

**2022 Riverbank Cheese & Wine Exposition**  
Saturday October 8, 2022 to Sunday October 9, 2022

Vendor Application

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Cell: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City, State: \_\_\_\_\_ Zip: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
CA Sellers Permit #: \_\_\_\_\_  
Website: \_\_\_\_\_

**Checklist**

*All items must be completed before your space is approved.*

- ◇ Completed Vendor Application
- ◇ Certificate of Liability Insurance (Please see agreement on last page for more information.)
- ◇ Full Payment

**Booth Information**

Please provide information about ALL products you are selling, information distribution, etc. if you need additional space, please provide on an 8.5X11 paper.

**Food Vendor Only:** Length of truck? \_\_\_\_\_ Do you serve from the driver's side or the passenger side? \_\_\_\_\_

**Booth Type and Fee: space (10X10ft) double space (20X10Ft)**

Arts and Craft Vendor	\$275.00 _____
Commercial Vendor/information/prepackaged food	\$375.00 _____
Food Vendor	\$450.00 _____
*Food Vendor Deposit \$100.00 (Check or Credit Card).	\$100.00 _____
<small>(This will not be cashed or charged unless the booth area is not cleaned properly after close).</small>	
Nonprofit (501c3) charitable	\$150.00 _____
Additional Booth space ( Arts & Craft)	\$175.00 _____
Additional Booth Space (food & commercial)	\$300.00 _____
Prime Zone	\$100.00 _____

**Grant Total: \$ \_\_\_\_\_**

I have attend the Cheese & Wine Festival before: Year(s) \_\_\_\_\_ First time vendor

\*\*Previous Vendors Only: What is your location preference (if any) excluding prime zones? We cannot guarantee your location, but will try to accommodate your request.

\*No electricity will be provided, all vendors needing electricity must provide their own generator. Quiet generators ONLY! All generators will need to be approved. \_\_\_\_\_ initial

\*All generators will be required to have a 2-A 10-B:C rated fire extinguisher. A 40-B:C rated dry chemical fire extinguisher is required for booths using deep fat fryers. \_\_\_\_\_ initial

If you need water, please bring a supply.

### Payment Information

**Cash (on-site only) Check (# \_\_\_\_\_)**

I would like to pay with a **Credit Card.** \_\_\_\_\_

(Upon receiving your application, we will send a link to the email provided for online payments. It is your responsibility to pay your total fee before the deadline in order to be approved as a vendor at the event.)

## **Prime Zone Riverbank Cheese & Wine Festival**

*Prime Zone Site Map (Coming Soon)*

### **Location Preferences**

Whether you are a returning vendor or a first time vendor with us this year, we are happy that you are interested in attending the 45th annual Riverbank Cheese and Wine Festival! This year, we expect attendance to be about 5,000 guests each day of the festival. The site map here is a rough layout of the middle of the festival. Attendees can enter from all four corners of the event with no gate fee. Each end also has attractions that entice guests to make their way around to each section. However, historically, the Prime Zone on Third and Santa Fe receives the most amount of foot traffic, and the booths are therefore most desirable.

If you choose to pay for one of these spaces, there are a few things to keep in mind. We will place vendors in these spaces on a *first come, first serve* basis. Also, you may request to be in a particular spot. We try our best to accommodate your requests; however, we cannot guarantee that you will be placed in that location.

If you pay for a Prime Zone space, and upon receiving your application those spaces have already been filled, we will refund you for your additional charge.

Questions about this map or the 2022 festival layout? Contact us!

Tamra—Simply Divine Events, LLC  
(209)620-6859 / [Tspade@riverbankcheeseandwine.com](mailto:Tspade@riverbankcheeseandwine.com)

## Agreement: Please Read Carefully and Sign

- 1. CERTIFICATE OF LIABILITY INSURANCE** – Vendor must carry liability insurance of at least \$1,000,000. A certificate of insurance form naming the **City of Riverbank and Simply Divine Events, LLC, their officers, agents and employees** as additionally insured **MUST** be issued by your carrier. Contact your insurance provider for this document.
- 2. PRODUCT**- All items you are selling must be listed on this application. If not listed, it is at the discretion of the event promoters to allow. For Arts & Crafts vendors, you must submit a photo of your items, they must be *unique and handmade* to qualify for Craft Vendor pricing. If the items appear not to be handmade you will be asked to pay Commercial fees.
- 3. ENFORCEMENT & PERMITS** – Decisions made by the City of Riverbank and Simply Divine Events, LLC are final. Vendors will comply with all laws and regulations. Vendor is responsible for obtaining necessary permits and licenses to operate and/or sell at this event. All permits, licenses and forms must be on display at the vendor's booth space.
- 4. LIABILITY** – Vendor covenants that it will protect, hold harmless & indemnify the Event, the Committee, Riverbank Cheese and Wine Exposition, the City of Riverbank, Sponsors, and their officers, agents, and employees. The Event, Simply Divine Events, LLC, the Committee, Riverbank Cheese and Wine Exposition, the City of Riverbank and Sponsors are not liable for lost, damaged or stolen property.
- 5. GENERAL RULES** – Approved Vendors will receive an email with complete information approximately 2 weeks prior to the Exposition. Vendors must read and adhere to all regulations.
- 6. COMPLETED APPLICATIONS** – Applications are considered complete when all permits, payments and necessary documents are received. Vendors may not set up until the above conditions are met.
- 7. ACCEPTANCE** – A limited number of particular vendors in any category will be accepted into the Exposition. Decisions are based on, but not limited to, originality, history, and appeal of the booth.
- 8. FOOD VENDORS** are required to submit a Stanislaus County Temporary Food Permit along with your application. If your “rig” is already licensed in Stanislaus County, this fee does not apply.
- 9. GENERATOR** – All generators must be approved by Simply Divine Events, LLC and the City of Riverbank before the event. **I will be using a generator Yes / No. Type\_\_\_\_\_ .**
10. No early take down allowed. \_\_\_\_\_initial

**I have read the regulations included with this application and agree to comply with the conditions set forth.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PAYMENT SCHEDULE: Total fees due with application before September 26,  
2022 checks payable to: Simply Divine Events, LLC**

Mail Application & Payments

Simply Divine Events, LLC	City of Riverbank
839 Spring Creek Dr.	6707 3rd Street
Ripon, CA 95366	Riverbank, CA 95367

Questions: call 209-620-6859