

Letter to cancel goods or services bought at home or in a public place

(insert your name and address here):

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.....
.....

John Howard Electrical
58 Broomhill Road
Aberdeen
AB10 6HT

(insert date here):.....

Our Ref: (insert quotation reference here):.....

Dear John Howard

**Consumer Contracts (Information, Cancellation and Additional Charges)
Regulations 2013**

On (enter date here):..... I entered into the following contract with your representative at my home: (enter details here e.g. to install a new light fitting in the kitchen):.....
.....
.....

I have now decided that I do not wish to proceed with the contract.

Under the above Regulations, I have 14 days from receiving the cancellation notice to cancel the contract. I am therefore giving notice that I want to exercise this right to cancel my contract with you.

Please confirm within seven days of receiving this letter that the contract has been cancelled.

Yours sincerely

(insert name here):

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