

2021 Riverbank Cheese & Wine Exposition

Saturday & Sunday, October 09-10, 2021

Local to Riverbank Vendor Application

Hosted by the City of Riverbank



General Information

Business Name: _____ Phone: _____
 Contact Name: _____ Cell: _____
 Mailing Address: _____ City, State: _____ Zip: _____
 E-mail: _____
 CA Sellers Permit #: _____

Checklist

All items must be completed before your space is approved.

- ◇ Completed Local to Riverbank Vendor Application
- ◇ Certificate of Liability Insurance (Please see agreement on last page for more information.)
- ◇ Photos of examples of unique, handmade items that you plan to sell (for approval)
- ◇ Fire Permit (Only necessary if you plan to use a heat source)
- ◇ Full Payment

Booth Information

Please provide information about ALL products you are selling. (Pending Approval). Photos must also be submitted for approval for craft vendor pricing.

Booth Fees: local vendors (Riverbank address)

Apply early and save! Fees will increase after August 30, 2021.

	Before 8/30/21	After 8/30/21	Total:
General Booth Space (10X10ft)	\$100.00	\$150.00	\$ _____
Double Booth Space (20X10ft)	\$200.00	\$250.00	\$ _____

No electricity on site. Quiet generators required.

Location Preferences (Please see site map on reverse side for more details.)

Prime Zone	(End Zone)	\$100.00	\$100.00	\$ _____
			Grant Total:	\$ _____

I have attend the Cheese & Wine Festival before: Year(s) _____

First time vendor

Payment Information

Cash (on-site only) Check (# _____)

Credit Card (Upon receiving your application, we will send a link to the email provided for online payments. It is your responsibility to pay your total fee before the deadline in order to be approved as a vendor at the event.)

Agreement: Please Read Carefully and Sign

1. **CERTIFICATE OF LIABILITY INSURANCE** – Vendor must carry liability insurance of at least \$1,000,000. A certificate of insurance form naming the **City of Riverbank and Simply Divine Events, LLC, their officers, agents and employees** as additionally insured **MUST** be issued by your insurance carrier. Contact your insurance provider for this document. *If you cannot provide liability insurance, please notify us and we can provide you another option to insure that you are covered.*

2. **PRODUCT**- All items you are selling must be listed on page 1 of this application. If not listed, it is at the discretion of the event promoters to allow. For Arts & Crafts vendors, you must submit a photo of your items, they must be *unique and handmade* to qualify for Craft Vendor pricing. If the items appear not to be handmade you will be asked to pay Commercial Vendor fees.

3. **ENFORCEMENT & PERMITS** – Decisions made by the City of Riverbank and Simply Divine Events, LLC are final. Vendors will comply with all laws and regulations. Vendor is responsible for obtaining necessary permits and licenses to operate and/or sell at this event. All permits, licenses and forms must be on display at the vendor's booth space.

4. **LIABILITY** – Vendor covenants that it will protect, hold harmless & indemnify the Event, the Committee, Riverbank Cheese and Wine Exposition, the City of Riverbank, Sponsors, and their officers, agents, and employees. The Event, Simply Divine Events, LLC, the Committee, Riverbank Cheese and Wine Exposition, the City of Riverbank and Sponsors are not liable for lost, damaged or stolen vendor property.

5. **GENERAL RULES** – Approved Vendors will receive an email with complete information approximately 2 weeks prior to the Exposition. Vendors must read and adhere to all regulations.

6. **COMPLETED APPLICATIONS** – Applications are considered complete when all permits, payments and necessary documents are received. Vendors may not set up until the above conditions are met.

7. **ACCEPTANCE** – A limited number of 2 particular vendors in any category will be accepted into the Exposition unless. Decisions are based on, but not limited to, originality, history, and appeal of booth.

8. **FOOD VENDORS** are required to submit a Stanislaus County Temporary Food Permit along with your application. If your "rig" is already licensed in Stanislaus County, this fee does not apply.

9. **GENERATOR** – All generators must be approved by Simply Divine Events, LLC and the City of Riverbank before the event. **I will be using a generator Yes / No Type _____.**

I have read the regulations included with this application and agree to comply with the conditions set forth.

Signature: _____ Date: _____

PAYMENT SCHEDULE: Total fees due with application before September 25, 2021

Make checks payable to: Simply Divine Events, LLC

Mail Application & Payments to:

City of Riverbank
Attn: Riverbank Cheese and Wine Festival
6707 Third Street
Riverbank, CA 95367

Questions?

Call (209)620-6859

E-mail:

Tspade@Riverbankcheeseandwine.com