

Application for Private Rented Property

Informed Consent Form

	Applicant 1	Applicant 2
Full Name		
Previous Names		
Current Address		
Date of Birth		
NI Number		

Declaration and Consent

I/we give permission for my previous landlords to be contacted in order to provide information relevant to re-housing. I understand that the reference information will relate to rent arrears, nuisance, noise and any other breach of tenancy.

I understand that the information will be stored under the conditions of the Data Protection Act 1998 and The General Data Protection Regulation (GDPR)(EU) 2016/679.

I give permission for Etheridge Estates to store the information on the reference for the purposes of future references. I understands that false statements may result in the termination of the tenancy under Ground 17 of Part 1 of the Housing Act 1988(as amended by the Housing Act 1996).

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	Applicant 1	Applicant 2
Signature		
Date		
Witnessed by		
Organisation		

Signature(s) must be witnessed by the Landlord/Agent you have applied to, otherwise the application cannot be processed.

I understand that Etheridge Estates will obtain this information and act as a sub-contractor to this service.

Housing History Form

Address of property applying for.....

APPLICANT 1	
Full Name	
Date of Birth	
Tel Number	
Email	
CURRENT PROEPTY DETAILS	
Current Address	Date from Date to
Previous Address (Provide last 5 years)	
Tenure of property	Private rented <input type="checkbox"/> Council <input type="checkbox"/> Living with family/friends <input type="checkbox"/> Owner Occupier <input type="checkbox"/> Other (Please state) <input type="checkbox"/>
Are you in receipt of housing benefit? Yes <input type="checkbox"/> No <input type="checkbox"/>	

9A Ritson Street, Stanley, DH9 0NH
(01207) 438 300 lettings@etheridgeestates.co.uk

Company Registration Number: 10602035

Property Redress Scheme Membership Number: PRS003541

Deposit Protection Scheme Agent I.D: 1424805

Information Commissioners Office Data Protection Registration Number: A827025.

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PREVIOUS LANDLORD DETAILS	
Name	
Address	
Tel number	
Email	

Each applicant must provide two forms of identification from the following list (one form of identification must include a photograph). As well as providing any relevant additional identification so that a 'Right to Rent' check can also be carried out. Please tick which one's have been supplied with the completed form:

1. Bank statements from the previous four weeks
2. Benefit payment book/ letter
3. Original birth certificate
4. EC/EEA identity card/Home Office Letter/UK Permit
5. Credit/debit cards
6. Current valid passport
7. Driving licence
8. Recent letter from solicitor, social worker, probation officer, or the Inland Revenue
9. Wage slips from current employer.
10. Marriage certificate
11. Medical card
12. National Insurance number card

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13. Utility bill (gas, water or electricity) that you have paid in the last three months

APPLICANT 2	
Full Name	
Date of Birth	
Tel Number	
Email	
CURRENT PROEPRTY DETAILS	
Current Address	Date from Date to
Previous Address (Provide last 5 years)	
Tenure of property	Private rented <input type="checkbox"/> Council <input type="checkbox"/> Living with family/friends <input type="checkbox"/> Owner Occupier <input type="checkbox"/> Other (Please state) <input type="checkbox"/>
Are you in receipt of housing benefit? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PREVIOUS LANDLORD DETAILS	
Name	
Address	
Tel number	
Email	

Additional Information

Please detail all persons who will be living in the property (even if they do not live with you currently)

Surname		
First Name		
Date of Birth		
Sex		
Relationship to You		
Surname		
First Name		
Date of Birth		
Relationship to you		

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Reasons for Moving

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Have you or the joint applicant ever been a tenant with a Local Authority or Housing Association?.....

Have you or the joint applicant have any outstanding debt with a local Authority, Housing Association or Private Landlord?.....

If you answered yes to any of the above, please give details:

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Please note that Etheridge Estates have an obligation to all of our Landlords to credit and reference check each adult hoping to live in one of our rental properties. The first criteria of the credit check refers to Annual Income and requires each adult living in the property to earn in excess of 31 times the rent. Should this not be the case we are obligated to ask for a Guarantor.

Are you employed? If yes, please give details of your employer, your job title, hours worked, whether or not it is a full/part time and permanent/temporary position, your annual salary. Please include a copy of your most recent wage slip with this application.

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If you are not employed and in receipt of any benefits, please include their details below and how much you receive and when payment is made. Please include a copy of your most recent benefit entitlement letter with this application:

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Have you ever been convicted of a criminal offence?

Applicant 1

Yes No

Applicant 2

Yes No

Do you have any pending convictions?

Applicant 1

Yes No

Applicant 2

Yes No

	Please give details of any spent or pending convictions?
Applicant 1	
Applicant 2	

Do you have an unsatisfied County Court Judgements? If YES, please state in as much detail as possible exactly what they are below

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(Please provide the following required information for the credit check(s))

	Applicant 1	Applicant 2
Bank Account number		
Sort Code		
Bank Address		

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Declaration

I/we certify that the information given in relation to my/our application is true and understand that if I/we knowingly or recklessly give any false information then my/our application form may be cancelled or the landlord may take steps to repossess the property.

	Applicant 1	Applicant 2
Signature		
Date		
Witnessed by		
Date		

Signatures must be witnessed by the landlord/Agent you have applied to, or a council employee.

Completed forms must be returned to:

Etheridge Estates Ltd
South Tanfield House
Oxhill
Stanley
Co.Durham
DH9 7LG

Email: lettings@etheridgeestates.co.uk
Phone: (01207) 281 426

Notes

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