

# Maintenance Manager

Full-Time | **\$65,000–\$80,000 annually (DOE)** | Housing Negotiable for Qualified Candidates  
Long-Term Opportunity

We are seeking a hands-on, reliable, and experienced **Maintenance Manager** to join our team in the Lee Vining area of the Eastern Sierra. This is a full-time, long-term position for someone who takes genuine pride in keeping properties safe, functional, and beautiful year-round.

This role is ideal for someone who enjoys variety, autonomy, and mountain living, and who values a professional, respectful, family-oriented work environment.

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## Position Overview

The Maintenance Manager oversees the upkeep and smooth operation of **multiple nearby properties**:

- a private residence
- a restaurant
- a small aquaculture plant facility

All are within 5 minutes driving of each other.

This position blends hands-on maintenance, property oversight, and project management.

Over time, this role grows into a trusted on-site steward with expanded responsibility, independence, and long-term stability.

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## Schedule & Work Environment

- **Extremely flexible schedule**
- Generally predictable workload
- On call as needed
- Year-round, steady work
- Indoor and outdoor environments across all seasons
- Tools, equipment, and supplies are **fully provided**

Housing is available and can be included as part of a compensation package for the right candidate. Pets considered.

## Key Responsibilities (Once Fully Trained)

- Perform general property maintenance and repairs (plumbing, electrical, carpentry, contracting basics). Certifications are a bonus but not required.
  - Execute light construction/improvement projects such as shed builds, fixture replacements, small-scale contracting tasks.
  - Oversee groundskeeping and seasonal property care (lawn, irrigation, snow removal, tree trimming, debris management).
  - Monitor multiple properties daily, ensuring functionality, security, and safety, especially when the owner is away.
  - Operate and maintain light and heavy equipment (training provided).
  - Identify and resolve issues proactively with minimal supervision.
  - Oversee and schedule contractors and vendors when specialized work is needed.
  - Maintain all tools, equipment, and supplies in good working order.
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## Expanded Responsibilities (As Trust & Tenure Grow)

- **Preventive Maintenance & Systems Strategy**  
Create and maintain preventive maintenance schedules, inspections, and long-term system management plans. Keep repair and system records updated.
  - **Security, Safety & Emergency Preparedness**  
Serve as the on-site contact for emergencies. Implement security and safety protocols including alarms, access control, and emergency planning.
  - **Landscape & Grounds Planning**  
Design and implement landscape improvements, irrigation upgrades, drainage solutions, and beautification projects.
  - **Event Support**  
Assist with preparation and property readiness for occasional events (weddings, retreats, gatherings).
  - **Vendor & Project Oversight**  
Manage bids, act as vendor liaison, and ensure project completion standards are met.
  - **Environmental Systems Oversight**  
Monitor well, septic, and other utility systems. Ensure regulatory maintenance/compliance where applicable.
  - **Privacy & Property Integrity**  
Respect and protect the privacy and security of property occupants.
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## Ideal Candidate Profile

- **Experience:**  
5+ years in general maintenance, facility care, construction, trades, or property operations
- **Skills:**  
Well-rounded mechanical, electrical, plumbing, and construction knowledge  
Able to diagnose issues and solve problems independently  
Comfortable with equipment operation (or willing to learn)
- **Character:**  
Trustworthy, dependable, self-motivated  
Takes pride in workmanship and long-term stewardship  
Comfortable working both independently and collaboratively with management and outside contractors
- **Lifestyle Fit:**  
Enjoys quiet, rural mountain living  
Comfortable working indoors and outdoors through seasonal weather  
Appreciates autonomy, stability, and meaningful hands-on work
- **Bonus:**  
Landscaping, irrigation, contracting, ranch work, or equipment skills

### Note on Couples:

A partner or spouse may be considered for housing or for separate roles (housekeeping or childcare), but this position is hired independently.

### On-Call Expectations:

This role includes being **on call when needed** to respond to urgent issues across the properties. While the volume is not constant, **responsiveness and availability are essential parts of the position**. Most weeks involve normal daytime work with occasional after-hours needs depending on weather, equipment, or property conditions.

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## Compensation & Benefits

- **Salary:** \$65,000–\$80,000 DOE
  - **Housing:** Available/negotiable for qualified candidates
  - **Schedule:** Flexible with rare on-call needs
  - **Tools & Equipment:** Fully provided
  - **Growth:** Increasing responsibility and long-term stability
  - **Training:** Equipment operation and systems training provided
  - **Work Environment:** Supportive, respectful, family-oriented team
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## Additional Details

- Employment is **at-will** and may be ended by either party at any time.
  - Final candidates will be asked to complete a **background and driving record check**.
  - Applicants must be authorized to work in the U.S.
  - We are an **equal opportunity employer** and welcome applicants of all backgrounds.
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## How to Apply

If you're a **dedicated, capable professional** who takes pride in hands-on work, property care, and long-term stewardship, we'd love to hear from you.

**Please submit your resume and a brief introduction** describing your experience, relevant skills, and why this role feels like the right fit for you to: [hillary@highsierrabrineshrimp.com](mailto:hillary@highsierrabrineshrimp.com)