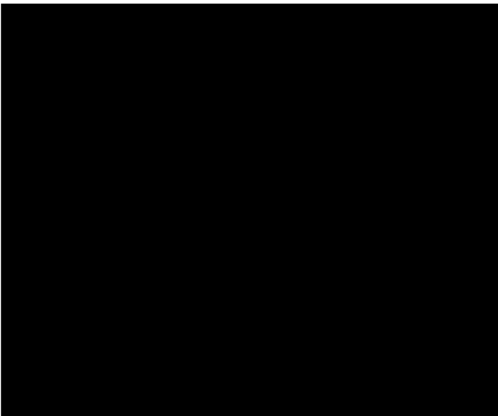
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6'2" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

8. Scott Adamik, suspended 4/10/2022-4/19/2023



- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 3

9. [REDACTED], suspended 4/20/2022- 5/20/2022



**Physical Description:** White male, age 14, 100-120 lbs, slim build, brown hair  
**Infractions:** Public urination, littering, excessive noise  
**Number of PITS Reports:** 2

--  
**Ian Knorr** | Building Operations Director  
Pronouns: he, him, his  
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630-960-1200 ext. 4244  
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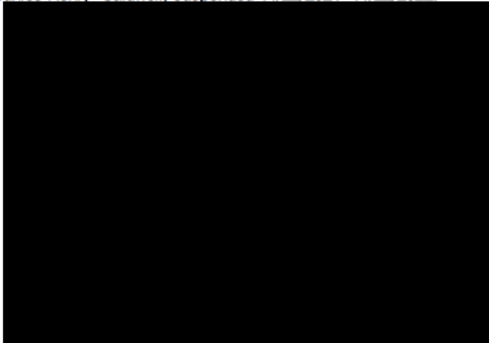


**Sent:** 10/3/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Suspended patrons

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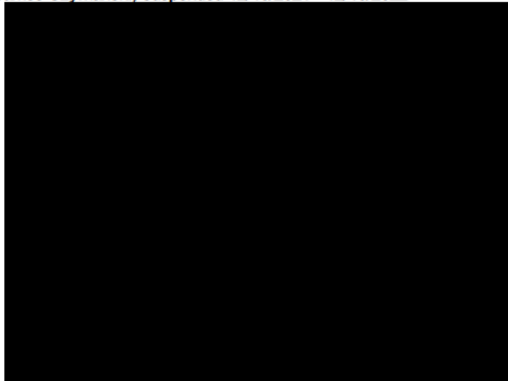
Please review

1. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022.



~**Physical Description:** black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~**Infractions:** destruction of library property, verbal harassment, not following reasonable directions from staff  
~**Number of PITS reports:** 3

2. James Szymanski, suspended 12/10/2021 - 12/10/2022



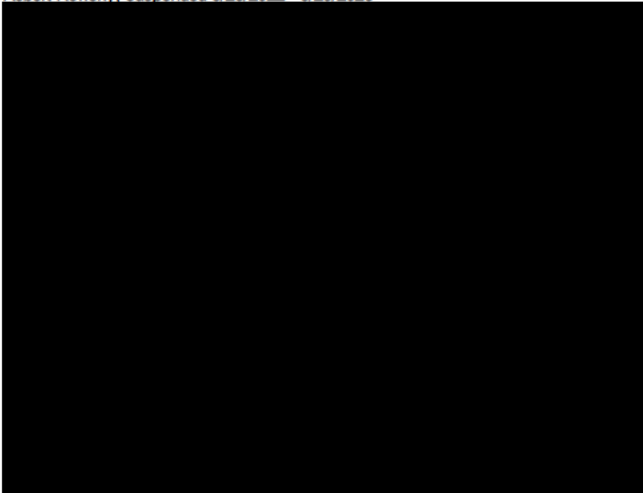
~**Physical Description:** white male, 160- 180lbs, medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

3. Gary Givens, suspended 3/18/2022 - 3/18/2023

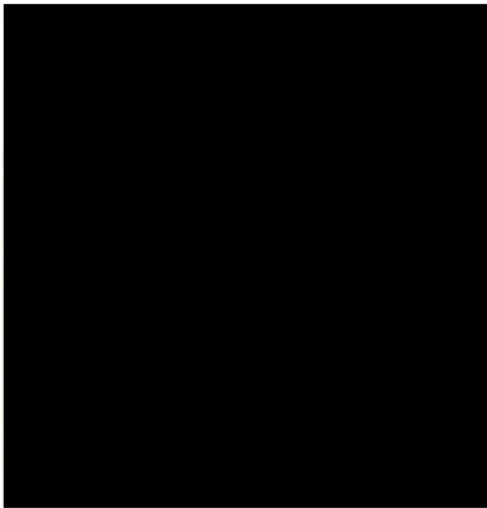


- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9

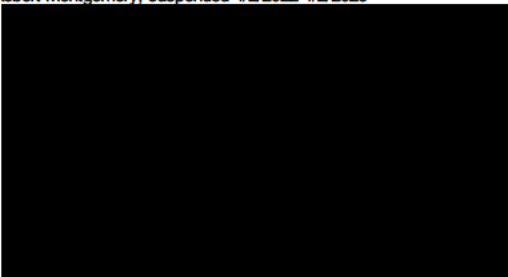


4. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

5. Robert Montgomery, suspended 4/2/2022-4/2/2023



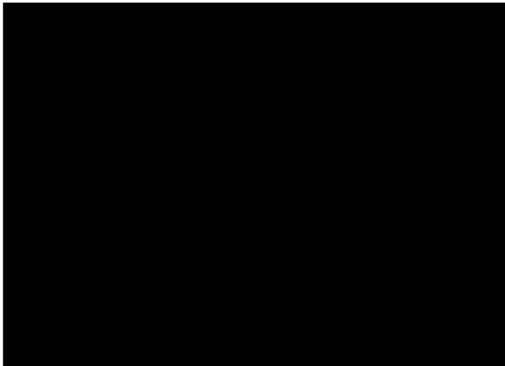
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

6. Scott Adamik, suspended 4/10/2022-4/19/2023



- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

7. Kevin Cawley, suspended 6/29/22 - 6/29/23



**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length  
**Infractions:** Making violent and threatening statements, blocking entrance/exit, harassing another person, indecent exposure  
**Number of PITS Reports:** 2

8. Clifford Konicki, suspended 7/12/2022 - 10/12/2022



**Physical Description:** White male, age 60-65, 180-200 lbs, 5'5" - 6'0", slim build, Short gray hair  
**Infractions:** Lewd conduct  
**Number of PITS Reports:** 5

9. Diana Schlaman, suspended 7/25/2022 - 7/25/2023



**Physical Description:** Female, 4'9" - 5'2", wears a winter jacket, scarf, and sunglasses

**Infractions:** Harassing another person, assault, excessive noise

**Number of PITS reports:** 1

10. Angelo Bunklev, suspended 8/28/2022 - 8/28/2023



**Physical Description:** Black male, 5'5" - 6'0", stocky build, glasses, short black hair, black and gray backpack, black boots

**Infractions:** Lewd conduct or public indecency, interfering with another person's comfort or safety

**Number of PITS reports:** 1

--

**Ian Knorr** | Building Operations Director

Pronouns: he, him, his

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My work hours may be different than your work hours; please don't feel you have to respond to my email outside of your normal hours.

**Sent:** 7/6/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Suspended patrons

---

Here is the updated list. Laurel Bowens suspension expires tomorrow 7/7

1. Laurel Bowen, card number [REDACTED] Suspended 1/7/2022 - 7/7/2022

[REDACTED]

~Physical Description: white female, 120-140 lbs; light brown hair, 5-5.5 ft tall. Age 60-65.  
~Infractions: refusal to wear mask  
~Number of PITS Reports: 15

2. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022.

[REDACTED]

~Physical Description: black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~Infractions: destruction of library property, verbal harassment, not following reasonable directions from staff  
~Number of PITS reports: 3

3. James Szymanski, suspended 12/10/2021 - 12/10/2022

[REDACTED]

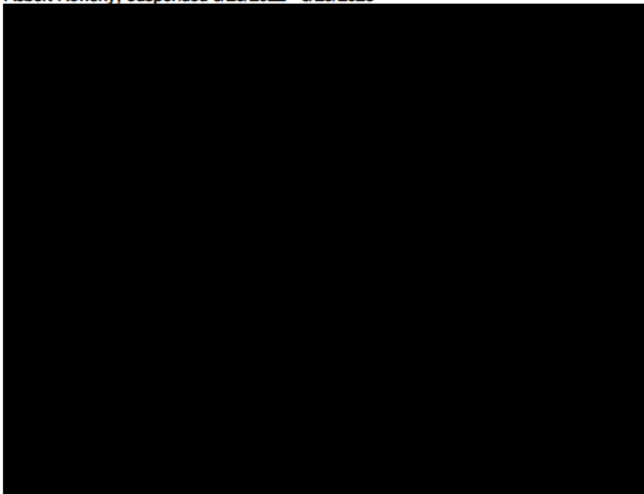
~Physical Description: white male, 160- 180medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~Infractions: unsafe activity, disruptive activity, illegal and/or prohibited activity  
~Number of PITS reports: 8

4. Gary Givens, suspended 3/18/2022 - 3/18/2023



- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

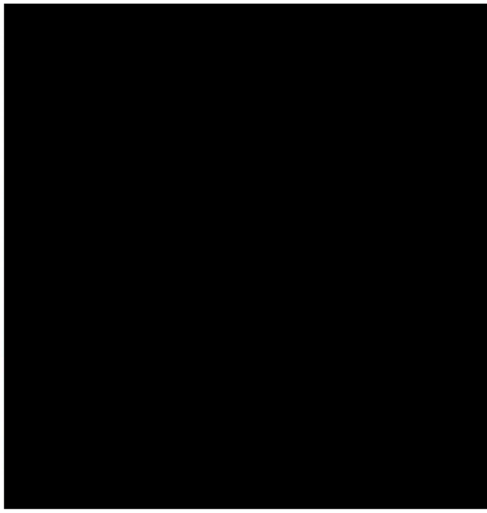
Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9



5. Reggie, suspended 4/2/2022 - 4/2/2023



- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

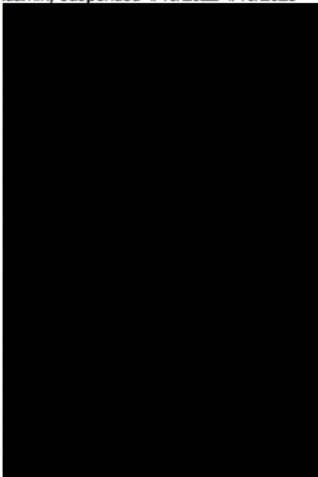
- Number of PITS Reports: 4

6. Robert Montgomery, suspended 4/2/2022-4/2/2023



- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6"2" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

7. Scott Adamik, suspended 4/10/2022-4/19/2023



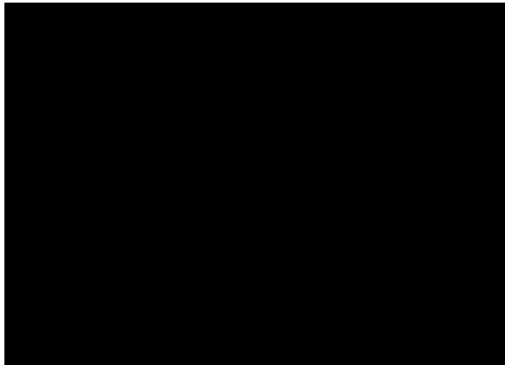
- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6", slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

8. Joe Hofmann, suspended 5/13/2022 - 8/13/2022



**Physical Description:** White male, age 60-65, 120-140lbs, 5'6", slim build, shaved head, arm tattoo  
**Infractions:** Using profane, obscene, or abusive language, not following reasonable direction from staff, refusal to leave after being asked, trespassing while suspended  
**Number of PITS Reports:** 7

9. Kevin Cawley, suspended 6/29/22 - 6/29/23



**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length  
**Infractions:** Making violent and threatening statements, blocking entrance/exit, harassing another person, indecent exposure  
**Number of PITS Reports:** 2

--  
**Ian Knorr** | Building Operations Director  
Pronouns: he, him, his  
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1050 Curtiss Street  
Downers Grove, IL 60515  
630-960-1200 ext. 4244  
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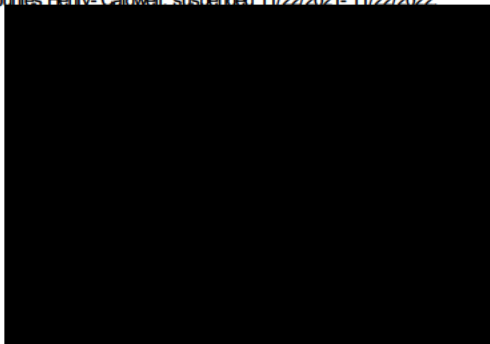


**Sent:** 9/6/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Suspended Patrons

---

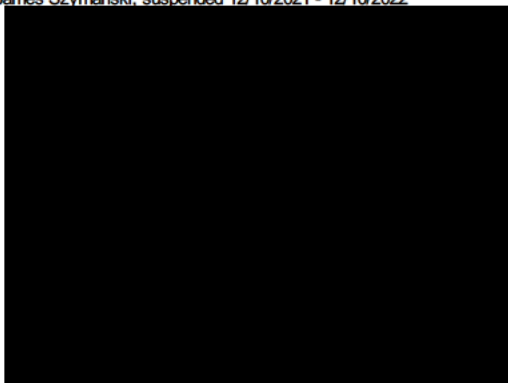
Please review the information below:

1. Junies Henry-Caldwell, suspended 11/22/2021- 11/22/2022



~**Physical Description:** black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~**Infractions:** destruction of library property, verbal harassment, not following reasonable directions from staff  
~**Number of PITS reports:** 3

2. James Szymanski, suspended 12/10/2021 - 12/10/2022



~**Physical Description:** white male, 160- 180lbs, medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

3. Gary Givens, suspended 3/18/2022 - 3/18/2023



• **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60

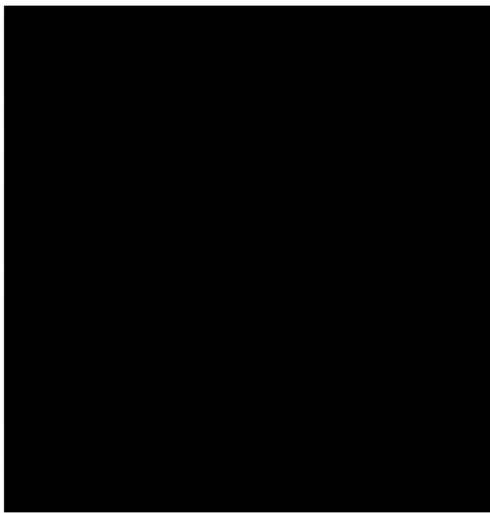
5'9"-5'11", slender build

- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9



4. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

5. Robert Montgomery, suspended 4/2/2022-4/2/2023



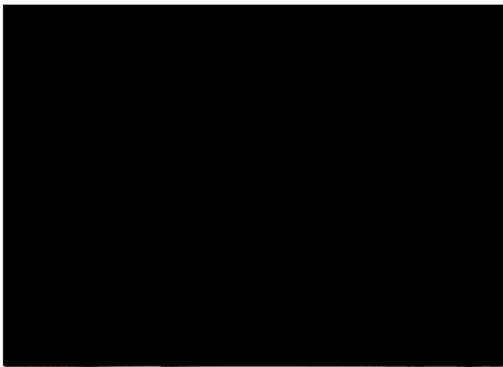
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

6. Scott Adamik, suspended 4/10/2022-4/19/2023



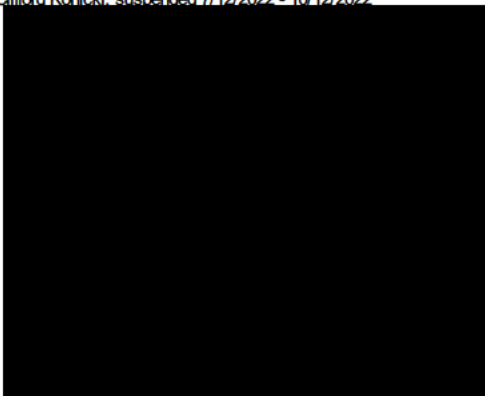
- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

7. Kevin Cawley, suspended 6/29/22 - 6/29/23



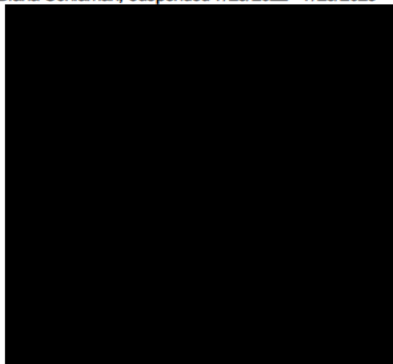
**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length  
**Infractions:** Making violent and threatening statements, blocking entrance/exit, harassing another person, indecent exposure  
**Number of PITS Reports:** 2

8. Clifford Konicki, suspended 7/12/2022 - 10/12/2022



**Physical Description:** White male, age 60-65, 180-200 lbs, 5'5" - 6'0", slim build,  
Short gray hair  
**Infractions:** Lewd conduct  
**Number of PITS Reports:** 5

9. Diana Schlaman, suspended 7/25/2022 - 7/25/2023



**Physical Description:** Female, 4'9" - 5'2", wears a winter jacket, scarf, and sunglasses

**Infractions:** Harassing another person, assault, excessive noise

**Number of PITS reports:** 1

10. Angelo Bunkley, suspended 8/28/2022 - 8/28/2023



**Physical Description:** Black male, 5'5" - 6'0", stocky build, glasses, short black hair, black and gray backpack, black boots

**Infractions:** Lewd conduct or public indecency, interfering with another persons comfort or safety

**Number of PITS reports:** 1

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**Ian Knorr** | Building Operations Director

Pronouns: he, him, his

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My work hours may be different than your work hours; please don't feel you have to respond to my email outside of your normal hours.

**Sent:** 5/9/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Suspended patrons

---

No additions to report

1. Laurel Bowen, card number [REDACTED] Suspended 1/7/2022 - 7/7/2022

[REDACTED]

~Physical Description: white female, 120-140 lbs; light brown hair, 5-5.5 ft tall. Age 60-65.  
~Infractions: refusal to wear mask  
~Number of PITS Reports: 15

2. Caryl Henningsen, card number [REDACTED] Suspended 6/18/2021- 06/18/2022.

[REDACTED]

~Physical Description: white female, 120-140 lbs; long white-blonde hair, 5-5.5 ft tall. Age: 55-60.  
~Infractions: This is Ms. Henningsen's 2nd ban of 2021. lewd conduct, threatening or harassing another person, interfering with another person's comfort or safety, profane or abusive language. See incident #526.  
~Number of PITS reports: 8

3. Junies Caldwell, suspended 11/22/2021- 11/22/2023.

[REDACTED]

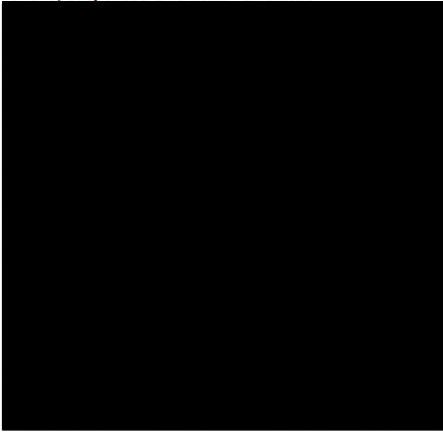
~Physical Description: black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~Infractions: destruction of library property, verbal harassment, not following reasonable directions from staff  
~Number of PITS reports: 3

4. James Szymanski, suspended 12/10/2021 - 12/10/2023



~**Physical Description:** white male, 160- 180medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

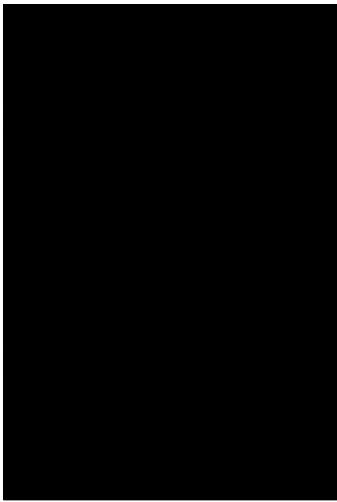
5. Gary Givens, suspended 3/18/2022 - 3/18/2023



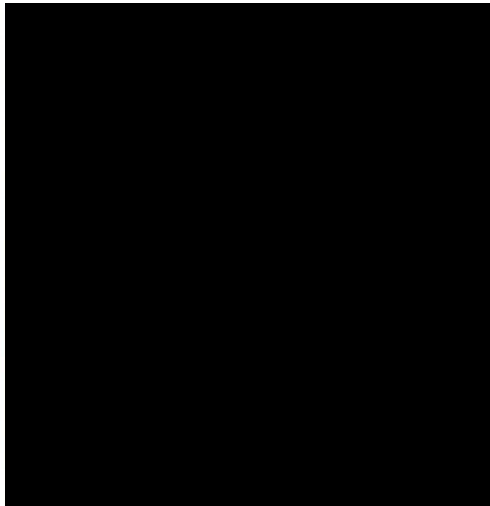
- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene or abusive language,  
physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 6/23/2022





- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 3



6. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

7. Robert Montgomery, suspended 4/2/2022-4/2/2023




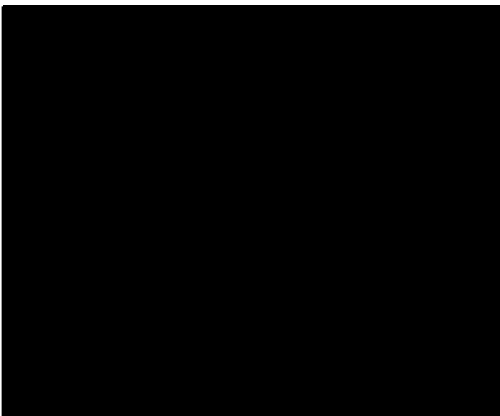
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6"2" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

8. Scott Adamik, suspended 4/10/2022-4/19/2023



- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 3

9.  suspended 4/20/2022- 5/20/2022



**Physical Description:** White male, age 14, 100-120 lbs, slim build, brown hair  
**Infractions:** Public urination, littering, excessive noise  
**Number of PITS Reports:** 2

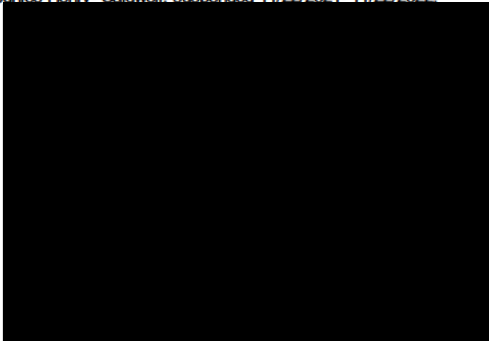
--

**Ian Knorr** | Building Operations Director  
Pronouns: he, him, his  
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Downers Grove, IL 60515  
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**Sent:** 7/11/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Suspended patrons

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1. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022



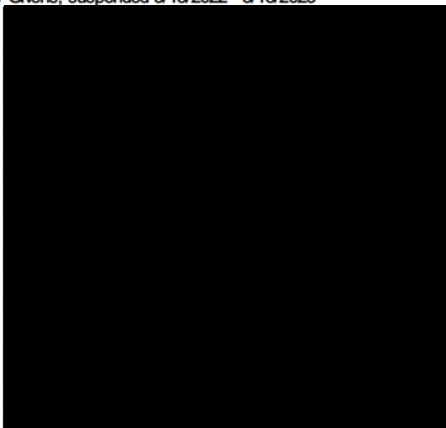
~Physical Description: black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~Infractions: destruction of library property, verbal harassment, not following reasonable directions from staff  
~Number of PITS reports: 3

2. James Szymanski, suspended 12/10/2021 - 12/10/2022



~Physical Description: white male, 160- 180medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~Infractions: unsafe activity, disruptive activity, illegal and/or prohibited activity  
~Number of PITS reports: 8

3. Gary Givens, suspended 3/18/2022 - 3/18/2023



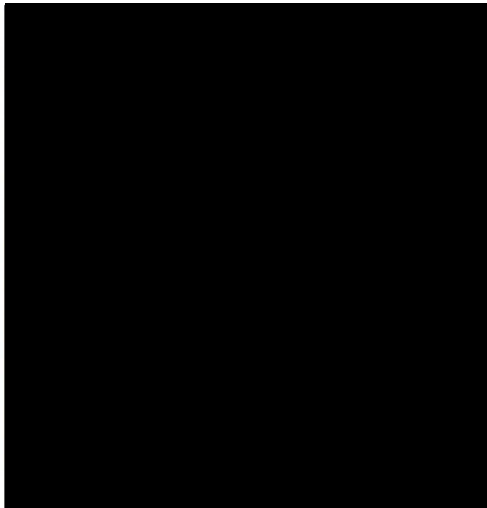
- Physical Description: white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build

- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium-length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9



4. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

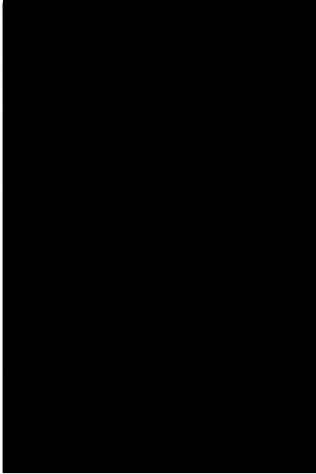
- **Number of PITS Reports:** 4

5. Robert Montgomery, suspended 4/2/2022-4/2/2023



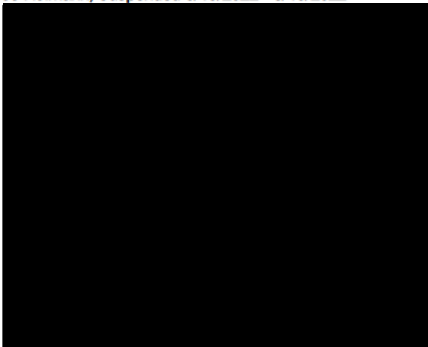
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6" stocky build, bald, uses a cane
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- **Number of PITS Reports:** 1

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- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

7. Joe Hofmann, suspended 5/13/2022 - 8/13/2022

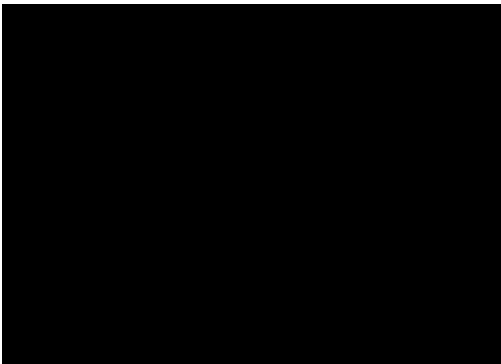


**Physical Description:** White male, age 60-65, 120-140lbs, 5'6", slim build, shaved head, arm tattoo

**Infractions:** Using profane, obscene, or abusive language, not following reasonable direction from staff, refusal to leave after being asked, trespassing while suspended

**Number of PITS Reports:** 7

8. Kevin Cawley, suspended 6/29/22 - 6/29/23



**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length

**Infractions:** Making violent and threatening statements, blocking entrance/exit, harassing another person, indecent exposure

**Number of PITS Reports:** 2

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**Ian Knorr** | Building Operations Director

Pronouns: he, him, his

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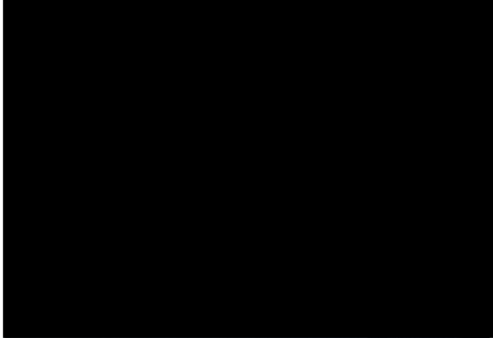


**Sent:** 9/12/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Suspended patrons

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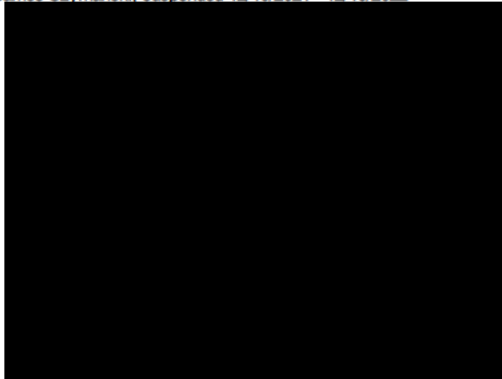
Please see below for the currently suspended patrons. Thanks

1. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022.



~**Physical Description:** black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~**Infractions:** destruction of library property, verbal harassment, not following reasonable directions from staff  
~**Number of PITS reports:** 3

2. James Szymanski, suspended 12/10/2021 - 12/10/2022



~**Physical Description:** white male, 160- 180lbs, medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

3. Gary Givens, suspended 3/18/2022 - 3/18/2023



- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60

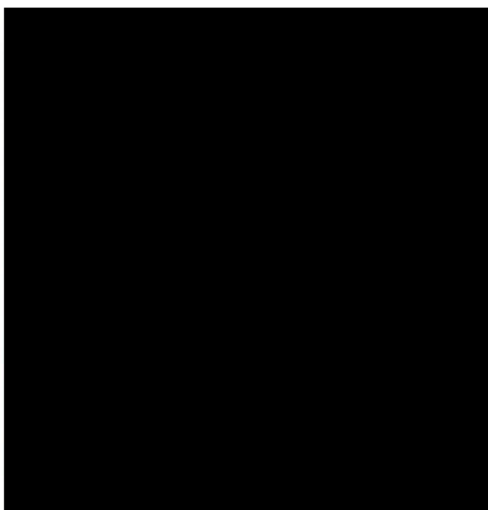
5'9"-5'11", slender build

- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9



4. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

5. Robert Montgomery, suspended 4/2/2022-4/2/2023





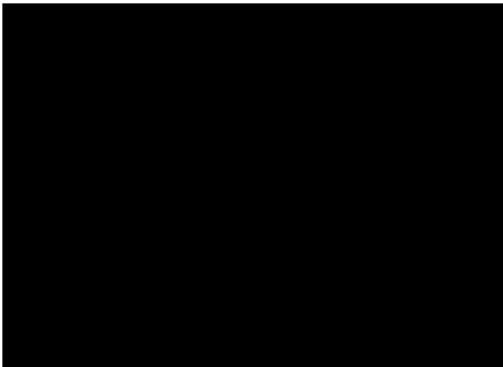
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

6. Scott Adamik, suspended 4/10/2022-4/19/2023



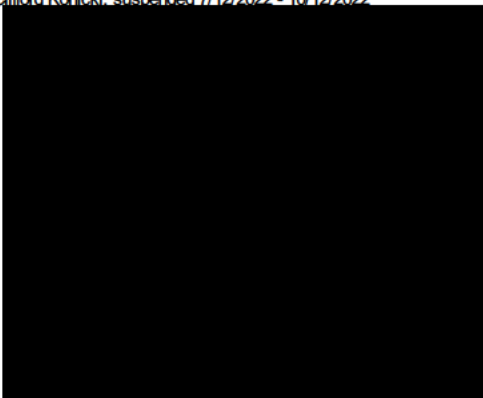
- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

7. Kevin Cawley, suspended 6/29/22 - 6/29/23



**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length  
**Infractions:** Making violent and threatening statements, blocking entrance/exit, harassing another person, indecent exposure  
**Number of PITS Reports:** 2

8. Clifford Konicki, suspended 7/12/2022 - 10/12/2022



**Physical Description:** White male, age 60-65, 180-200 lbs, 5'5" - 6'0", slim build,  
Short gray hair  
**Infractions:** Lewd conduct  
**Number of PITS Reports:** 5

9. Diana Schlaman, suspended 7/25/2022 - 7/25/2023



**Physical Description:** Female, 4'9" - 5'2", wears a winter jacket, scarf, and sunglasses  
**Infractions:** Harassing another person, assault, excessive noise  
**Number of PITS reports:** 1

10. Angelo Bunkley, suspended 8/28/2022 - 8/28/2023



**Physical Description:** Black male, 5'5" - 6'0", stocky build, glasses, short black hair, black and gray backpack, black boots  
**Infractions:** Lewd conduct or public indecency, interfering with another persons comfort or safety  
**Number of PITS reports:** 1

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**Ian Knorr** | Building Operations Director  
Pronouns: he, him, his  
Downers Grove Public Library  
1050 Curtiss Street  
Downers Grove, IL 60515

630-960-1200 ext. 4244  
[dglibrary.org](http://dglibrary.org)

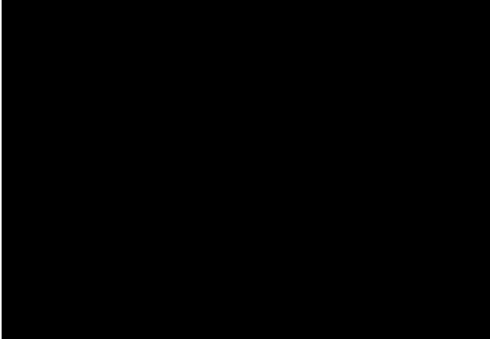


My work hours may be different than your work hours; please don't feel you have to respond to my email outside of your normal hours.

**Sent:** 10/12/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Suspended patrons

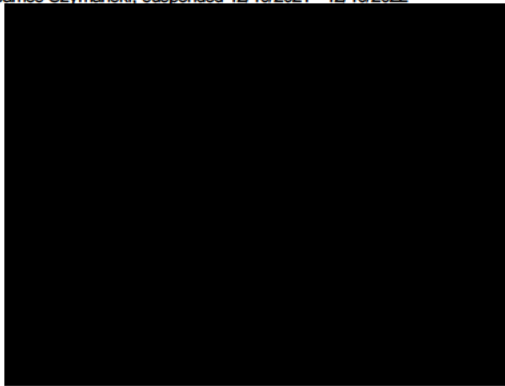
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1. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022



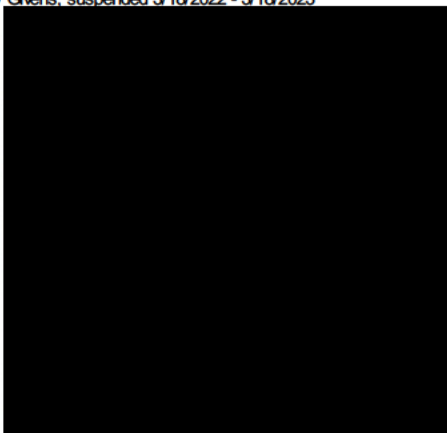
~**Physical Description:** black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~**Infractions:** the destruction of library property, verbal harassment, not following reasonable directions from staff  
~**Number of PITS reports:** 3

2. James Szymanski, suspended 12/10/2021 - 12/10/2022



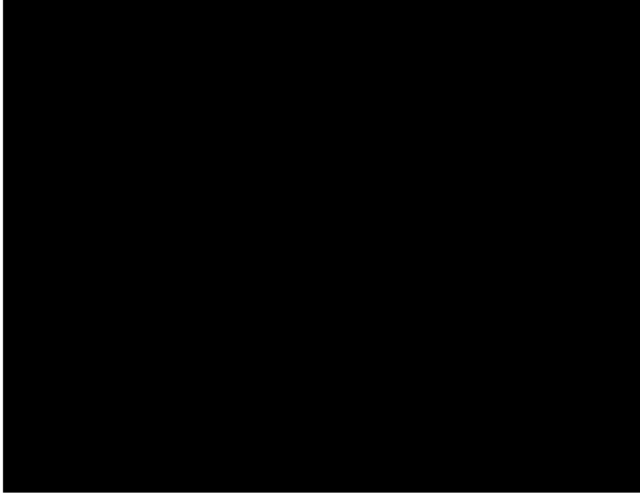
~**Physical Description:** white male, 160- 180lbs, medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

3. Gary Givens, suspended 3/18/2022 - 3/18/2023

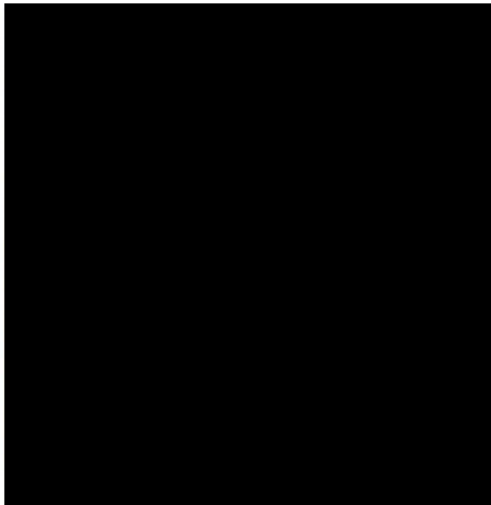


- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9

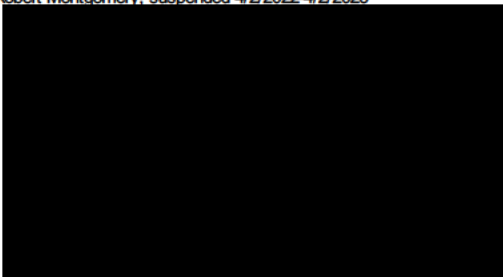


4. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

5. Robert Montgomery, suspended 4/2/2022-4/2/2023



- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6'2" stocky build, bald, uses a cane

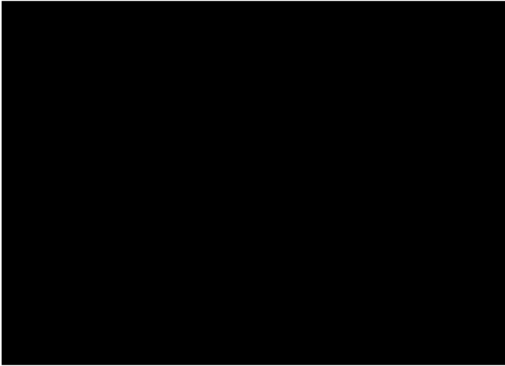
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

6. Scott Adamik, suspended 4/10/2022-4/19/2023



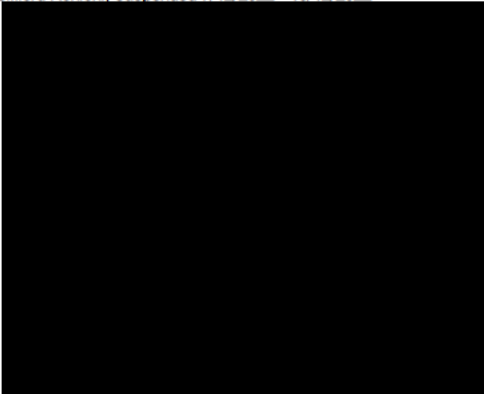
- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

7. Kevin Cawley, suspended 6/29/22 - 6/29/23



**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length  
**Infractions:** Making violent and threatening statements, blocking entrance/exit, harassing another person, indecent exposure  
**Number of PITS Reports:** 2

8. Clifford Konicki, suspended 7/12/2022 - 10/12/2022



**Physical Description:** White male, age 60-65, 180-200 lbs, 5'5" - 6'0", slim build, Short gray hair  
**Infractions:** Lewd conduct  
**Number of PITS Reports:** 5

9. Diana Schlaman, suspended 7/25/2022 - 7/25/2023



**Physical Description:** Female, 4'9" - 5'2", wears a winter jacket, scarf, and sunglasses

**Infractions:** Harassing another person, assault, excessive noise

**Number of PITS reports:** 1

10. Angelo Bunklev, suspended 8/28/2022 - 8/28/2023



**Physical Description:** Black male, 5'5" - 6'0", stocky build, glasses, short black hair, black and gray backpack, black boots

**Infractions:** Lewd conduct or public indecency, interfering with another person's comfort or safety

**Number of PITS reports:** 1

--

**Ian Knorr** | Building Operations Director

Pronouns: he, him, his

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Downers Grove, IL 60515

630-960-1200 ext. 4244

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(630) 960-1200 • [www.dglibrary.org](http://www.dglibrary.org)

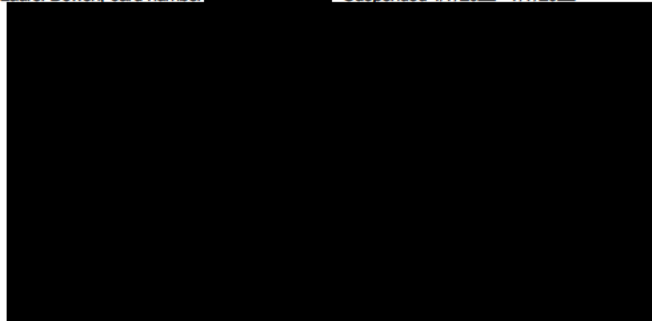
My work hours may be different than your work hours; please don't feel you have to respond to my email outside of your normal hours.

**Sent:** 5/16/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Suspended patrons

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Addition of Joe Hofmann. Suspended until 8/13/2022

1. Laurel Bowen, card number [REDACTED] Suspended 1/7/2022 - 7/7/2022



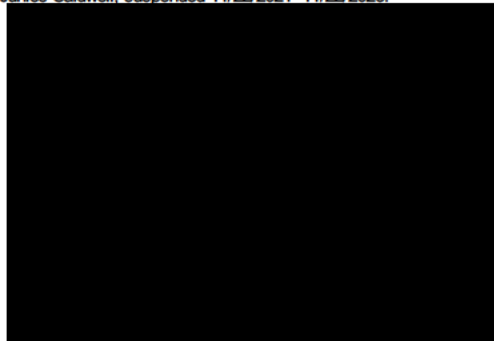
~Physical Description: white female, 120-140 lbs; light brown hair, 5-5.5 ft tall. Age 60-65.  
~Infractions: refusal to wear mask  
~Number of PITS Reports: 15

2. Caryl Henningsen, card number [REDACTED] Suspended 6/18/2021- 06/18/2022.



~Physical Description: white female, 120-140 lbs; long white-blonde hair, 5-5.5 ft tall. Age: 55-60.  
~Infractions: This is Ms. Henningsen's 2nd ban of 2021. lewd conduct, threatening or harassing another person, interfering with another person's comfort or safety, profane or abusive language. See incident #526.  
~Number of PITS reports: 8

3. Junies Caldwell, suspended 11/22/2021- 11/22/2023.



~Physical Description: black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~Infractions: destruction of library property, verbal harassment, not following reasonable directions from staff  
~Number of PITS reports: 3

4. James Szymanski, suspended 12/10/2021 - 12/10/2023



~**Physical Description:** white male, 160- 180medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

5. Gary Givens, suspended 3/18/2022 - 3/18/2023



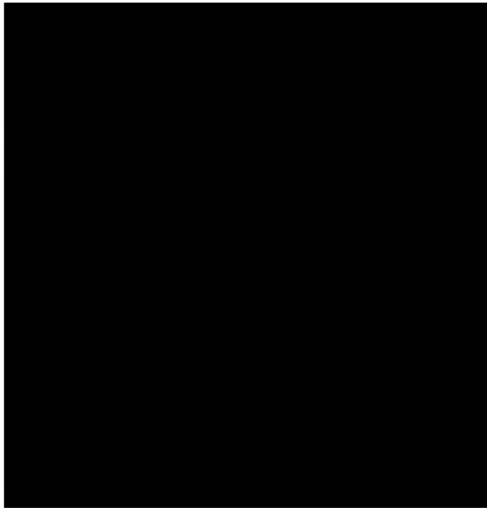
- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene or abusive language,  
physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 6/23/2022





- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 3

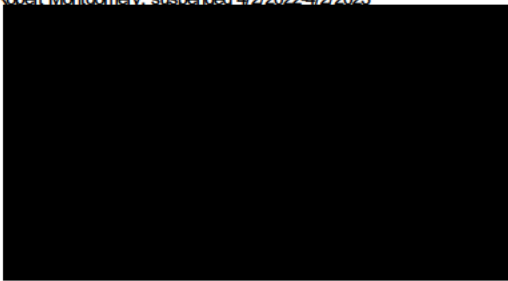


6. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

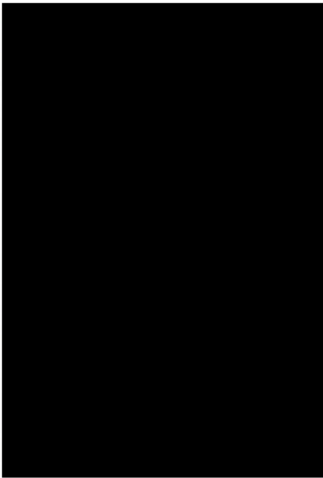
- **Number of PITS Reports:** 4

7. Robert Montgomery, suspended 4/2/2022-4/2/2023



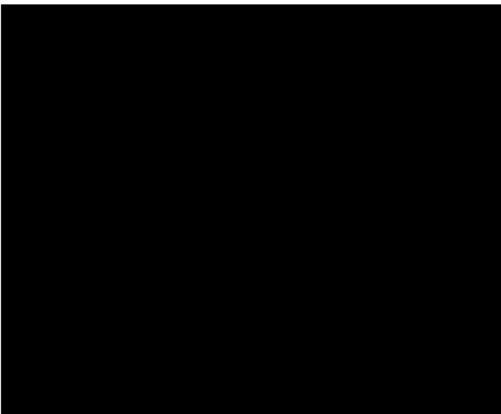
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6"2" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

8. Scott Adamik, suspended 4/10/2022-4/19/2023



- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 3

9. [Redacted], suspended 4/20/2022- 5/20/2022



**Physical Description:** White male, age 14, 100-120 lbs, slim build, brown hair  
**Infractions:** Public urination, littering, excessive noise  
**Number of PITS Reports:** 2

10. Joe Hofmann, suspended 5/13/2022 - 8/13/2022



**Physical Description:** White male, age 60-65, 120-140lbs, 5'6", slim build, shaved head, arm tattoo  
**Infractions:** Using profane, obscene, or abusive language, not following reasonable direction from staff, refusal to leave after being asked, trespassing while suspended  
**Number of PITS Reports:** 5

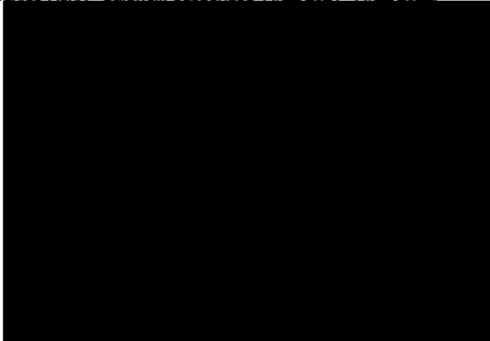
--  
**Ian Knorr** | Building Operations Director  
Pronouns: he, him, his  
Downers Grove Public Library  
1050 Curtiss Street  
Downers Grove, IL 60515  
630-960-1200 ext. 4244  
[dglibrary.org](http://dglibrary.org)



**Sent:** 7/18/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Suspended patrons

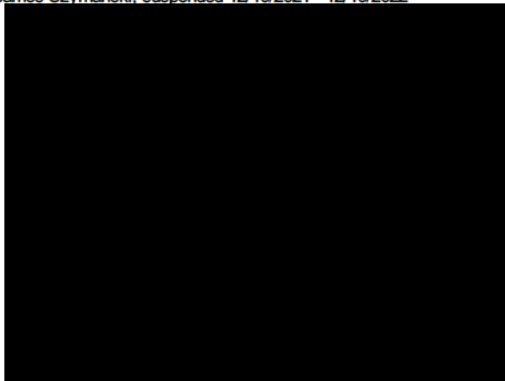
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1. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022



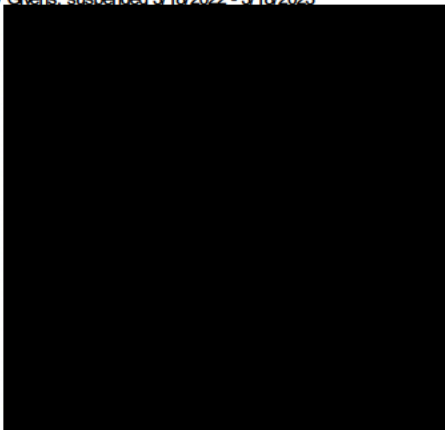
~Physical Description: Black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~Infractions: destruction of library property, verbal harassment, not following reasonable directions from staff  
~Number of PITS reports: 3

2. James Szymanski, suspended 12/10/2021 - 12/10/2022



~Physical Description: white male, 160- 180lbs, medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~Infractions: unsafe activity, disruptive activity, illegal and/or prohibited activity  
~Number of PITS reports: 8

3. Gary Givens, suspended 3/18/2022 - 3/18/2023



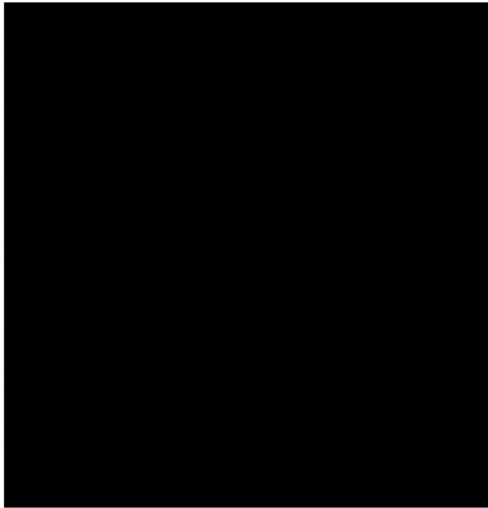
• Physical Description: white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build

- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9



4. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

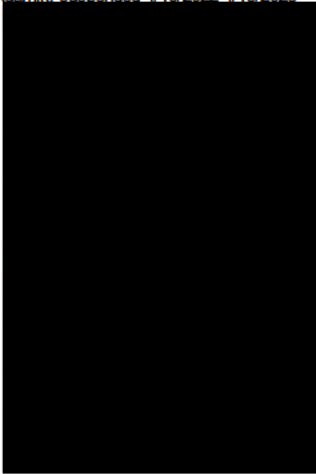
- **Number of PITS Reports:** 4

5. Robert Montgomery, suspended 4/2/2022-4/2/2023



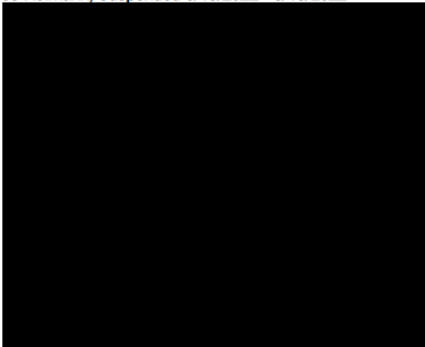
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

6. Scott Adamik, suspended 4/10/2022-4/19/2023



- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

7. Joe Hofmann, suspended 5/13/2022 - 8/13/2022

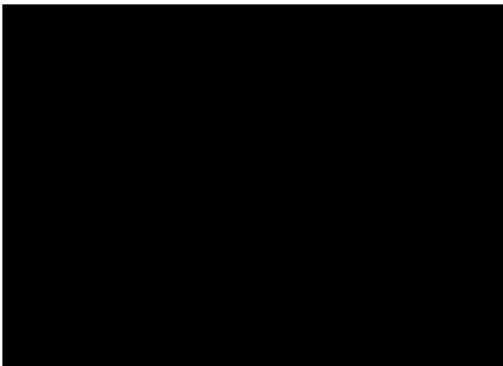


**Physical Description:** White male, age 60-65, 120-140lbs, 5'6", slim build, shaved head, arm tattoo

**Infractions:** Using profane, obscene, or abusive language, not following reasonable direction from staff, refusal to leave after being asked, trespassing while suspended

**Number of PITS Reports:** 7

8. Kevin Cawley, suspended 6/29/22 - 6/29/23



**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length

**Infractions:** Making violent and threatening statements, blocking entrance/exit, harassing another person, indecent exposure

**Number of PITS Reports:** 2

9. Clifford Konicki, suspended 7/12/2022 - 7/12/2023

**Physical Description:** White male, age 60-65, 180-200 lbs, 5'5" - 6'0", slim build,  
Short gray hair  
**Infractions:** Lewd conduct  
**Number of PITS Reports:** 5

10. James, suspended 7/16/2022 - 8/16/2022

**Physical Description:** White male, age 35-40, 220 - 240 lbs, stocky build, short brown hair, brown eyes  
**Infractions:** Under the influence of a controlled substance, use of tobacco products on property,  
Using profane, obscene, or abusive language toward staff  
**Number of PITS reports:** 3

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**Ian Knorr** | Building Operations Director

Pronouns: he, him, his

Downers Grove Public Library

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Downers Grove, IL 60515

630-960-1200 ext. 4244

[dglibrary.org](http://dglibrary.org)



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**Sent:** 6/20/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Suspended Patrons

---

1. Laurel Bowen, card number [REDACTED] Suspended 1/7/2022 - 7/7/2022



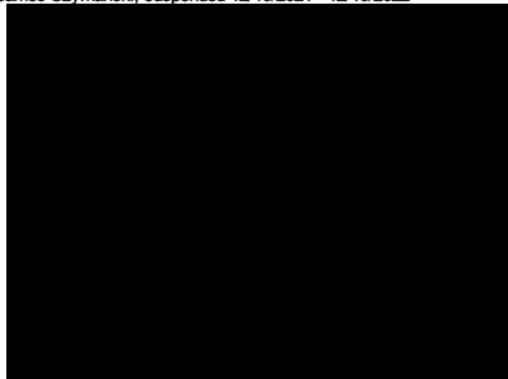
~Physical Description: white female, 120-140 lbs; light brown hair, 5-5.5 ft tall. Age 60-65.  
~Infractions: refusal to wear mask  
~Number of PITS Reports: 15

2. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022.



~Physical Description: black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
~Infractions: destruction of library property, verbal harassment, not following reasonable directions from staff  
~Number of PITS reports: 3

3. James Szymanski, suspended 12/10/2021 - 12/10/2022



~Physical Description: white male, 160- 180medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~Infractions: unsafe activity, disruptive activity, illegal and/or prohibited activity  
~Number of PITS reports: 8

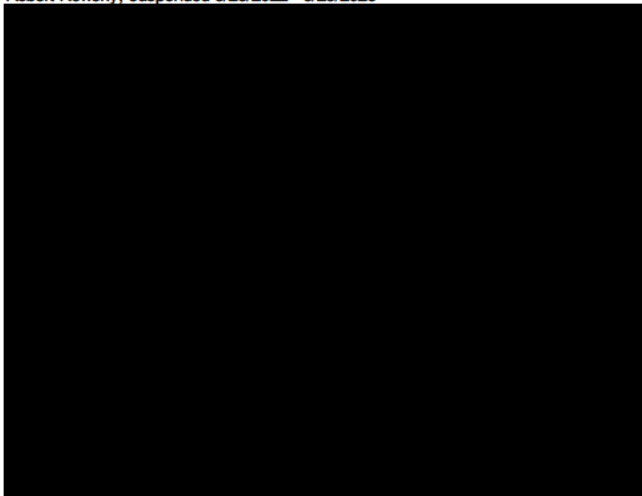
4. Gary Givens, suspended 3/18/2022 - 3/18/2023





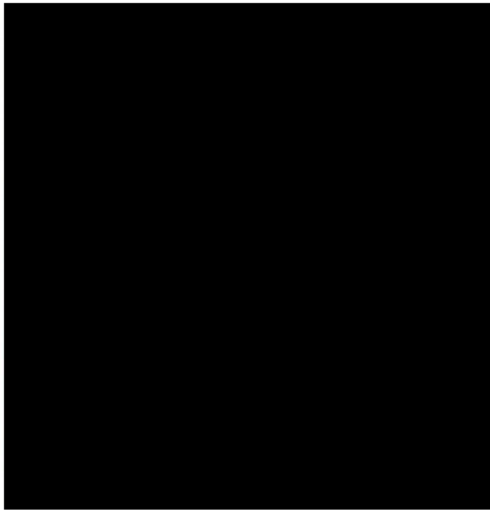
- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9

5. Reggie, suspended 4/2/2022 - 4/2/2023



- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- Number of PITS Reports: 4

6. Robert Montgomery, suspended 4/2/2022-4/2/2023



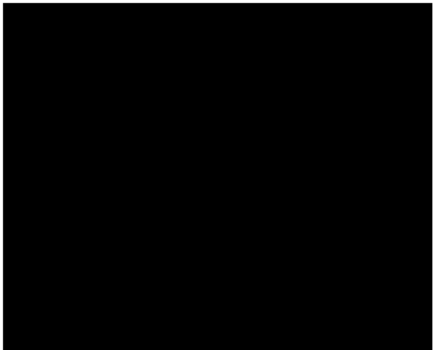
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6"2" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

7. Scott Adamik, suspended 4/10/2022-4/19/2023



- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6", slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

8. Joe Hofmann, suspended 5/13/2022 - 8/13/2022



**Physical Description:** White male, age 60-65, 120-140lbs, 5'6", slim build, shaved head, arm tattoo

**Infractions:** Using profane, obscene, or abusive language, not following reasonable direction from staff, refusal to leave after being asked, trespassing while suspended

**Number of PITS Reports:** 7

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**Ian Knorr** | Building Operations Director

Pronouns: he, him, his

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**Sent:** 9/20/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Suspended patrons

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Below you will find the list of currently suspended patrons. As of now, there have not been any changes from last week's list.

Thanks and have a great week.

1. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022.



~**Physical Description:** black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sports shoes, and a pink backpack.  
~**Infractions:** destruction of library property, verbal harassment, not following reasonable directions from staff  
~**Number of PITS reports:** 3

2. James Szymanski, suspended 12/10/2021 - 12/10/2022



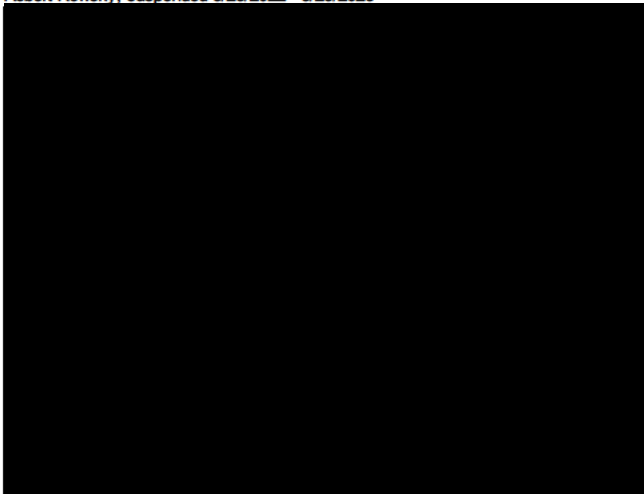
~**Physical Description:** white male, 160- 180lbs, medium dark brown hair, Age: 30-35 (former known as bandana guy)  
~**Infractions:** unsafe activity, disruptive activity, illegal and/or prohibited activity  
~**Number of PITS reports:** 8

3. Gary Givens, suspended 3/18/2022 - 3/18/2023



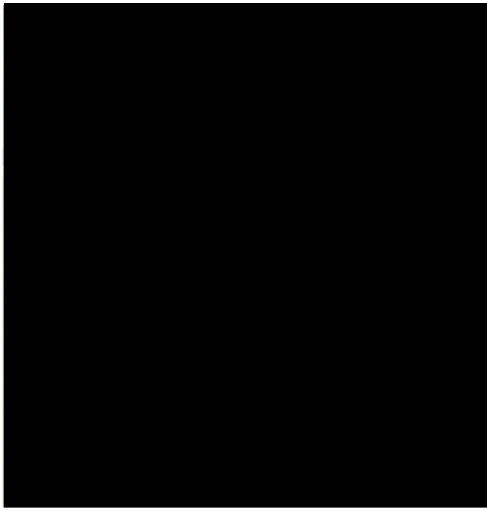
- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60  
5'9"-5'11", slender build
- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
- **Number of PITS reports:** 13

Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9

4. Reggie, suspended 4/2/2022 - 4/2/2023



- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- Number of PITS Reports: 4

5. Robert Montgomery, suspended 4/2/2022-4/2/2023



- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6'2" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

6. Scott Adamik, suspended 4/10/2022-4/19/2023



- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6", slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

7. Kevin Cawley, suspended 6/29/22 - 6/29/23

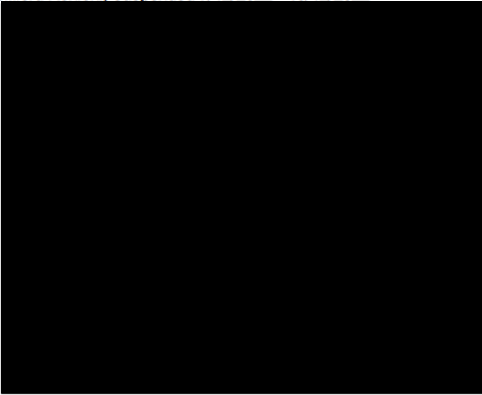


**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length

**Infractions:** Making violent and threatening statements, blocking entrance/exit, harassing another person, indecent exposure

**Number of PITS Reports:** 2

8. Clifford Konicki, suspended 7/12/2022 - 10/12/2022



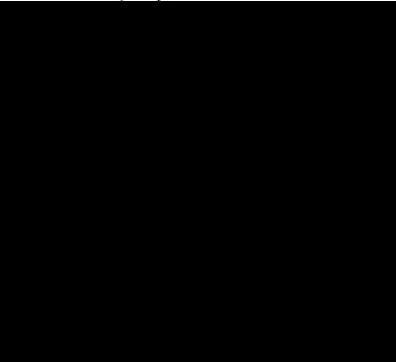
**Physical Description:** White male, age 60-65, 180-200 lbs, 5'5" - 6'0", slim build,

Short gray hair

**Infractions:** Lewd conduct

**Number of PITS Reports:** 5

9. Diana Schlaman, suspended 7/25/2022 - 7/25/2023

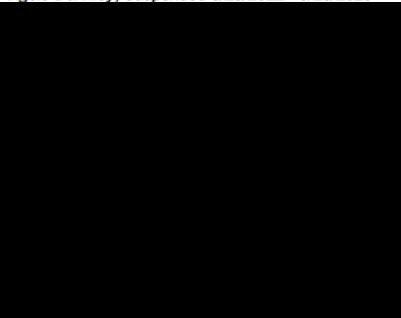


**Physical Description:** Female, 4'9" - 5'2", wears a winter jacket, scarf, and sunglasses

**Infractions:** Harassing another person, assault, excessive noise

**Number of PITS reports:** 1

10. Angelo Bunkley, suspended 8/28/2022 - 8/28/2023



**Physical Description:** Black male, 5'5" - 6'0", stocky build, glasses, short black hair, black and gray backpack, black boots

**Infractions:** Lewd conduct or public indecency, interfering with another person's comfort or safety

**Number of PITS reports:** 1

--

Ian Knorr | Building Operations Director

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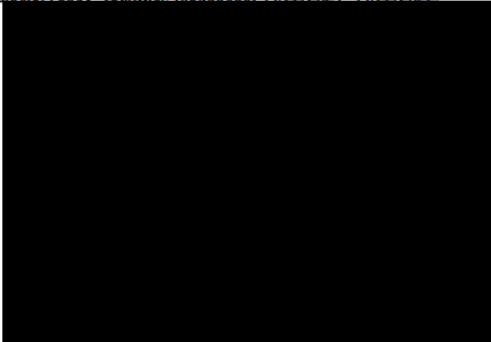


**Sent:** 8/22/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Suspended patrons

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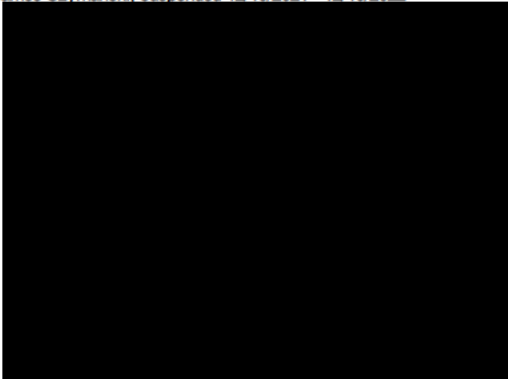
Please review our currently suspended patrons.

1. Junies Henry-Caldwell, suspended 11/22/2021- 11/22/2022



~**Physical Description:** black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
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~**Physical Description:** white male, 160- 180lbs, medium dark brown hair, Age: 30-35 (former known as bandana guy)  
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3. Gary Givens, suspended 3/18/2022 - 3/18/2023



• **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60

5'9"-5'11", slender build

- **Infractions:** Harassing another person, using profane, obscene or abusive language, physical assault on library staff
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Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9

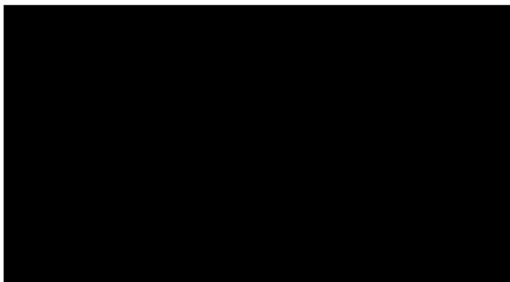


4. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

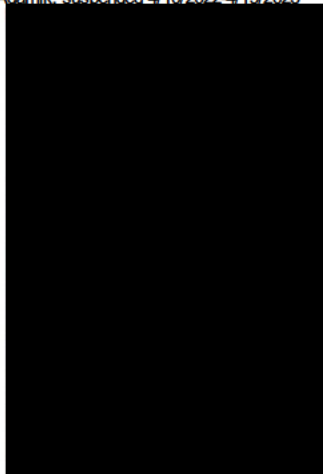
- **Number of PITS Reports:** 4

5. Robert Montgomery, suspended 4/2/2022-4/2/2023



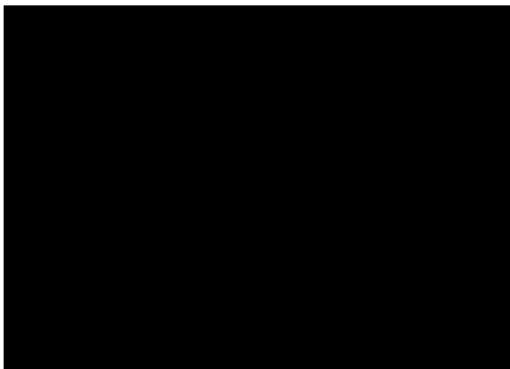
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6"2" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

6. Scott Adamik, suspended 4/10/2022-4/19/2023



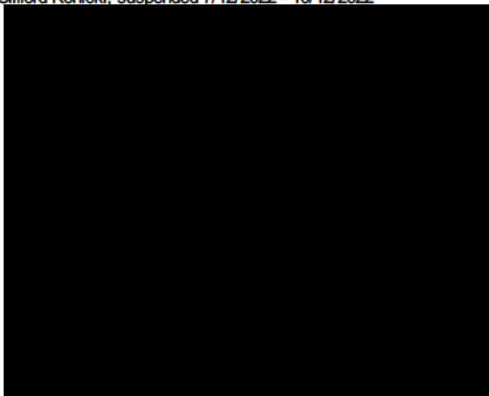
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- **Number of PITS Reports:** 6

7. Kevin Cawley, suspended 6/29/22 - 6/29/23



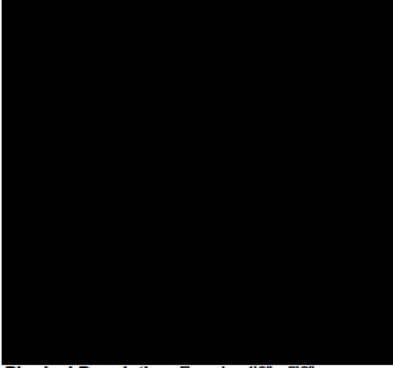
**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length  
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**Physical Description:** White male, age 60-65, 180-200 lbs, 5'5" - 6'0", slim build,  
Short gray hair  
**Infractions:** Lewd conduct  
**Number of PITS Reports:** 5

9. Diana Schlaman, suspended 7/25/2022 - 7/25/2023



**Physical Description:** Female, 4'9" - 5'2", wears a winter jacket, scarf, and sunglasses  
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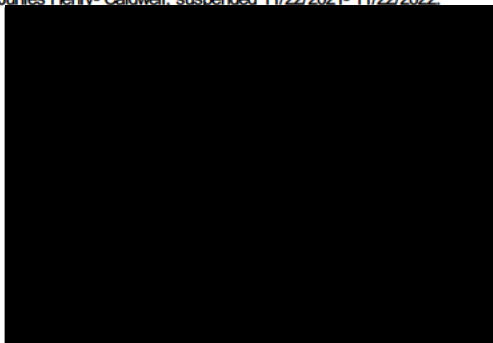


My work hours may be different than your work hours; please don't feel you have to respond to my email outside of your normal hours.

**Sent:** 10/24/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Suspended patrons

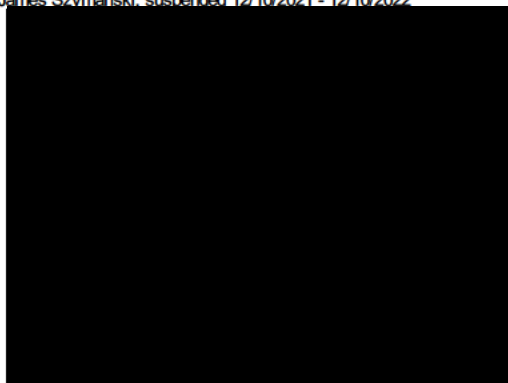
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1. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022.



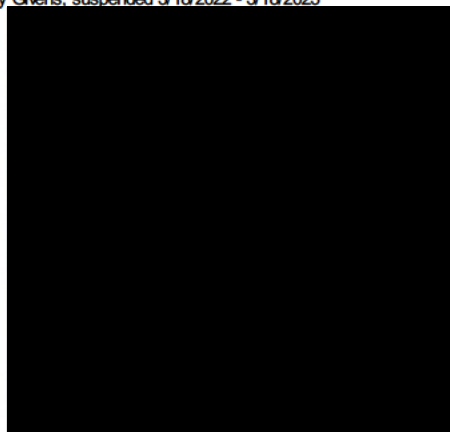
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- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9



4. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

5. Robert Montgomery, suspended 4/2/2022-4/2/2023



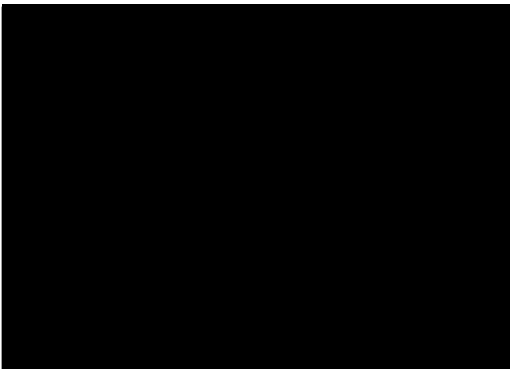
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- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

6. Scott Adamik, suspended 4/10/2022-4/19/2023



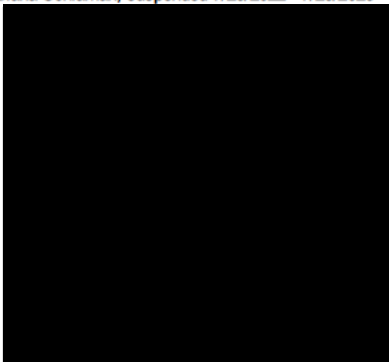
- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

7. Kevin Cawley, suspended 6/29/22 - 6/29/23



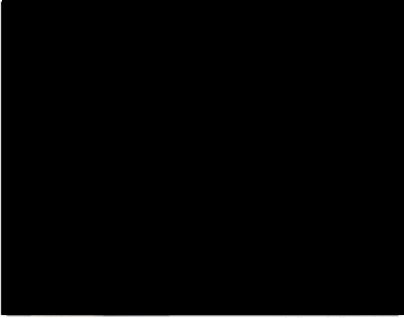
**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length  
**Infractions:** Making violent and threatening statements, blocking entrance/exit, harassing another person, indecent exposure  
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8. Diana Schlaman, suspended 7/25/2022 - 7/25/2023



**Physical Description:** Female, 4'9" - 5'2", wears a winter jacket, scarf, and sunglasses  
**Infractions:** Harassing another person, assault, excessive noise  
**Number of PITS reports:** 1

9. Angelo Bunkley, suspended 8/28/2022 - 8/28/2023



**Physical Description:** Black male, 5'5" - 6'0", stocky build, glasses, short black hair, black and gray backpack, black boots

**Infractions:** Lewd conduct or public indecency, interfering with another person's comfort or safety

**Number of PITS reports:** 1

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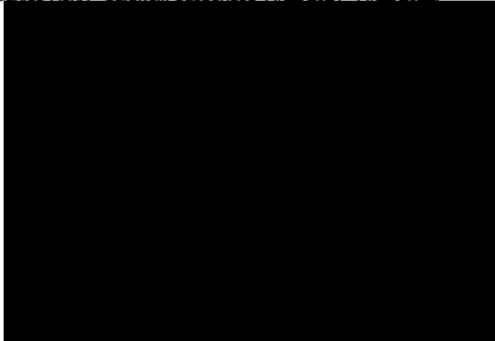
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**Sent:** 7/25/2022 12:00:00 AM  
**From:** Ian Knorr <iknorr@dglibrary.org>  
**To:** "All"  
**Cc:**  
**Bcc:**  
**Importance:** Normal  
**Subject:** Suspended patrons

---

1. Junies Henry- Caldwell, suspended 11/22/2021- 11/22/2022



~**Physical Description:** black male, 120-140 lbs; medium black hair, 5.5' - 6' tall. Age: 25-30, slender build has been seen wearing a red sweatshirt, leather sport shoes, and a pink backpack.  
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~**Number of PITS reports:** 3

2. James Szymanski, suspended 12/10/2021 - 12/10/2022



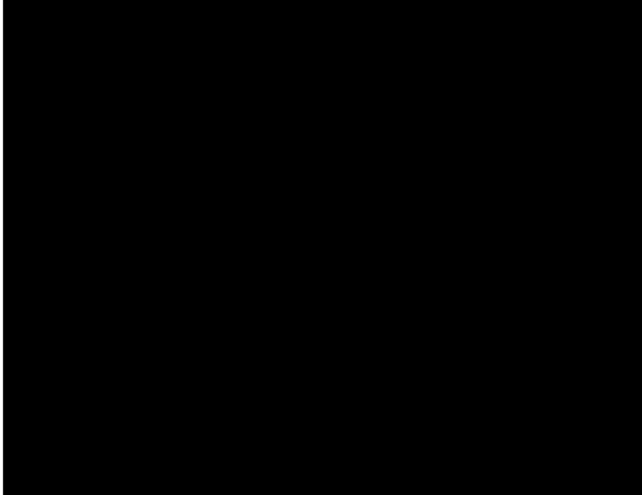
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3. Gary Givens, suspended 3/18/2022 - 3/18/2023

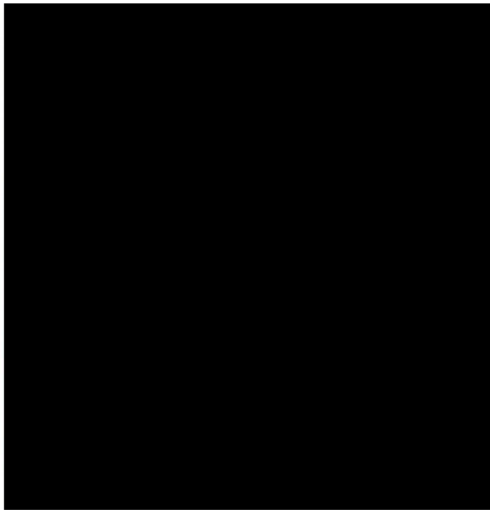


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Robert Kowsky, suspended 3/23/2022 - 3/23/2023



- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
- **Infractions:** Making violent or threatening statements, Interfering with another person's comfort or safety, using profane language
- **Number of PITS reports:** 9



4. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
- **Infractions:** Using profane, obscene, or abusive language, excessive noise, interfering with another person's comfort or safety, possessing, using, or under the influence of A controlled substance.

- **Number of PITS Reports:** 4

5. Robert Montgomery, suspended 4/2/2022-4/2/2023



- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6'2" stocky build, bald, uses a cane

- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

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- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

7. Joe Hofmann, suspended 5/13/2022 - 8/13/2022

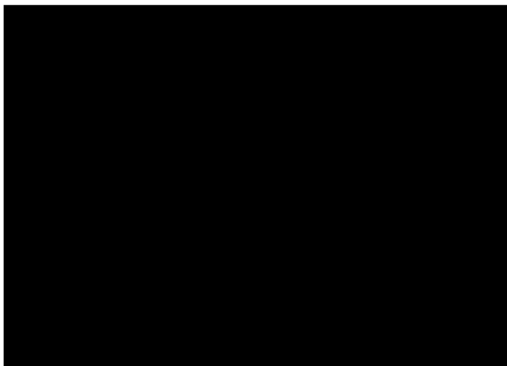


**Physical Description:** White male, age 60-65, 120-140lbs, 5'6", slim build, shaved head, arm tattoo

**Infractions:** Using profane, obscene, or abusive language, not following reasonable direction from staff, refusal to leave after being asked, trespassing while suspended

**Number of PITS Reports:** 7

8. Kevin Cawley, suspended 6/29/22 - 6/29/23

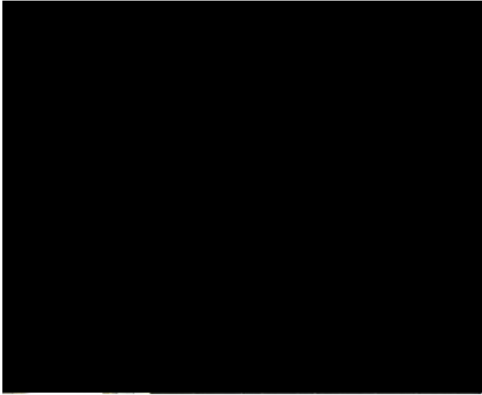


**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length

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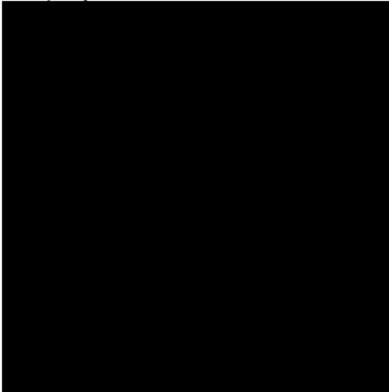
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**Physical Description:** White male, age 60-65, 180-200 lbs, 5'5" - 6'0", slim build,  
Short gray hair  
**Infractions:** Lewd conduct  
**Number of PITS Reports:** 5

10. James, suspended 7/16/2022 - 8/16/2022



**Physical Description:** White male, age 35-40, 220 - 240 lbs, stocky build, short brown hair, brown eyes  
**Infractions:** Under the influence of a controlled substance, use of tobacco products on property,  
Using profane, obscene, or abusive language toward staff  
**Number of PITS reports:** 3

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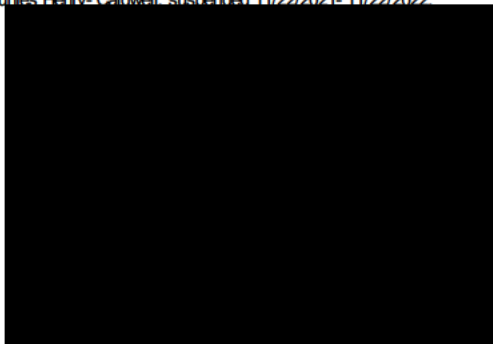
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**Sent:** 9/26/2022 12:00:00 AM  
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**Bcc:**  
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**Subject:** Suspended patrons

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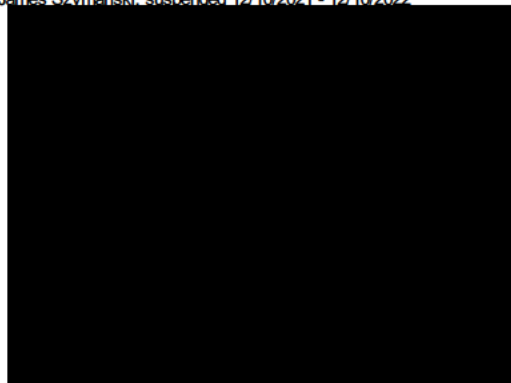
No changes to report.

1. unies Henry-Caldwell, suspended 11/22/2021- 11/22/2022



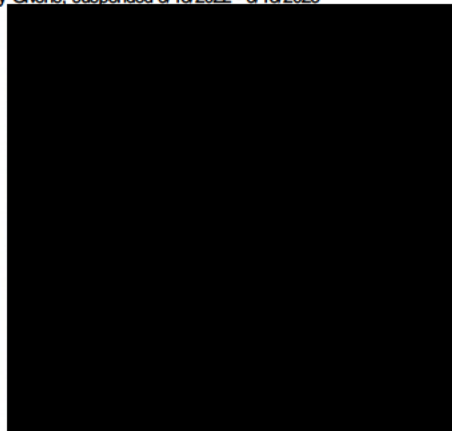
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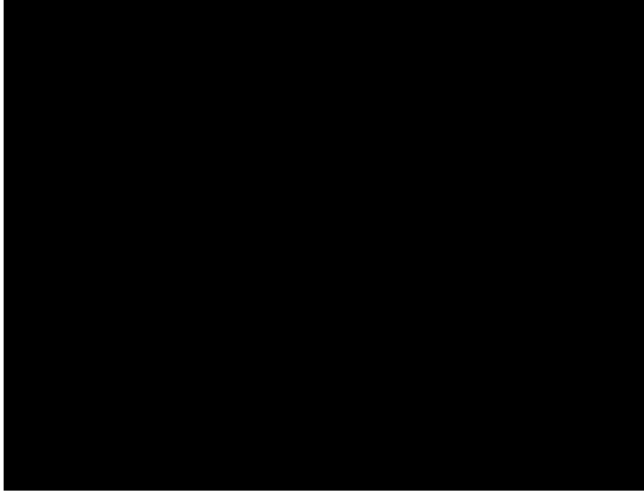
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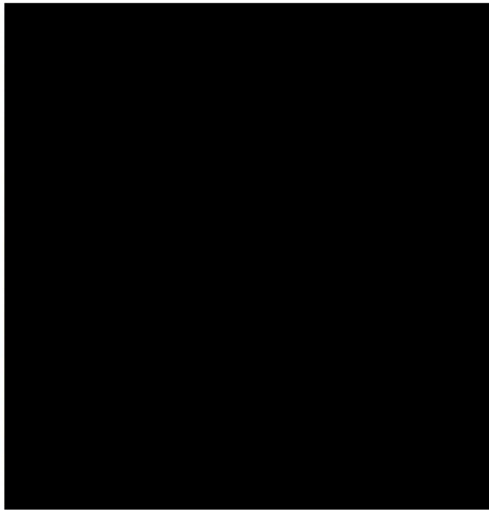


- **Physical Description:** white male, 160-180lbs; short gray hair, Age 55-60  
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- **Physical Description:** white male, age 40-45, 180-200 lbs, medium length salt and pepper hair, stocky build
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4. Reggie, suspended 4/2/2022 - 4/2/2023

- **Physical Description:** Black male, age 55-60, 150-170 lbs, 5'5"-5'9", thin build, usually wears a red Chicago White Sox hat
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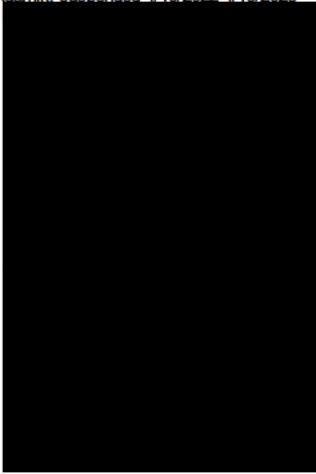
- **Number of PITS Reports:** 4

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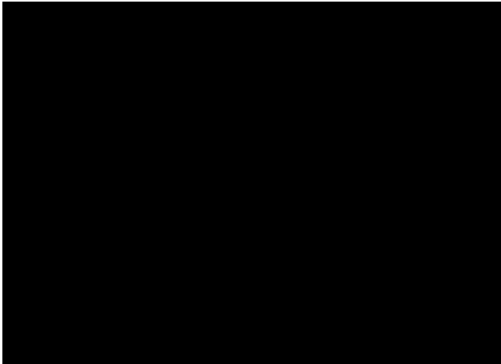
- **Physical Description:** Black male, age 55-60, 200-220 lbs, 6'-6" stocky build, bald, uses a cane
- **Infractions:** Patron grievance, harassing another person, interfering with another person's comfort or safety
- **Number of PITS Reports:** 1

6. Scott Adamik, suspended 4/10/2022-4/19/2023



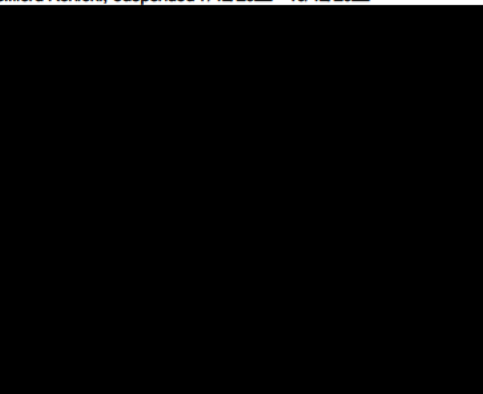
- **Physical Description:** White male, age 55-60, 140-160 lbs, 5'5"-6', slim build, gray medium hair, usually wears gray Hoka shoes and a gray ball cap
- **Infractions:** Disruptive activity, interfering with another person's comfort or safety, harassment of staff, trespassing while on suspension multiple times
- **Number of PITS Reports:** 6

7. Kevin Cawley, suspended 6/29/22 - 6/29/23



**Physical Description:** White male, age 49, 170lbs, 5' 11", slim build, graying red hair shoulder length  
**Infractions:** Making violent and threatening statements, blocking entrance/exit, harassing another person, indecent exposure  
**Number of PITS Reports:** 2

8. Clifford Konicki, suspended 7/12/2022 - 10/12/2022



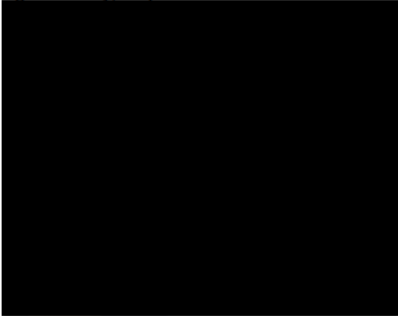
**Physical Description:** White male, age 60-65, 180-200 lbs, 5'5" - 6'0", slim build,  
Short gray hair  
**Infractions:** Lewd conduct  
**Number of PITS Reports:** 5

9. Diana Schlaman, suspended 7/25/2022 - 7/25/2023



**Physical Description:** Female, 4'9" - 5'2", wears a winter jacket, scarf, and sunglasses  
**Infractions:** Harassing another person, assault, excessive noise  
**Number of PITS reports:** 1

10. Angelo Bunkley, suspended 8/28/2022 - 8/28/2023



**Physical Description:** Black male, 5'5" - 6'0", stocky build, glasses, short black hair, black and gray backpack, black boots  
**Infractions:** Lewd conduct or public indecency, interfering with another persons comfort or safety  
**Number of PITS reports:** 1

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**Ian Knorr** | Building Operations Director  
Pronouns: he, him, his  
Downers Grove Public Library  
1050 Curtiss Street  
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Incident ID								
	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
651	11/11/2021	10:55 am	2nd Floor	NONE	COVID-19	COVID-19 Refusal to wear mask	Submitted	Cynthia Khatri

Incident ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
654	11/12/2021	01:00 pm	2nd Floor	NONE	Emergency Activity	Emergency Activity 911 call	Submitted	Erin Linsenmeyer

Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
660	11/22/2021	01:05 pm	2nd Floor	Junies Caldwell	Disruptive Activity~Emergency Activity~Illegal and/or Prohibited Activity~Unsafe Activity~COVID-19	Disruptive Activity Abusive or derogatory language/name-calling, e.g., jerk, idiot, slowpoke, etc.~Emergency Activity 911 call~Illegal and/or Prohibited Activity Making violent or threatening statements Destruction or theft of another person's personal belongings/property or library property/materials, including graffiti Trespassing, including banned patrons~Unsafe Activity Not following reasonable directions from staff~COVID-19 Failure to wear mask properly	Submitted	Lizzie Matkowski

Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
667	11/29/2021	01:15 pm	1st Floor	David Ramsey	Illegal and/or Prohibited Activity~U nsafe Activity~C OVID-19	Illegal and/or Prohibited Activity Trespassing, including banned patrons~Unsafe Activity Not following reasonable directions from staff~COVID-19 Refusal to wear mask	Submitted	Lizzie Matkowski

Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
678	12/10/2021	05:40 pm	2nd Floor	James Szymanski	Disruptive Activity~Illegal and/or Prohibited Activity~Unsafe Activity	Disruptive Activity Abusive or derogatory language/name-calling, e.g., jerk, idiot, slowpoke, etc.~Illegal and/or Prohibited Activity Making violent or threatening statements~Unsafe Activity Interfering with another person's comfort or safety Not following reasonable directions from staff	Submitted	Fred LeBaron
723	2/7/2022	11:22 am	1st Floor	Junies Caldwell	null	null Trespassing, including banned patrons	Submitted	Ian Knorr

Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
736	2/25/2022	03:55 pm	1st Floor	Robert Kowsky~Krystal Thor~Steve (#2)	Disruptive Activity~E mergency Activity~Ill egal and/or Prohibited Activity	Disruptive Activity Abusive or derogatory language/name- calling, e.g., jerk, idiot, slowpoke, etc.~Emergency Activity 911 call~Illegal and/or Prohibited Activity Making violent or threatening statements	Submitted	Anna Rennick
743	3/14/2022	01:30 pm	Grounds/P	Reggie	Disruptive Activity~Ill egal and/or Prohibited Activity	Disruptive Activity Panhandling, leafletting, proselytizing, soliciting funds~Illegal and/or Prohibited Activity Smoking or using tobacco or tobacco-substitute products	Submitted	Daniel Bartkowiak

Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
747	3/14/2022	07:35 pm	1st Floor	Ellen Brooks	Emergency Activity	Emergency Activity 911 call	Submitted	Tony Drufke
754	3/23/2022	09:31 am	Grounds/P	Robert Kowsky	Disruptive Activity~E mergency Activity~Ill egal and/or Prohibited Activity~U nsafe Activity	Disruptive Activity Abusive or derogatory language/name-calling, e.g., jerk, idiot, slowpoke, etc. Excessive noise, e.g., shouting, cellphone or videogame use, music, etc.~Emergency Activity 911 call~Illegal and/or Prohibited Activity Making violent or threatening statements~Unsafe Activity Interfering with another person's comfort or safety Not following reasonable directions from staff	Submitted	Ian Knorr

Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
758	4/2/2022	11:30 am	2nd Floor	Robert Montgomery	Illegal and/or Prohibited Activity~U nsafe Activity~A dministrati on	Illegal and/or Prohibited Activity~Unsafe Activity Interfering with another person's comfort or safety~Administration Patron grievance	Submitted	Tony Drufke
756	4/2/2022	11:50 am	2nd Floor	Reggie	Disruptive Activity~U nsafe Activity	Disruptive Activity Abusive or derogatory language/name- calling, e.g., jerk, idiot, slowpoke, etc. Excessive noise, e.g., shouting, cellphone or videogame use, music, etc.~Unsafe Activity Interfering with another person's comfort or safety	Submitted	Tony Drufke



Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
757	4/2/2022	01:15 pm	2nd Floor	Andres Gonzalez	Emergency Activity	Emergency Activity 911 call	Submitted	Tony Drufke
766	4/26/2022	04:00 pm	1st Floor	Scott Adamik	Illegal and/or Prohibited Activity~U nsafe Activity	Illegal and/or Prohibited Activity Trespassing, including banned patrons~Unsafe Activity Not following reasonable directions from staff	Submitted	Daniel Bartkowiak
767	4/28/2022	10:45 am	1st Floor	Scott Adamik	Illegal and/or Prohibited Activity	Illegal and/or Prohibited Activity Trespassing, including banned patrons	Submitted	Andrew Thing

Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
772	5/13/2022	10:30 am	1st Floor	Joe Hofmann	Disruptive Activity~Illegal and/or Prohibited Activity	Disruptive Activity Abusive or derogatory language/name-calling, e.g., jerk, idiot, slowpoke, etc. Panhandling, leafleting, proselytizing, soliciting funds Excessive noise, e.g., shouting, cellphone or videogame use, music, etc.~Illegal and/or Prohibited Activity Making violent or threatening statements Open possession, using, or under the influence of a controlled substance, e.g., alcohol or marijuana	Submitted	Andrew Thing

Incident ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
773	5/13/2022	05:10 pm	1st Floor	Unknown_1261_05/13/2022	Emergency Activity~Illegal and/or Prohibited Activity	Emergency Activity 911 call~Illegal and/or Prohibited Activity	Submitted	Julie Milavec

Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
777	5/19/2022	12:53 pm	1st Floor	Greg Pearson sp?	Emergency Activity~U nsafe Activity	Emergency Activity 911 call~Unsafe Activity Interfering with another person's comfort or safety	Submitted	Ian Knorr
786	5/26/2022	08:45 pm	Grounds/P	NONE	Disruptive Activity~E mergency Activity	Disruptive Activity Excessive sleeping, that includes snoring, creating tripping hazard or visual spectacle~Emergency Activity Non-emergency call to police	Submitted	Lizzie Matkowski
789	5/31/2022	04:33 pm	Grounds/P	Robert Kowsky	Disruptive Activity~Ill egal and/or Prohibited Activity	Disruptive Activity Abusive or derogatory language/name- calling, e.g., jerk, idiot, slowpoke, etc.~Illegal and/or Prohibited Activity Trespassing, including banned patrons	Submitted	Daniel Bartkowiak

Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
793	6/2/2022	06:20 pm	1st Floor	NONE	Illegal and/or Prohibited Activity~A dministrati on	Illegal and/or Prohibited Activity~Administration Patron grievance	Submitted	Tony Drufke
807	6/22/2022	08:50 am	Offsite	Joe Hofmann	Disruptive Activity~E mergency Activity~Ill egal and/or Prohibited Activity	Disruptive Activity Abusive or derogatory language/name- calling, e.g., jerk, idiot, slowpoke, etc. Excessive noise, e.g., shouting, cellphone or videogame use, music, etc.~Emergency Activity 911 call~Illegal and/or Prohibited Activity	Submitted	Ian Knorr

Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
813	6/29/2022	09:10 pm	Grounds/P	Kevin Cawley	Disruptive Activity~Emergency Activity~Illegal and/or Prohibited Activity~Unsafe Activity	Disruptive Activity Abusive or derogatory language/name-calling, e.g., jerk, idiot, slowpoke, etc. Excessive noise, e.g., shouting, cellphone or videogame use, music, etc. Not wearing proper attire, e.g., no shirt or shoes, inappropriate swimsuits, etc.~Emergency Activity 911 call~Illegal and/or Prohibited Activity Making violent or threatening statements Destruction or theft of another person's personal belongings/property or library property/materials, including graffiti Failure to vacate specially reserved spaces, i.e., study rooms, Teen Central, etc.~Unsafe Activity Interfering with another person's comfort or safety Blocking entrance, exit, or walkway	Submitted	Daniel Bartkowiak

Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
814	7/1/2022	08:42 pm	2nd Floor	NONE	Emergency Activity	Emergency Activity Non- emergency call to police	Created	Lizzie Matkowski
825	7/16/2022	11:41 pm	2nd Floor	James	Illegal and/or Prohibited Activity	Illegal and/or Prohibited Activity Open possession, using, or under the influence of a controlled substance, e.g., alcohol or marijuana Smoking or using tobacco or tobacco- substitute products	Submitted	Ian Knorr

Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
842	8/11/2022	06:38 am	Grounds/P	Unidentified Male	Illegal and/or Prohibited Activity	Illegal and/or Prohibited Activity Destruction or theft of another person's personal belongings/property or library property/materials, including graffiti	Submitted	Ian Knorr
844	8/14/2022	01:45 pm	1st Floor	NONE	Emergency Activity~U nsafe Activity	Emergency Activity 911 call~Unsafe Activity Interfering with another person's comfort or safety	Submitted	Tony Drufke



Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
847	8/16/2022	07:00 pm	Grounds/P	NONE	Disruptive Activity~Emergency Activity~Illegal and/or Prohibited Activity~Unsafe Activity	Disruptive Activity Abusive or derogatory language/name-calling, e.g., jerk, idiot, slowpoke, etc. Excessive noise, e.g., shouting, cellphone or videogame use, music, etc. Interfering with another person's comfort or safety Using profanity or obscenity in conversation, e.g., "This is bull\$**t!"~Emergency Activity 911 call~Illegal and/or Prohibited Activity Physical or sexual assault Making violent or threatening statements Trespassing, including banned patrons~Unsafe Activity Interfering with another person's comfort or safety	Submitted	Daniel Bartkowiak

Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
849	8/18/2022	11:00 am	2nd Floor	Joe Hofmann	Emergency Activity~Unsafe Activity	Emergency Activity Non-emergency call to police~Unsafe Activity Interfering with another person's comfort or safety	Submitted	Ian Knorr
851	8/19/2022	11:20 am	2nd Floor	NONE	Emergency Activity	Emergency Activity 911 call	Submitted	Julie Milavec
862	8/24/2022	04:42 pm	1st Floor	Krystal Thor (#2)~Joe Pellegrino	Administration	Administration Other: For documentation purposes	Submitted	Ian Knorr

Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
866	8/29/2022	05:01 pm	1st Floor	Krystal Thor (#2)	Emergency Activity	Emergency Activity 911 call	Submitted	Allyson Renell
878	10/13/2022	08:23 am	1st Floor	NONE	Illegal and/or Prohibited Activity	Illegal and/or Prohibited Activity Destruction or theft of another person's personal belongings/property or library property/materials, including graffiti	Submitted	Ian Knorr

Inci de nt ID	Date	Time	Location	Perpetrators	Infraction Categories	Infractions	Status	Reporter
890	10/23/2022	01:30 pm	1st Floor	James	Emergency Activity	Emergency Activity 911 call	Submitted	Daniel Bartkowiak

Incident ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
651	<p>1. Asked to leave for the day(NONE)NOTE: The police were called however the patrons left on their own once they realized staff was actually calling the police.</p> <p>I recommend that staff do not interact with this patron again, and call the police upon their entrance to the library. I recommend the library ban this patron due to his behavior towards staff.~2. Asked to leave for the day(NONE)NOTE: I have attached pictures to the report. It does appear that the female leaves a self-check on the 2nd floor so she may have checked out the DVD's.</p>	Yes	No	Yes	No	No

Inci de nt ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
654	NONE	Yes	No	Yes	No	No

Incident ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
660	1. Banned for one year with letter(Junies Caldwell)NOTE: We did not give the letter to Junies, but it has been prepared.	Yes	No	Yes	No	No

Incident ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
667	<p>1. Asked to leave for the day(David Ramsey)NOTE: The perpetrator is not allowed back in the library again today. If he returns without a mask in the future, he will be banned.~2. Banned for one week with letter(David Ramsey)</p>	Yes	No	Yes	No	No



Inci de nt ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
678	1. Banned for one year with letter(James Szymanski)	Yes	Yes	Yes	No	No
723	1. Banned for one year with letter(Junies Caldwell)	No	No	Yes	No	No

Incident ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
736	<p>1. Escorted out by police/no trespass(Robert Kowsky)NOTE: Robert returned to the library just before 8pm. I discussed with PIC Joy, &amp; phoned the police again. A different officer arrived soon after, I pointed Robert out in the computer area, &amp; he was walked out of the premises. The policeman did not return or follow up.</p>	No	No	Yes	No	No
743	NONE	No	No	Yes	No	No

Incident ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
747	NONE	Yes	Yes	Yes	Yes	Yes
754	1. Banned for three months with letter(Robert Kowsky)NOTE: Verbal from Police	Yes	No	Yes	No	No

Incident ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
758	1. Banned for one year with letter(Robert Montgomery)NOTE: Officers issued suspension as "Disorderly Conduct" and for a duration of 1 year from today, see attached document.	Yes	No	Yes	No	No
756	1. Banned for one year with letter(Reggie)NOTE: Noticed this was not added to the incident, adding it retroactively.	Yes	No	Yes	No	No

Inci de nt ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
757	NONE	Yes	No	Yes	No	Yes
766	1. Banned for one year with letter(Scott Adamik)	No	No	Yes	No	No
767	NONE	Yes	No	Yes	No	No

Inci de nt ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
772	NONE	Yes	Yes	Yes	No	No

Incident ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
773	NONE	No	Yes	Yes	No	No

Incident ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
777	NONE	Yes	No	Yes	No	No
786	NONE	Yes	No	Yes	No	No
789	1. Banned for one year with letter(Robert Kowsky)	Yes	No	Yes	No	No



Inci de nt ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
793	NONE	Yes	No	Yes	No	No
807	NONE	No	No	Yes	No	No

Incident ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
813	1. Banned for one year with letter(Kevin Cawley)	No	No	Yes	No	No

Inci de nt ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
814	NONE	No	No	Yes	No	No
825	1. Banned for one month with letter(James)	Yes	No	Yes	No	No

Incident ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
842	NONE	No	No	Yes	No	No
844	NONE	Yes	No	Yes	Yes	No

Inci de nt ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
847	NONE	No	No	Yes	No	No

<div>Inci de nt ID</div>	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
849	NONE	Yes	No	Yes	No	No
851	NONE	No	No	Yes	No	No
862	NONE	No	No	Yes	No	No

Inci de nt ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
866	NONE	No	No	Yes	No	No
878	NONE	No	No	Yes	No	No

Inci de nt ID	Followup	Staff Called	Guard Called	Police Called	EMT Called	Fire Dpt Called
890	NONE	No	No	Yes	No	No



Incident ID	Description
651	<p>At roughly 10:40 a.m., Misty Stamogiannos called for the in-charge person to come to the Ask Us Desk. Cindy Khatri was in charge at the time and went upstairs. As she was on the way upstairs, Karen Bonarek had run to the Staff Room to grab Ian Knorr as backup. As they all walked up the stairs, Karen told Cindy that a man refused requests from desk staff to put on a mask. Ian and Cindy spoke briefly at the desk with a plan for Cindy to approach the man first, and then for Ian to follow up with him if the patron still refused to wear a mask. The man was around 5'10", probably in his mid-50's, white with white hair, wearing a maroon sweater with jeans. Cindy approached the patron as he was browsing for blu-rays. She introduced herself as the person in charge, explained that the library is following the state mandate for mask-wearing, and asked for him to please put a mask on (if he didn't have one there were some at the desk). He immediately refused, saying, "I'm not going to wear one and you can't make me." Cindy reiterated that it was mandatory to wear a mask in the library, and if he did not wear one she would need to ask him to leave. His response: "Then ask me to leave, but I'm not leaving. I'm going to get what I want and then I will leave when I'm ready." Cindy then explained that if he refused to wear a mask and refused to leave, she would be calling for backup. His response: "Go ahead and call! I'm not wearing a mask." During this transaction, the man never raised his voice, but he was verbally aggressive. Cindy went back to the Ask Us desk and Ian approached the man. Ian acknowledged that the patron had just spoken to Cindy and Ian had to ask him to wear a mask, too. The patron continued to say he refused to wear one. Ian asked one last time, inquiring "is this how you want to handle the situation? I want to give you another chance. If you don't wear a mask we will have to call the police." The man told Ian to call the police. At that point, Cindy called 911 and spoke to the dispatcher. As Cindy was describing the patron, he quickly went into the nonfiction section to grab his friend, a woman with dark brown hair and a black sweater. The two patrons then walked toward the stairs, and the woman ripped her mask off as she passed the Ask Us Desk. They went downstairs and out the Curtiss Street doors. As they were leaving, Lizzie overheard the woman say something along the lines of "I got 3 DVDs," but did not see any DVDs in her hands. Lizzie thought she may have been wearing a mini-backpack, but was not certain. Since the patrons left the building, Cindy told the dispatcher that the police did not have to come on-site, and thanked them for their time. The dispatcher said they would relay this information to the police.</p> <p>Ian, Misty, and Lizzie may update this with more information regarding their interactions.</p>

Incident ID	Description
654	<p>At approximately 1:05 after I retrieved the walkie talkie, Amanda K. and Tim R. at the Ask Us desk told me that a patron was sleeping and had been snoring noticeably from the Ask Us desk. I went to wake up the patron (female, late 40s/early 50s, Hispanic, wearing a black coat and a graphic t-shirt) who was sitting at one of the desks along the wall behind the genre fiction. I spoke to the patron and jiggled the book she was holding, but she did not respond and continued snoring. I asked Lizzie M. for assistance, and she came over and knocked on the desk and also used a raised voice, to no effect. We then called for John M. to come over and attempt to wake up the patron, he did so, with no results. We waited a few moments to see if any of this would rouse the patron, and when the patron did not wake up, Lizzie M. went over and made more environmental noise, and John M. also tried again.</p> <p>At this point, we had been attempting to wake the patron for 15 minutes and determined that because all three of us could get no reaction from the patron, it was necessary to call 911 for a wellness check.</p> <p>At approximately 1:30 Officer St. John from the DGPD came to the library. I walked the officer up the stairs and walked with him to the patron, who was by then awake. I introduced myself, the officer introduced himself and we after the patron's well-being. She said she had always been a heavy sleeper and required people to shake her to wake up. I pointed out where the water fountains were in case she needed to get some water and move around, and then I escorted the officer out.</p>

Incident ID	Description
660	<p>When I took over as in charge, Traci and Paul informed me that a patron had been using the kids room phone since around 11:40. We later determined this patron was Junies (spelling might be incorrect) Caldwell from report #656. He told Traci "the other desk" told him he could use the phone, indicating the circulation desk, and asked Traci to look up the DHS phone number. He was on the phone until around noon when Traci told him he could have another 30 minutes on the phone. He responded in frustration that he hadn't talked to anyone yet, so his phone call shouldn't count. Traci responded that that was not how it worked and we were doing him a favor by letting him continue until 12:30. He repeatedly told Traci he was told he could use the phone. She said yes, but for short calls. He said that's not what he was told. She said it is not a public phone and it was meant for short calls. Traci went to find Ian in case it escalated and instead called Paul from admin office. Paul said to give him until 12:30 and if he was still argumentative we would address it. At that time it was around 12:10 and Lisa said he got through to DHS. He was off the phone by 12:15 but asked if he could make another call. Traci told him no, he could not make another call today, he would have to wait until tomorrow. He was angry, but walked away. During this entire time, he repeatedly took off his mask even after staff told him repeatedly to keep it up.</p> <p>Around 1:05, Misty approached me to tell me a patron was using the phone at the desk and had been on there for approximately 45 minutes. She had informed him when he asked to use the phone that he could use the phone for a few minutes, but he said he would be on hold then speak to someone and let her know he would be off the phone. About 30 minutes into the call, Van spoke to him and asked how much longer he would be, he responded he was still on hold. She told him he could not use the phone much longer. He told her it was going to take as long as it would take. Van repeated, but let it go. I determined it was the same patron who Traci had encountered and I went to speak to him since now time had elapsed since Van's conversation. He was at Ask Us station 4. I let him know the phones were only for short calls and he had to wrap up his call in about 5 minutes. He told me no, he was told by other staff that he could use the phone and his call didn't count until he started talking to people. I told him that was not how it worked. He argued with me back and forth for a while about it, then I finally told him I was the person in charge of the building at that time and I was telling him he had to wrap it up. He said no, he wanted to talk to the owner I reiterated that I was in charge and staff had informed me that he had been using the phone downstairs and up here for over 45 minutes and he had to wrap it up. He accused me of watching him and said he would not hang up until he was done. I said if he did not he would have to leave and started walking away to confirm with other staff that I had the information correct that they had told him. As I walked away he started loudly saying "fuck this place" and you can't fucking tell me what to do, so I went back and told him again he would have to leave for the day and wrap up his call. He refused then turned away from me and would not respond directly to me. During this time he repeatedly took down his mask and refused to put it back up.</p>

Incident ID	Description
667	<p>Around 1:15 pm, Amanda spoke to me in the ATS workroom about a patron who came up to the second floor without a mask on. She offered him a mask, but he refused to put one on and told her he wanted to see the policy, in writing, that said he had to wear a mask in the library. She told me he headed down to the cafe.</p> <p>I walked down to the cafe area and saw him sitting at a table without a mask on with two females, both of whom had masks. The man appeared to be a white male, possibly in his 40s, light brown/gray hair, wearing a dark jacket and business casual pants and shirt. I approached him and offered him a mask and told him the library policy required everyone in the library to wear a mask. He responded that he would not, that he wanted to see the policy in writing because there was no law requiring a mask. I explained that the policy was on the doors coming into the building, on the website, and announced over the speakers every hour. He said those were not legal policies and he did not have to wear a mask. He added that he had a medical condition and we couldn't require him to wear a mask. I told him I could get an accommodation form for him to get library services, but he had to wear a mask while in the library or he would have to leave. He refused and said he would call the police himself and again demanded to see the policy in writing. I went to get backup from admin, Jen came out with me and tried to speak to the gentleman, explaining the library policy to him. He spoke over her and repeated much of what he said to me. While Jen tried to talk to him, Christine and Julie came up and informed him that we had called the police at his request. All four of us went into the admin office to await the police. While waiting, he and the two people he was sitting with left the library. Jen and I met with the police when they arrived, Jen provided a description and asked the officers to explain to the gentleman our policy if they found him.</p>

Incident ID	Description
678	<p>At around 5:35 or so, Andrew Pawlak asked me to come to the Computer Help Desk. He told me that patron James Szymanski had shouted at him on the way to the scan station, and that he (Andrew) wanted me to kick James out. I told Andrew I'd speak to James, and I did. James was very agitated, and as I walked up shouted "Don't even talk to me." I asked him to please modulate his voice or I'd have to ask him to leave. He continued with "Don't talk to me, I'm sending an important letter to the military right now." I told him he could finish if he was brief and behaved himself. He shouted "Okay, leave me alone, I'm almost done." I walked away, called Tony, and as I returned to the AsK Us Desk, I saw Andrew get his coat and leave. James finished and left, shouting "You know who I am," on his way out. I thought the situation was resolved at that point, but as it turned out, two other things had happened. First, Andrew had called the police (without letting me or Tony know) from the cafe, and second, another computer area patron called Tony over to tell him James had flipped that patron's hat and headphones off on his way out (my pov was obscured by the pillar). Three officers arrived quickly: one met Andrew in the cafe, two came up and talked with me and Tony. We gave them the information on what had happened, including the hat flipping. They were familiar with Mr. Szymanski, they took our info and narrative and said they'd issue a letter of trespass and would be back for our paperwork first thing in the am tomorrow. One of the police officers mentioned that Andrew had said James threatened to kill him on his way out, which I had not previously heard. In light of all that, and in light of Mr. Szymanski's previous recently expired one year ban (October 19) for similar abusive and threatening behavior, we all agreed he should be banned for one year, and I prepared paperwork to that effect.</p>
723	<p>At approximately 11:22 I saw Junies Henry-Caldwell sitting in the soft chair at the south entrance. I called the DG Police as he is banned from the library and in violation of his court order by being in the building. While I was on the phone with DuComm dispatch Junies left the building and was seen walking towards Main St. Officer Stults responded to meet with me and another officer picked up Junies off the property. A police report has been filed for the trespass.</p>

Incident ID	Description
736	<p>Around 3:55 pm, Molly from the Kids Room called me to the circulation desk. I (Anna) arrived, and she told me that while she was in the meeting room for a program she heard loud shouting. One of the men was behind us at the orange chair next to the first floor rest room. He was a tall Caucasian male in about his late 30s, early 40s wearing a hat and a black sweatshirt later identified as Robert Kowsky.</p> <p>Andrew Thing and I approached him to make sure everything was okay. He assured us he was fine, but he was rambling to himself telling us that the people he was arguing with were crackheads and that they threatened to call the cops, and they could go ahead and call the cops, ect. He assured us that he could take them if he needed to. We told him we didn't want any confrontation and that it's unnecessary. At that moment, the male he was arguing with- thin, black sweater wearing a cap with grayish hair later identified as [REDACTED] by Officer Linter- walked in. They started yelling at each other as [REDACTED] headed to the bathroom. Robert continued to shout and call him a crackhead and both [REDACTED] and Robert were shouting and swearing at each other.</p> <p>I asked them both to separate and go their separate ways. Robert headed out the stairs exit to Forest while [REDACTED] headed out the ADA door. Andrew went out to talk to [REDACTED] and the woman he was with- small, thin, long blonde hair identified as [REDACTED]. They explained that Robert was calling them crackheads and threatening them. [REDACTED] said she particularly felt threatened and unsafe and asked us to call the police. We invited her inside where I took her name. As we were talking, a volunteer from the craft exchange- [REDACTED]- approached us and told him he witnessed Robert start yelling at [REDACTED] and [REDACTED] seemingly out of nowhere calling them crackheads and useless and to get a job. Andrew and I both noted that Robert had come back to the Forest Street doors and was pacing in front of them looking around and inside the building. We called the police at [REDACTED]'s request as she felt unsafe.</p> <p>Officer Linter (or maybe Pinter?) met Andrew and I. We reiterated the situation and headed upstairs where [REDACTED] and [REDACTED] were. [REDACTED] talked to the officer telling him she would like a restraining order and explaining the situation. Officer Linter talked to Andrew and I once more asking if we witnessed [REDACTED] being threatened by Robert. We did not hear a direct threat to [REDACTED]. Linter took Andrew's name and info before he left as [REDACTED] did [REDACTED] and [REDACTED].</p>
743	<p>After being alerted to the presence of a man sitting outside the north entrance and asking patrons for money, Andrew and I went out to check the entryway and found Reggie lying on the ground and smoking a cigarillo. Due to it being immediately clear that he was intoxicated (beyond the smell of alcohol, he was slurring his words and having a hard time sitting up straight), we told him he had to leave for the day. To get him upright, Andrew took one arm and I took the other. Once vertical, he staggered into the parking lot and made it about fifteen yards before falling down. He repeated this process several times in order to exit the parking lot. I informed Ian of the situation and he placed the call to the police for them to do a health check.</p>

Incident ID	Description
747	<p>Around 7:35 when I was walking around on the first floor I found a lady sound asleep and I attempted to do a wellness check by asking her if she was okay, if she needed medical assistance and I got no response to any verbal commands so I tried a loud noise by hitting two books together and no response. I asked for Sandy to come out and asked her to call 911. The first officer on the scene also got no response to his verbal comments so he took her arm and shook her and she finally started to move. By this time the medical team had arrived and also had a hard time bringing her back from her deep sleep. They finally got her to walk and to talk; they were able to discover that she didn't sleep at all last night and after talking to [REDACTED] they felt comfortable that she was going to be okay and left.</p> <p>I talked to [REDACTED] after the medical team had left and explained to her why we had called them to check on her and she thanked me for looking after her and she left out the Curtiss Street doors because her Uber ride had arrived.</p>
754	<p>At approximately 9:25 am monitor Andrew T. was called to the Circulation desk because patron Robert who was banned yesterday (PITS incident 752) was in the lobby using the restroom. Robert left out of the north entrance but was next to the doors smoking. I approached Robert with his letter of suspension and trespass in hand and he immediately got vocal, loud, and spewed profanities at me while refusing to accept the letter. He mentioned twice he was not scared of me and approached me in a threatening manner. He then went on to tell me he was sticking up for his friend yesterday [REDACTED]. Robert took the envelope I had for him but would not leave and kept yelling and swearing while parents and kids were walking into the building. I repeatedly told Robert he needed to leave the property which he was not complying with, so the police were called. Officer Kappmyer and another officer responded and talked with Robert and then came and talked to Andrew and me. I informed them of what happened, told the officers that he had been served a letter of trespass and a letter of suspension for yesterday's incident. I explained that Robert was not complying and creating a disturbance and needed to leave the property and not return for 3 months. Due to the incident today and his threatening demeanor I have extended his ban to 3 months. A new letter is attached</p>

Incident ID	Description
758	<p>Around 11:30 a female patron approached Tim at the Ask Us desk to report a man has been harassing her in the library. The last incident was Thursday, 3/31 in the afternoon (around 2 o'clock). She reported that he frequently leaves her little notes and love letters, (she has copies of these on her phone) asks her to go to his church with him, blows kisses and winks at her, and will change where he is sitting so, he can stare at her while she studies. She said he's been making her more and more uncomfortable, to the point where she'd stopped coming to the library for a while. Tim and I recommended she use Kids Room study rooms from now on, as we feel fairly confident the patron wouldn't find her there. Additionally, if she sees him again, she'll let staff know, and we offered to call the police if she'd like to file a report at that time, or walk her to her car if she'd like.</p> <p>Patron gave Tim a fairly good description: African-American, uses a cane, always wears a tan coat, white t-shirt, white mask, and carries around a Bible. Tim knows exactly who the person she's talking about; however, we don't know his name, but he frequently sits in the armchairs behind the elevator on the second floor, has a bald head, wears his mask under his chin and has some facial hair. Next time he's in, we'll try to get a picture.</p> <p>Around 3 o'clock a gentleman matching the description entered the library (later identified as Robert Montgomery) and went upstairs; Andrew Cook called me upstairs and said the gentleman who was mentioned earlier today was present. Max captured his picture and I asked our patron if this was the man and she said yes; I asked her if she wanted to file a formal complaint with the police and she said yes. Max called the police and stayed upstairs keeping an eye on Robert, I met with the officers and brought them to our patron in study room 2. The officers got our patron's story, went upstairs and talked to Robert. The officer's opinion was that Robert was guilty so Max wrote up the suspension letter banning Robert for one year which the officers issued to Robert and escorted him out of the library.</p>
756	<p>Around 11:30 this morning I was called to the Ask Us Desk by Fred because Reggie was harassing [REDACTED] and making her feel uncomfortable along with the Ask Us Team. I asked Reggie to leave for the day because of his actions and he then proceeded to barrage me with the F... word along with screaming that he was a black person. Reggie refused to leave and continued to yell loudly using the F... word over and over and said call the cops because I'm not leaving. I called Traci on the walkie and she called the police for me. Once Reggie knew that the police were coming he decided that he was going to leave slowly as he stumbled down the stairs and out the North doors. Once the police officers arrived they could hear Reggie still yelling at me from Burlington Street.</p> <p>Because the safety of our staff is a priority, Traci quickly wrote up a letter of trespass notice and we gave it to the officers to give to Reggie banning him from the library for one year.</p>



Incident ID	Description
757	<p>Andres Gonzalez was sound asleep in the quiet room and after repeated attempts by me to wake him up the best I could accomplish was slurred speech and semi-consciousness; I consulted with Traci and after getting some input from a patron who knew him from the parking garage (a person that you need to be careful around) we decided to have a wellness check done on him. The Downers police and fire department both responded and after checking his vitals they decided to take him out on a stretcher to the hospital. As he was leaving on the stretcher he glared at me and said you called them.</p>
766	<p>Around 4:00, after finishing a walk on the second floor, I came downstairs to find a banned patron, Scott Adamik, rummaging around the pantry. I told him he needed to leave, he made a grumbling/growling sound, and then I walked him out through the south doors. Afterwards, I spoke with Ian who told me to report this to the police. I called them and spoke to an officer about fifteen minutes later who said they hadn't located him yet.</p>
767	<p>At approximately 10:30am, I was informed of Scott Adamik's presence in the Library near the Cafe - violating his letter of trespass again (multiple times this week). I pulled up the cameras, found him talking to [REDACTED] &amp; dialed 911. I waited watching the video feed while waiting for officers to arrive, fearing he'd bolt if he saw me. Three officers arrived, encircled him as he shambled toward the Holds area, &amp; I headed over. I spoke with two cops as the third spoke to Mr. Adamik who kept repeating "They won't tell me why I'm not supposed to be here". When outlined with the possibilities for police action, one officer asked if the only enforceable thing today was the trespass, I came back to our station &amp; got the picture from Scott stealing the initial day of his ban, then got Ian as he had the authority to sign off on pressing charges/having Scott arrested for the trespass. The officers let us go, I came back here to write this &amp; get a picture &amp; Ian returned to the office. Scott was arrested, put in handcuffs, &amp; walked out the South/Curtiss Street entrance.</p>

Incident ID	Description
772	<p>At approximately 10:30am, I was asked to walk the floor, investigate a loud patron sitting near Circ. I found Joe singing to himself, earphones in &amp; blaring. I got him to take an earphone out &amp; reminded him to keep the volume down, that excessive noise is against library policy, &amp; he nodded in agreement. He talked about someone who services elevators, how he's filthy rich living in Florida &amp; being taken care of, etc &amp; that he's "not being a bigot - I just believe we need to divide the nation". I told him statements like that are enough to get a ban letter again (he's been banned previously for similar rhetoric), he got very quiet &amp; nodded in agreement. I continue my round upstairs, &amp; within 5 minutes was called down to Circ again. I told him I could hear him shouting from the computers upstairs &amp; he quieted down again. I finished the round &amp; Joe was gone. I returned to my station, &amp; was called to Circ again to address Joe. At this point, I decided that a ban for the excessive noise would be appropriate, as he's been coming in &amp; singing along with his music - almost daily, despite being told not to each time. I drafted a letter, asked Ian via the msgr, talked with Cindy &amp; Katelyn, &amp; we settled on a 3 month ban, considering all other additional recent infractions (constant proselytizing for white power group(s), profane &amp; offensive language, racial harassment &amp; violent/threatening statements as well as possession of a controlled substance on grounds - he'd previously offered to sell me marijuana, won't "rip me off like the dispensary does, taxing all the old ladies"; no enforceable proof on camera today though). I phoned the police, &amp; outlined the situation. I met officers in the parking lot &amp; explained we'd dealt with him previously, that he'd been banned for similar things prior &amp; this is an escalation in our internal punishment system to the 3 months. They agreed to deliver the letter &amp; escort him out - as I'm the only security person currently. I stayed near the circ desk as they explained everything to him, he asked several questions &amp; stalled being walked out, &amp; the officers eventually got him outside. I returned to write this report AND I watched Joe re-enter via the South entrance &amp; bee-line for Circ. I called 911 again &amp; was walkied by name as Joe wanted me to explain what he'd done "like a man, to my face". As I read off his infractions, the officers re-entered the library &amp; met us. Joe snatched the letter back, grumbled &amp; started toward the North exit. The officer talked with me for a moment &amp; Joe returned down the stairs, refusing to leave. The officer proceeded to arrest Joe for directly violating the DG letter of trespass, Joe began crying, they took him out to the parking lot, frisked him before putting him in the squad car, &amp; found a ziplock baggie that, from my distant vantage point, appeared very marijuana-like. I spoke with another officer as he crossed the lobby, but he couldn't confirm - just that he's being taken to the station to be processed, &amp; that we shouldn't see him for the next 3 months but to call should he show up. After talking with Lizzie &amp; Cindy again, I returned to the back &amp; finished this report.</p>

Incident ID	
773	<p data-bbox="107 305 2022 321"><b>Description</b></p> <p data-bbox="107 354 2022 1339">           At approximately 5:10pm, Kathy Moran radioed for the BOM/MOD from the Check Out Desk. Tony and I had been talking to Andrew at the BOM desk, so Tony went with me to the Check Out Desk. A distraught mom had told desk staff that someone had video recorded her 8yo son in the lobby restroom. She was on the phone and took the child and a younger son to the Kids Room. They sat in the baby play corner. Kathy told me what was going on and I followed them to the Kids Room. As I approached the distraught mom asked us to watch her kids and ran out of the Kids Room, saying the person who recorded her son had white shorts on and tan skin and asking if we could block the doors. I followed her and Tony stayed with the kids. As I passed the Kids Room desk, I asked Amy Balicki to watch over the kids while Tony and I helped look for the person - and we tried to catch up with the mom, who was running around looking for anyone who fit the description. After determining that no one who fit that description was currently in the building, and being unable to find the mom, I called 911 was informed that an officer was on the way. I caught up to the mom in the lobby, just before officer Mayerhofer arrived. The mom told him that she had been at Anderson's with her kids and the older son, [REDACTED], needed to use the restroom, so she sent him to the library. When he returned, she could tell something was wrong. He told her that while he was in the stall in the restroom, someone put their open iphone under the door. Officer Mayerhofer went to talk [REDACTED]. Officer Servatius arrived and Andrew took him back to the BOM desk to look for video of the person. Tony walked the perimeter of the library and talked to the group of regulars outside the Community Kitchen to see if they had seen anyone of the description but did not find anyone. Officer Klett arrived and was going between Mayerhofer and Servatius and talking on the phone to dispatch. While Officer Mayerhofer continued to talk to [REDACTED], the mom, [REDACTED], told me that he'd given more detail - two people had entered the restroom after he was in the stall. One left and then the phone was held under the door, but only for a few seconds. He said that the person was wearing white shorts and black gym shoes and had tan skin and skinny legs. He thought it was a younger teen/kid. I gave [REDACTED] my card and the family left the library when the officers were done questioning [REDACTED], saying that a detective would follow up.         </p> <p data-bbox="107 1101 2022 1299">           Tony and Andrew were able to find video of two young teen boys come down the stairs who appear to enter the restroom, then one comes out right away and hovers by the Meeting Room doors (red baseball cap, black shorts and white gym shoes). The second boy (bright blue shirt, white shorts, black gym shoes and floppy hair) comes running out of the restroom at approximately 5:03pm, laughing and the two leave through the Forest entrance. Tony was able to give the officers the still pictures while Andrew went to IT to see if Max or Paul were here, then emailed to ask them to save the video to give to the officers.         </p> <p data-bbox="107 1307 2022 1339">           Before leaving, the officers indicated that a detective would be over to talk to Tony and I before we close at 9pm.         </p>

Incident ID	Description
777	<p>At 12:53 pm a patron reported to the Circulation desk that an individual was making threatening statements to himself. I was called to Circulation where I met with a young man (who hangs out with [REDACTED]) who said he was in the men's lobby washroom stall when patron Greg came into the washroom and was agitated. It was reported to me that Greg was muttering to himself and making threatening comments about hurting himself and unspecified people.</p> <p>I called the police and officer Servantious responded. I explained what happened and our concerns and gave him a picture of Greg. Officer Servantious left to try and locate him but was unable to. He said if we see Greg come back to call again so they can do a wellness check on Greg.</p>
786	<p>A little after 8pm, Tony reported to me that at least 6 people were setting up their items, blankets, and settling in to sleep outside the library under the eaves by the bike rack along Curtiss. We consulted with Julie about how to handle the situation and Tony called the police non-emergency number to ask them to dispatch an officer to let the group know it was not a location they could sleep.</p>
789	<p>Around 4:30, I noticed a figure hiding behind the brick pillar within the exterior south entrance. After watching some more and seeing the figure step back several times into clear view of the camera, I was able to identify the figure as Robert Kowsky, a banned patron. I conferred with Katelyn (the MOD) as well as Julie then called the police. An Officer Guzman came in and spoke to Julie and I, letting us know that Robert, who claimed he didn't know what he was doing was trespassing because he wasn't inside the building, would be ticketed for trespassing.</p>

Incident ID	Description
793	<p>Around 6:20 this evening circulation received a phone call from [REDACTED] stating "did we know drugs are being sold on the corner of Curtiss and Forest by a person with tattoos" and they then hung up. We checked our system and found no patron with this phone number. I called the Downers Grove police department and gave them the phone number and information from the phone call; he said he would give this information to the officers to follow up on. The officer asked me if they were there now and I said the corner was empty before I made this call.</p> <p>Following up: two officers visited the library at 8:45 and I asked about this incident; they told me that when the dispatcher called this phone number the individual denied making this call; he said that they followed up right away and will be checking again tonight after we close the library. I thanked them for the follow up and for coming inside the library for the walk around.</p>
807	<p>While accompanying Traci S. and Amanda B. to Fischel Park Joe Hofmann and another unidentified male were asked to leave the pavilion so we could set up for the KIDs program. The unidentified male left without incident but Mr. Hofmann was in an angered state ranting about the world's current affairs. He left the pavilion but continued a slur of curses and ranting while finishing his breakfast at a bench approx. 100' away. He was very loud and I feared this would continue as parents and children came to the program. To prevent that situation I called 911 and asked if they could talk with Joe and ask him to keep it down or ask him to leave. Officer Jacobs and 3 other officers responded, and spoke with Mr. Hofmann. Mr. Hofmann then gathered his things and slowly made his way out of the park. He was waiting for me out of the line of sight in the parking lot and apologized to me for the disruption and explained to me why he was so upset. I wished him a good day and we parted ways without incident.</p>

Incident ID	Description
813	<p>After closing the building for the night, staff exited the employee entrance around 9:10. I immediately heard shouting nearby. As this was one of the staff member's final days, we were moving slowly, saying goodbyes and such. At no point did the shouting stop. Heading toward the main parking lot on the north side of the building, I then saw a male figure -- Mr. Kevin Cawley -- by the library doors. He was yanking on the handles like he wanted to rip them off, banging on the glass with first his fists and then his shoes, while randomly jumping and throwing his entire body against the doors. At some point, he slipped out of sight when he moved down the stairs towards the automatic doors near the book drop, but he soon returned to the main doors to recommence the fight.</p> <p>I as well as three other staff members, including the MOD, Max Mogavero, watched from a distance, partially shielded by some of the parked cars. Mr. Cawley had left his phone at the library earlier on, however, there was no point during this incident that I felt comfortable enough to approach Mr. Cawley to either assist him in retrieving it right then or informing him that he would have to wait until tomorrow. His speech was slurred, his demeanor was hostile, and from prior interactions with him, I didn't think it was a smart decision to approach him in any manner. Early on in Mr. Cawley's tirade, Max and I agreed to call the police as the situation seemed to be devolving rather rapidly, and for most of this incident, I was on the phone with a dispatcher, reporting what I was witnessing.</p> <p>In addition to his physical behavior, Mr. Cawley continued a constant, unceasing stream of profanity that was loud enough to attract the attention of several passersby, including a random teenage boy on a bike who stood further behind us to watch. At various points, Mr. Cawley cursed the library, the librarians, the police, plus the whole town of Downers Grove ("I'm from Cook County!"). He also used a homophobic slur when referring to both the DGPD and the library staff. Most concerning, however, were his threats to kill "you all."</p> <p>Although most of this seemed to be directed at nobody in particular, there were several points where he looked directly toward where the remaining staff members were standing. He pointed and cursed and after inching towards the edge of the curb, suddenly lowered his pants with one hand and removed his genitals with the other. He made comments about urinating but I don't believe this ever occurred. After about fifteen-twenty seconds, he returned his personal items back inside his pants.</p> <p>This all took place in around ten minutes. I remained on the phone with the dispatcher, providing a physical description as well as recounting the events.</p>

Incident ID	Description
814	<p>Around 8:40pm Emily reported to me that the person she met with tonight told her someone named Jade that was in the area around downtown DG had broken his arm. We discussed what to do and decided she would call the nonemergency police line to report it. She did and gave what little information she had and they said they'd have an officer look around the area. She gave the library as her location and callback number. I informed Danny and am recording this as a reference in case there is any follow up.</p>
825	<p>While watching the cameras I noticed patron James in the corner making a twisting movement with his hands under the study table, upon further review of camera footage it was James grinding marijuana for use. I went to the ATS office and asked Lizzie to prepare a ban letter for James so I could give it to him. After looking for James in his usual spot we noticed the overpowering smell of marijuana further solidifying what I saw. As Lizzie and I were on our way to see if he was in the garden walk I saw him standing under the awning by the Kid's Program room windows. I walked towards James with the ban letter in hand and he smirked I then said "James do you know why I'm coming to talk to you"? He replied, "whatever, what do you want". I told James that I saw him on camera with the grinder in his hand (he is holding his bowl in his left hand as I'm talking to him). I let him know he was banned for 1 month as I and the other monitors have repeatedly explained to James that he cannot roll cigarettes or other prohibited items in the building.</p> <p>I asked James to return upstairs and gather his items to which his response was a laugh and "fuck off". He then told me I was "pushy" to which I said, "James, we have talked to you about this" and in a louder voice he again told me to "fuck off" and seemed extremely agitated. I then asked Lizzie to please call the police so they could give him an official letter of trespass. James went upstairs, grabbed his belongings, and then left out the south entrance. Officer St. John arrived 2 minutes after James left and they are currently looking for him.</p>

Incident ID	Description
	<p>At approximately 6:38 am Kevin Montgomery had our cart with a toolbag and gardening supplies at the staff entrance. Kevin left the cart and momentarily came into the building and retrieve some other things he needed. While Kevin was in the building an unidentified older male wearing a white ballcap, white shirt, off-white jacket, and khaki pants came from across Forest Ave and proceeded to look through the cart. After debating on what to help himself to, he walked away with a tree saw, pruners, garden trowel, weed puller, thin trowel, gloves, and paper towels. After he decided there was nothing more worth taking he proceeded to leave north down Forest and then west down Gilbert. Kevin came in to tell me about the items he was missing and we then reviewed the tape. Kevin walked down Gilbert to see if he could locate the person and retrieve the items but was unable to locate him. I called DuComm and specified it was a non-emergency but would like the police to respond so I could file a report.</p> <p>I met with officers Kappenhimer and Greske who reviewed the camera footage. We talked and I made the decision that if the items could be retrieved then we're good and no report would be filed. If the items cannot be retrieved then a formal complaint and report will be filed. I will update this if we hear from the officers.</p> <p>842 Pictures to follow.</p>
844	<p>Around 1:45 this afternoon Sharon asked me to come over to the Kid's Desk because we had a mother with her two sons on the floor in the hold area. The mother told me that her seventeen year old son, [REDACTED], had autism and was having an episode. He was pulling, grabbing, kicking and screaming at his mother and brother. I asked Mom if this was unusual and she said that he has never responded like this and that usually he just needs space so we waited; Mom and brother kept trying to calm him down so that they could leave - Mom just wanted to get him to the car and home. I asked the mom what triggered this episode and she said that he wanted to check out a video game but the librarian had checked it out for them. Finally after another out of control fit the Mom told me to go ahead and call for help. I called the Downers Grove Police Department and explained the situation and they agreed to send us officers and paramedics. (Paul came out of the administration area and I explained what was going on asked if he could watch for the officers by the parking lot entrance)</p> <p>When the first two officers arrived one observed from afar, Officer Guzman, and they other talked to the Mom and [REDACTED]. Officer Guzman left briefly to confirm that the paramedics were on their way. The Mom finally was able to stand up and [REDACTED] did too and promptly went after his mother pushing her into the shelves; Officer Guzman stepped in, put his arm around [REDACTED] and asked him to walk with him and was able to escort [REDACTED] out of the library thru the Curtiss street doors, down the alley and over to his mother's car. [REDACTED] climbed into the car, laid down and was now calm. The first officer got the mother's information and mine. (this event probably lasted about 45 minutes but everyone was safe)</p>



Incident ID	Description
847	<p>A little before seven, I was stopped while walking near the magazine rack by the sound of an argument coming from the garden outside. Although there were around a dozen homeless people in the garden, the initial confrontation appeared to be between a man and a woman. There were references made to prior physical abuse on the male's behalf. However, the woman made physical threats towards the man that were audible from the second floor.</p> <p>I quickly went downstairs to the large window by the kids' cafe for a better angle. There, I saw several people trying to hold the woman back. At some point, she broke free of their restraints and went after the man who appeared to be walking away. This was when I called 9-1-1.</p> <p>While I remained on the line with the dispatcher, I witnessed multiple smaller altercations breaking out within the larger group. At no point did the shouting ever stop. There was a great deal of shoving and a handful of errant punches. I also noticed that a banned patron -- Scott Adamik -- was present and I informed the dispatcher of this.</p> <p>About five minutes later, a squad car arrived on the scene. The officers broke up the crowd before deliberating with certain individuals once the situation had calmed down.</p>

Incident ID	Description
849	<p>Based on reports of Joe Hofmann asking questions about AR-15 rifles, and machine guns, and making disturbing comments in front of patrons and to staff, I called the Downers Grove Police to get their input and their opinion on this. After speaking with Jen, Officers Pinter, Harter, and Sgt. Nelson Jen and I decided it would be best to talk with Mr. Hofmann about his continued conversations about firearms and how to proceed in the future. Officers Pinter and Harter followed Jen and me as we were going up to the second floor to look for Mr. Hofmann. Mr. Hoffman was coming down the stairs with his bandana over his eyes and we (Jen and I) asked if we could speak with him (the officers stayed out of sight and to the side in case the conversation got out of hand). As I was explaining to Joe why we wanted to speak with him he trailed off on subjects we weren't even discussing. Jen was able to finally get through to him that his inquiries and speech about firearms are making people nervous (firearms seem to be the one bases of every conversation with Joe for quite some time now). Jen asked Joe to please write down the call number of what he is looking for in the future. Joe said he understood and would not do it again. We spoke with the Officers and relayed the conversation we had with Joe to them and they left the building.</p>
851	<p>The BOM and MOD were called when multiple police officers arrived at the library. 911 received a call from an unknown caller stating that a child was being abused in "study room 2 upstairs" at the library. Building Operations Director Ian Knorr accompanied officers to check the study rooms upstairs while Library Director Julie Milavec and another officer checked study room 2. Kids Room desk staff confirmed that no one had used study room 2 today. Upstairs, a gentleman and his 2 children were in Study Room 4, but nothing appeared to be wrong. The gentleman saw the police looking and came out to ask why. The officers spoke to him and checked with their dispatch for more information about the call received. Meanwhile, Julie and Ian spoke to staff at the Ask US and Computer Help Desks, who all reported that it had been a quiet morning. The officers then shared that the caller reported hearing a child cry out as if being hurt but did not witness any abuse. No staff reported any patron complaints about behavior in a study room this morning.</p>
862	<p>I received a report after I had left for the evening that there may or may not have been an exchange of some sort of contraband that occurred by the lobby bathrooms between patrons. After reviewing the camera footage I could not conclude 100% that an exchange took place but did reach out to Lt. Rountree of the Downers Grove PD. The patrons in question are [REDACTED] and [REDACTED]. [REDACTED] is a regular at the library but [REDACTED] only comes in once and a while. If anyone sees anything suspicious we have been directed by Lt. Rountree to contact the PD. This report is for documentation purposes just in case.</p>

Incident ID	Description
866	<p>A few minutes after 5pm, the circulation desk called for the BOM and the MOD. Kathy Moran let Andrew (BOM) and I, Allyson (MOD), know of a situation involving patron Krystal and some of her companions. Krystal was in the first stall of the 1st floor women's restroom. Kathy said that Krystal had been asleep in the stall, but had woken up when Kathy asked her if she was ok. Kathy did this twice at her one of Krystal's companion's request, but Krystal still did not leave the bathroom. Krystal's companion (not positive on which one it was, and Andrew did not know his name either) then asked Kathy if we would could call 911 for a wellness check on Krystal as he suspected that she was on heroin. Kathy called 911 and then called for Andrew and I.</p> <p>Andrew went with Krystal's companion, the one who asked us to call 911, to the Curtiss street entrance where the dispatcher had asked we wait for police and EMT. I headed towards the women's room where I met an Officer (Officer Mayhew I think, not positive on spelling) who came in from the North entrance. The officer went into the women's room with me and he asked Krystal, who was still in the stall, if she was ok. She said she was now, but was having a panic attack earlier. The officer told Krystal that they wanted to do a medical check on her and then escorted her to the Curtiss street entrance. He asked if I would wait by the bathroom until her return, and not let other patrons in. I did so and when the officer returned he examined the stall, took some pictures, and said it was fine. He recommended closing the stall to clean it just in case, but that there was nothing dangerous going on in the stall. He returned outside to where Krystal and her companions were with other police officers and EMTs.</p> <p>After the officers left, Krystal and her companions were outside under the awning to the west of the Curtiss street entrance. They appeared to be arguing, so I asked Andrew to check it out. By the time he got out there they had finished their argument and Krystal and most of her companions came back inside. The one who asked us to call 911 left and did not return to the building.</p>
878	<p>Circulation manager Christine Lees informed me that when she opened the blinds this morning in the manager's office window she noticed what appeared to be a swastika carved into the glass of her window. This is indeed what it is and we investigated the other windows in the Circulation department to look for additional damage, another window had circular carvings but not anything that we could make out as a sign or symbol.</p>

Incident ID	Description
890	<p>While speaking with a patron in the cafe area, I watched a regular library patron -- Joe Pelliconi -- stagger in through the south doors. He headed towards the Circulation desk where library employee J.R. Donasco redirected him to me. Joe, who didn't have a phone on him, asked me to call the police to report an assault, of which he claimed to be the victim, that'd just taken place outside (it was later determined that this incident occurred near the Do Not Enter sign in front of the First Congressional Church across the street from the library). Joe said he was punched in the face multiple times with the alleged perpetrator being a man named James.</p> <p>After relaying this to the emergency operator on the phone, Joe went outside to Curtiss to wait for the police. I informed Christine Lees (MoD) as well as Jen Ryjewski about the incident before going outside myself.</p> <p>Joe, following a loud and prolonged interaction with a team of DGPd officers, was eventually brought away in an ambulance.</p>

Inci de nt ID	Victims	Witnesses	Description continued
651	NONE	NONE	

Incident ID			
	Victims	Witnesses	Description continued
654	1	NONE	

Incident ID	Victims	Witnesses	Description continued
660	1. [REDACTED]	NONE	<p>I spoke to Misty and Traci to verify that I had all the correct information about his interactions with them and then went to get backup to tell him he had to leave for the day. Ian walked up with me. As we walked up he said to Ian "you don't even work here, I don't have to do anything you say." We reiterated that he would have to leave, he refused and swore a few more times at me. Ian told me to call the police. I moved to Ask Us station 2 and called 911. As I was talking to the person at dispatch, I saw him arguing further with Ian, he stood up, stepped toward Ian in a threatening way, then stepped back and threw the lamp off the Ask Us desk to the side. Amanda, Van, and I moved to the other side of the Ask Us desk. As he walked away, he came by my side of the desk and grabbed the phone and hung up my call. I called back and stayed on the phone with dispatch while Ian followed him out from a distance. He got about halfway down the first flight of stairs, started coming back up, spit at Ian, then proceeded back down. I heard a crash and checked in with Ian and updated dispatch, who wanted to know if anyone was hurt and where Junies was as officers were about a block away from the library at that point. On the way out, the patron had pushed over the job board, breaking some of the display cases. Both Ian and I gave the officers a statement to the officers once they got here, Ian went with them to identify Junies and I stayed behind to help clean up. The officers took photos of the damaged items and also returned to get a longer statement from me.</p>

Inci de nt ID	Victims	Witnesses	Description continued
667	NONE	NONE	



Inci de nt ID	Victims	Witnesses	Description continued
678	NONE	1. [REDACTED] [REDACTED]	
723	NONE	NONE	

Inci de nt ID	Victims	Witnesses	Description continued
736	NONE	NONE	
743	NONE	NONE	

Inci de nt ID	Victims	Witnesses	Description continued
747	1. [REDACTED] [REDACTED]	NONE	
754	NONE	NONE	

Inci de nt ID	Victims	Witnesses	Description continued
758	NONE	1. [REDACTED] [REDACTED]	
756	NONE	NONE	

Inci de nt ID	Victims	Witnesses	Description continued
757	NONE	NONE	
766	NONE	NONE	
767	NONE	NONE	

Incident ID			
	Victims	Witnesses	Description continued
772	NONE	NONE	

Incident ID			
	Victims	Witnesses	Description continued
773	1. [REDACTED] [REDACTED]	NONE	I went to the Ask Us desk and spoke to Andrew C and Suzy, asking who had been working the desk just before 5pm. He said it was Tim and Amanda. I gave the description of the two boys and asked if they may have seen them to help us identify them. Andrew told me a kid fitting the description of the boy in the blue shirt had a gaming reservation until 5:30pm under the name [REDACTED]. I plan to give that information to the detective.

Inci de nt ID	Victims	Witnesses	Description continued
777	NONE	NONE	
786	NONE	NONE	
789	NONE	NONE	



Inci de nt ID	Victims	Witnesses	Description continued
793	NONE	NONE	
807	NONE	NONE	

Incident ID	Victims	Witnesses	Description continued
813	NONE	NONE	<p>Mr. Cawley did eventually leave the north doors and lingered in the parking lot for a little bit. On his way around the building, he came within ten or so yards of where I and the now two other staff members were still standing (one staff member had left by this point). Now speaking directly to us, he gestured with clear aggression while he yelled and cursed. No specific threats were given here that I can remember.</p>

Inci de nt ID	Victims	Witnesses	Description continued
814	NONE	NONE	
825	NONE	NONE	

Inci de nt ID	Victims	Witnesses	Description continued
842	NONE	NONE	
844	NONE	NONE	

Inci de nt ID	Victims	Witnesses	Description continued
847	NONE	NONE	

Inci de nt ID	Victims	Witnesses	Description continued
849	NONE	NONE	
851	NONE	NONE	
862	NONE	NONE	

Inci de nt ID	Victims	Witnesses	Description continued
866	NONE	NONE	
878	1	NONE	

Inci de nt ID	Victims	Witnesses	Description continued
890	1. [REDACTED]	NONE	



# Manager on Duty (MOD)/Building Operations Monitor (BOM) Manual

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## 1. Manager on Duty/Building Operations Monitor Expectations

The MOD/BOM are responsible for enforcing Library Policy and ensuring a safe and clean library environment for library visitors and staff. The MOD handles all non-behavioral issues, such as policy complaints or customer services issues. The BOM handles all Code of Conduct and patron behavior issues. In the case of building emergencies such as fire or weather, the MOD will take the lead with the support of the BOM.

### The MOD/BOM will:

- Use common sense and good judgment in decision making
- Understand and enforce DGPL policies, guidelines, and procedures
- Give both initial and final warnings to visitors in violation of the Library Policy, up to and including directing patrons to leave
- Handle patron complaints involving Library Policy, procedures, and customer service issues
- Maintain excellent communication with staff and apprise other MOD/BOM of actions taken
- Use walkie-talkies to communicate problems and request backup
- Complete incident reports as necessary
- Assume the final responsibility for closing and securing the building, including being the last person to exit the building
- Act as the lead person in case of any emergency or need to close the building
- Attend at least two quarterly MOD/BOM meetings annually

### **3. Banned Person in the Library**

If a staff member reports that a banned individual is in the library, the BOM needs to confirm that the individual is currently banned and notified of the ban by looking on the dashboard page of the Patron Incident Tracking Software (PITS). All suspended patrons can be viewed on the left-hand column under Current Suspensions. The BOM will approach the patron, remind them of the ban, ask them to leave, and fill out another ban letter, doubling the length of time of the original ban. If the patron refuses to leave or if the BOM feels threatened, call 911.

### **6. Children**

#### ***Unattended***

Children under the age of eight may not be left unattended in the library as this violates the Code of Conduct, General Policy Section 2.9.3. The MOD should attempt to reach parents/guardians; if unable to do so, call 911.

#### ***Lost***

If a child is lost in the library, employees should approach the child in a friendly, conversational manner, ask where their parent is, and make an announcement using the PA system.

#### ***Left at Close***

If a child is left alone at close, the MOD will assist the child in contacting their parents or guardians for a ride. If the child is unable to contact a parent, the MOD will call 911. Neither the MOD nor any staff member should ever drive a child home. The MOD and at least one other staff member will wait for the police to arrive and take charge of the child.

If a caregiver cannot find their child, ask the caregiver the age of the child, what the child is wearing, and where the child was last seen and enlist other staff to help find the child. Make an announcement using the PA system and ask the child to return to the Kids Room desk if that would be helpful. Call 911 if the child cannot be located.

#### ***Missing***

An adult might approach a service desk looking for their child. Sometimes, they are a parent who knows that their child is in the library, but does not know where they went and would like you to make an announcement to page them back to the Kids Room (this tends to be for older children). In more serious situations, if a caregiver has reported a lost child to you, you should take the following steps:

1. Ask the caregiver important information: How old the child is, the child's name, if they remember what the child was wearing, what part of the library the child was last seen in, etc.
2. Engage other staff: Use the walkie-talkie to alert the other departments and the MOD. Ask staff to monitor doors. Describe the child over the walkie-talkie. Pull staff from your service desk and the back offices to help search. If the parent thinks the child is old enough to understand, make a PA announcement to ask the child to return to a certain location.
3. Stay with the caregiver: A staff member should stay with the caregiver and help them search by starting at the place they last saw their child. It is important to stay with the caregiver so that if the caregiver finds the child, staff know they can call off the search.
4. Each Department: Upon hearing the alert through the walkie-talkie, each department should help with the search. Staff members should sweep their departments and post a staff member at the entrance to their department to watch for a child trying to leave that area. Kids Room staff and Circulation staff should

## Manager on Duty (MOD)/Building Operations Monitor (BOM) Manual

monitor the building exits. Check bathrooms, study rooms, and program rooms. Look under and around furniture in case the child is hiding. Use the handheld radio to report when staff have finished sweeping the department or to alert that the child has been found.

5. Contact the Police: If each department reports that they cannot locate the child, contact the police.

### 7. Code of Conduct Violations and Staff response

The BOM will follow the procedures outlined below to enforce the library's Code of Conduct in a fair and reasonable manner.

The library reserves the right to inspect all backpacks, bags, briefcases, and purses when library staff believe someone is in possession of stolen library property or weapons. Video surveillance is enabled in certain locations throughout the building and grounds. (See Policy Manual section: 2.9.5)

At any time, the BOM staff can request back up via walkie-talkie: Ask for backup to your specific location and repeat location: i.e., "MOD back up to the Computer Help Desk, please. Back up to the Computer Help Desk." A MOD will respond: "This is \_\_\_\_\_. I'm on my way."

- Back Up Call List
  - Library Director
  - Assistant Library Director
  - Building Operations Director
  - Adult & Teen Services Manager
  - Children's Services Manager
  - Circulation Services Manager
  - Information Technology Manager
  - Access Services Manager
  - Public Relations Manager
  - Business Office Manager

#### ***Verbal Warning***

A patron who does not comply with one or more of the library's Code of Conduct rules ordinarily receives an initial verbal warning from the BOM, unless the misconduct warrants an immediate suspension. The BOM will inform the patron involved of the breach of Code of Conduct and warn the patron that continued violation will result in loss of on-site library privileges. Follow the verbal warning steps:

<b>First verbal warning</b>	Admonish patron and explain that their behavior needs to stop.
<b>Second verbal warning</b>	Repeat admonition; Add that if the behavior continues, they will be asked to leave for the day.
<b>Third verbal warning</b>	Instruct patron to leave for the day

#### ***Suspension for Remainder of Day***

## Manager on Duty (MOD)/Building Operations Monitor (BOM) Manual

A patron who does not heed verbal warnings will be asked to leave the library for the remainder of the day. Take a back up staff member with you to deliver the suspension. If a patron rectifies an issue, i.e., offensive odor, inappropriate dress, etc., they will be able to return to the library immediately.

### ***Suspensions for One Day or Longer***

Some misconduct may result in a patron being suspended or banned for longer periods of time, up to one year, depending on the severity of the misconduct. The BOM is authorized to suspend patrons from on-site library property for periods exceeding one full day. Suspensions start at the time of infraction.

A suspension denies the patron access to the library building and grounds. They may still use their library card for e-resources, telephone assistance, or have materials picked up by proxy. Violations of the terms of the on-site suspension may result in a call to the police for trespassing and the individual may be subject to criminal prosecution or other legal action.

A **Notice of Suspension of On-Site Library Privileges** and a **Letter of Trespass** will be given to the individual—in person, via email, or by regular mail at their last known address. When on-site library use privileges of a patron under age 18 are suspended, the patron's parent or guardian will also be notified and will be provided a copy of the **Notice of Suspension** and **Letter of Trespass** by regular mail. As with all incidents, a PITS report will be filed and submitted to all staff.

Use the following guidelines to determine warning and/or immediate suspension periods. Discipline may be escalated due to repeated, same-day warnings and noncompliance. Please create a PITS report for any of these levels of misconduct.

Warnings/Suspensions	Level of Misconduct
Verbal Warning	Using profane, obscene or abusive language that is not directed at staff or patrons
	Panhandling, leafleting, proselytizing, soliciting funds
	Excessive noise such as shouting, screaming, loud cell phones, video games, music, etc.
	Inappropriate use of restrooms such as washing, eating, drinking, loitering, etc.
	Eating or drinking in non-designated areas: public PCs, training lab, children's room computers, media lab.
	Inappropriate use of furniture, electrical outlets
	Using sports equipment in the library such as skateboards, scooters, skates, bikes, etc.
	Failing to supervise unattended children
	Non-service animals
	Unattended belongings or animals
	Blocking entrance, exit, or walkway
	Abusive or derogatory language, including sexual, racial, or street harassment directed at staff (first offense)
	Adult patrons loitering in Teen Central during teen only hours

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	Photographing or recording video after a patron has requested not to be recorded
	Viewing sexually explicit material, first offense
	Staff suspicion of theft of personal property or library property under \$500
One Day	Not wearing proper attire*
	Offensive, pervasive odor*
	Interfering with another person's comfort or safety**
	Not following reasonable directions from staff **
	Open possession, using, or under the influence of a controlled substance, such as alcohol or marijuana (first offense)
One Week	Trespassing. This entails knowingly entering or remaining unlawfully on library property or entering staff only areas. (This does not include suspended patrons re-entering the library.)
	Viewing sexually explicit material, 2nd offense
	Abusive or derogatory language, verbal sexual, racial, or street harassment directed at staff or patron (second offense)
	Open possession, using, or under the influence of a controlled substance, such as alcohol or marijuana (second offense)
One Month	Open possession, using, or under the influence of a controlled substance, such as alcohol or marijuana (third offense)
Three Months	Viewing of sexually explicit material (third offense)
	Abusive or derogatory language, verbal sexual, racial, or street harassment directed at staff or patron (third offense)
	Theft or destruction of library or personal property under the value of \$500
Six Months	Theft of personal belongings, or another person's property, including destruction or theft of library property over \$500. Police are also called.
	Graffiti, sexual or racial displays on library property
One Year	<a href="#">Physical</a> or <a href="#">Sexual Assault</a> and Battery: See IL General Assembly Laws for larger definitions.
	<a href="#">Lewd conduct or public indecency</a> : any conduct done with the intent to arouse or satisfy the sexual desire of the person (from IL General Assembly)
	Luring underage patrons
	<a href="#">Stalking</a> : See IL General Assembly Laws for greater definition.

\* Patrons may return to the library immediately if they rectify the problem.

\*\* Follow the verbal warning steps before suspending patrons, unless behavior is egregious, then suspend immediately.



**DOWNERS GROVE  
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## NOTICE OF SUSPENSION OF ON-SITE LIBRARY PRIVILEGES

To: \_\_\_\_\_ Library Card Number: \_\_\_\_\_

On: \_\_\_\_\_ at approximately \_\_\_\_\_

you were found to be engaged in the following activity:

\_\_\_\_\_

which violated the Downers Grove Public Library Code of Conduct policy.

As a result of the inappropriate conduct outlined above, and/or other history of inappropriate conduct at the Downers Grove Public Library or on library property, your on-site library privileges are suspended and you are banned from library property until the date shown below. **If you come into the library or onto library property before that date, your ban time will be doubled in length** and you will be ordered to leave. If you refuse to leave, the police will be called and you may be subject to arrest for trespassing.

Length of Suspension: \_\_\_\_\_

Date of suspension of on-site library use privileges: \_\_\_\_\_

Date on which on-site privileges will be restored: \_\_\_\_\_, with the expectation that you will conduct yourself according to the Downers Grove Public Library Code of Conduct.

Signature of library staff: \_\_\_\_\_

Signature of suspended individual: \_\_\_\_\_





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## LETTER OF TRESPASS

To: \_\_\_\_\_  
Name

\_\_\_\_\_  
Current Address

\_\_\_\_\_  
City/Town, State, Zip

This letter is to inform you, \_\_\_\_\_, that as of  
Name

\_\_\_\_\_, you are no longer permitted in the building or anywhere on the  
Date

Property of the Downers Grove Public Library, 1050 Curtiss Street, Downers Grove, IL 60515,  
for any reasons whatsoever.

This order will remain in effect until the expiration of your ban from the Downers Grove Public Library and surrounding property. If you are found on said property in violation of this order you will be considered a "TRESPASSER" and the Downers Grove Police will be called and may arrest and prosecute you for Criminal Trespass under 720 ILCS 5/21-5.

Signed: \_\_\_\_\_  
Print Name (MOD/BOM)

\_\_\_\_\_  
Signature

1050 Curtiss Street, Downers Grove, IL 60515

**cc: Downers Grove Police Department**



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## CODE OF CONDUCT

The Board of Library Trustees of the Downers Grove Public Library seeks to provide and ensure a welcoming environment, including quiet areas for study and work, which is conducive to the appropriate use of the facilities and services. We expect our customers to treat all people and property with respect. This includes, but is not limited to:

- Engaging in conversation and behaviors in a manner that does not: disturb, offend, or harass others; threaten the safety of others; damage property, or threaten to damage property.
- Using library items, furnishings, equipment, and facilities only for their intended function, in a manner that does not interfere with others' use and does not damage property or threaten to damage property.
- Attending to personal belongings. The library is not responsible for loss or damage to unattended personal belongings.
- Wearing proper attire, which conforms to the standard of the community for public places, including shoes and shirts, at all times.
- Following all library policies, including but not limited to policies on:
  - Unattended Children
  - Designation of Space for Special Uses
  - Public Internet Use
  - Unattended Items

Examples of conduct and actions that are not permitted anywhere on the library's property include, but are not limited to:

- Smoking, including smokeless tobacco, herbal products, and e-cigarettes, anywhere in the library or within 15 feet of the library.
- Possessing, consuming, or being under the influence of alcohol or illegal drugs.
- Eating meals or drinking beverages from containers without lids, except in areas designated for this use.
- Disruptive sleeping.
- Loud talking, loud telephone use, or loud use of listening devices.
- Use of sporting equipment in the library facility.
- Disrupting others' use of library facilities or services due to personal hygiene or excessive body odor.
- Any other activity that disturbs other members of the public or interferes with staff members' performance of their duties.

No policy can address all potential circumstances. The library reserves the right to address issues on a case-by-case basis and to require anyone violating the Code of Conduct to leave library

property. Serious or repeated misconduct may lead to further suspension from the library, legal action and/or criminal prosecution.

### ***Illegal and Prohibited Activity***

The library does not allow any activity prohibited by federal, state, or local law, or by library policy. Illegal or prohibited activities include, but are not limited to:

- Assaulting, fighting, or threatening another person
- Carrying firearms or other dangerous weapons
- Possessing, using, distributing, or being under the influence of alcohol, illegal drugs, or other controlled substances
- Smoking or using tobacco or tobacco-substitute products such as e-cigarettes, including preparing cigarettes or e-cigarettes
- Theft, damage, or destruction of library property or the property of another person
- Harassment of another person, including sexual or racial harassment. Sexual harassment includes the viewing of sexually explicit material on a library computer, personal computer, or other device
- Entering the library building or remaining on library property during a period when the person is banned from the library

### ***Disruptive Activity***

The library does not allow any activity that disrupts or interferes with the use of library service by members of the public or the effective delivery of service by members of the staff. Disruptive activities include, but are not limited to the following:

- Panhandling, leafleting, soliciting funds, proselytizing, circulating petitions
- Using profane, obscene, or abusive language toward any person, including racial, ethnic, or sexual epithets
- Sleeping that interferes with patrons' library use (snoring, sprawled out), eating in other than designated areas, littering
- Personal hygiene that prompts complaints, damages furniture, or threatens public health
- Failing to supervise children, including leaving a child under the age of eight years unattended

### ***Unattended Children***

The library is a public place; therefore, children's safety cannot be guaranteed. The conduct, safety, and supervision of children while on library premises are the responsibility of parents, guardians, and caregivers. Parents, legal guardians, and/or caregivers are responsible for their children while their children are in the library, regardless of whether the parent, legal guardian, and/or caregiver is in the library. A child is considered mature enough to use the library unattended if:

1. the parent, legal guardian, and/or caregiver determines that the child is mature enough;
2. the child is at least eight years old;
3. the child is able to communicate to staff their full name, parent, legal guardian and/or caregiver's name and phone number upon request; and
4. the child follows the Code of Conduct.

Children who do not meet all four criteria must be supervised when in the library by a responsible caregiver who does meet all the criteria and has the ability to supervise the behavior. When the safety of a child is in doubt, library staff may contact local law enforcement and/or other authorities to ensure the safety and well-being of the child. Children under the age of 14 left unattended at closing time may be deemed at risk. If a parent, legal guardian, and/or caregiver cannot be contacted or located within 15 minutes of closing, the Downers Grove Police Department will be contacted.

### ***Unattended Items***

Patrons may not leave personal belongings unattended nor leave personal belongings in the library when they leave the building. The library is not responsible for any loss of customers' personal belongings, through theft or otherwise. Large items that obstruct walkways or interfere with others' use of library items, furnishings, equipment, and facilities are prohibited.

### ***Enforcement***

The library reserves the right to determine whether any person is in violation of its policies and to require that person to leave the library. Serious or repeated misconduct may lead to restrictions including loss of on-site library privileges for a period determined by library staff, and/or appropriate legal action. The library reserves the right to inspect all backpacks, bags, briefcases, and purses when library staff believe someone is in possession of stolen library property or weapons. Video surveillance is enabled in several locations throughout the building and grounds.

## **8. Computer/Equipment Problems**

If any of the following systems are down: Communico, wireless, Internet, ILS, or print management, the MOD will contact the IT Manager or Assistant Manager ASAP. If neither are in the building, the MOD will call their mobile numbers. In the event neither is available, consult the Emergency Manual for further instructions.

## **9. Disorderly Persons**

If someone is being disruptive, the BOM may ask the person to leave for the day. For a list of prohibited activities, see the Code of Conduct, General Policy Section 2.9.2. "Disruptive behavior" may be applied broadly, if other patrons or staff are disturbed.

If the person is threatening or refuses to leave, call 911. Fill out a PITS report with as much detail and information as possible. (See: Incident Reporting.) A person may be banned from the library for repeated infractions at the discretion of the BOM.

Call 911 immediately if you notice any person engaging in illegal activity or violence/fighting, causing a major disturbance, being offensive or obscene, using abusive language, or engaging in a sexual incident.

## **10. Elevator**

***If a person is trapped inside:***

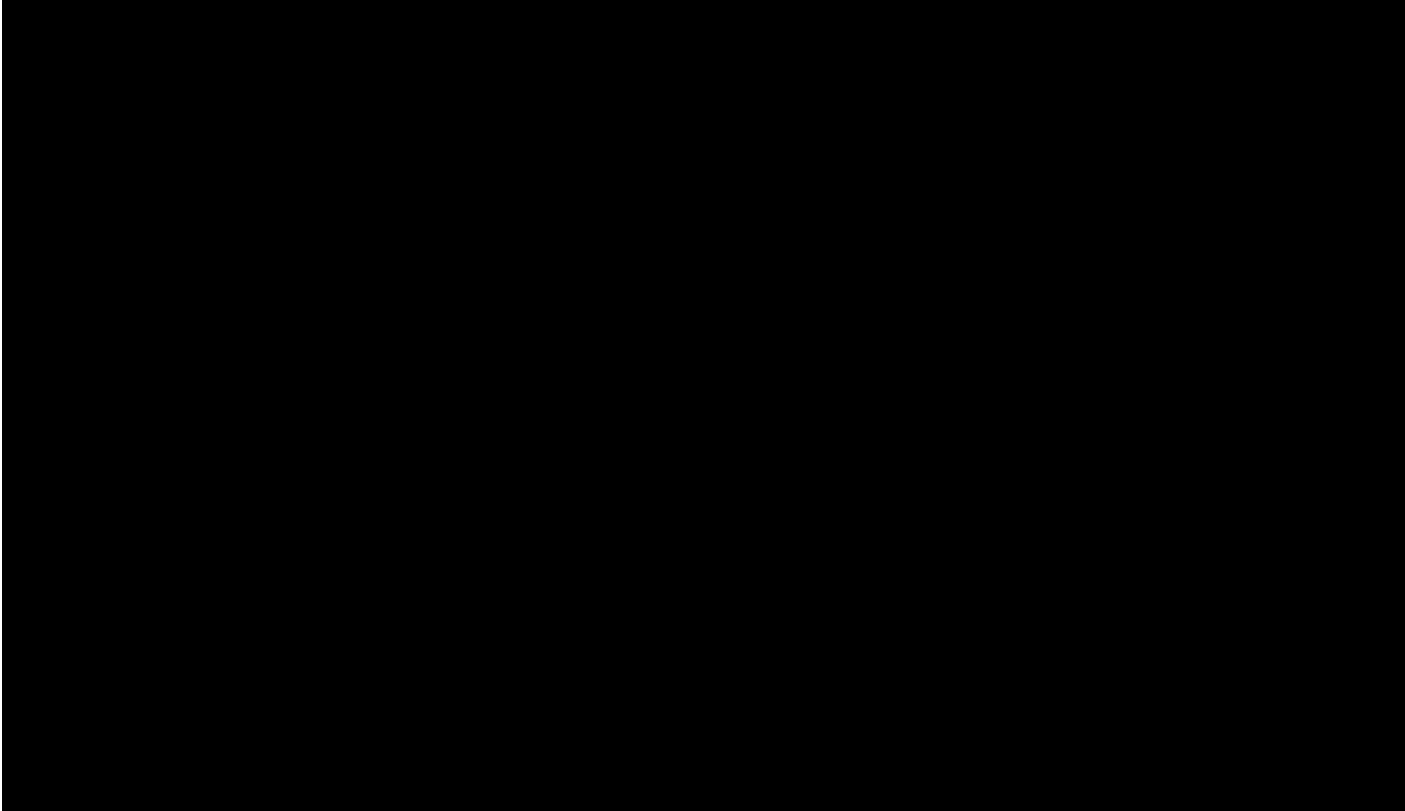
- Reassure person help is on the way.
- Call 911.
- Call Urban Elevator Service (708-656-5512).
- Place 'Out of Order' sign on elevator button panel.

## Manager on Duty (MOD)/Building Operations Monitor (BOM) Manual

- Call Building Operations Director.

### *If there is a power outage:*

- Place 'Out of Order' sign on elevator button panel.
- Call Building Operations Director who will determine if Elevator Service Vendor needs to be contacted.



### **13. Emergency Phone Numbers and Contact Information**

The MOD will consult the Emergency Manual for various service vendors' contact information such as: elevator, HVAC, janitorial, etc. If no immediate damage is being done to the building or equipment, call the Building Operations Director to determine if a service call is necessary.

### **14. Fire**

- Call 911 and pull fire alarm.
- MOD will report to the Fire Department Incident Commander and account for all staff.
- One person from each department should report attendance to the MOD.

### **15. First-Aid Kits and AEDs**

Each department has its own first-aid kit. Staff in each department should know the exact location of the kit. A first-aid kit is also located in the Staff Lounge across from the bathrooms. AEDs are located at the Circulation and Ask Us desks. Follow instructions for use on AED device if comfort allows.

### 16. FOIA Requests and First Amendment Audits

Freedom of Information Act Requests may be submitted in writing or by email. Written requests may be submitted by mail or in person to: Library Director, FOIA Officer, Downers Grove Public Library, 1050 Curtiss Street, Downers Grove, IL 60515; or by email to: [foia@dglibrary.org](mailto:foia@dglibrary.org).

First Amendment Auditors are individuals who specifically film on public property and police stations to test the rights to film in a public space. DGPL policy allows for photography and videorecording, as long as the person(s) doing so do not create a hazard and respect other library users' wishes not to be photographed or filmed. See also General Policy Section 2.13: Photography and Videography.

### 17. Graffiti

If graffiti is found anywhere on library property, DO NOT erase or clean the graffiti. Call the police. The police will provide instructions on next steps and when to remove the graffiti. Fill out a PITS report and attach a photo of the graffiti.

### 18. Harassing and Uncomfortable Patron Interactions Guidelines

DGPL staff are dedicated to providing excellent customer service to all patrons. However, sometimes employees have to deal with unwanted and uncomfortable patron interactions.

It can be difficult to know when and how to respond to harassing, uncomfortable, or even unsafe situations. As an institution, we take inappropriate behavior from patrons and staff seriously, and support staff in keeping themselves and others safe. To aid in identifying and addressing harassing behaviors, the following definitions of racial and sexual harassment are provided:

**Racial harassment** is *unwelcome* behavior that happens to a person because of their race, color, or national origin, such as verbal or physical conduct of a racial nature. Harassment can include racial slurs, offensive or derogatory remarks about a person's race or color, or the display of racially-offensive symbols.

**Sexual harassment** is *unwelcome* conduct such as sexual advances, requests for sexual favors or dates, remarks about an individual's appearance, discussions, remarks or jokes of a sexual nature, and/or other verbal or physical harassment of a sexual nature. Sexual harassment does not have to be of a sexual nature, however, and can include offensive remarks about a person's gender. The victim and the harasser can be of any gender, including the same or different.

The following behaviors are unacceptable and staff are empowered to address them immediately, head-on, or ask a supervisor for help. It is important for all employees to be aware of their coworkers' interactions with patrons and intervene in uncomfortable situations when necessary.

#### **Examples of Harassing and/or Uncomfortable Interactions:**

- Referring to an employee as "baby," "sweetheart," "gorgeous," etc.
- Asking an employee on a date or about their marital or relationship status
- Staring at or paying unwanted attention to an employee for an extended period of time
- Asking an employee personal information, or personal information about a coworker

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- Following an employee around the library
- Repeatedly asking an employee their country of origin
- Commenting on an employee's language skills
- Taking photos of an employee without their permission
- Commenting or joking about an employee's body, appearance, clothing, hairstyle, name, etc.
- Engaging in speech that mocks, taunts, baits, or disturbs an employee
- Initiating unwanted conversation with an employee
- Touching an employee

### **Ways to stop the Behavior:**

#### **1. Name the behavior and keep your responses calm, simple, and direct:**

- “Calling me “baby” is inappropriate. Please stop.”
- “Do not speak to me that way. That is harassment. Stop”
- “Do not call me “sweetheart;” my name is Jane. How can I help you?”
- “I keep my work and life and personal life separate. Is there something library-related I can help you with today?”
- “Please stop staring at me. It makes me feel uncomfortable.”
- “You are following me around the library and you need to stop right now!”
- “Stop touching me.” Or, more firm: “Do not touch me. That is harassment.”
- “Please take your hand off my arm. Thank you.”

#### **2. Redirect the conversation to library-related questions:**

- “Do you have a question about something library-related? If not, I need to return to my work.”
- “That question has no bearing on my ability to assist you. What can I help you with?”
- “It was nice chatting with you today, but I have a deadline to meet and need to get back to work.”
- “I do not want to discuss my personal life. Can I help you with a library-related inquiry?”

#### **3. End the interaction and bring in a third party to help if behavior continues:**

- “I am going to have someone else continue assisting you.”
- “Would you care to speak to a manager or supervisor about this?”
- “I am ending this conversation now. Do you still need help? If so, my coworker will help you.”

#### **4. If help is not available, inform them of consequences if they continue:**

- “If this does not stop, you will need to leave the library.”
- “If you do not stop this behavior immediately, I will call the police.”

If you find yourself uncomfortable addressing the situation in the moment, get help from a supervisor or coworker. If you find yourself in an unsafe situation, remove yourself, seek out a safe location, inform someone, call the police if necessary, and document the incident.

Confronting unpleasant behavior is awkward and uncomfortable, but it must be done. It is okay to feel nervous or awkward; you most likely will. Please remember that support is available from your fellow colleagues as we seek successful outcomes together.

### ***Resources and Additional Tips***

[Stop Sexual Harassment in Your Library \(American Libraries\)](#)

[Sexual Harassment in the Library \(Hack Library School\)](#)

[Breaking Silence on Sexual Harassment \(RAILS\)](#)

## **19. Heating and Cooling (HVAC)**

If the temperature in any area of the building is either too hot or too cold, consult the Emergency Manual for further instructions.

If the temperature of the Server Room feels stuffy or warm, check the units that are located on the north and south walls of the room. The temperature should be maintained between 64-70 degrees. If the temperature rises above 70 degrees:

- Make sure the light is green on the units.
- Make sure the vents are blowing cool air by placing your hand in front of them.
- If the units are not blowing cool air, make sure the unit is on by checking the remote control on the wall below the unit. If the unit is “off,” reset the unit by pressing the “start” button on the remote control. By doing so, the unit should start and resume activity.
- If resetting the unit does not work, prop open the Server Room door, place fans near the door to cool off the room, and call the Building Operations Director.

## **20. Homeless Persons Left at Close**

Persons experiencing homelessness will be treated in the same manner as any other customer. At close, they must leave the building. If any person refuses to leave, call 911.

## **21. Incident Reporting**

Use PITS to file an incident report online, providing as much detail and information as possible, such as descriptions of perpetrators, clothing, names, etc. Once the incident report is entered then submitted, an auto-generated email will be sent to all staff alerting them of the incident.

When filling out an incident report, it is important to describe the people and the incident as concise, neutral, and as fair as possible without name calling or making any assumptions about them.

1. If you see a person of color, try not to automatically assume their racial ethnicity, unless you know for certain. Rather, use statements like, “they present as” African American, or “they appear to be” Hispanic. It is difficult to determine someone’s racial identity at a glance.



2. If a patron has body odor, try not to describe them as “stinky” or “reeking.” Rather, use statements like, they “exhibit poor hygiene,” or “possess an unpleasant smell,” or “are malodorous.”
3. If you see a patron talking loudly to themselves, or pacing, try not to describe them as “mentally ill” or “crazy.” Rather, use statements like, they are “talking to themselves,” or “pacing the second floor,” or “mumbling under their breath.”
4. If an unkempt patron leaves oversized bags unattended, do not describe them as “homeless.” Rather, describe the incident and patron using phrases like, “a patron wearing a long black coat and a red baseball hat left his bags unattended for several hours.” Not all patrons who bring oversized bags into the library are homeless.
5. If a patron swears or acts disrespectfully towards another, try not to describe them as a “jerk,” or “idiot.” Rather, use statements like “the patron called me names when I could not locate the book he wanted,” or “the patron screamed and pounded on the desk when he could not reserve a study room because they were all booked.” Use direct quotes whenever possible.

After writing the report and before submitting it to all staff, read it back to yourself and make sure it is free from assumptions and biases. Get input from another coworker if you are unsure.

When filling out a PITS report for an on-the-job injury/incident, record the name of the employee and what happened. Save the information, but do not hit the “submit” button. In addition, complete the paper incident report form located in P/Shared Staff Information/Forms and Handouts/Incidents. The completed paper incident report should be submitted to the Business Office Manager.

### **22. Injuries or Illnesses**

The MOD should use best judgment to determine if an ambulance is needed. If so, call 911. Ask the injured/ill person if you can call an emergency contact for them. Fill out a PITS report with as much detail and information as possible. (See: Incident Reporting.)

### **23. Keys**

The master key box is located in the Administration storage room. The key to this box is kept in its own key box to the right of the door as you enter the room, access code **6102**. The Business Office Manager also keeps a labeled key to the master key box in the top drawer of their credenza.

### **24. Law Enforcement Requests for Patron Records & Information**

If a law enforcement officer wants to see patron records, the MOD should explain that it is Illinois law (75 ILCS 70/1-2) that records pertaining to an individual patron’s use of library materials or resources may not be released or made available in any format to a federal agent, state, or local law enforcement officer, or any other person unless a court order in proper form has been entered by a court of competent jurisdiction. An exception is made if the information is requested by a sworn law enforcement officer who represents that it is impractical to secure a court order as a result of an emergency where the law enforcement officer has probable cause to believe that there is an imminent danger of physical harm. The information requested must be limited to identifying a suspect, witness, or victim of a crime.

If the officer presents a court order, cooperate to the best of your ability and contact the Library Director immediately. See also General Policy Section 2.8.

### **25. Locking/Unlocking the North, South and Handicapped Doors**

The key is labeled and located in the Circulation Services Manager's office in the short, black file cabinet.

#### ***North Doors - to lock:***

- Insert key in door and depress bar handle
- Turn key and pull on bar handle to release and lock
- Bar handle should be in the released position
- Repeat for each door.

#### ***North Doors - to unlock:***

- Insert key in door and press down door handle
- Turn key to unlock (door handle will remain depressed)
- Repeat for each door.

#### ***South Doors - to lock:***

- Make sure doors are closed
- Locate censor at the top right-hand corner of door and move rocker switch from Auto to Close/CLS
- Leave power switch on
- Turn lock located at center of the doors counter-clockwise to lock and secure doors
- Tug on either door to ensure doors are locked.

#### ***South Doors - to unlock:***

- Turn lock located at center of the doors clockwise to unlock doors
- Locate censor at the top right-hand corner of door and move rocker switch from Close/CLS to Auto

#### ***Handicapped Door – to lock:***

- Make sure door is closed
- Locate censor at the top right-hand corner of door and move rocker switch from Auto to Close/CLS
- Leave power switch on
- Turn lock located at center of the door counter-clockwise to lock and secure door
- Tug on door to ensure door is locked

#### ***Handicapped Door – to unlock:***

- Turn lock located at center of the door clockwise to unlock door
- Locate censor at the top right-hand corner of door and move rocker switch from Close/CLS to Auto

### **26. Meeting Room Reservations and Payments**

If someone would like to make a cash/check/credit payment for a Meeting Room reservation when the Administration Office is closed, a Circulation Services Clerk may accept the payment.

### **27. Opening/Closing Procedures for the Building**

The Circulation Services Department is responsible for the opening procedures for the building.

All departments are responsible for the closing procedures to clear and secure their own areas of the building; afterwards, an “all clear” is given once the areas are vacated. The Circulation Department is responsible for clearing and locking the lobby restrooms, meeting room, and locking the North and South entrances once all patrons are out of the building. All employees will convene in the Lobby after closing procedures are completed.

If a staff member has a non-staff member accompany them at close, they must inform the MOD and the BOM. MOD double checks doors are secure and all employees meet in the lobby. Each department confirms that their department is secure and the MOD dismisses staff.

### **28. Outside Book Returns**

The Circulation Services Department is responsible for emptying the outside book returns. Occasionally, the MOD may need to access the returns. The key is labeled and located in the breezeway and is attached to a sparkly, green magic wand.

#### ***To unlock the outside book returns:***

- Pull out door handle
- Insert key and turn key clockwise
- Turn handle counter-clockwise and pull to open.

#### ***To lock the outside book returns:***

- Push door closed and turn handle clockwise
- Turn key counter-clockwise and remove
- Push handle back in place
- Double check to make sure lock is secure

### **30. Police: When to Call the Police**

The MOD/BOM are authorized to call the police any time that they deem it necessary for the safety and/or security of the staff or customers. Examples include:

- Criminal activity
- Suspicious activity
- Threatening behavior
- Destructive behavior
- Refusal to leave
- Public indecency

### **31. Public Address (PA) System**

All phones connect to the PA system and can be used to make an announcement that is broadcast via the speakers in the ceiling located throughout the library. To use the PA feature:

- Lift handset out of the cradle
- Dial 9600 or press the Page button located on the first page of the display
- Speak into the mouthpiece to make announcement
- Manually push the button to end call (switch hook), then place the handset into cradle.

### **32. Petition Signing**

The MOD/BOM will ask the petitioner to cease and desist. Circulating petitions is considered disruptive activity and is not permitted in the library. See Code of Conduct, General Policy Section 2.9.2. Petitions may be circulated on the public sidewalk.

### **33. Reasonable Suspicion of Impairment Procedure**

Ideally, the employee's manager and/or Library Director will receive the complaint and follow this procedure.

#### ***Step 1: Receive complaint***

When an allegation of impairment is made, the employee's manager (or other MOD) will, if possible, ask what behavior was observed, when the behavior was observed, and if others witnessed or commented on this observed behavior.

#### ***Step 2: Observe the Employee***

The manager observes the employee and completes the Reasonable Suspicion Checklist. If the manager observes that there is reasonable suspicion of impairment, they enlist a second manager, or monitor to confirm reasonable suspicion, also using the Reasonable Suspicion Checklist.

#### ***Step 3: Conduct Reasonable Suspicion Interview***

If reasonable suspicion is confirmed, the manager may find another employee to cover the suspected employee's position. The manager and second observer will accompany the suspected employee to a private area and administer the Reasonable Suspicion Interview.

#### ***Step 4: Determine if Reasonable Suspicion Testing Is Necessary***

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At the conclusion of the interview, the manager and second observer determine if they will allow the employee to return to work or not allow the employee to return to work and direct the employee to take a drug and alcohol test. Both the manager and the second observer sign the interview form. Together, they inform the employee of the decision.

### ***Step 5: Request Employee Testing***

The manager calls USA Mobile Drug Testing 1-800-851-2021 to request a 10-panel drug test and/or breathalyzer test. They will ask some questions and give an estimated response time, generally 2 hours or less. Payment is made by credit card to USA Mobile Drug Testing. A library credit card is kept in the key box in the Administration storage room for this use for the MOD who may not their library credit card handy. The key to this box is kept in its own key box to the right of the door as you enter the room, access code **6102**. The credit card is in an envelope taped to the inside of the key box door.

The manager gives the employee a copy of the Alcohol and Drug Free Workplace section of the Employee Handbook and waits with the employee for the USA Mobile Drug Testing representative. When the representative arrives, the manager should clear the Staff Lounge so that testing may take place in a Staff Restroom. If the employee attempts to operate a motor vehicle while suspected of being impaired, the manager will call 911.

### ***Step 6: Documentation***

The manager informs Administration of the complaint and follows up by phone or email, if necessary. Copies of the Reasonable Suspicion Checklist(s) and Interview forms are left in a sealed envelope in the Business Office Manager's inbox.



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## REASONABLE SUSPICION OF IMPAIRMENT CHECKLIST

Employee's Name \_\_\_\_\_

Date and Time \_\_\_\_\_

Initial Observations	Yes	No
Alcohol odor? How strong?		
Marijuana odor? How strong?		
Face flushed? Pale?		
Face blank? Confused?		
Speech slow? Thick? Slurred?		
Speech rambling?		
Speech incoherent or unintelligible?		
Tone unusually loud? Quiet?		
Eyes bloodshot? Watery? Glassy?		
Eyes puffy? Droopy?		
Pupils very small? Large?		
Sleepy or Lethargic?		
Slow or delayed reaction times?		
Distracted mid-thought?		
Confused?		
Anxious?		
Paranoid or suspicious?		
Panicked?		
Argumentative or agitated?		
Moody or sudden mood changes?		
Hostile or irritable?		

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Giddy, silly or carefree?		
Clumsy, uncoordinated, or unsteady?		
Irrational?		
Fidgety?		
Dizzy?		
<b>Further Observations</b>	<b>Yes</b>	<b>No</b>
Unusual or unexplained attendance patterns: Steps away from work areas for extended times? Repeated tardiness? Repeated absences?		
Appearance or clothing unusually dirty or disheveled?		
Memory or learning problems?		
Trouble following or understanding directions?		
Disruptive behavior, or causing disruptions among others or workflow?		
Negligence or carelessness when operating equipment?		
Disregard for the safety of self or others?		
Careless behavior that causes injury to self or others?		
Involvement in any accident that resulted in serious damage to equipment or property?		
Cause or contribute to an accident which demonstrates a lack of judgment, carelessness, or negligence?		



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## EMPLOYEE INTERVIEW ANSWERS

1. When did you last drink alcohol? What type?

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2. How many drinks did you have?

---

3. When did you last use drugs? What kind?

---

4. What have you been doing for the past 4 hours?

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5. Additional observations/indications of impairment

---

\_\_\_\_\_ I am allowing this employee to return to work today

\_\_\_\_\_ I am not allowing this employee to return to work today and directing this employee to take a drug/alcohol test.

---

**Supervisor's signature**

---

**Witness's signature**



### 35. Severe Weather Procedures

In the event of severe weather and the emergency sirens are activated:

- MOD should make an announcement via the PA system, directing customers to shelter: "Attention please. There is a tornado warning for our area. For your own safety, please follow staff members to a designated emergency shelter area now."
- All employees should follow the evacuation instructions provided in the Emergency Manual. MOD will make sure all customers and staff are accounted for.
- If a customer refuses to follow directions, any staff member will explain that they have two options: follow instructions or leave immediately. Do not wait for customers who argue or refuse to move. Continue with your procedures.
- MOD should bring the weather radio located in the Circulation Department.
- When MOD hears that the tornado warning has expired from the weather radio, they should announce that it is safe to resume previous activity.
- See Emergency Manual for more detailed instructions.

### 36. Service Animals

Service animals are welcome in the library, preferably identified as such, but it is not an ADA law requirement. If a patron is in the library with an animal not clearly identified as a service animal, employees may not ask for identification documents for the animal and may not ask about the patron's disability.

Employees may only ask the following questions:

- Is your animal a service animal?
- What work or task has your animal been trained to perform?

Service animals may be removed from the premises only if the animal is out of control and the handler does not control it, or the animal is not housebroken.

### 37. Smoking/Tobacco and Marijuana

The BOM will inform the patron that smoking cigarettes, marijuana, or e-cigarettes and handling tobacco in any form is prohibited inside the library. Smoking is prohibited within 15 feet of library entrances and exits.

### 38. Unattended Animals

Animals may not be left unattended on library property. Animals may not be tethered to doors, railings, bicycle racks, or any other objects on library property, such as: benches or entrance areas under canopies.

If the MOD/BOM are informed that an animal has been left unattended on library property, they will attempt to find its owner, inform them that the animal cannot be left unattended, and ask

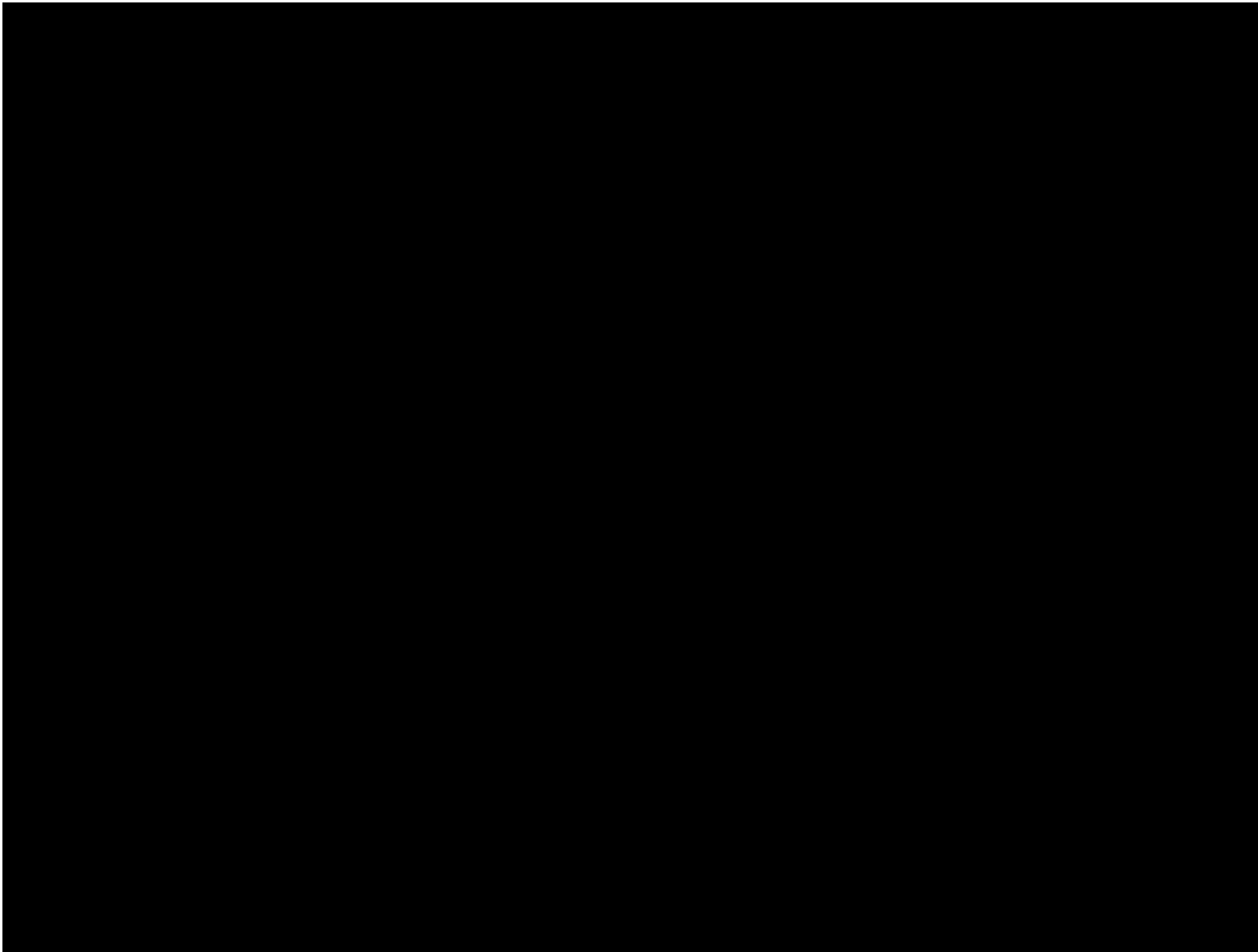
that the animal be removed immediately. If the owner cannot be located, the MOD/BOM will call 911 and fill out an incident report.

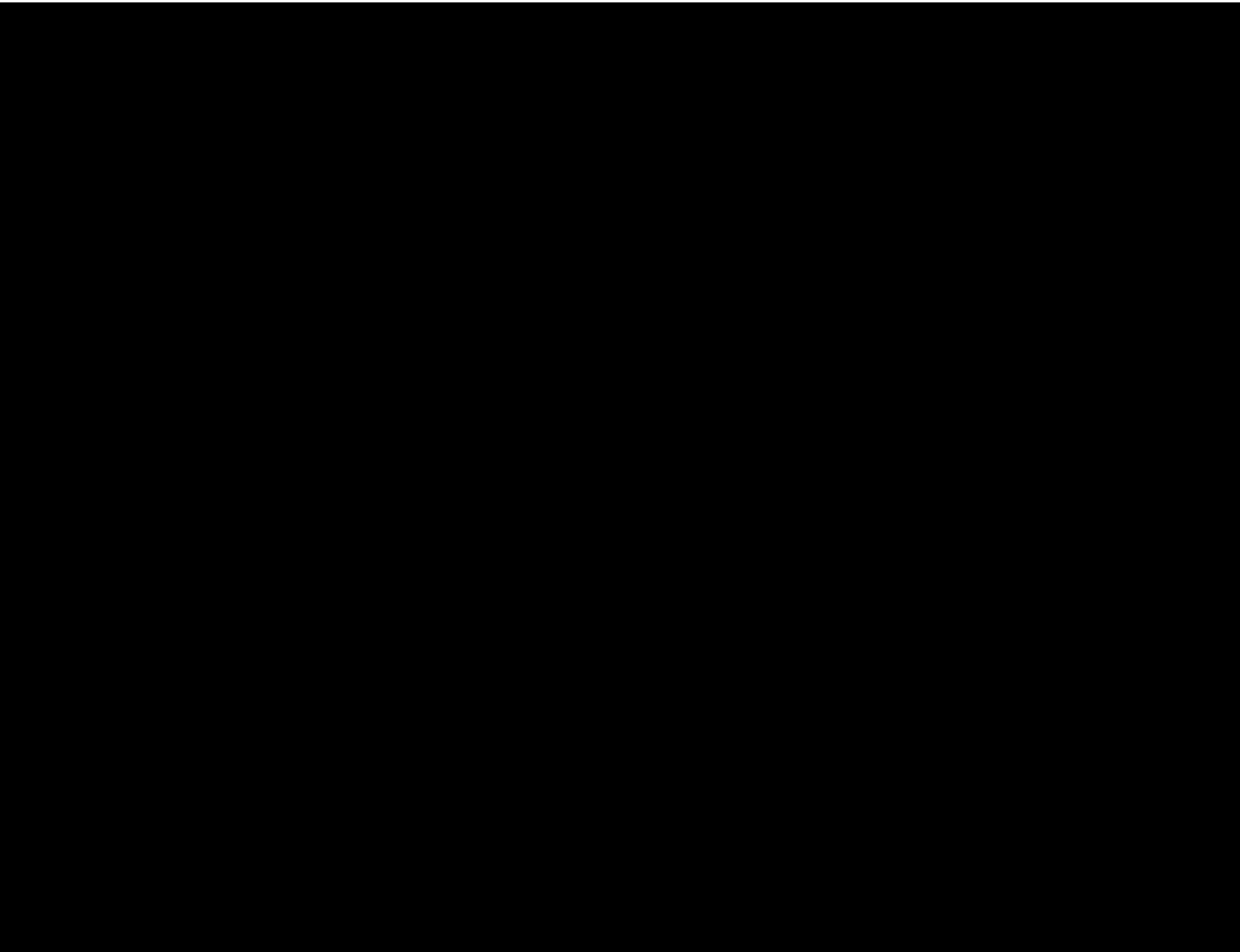
If an animal is left unattended on village property, such as the parking lot or public sidewalk, or is in distress, behaving aggressively, or left in a vehicle on a hot day, the MOD/BOM will call 911 and fill out an incident report.

### **39. Unattended Personal Belongings**

Personal belongings should not be left unattended on library property. The library is not responsible for any loss of personal belongings. If personal belongings are left unattended for **more than 15 minutes**:

- The MOD or another employee should make an announcement via the PA system. For example: “[Good Afternoon], there are unattended belongings in the [Library Café], would our patron please claim them within the next 10 minutes, or else they will be removed.”
- If the patron does not remove their personal belongings, the MOD or other employee should relocate them to the back hallway by the staff entrance.
- Further, if the patron does not claim their personal belongings by the end of the day, the MOD and/or BOM should move them outside in the loading area, adjacent to the dumpsters.
- If the belongings are still in the loading area the following day by the end of the Building Operations Director’s shift, they will dispose of them in the dumpsters.





the 1990s, the number of people in the UK who are employed in the public sector has increased by 1.5 million (from 2.5 million in 1980 to 4 million in 1999) and the number of people in the public sector who are employed in health care has increased by 1.2 million (from 1.3 million in 1980 to 2.5 million in 1999) (Department of Health 2000).

There is a growing emphasis on the need to improve the quality of care provided in the public sector. This has led to a number of initiatives, including the introduction of the National Patient Safety Agency (NPSA) in 1999, the establishment of the National Institute for Clinical Excellence (NICE) in 2001, and the introduction of the Health Care Act 2001. These initiatives have all aimed to improve the quality of care provided in the public sector and to ensure that patients are safe and that the services they receive are of the highest quality.

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