

**RENTAL APPLICATION**  
**Equal Housing Opportunity**

The undersigned hereby makes an application to rent the following property:

\_\_\_\_\_.

Anticipated move-in date of \_\_\_\_\_ at a monthly rent of \$ \_\_\_\_\_,  
monthly utility fee of \$ \_\_\_\_\_, and security deposit of \$ \_\_\_\_\_ +  
pet deposit of \$ \_\_\_\_\_ (if applicable). Fee in Lieu of Security Deposit option  
monthly amount of \$ \_\_\_\_\_ (If applicable).

**PLEASE TELL US ABOUT YOURSELF**

Full Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Social Security # \_\_\_\_\_

Email Address: \_\_\_\_\_

Other Phone: \_\_\_\_\_

Emergency Contact #1 \_\_\_\_\_

Emergency Contact #2 \_\_\_\_\_

Emergency Contact #3 \_\_\_\_\_

Co-Applicant Name \_\_\_\_\_

Co-Applicant Home Phone: \_\_\_\_\_ Social Security # \_\_\_\_\_

Email Address: \_\_\_\_\_

Co-Applicant Other Phone: \_\_\_\_\_

Emergency Contact #1 \_\_\_\_\_

Emergency Contact #2 \_\_\_\_\_

Emergency Contact #3 \_\_\_\_\_

List All Pets \_\_\_\_\_

Do you or does anyone living with you smoke? Yes \_\_\_\_ No \_\_\_\_

Other Occupants \_\_\_\_\_ Relationship \_\_\_\_\_

Birthday \_\_\_\_\_ Social Security # \_\_\_\_\_

**PLEASE GIVE RESIDENTIAL HISTORY (LAST 3 YEARS)**

**Current Address** \_\_\_\_\_ Apt# \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Month/Year Moved In \_\_\_\_\_ Month/Year Moved Out \_\_\_\_\_

Reasons for Leaving \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Rent \$ \_\_\_\_\_ Owner/Agent \_\_\_\_\_

Phone: (        ) \_\_\_\_\_

**Previous Address 1** \_\_\_\_\_ Apt# \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Month/Year Moved In \_\_\_\_\_ Month/Year Moved Out \_\_\_\_\_

Reasons for Leaving \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Rent \$ \_\_\_\_\_ Owner/Agent \_\_\_\_\_

Phone: (        ) \_\_\_\_\_

**Previous Address 2** \_\_\_\_\_ Apt# \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Month/Year Moved In \_\_\_\_\_ Month/Year Moved Out \_\_\_\_\_

Reasons for Leaving \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Rent \$ \_\_\_\_\_ Owner/Agent \_\_\_\_\_

Phone: (        ) \_\_\_\_\_

**PLEASE DESCRIBE YOUR CREDIT HISTORY**

Have you declared bankruptcy in the past seven (7) years? Yes \_\_\_ No \_\_\_

Have you ever been evicted from a rental residence? Yes \_\_\_ No \_\_\_

Have you had two or more late rental payments in the past year? Yes \_\_\_ No \_\_\_

Have you ever willfully or intentionally refused to pay rent when due? Yes \_\_\_ No \_\_\_

We will be running a credit check and a criminal background check. If there will be any negative items on these or from the questions above, please take this chance to explain the situation. Remember, we understand if you do have issues and it does not disqualify you from renting.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PLEASE PROVIDE YOUR EMPLOYMENT INFORMATION**

Your Status: \_\_\_ Full Time \_\_\_ Part Time \_\_\_ Student \_\_\_ Unemployed

Employer \_\_\_\_\_

Dates employed \_\_\_\_\_

Employed as \_\_\_\_\_

Supervisor Name \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Salary \$ \_\_\_\_\_ per \_\_\_\_\_

(If employed by above less than 12 months, give name & phone of previous employer or school:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

Amount \$ \_\_\_\_\_ Per \_\_\_\_\_

Source/Contact Name \_\_\_\_\_

**Co- Applicants Employment Information:**

Your Status: \_\_\_ Full Time \_\_\_ Part Time \_\_\_ Student \_\_\_ Unemployed

Employer \_\_\_\_\_

Dates employed \_\_\_\_\_

Employed as \_\_\_\_\_

Supervisor Name \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ Salary \$ \_\_\_\_\_ per \_\_\_\_\_

(If employed by above less than 12 months, give name & phone of previous employer or school:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

Amount \$ \_\_\_\_\_ Per \_\_\_\_\_

Source/Contact Name \_\_\_\_\_

**ADDITIONAL INFORMATION:**

List all past issues with your former residence so we can be sure these issues do not reoccur.

\_\_\_\_\_  
\_\_\_\_\_

Where may we reach you to discuss this application?

Day Phone # (    ) \_\_\_\_\_ Night Phone # (    ) \_\_\_\_\_

Vehicle Information:

1. Make, Model, & Year \_\_\_\_\_ License Number & State \_\_\_\_\_

2. Make, Model, & Year \_\_\_\_\_ License Number & State \_\_\_\_\_

I hereby apply to lease the above-described premises (the "Premises") for the term and upon the conditions set forth in this application, and I acknowledge and agree that rent is payable the first day of each month, in advance. As an inducement to the owner of the property ("Owner") and to \_\_\_\_\_ as the leasing agent ("Agent"), to accept this application, I represent and warrant that all statements made in this application are true and correct; however, should any statement made in this application be untrue, incorrect or a misrepresentation of fact(s), I agree

that my application will be denied and my Application Fee (defined below) will be retained by Agent to offset the agent's cost, time, and effort in processing my application.

I hereby deliver to Agent, \$\_\_\_\_\_ as an application fee ("Application Fee") in connection with my application to lease the Premises. Except as otherwise provided in this application, the Application Fee will be refunded to me within 30 days if this application is not accepted by Owner. Upon acceptance, the Application Fee shall be retained as part payment of the security deposit due under the lease for the Premises. If my application is so approved and accepted, within three (3) business days, I agree to execute a lease for the Premises for a term of \_\_\_\_\_ months before possession is given, using Owner's standard lease form. I agree to pay the balance of the security deposit at the time I execute the lease. To the maximum extent permitted by law, if my application is not approved or accepted by Owner, I agree that the refund of the Application Fee will be my sole remedy, and I hereby waive any claim for damages by reason of non-acceptance of my application. If I withdraw my application for any reason, I agree that the Application Fee will be retained by Agent to offset Agent's cost, time, and effort in processing my application. Additionally, if I fail to execute a lease for the Premises using Owner's standard lease form, within three (3) business days after acceptance of this application, I agree that the Application Fee will be retained by Agent to offset Agent's cost, time, and effort in processing my application.

I recognize that as a part of your procedure for processing my application, an investigative consumer report may be prepared by Owner, whereby information is obtained through personal interviews with others with whom I may be acquainted. This inquiry includes information as to my character, general reputation, personal characteristics and mode of living. I authorize the Owner to verify my information through any means, including consumer-reporting agencies and other rental-housing owners. I acknowledge that I had an opportunity to review Owners rental-selection criteria, which include reasons my application may be denied, such as criminal history, credit history, current income, and rental history. I understand that if I do not meet our rental-selection criteria or if I fail to answer any question or give false information, Owner may reject the application, retain all application fees, administrative fees, and deposits as liquidated damages for Owners time and expense, and terminate my right of occupancy. Owner may at any time furnish information to consumer-reporting agencies and other rental-housing owners regarding my performance of my legal obligations, including both favorable and unfavorable information about my compliance with the Lease Contract, the rules, and financial obligations. Fax or electronic signatures are legally binding. I acknowledge that our privacy policy is available to me.

The above information, to the best of my knowledge, is true and correct.

Please sign: X \_\_\_\_\_  
Name of Applicant Date

