



ONE WORLD
EDUCATION

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ADMISSIONS POLICY

SEPTEMBER
2023

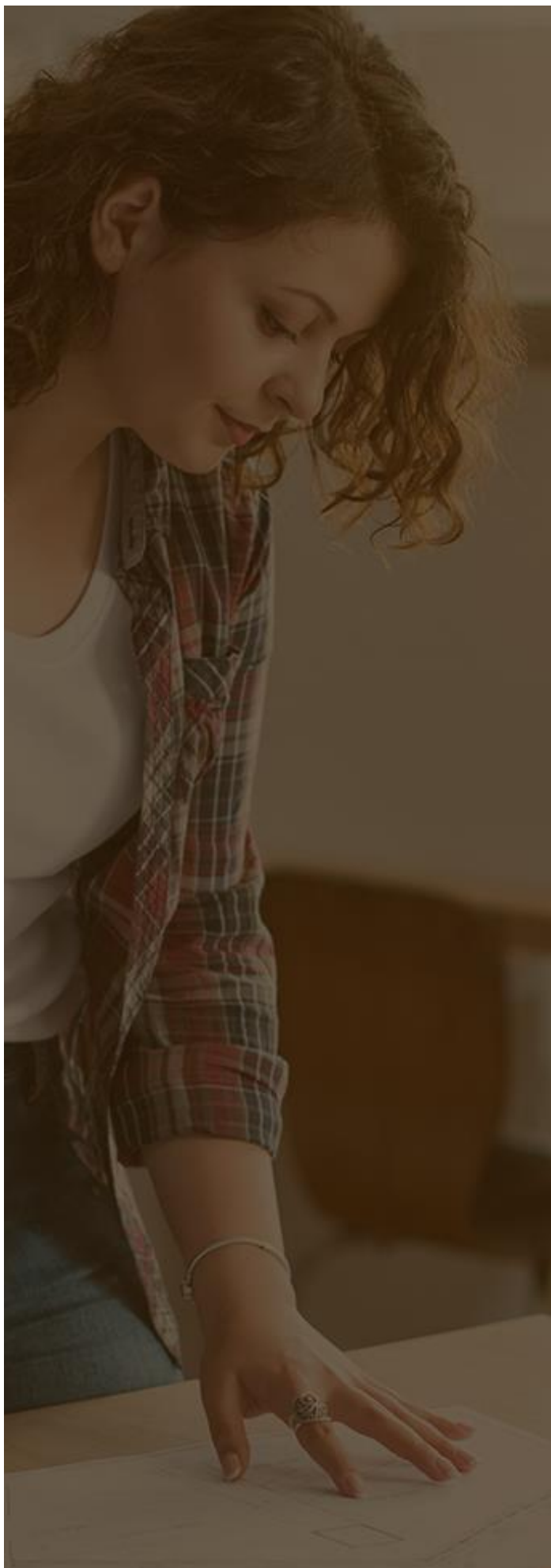


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INTRODUCTION

One World Education is an online school offering the British National curriculum from Year 1 – Year 13 offering GCSE and A-Level qualifications.

- At One World Education we believe in building relationships by limiting our learning environment to a maximum of 10 students per virtual classroom, to enable the interactivity and collaboration we feel is so important in learning. We build a school environment during our weekly assemblies, well-being days and extra curricula clubs by giving the students a more cohesive environment by working with all students in the school.
- Every parent makes a difficult decision in choosing the right educational pathway for their child. At One World Education we tailor to your child's individual needs. We do this by holding an initial meeting where we can find ways to best support your child's journey with us. We enjoy meeting new families and learning all about the child and giving you the valuable information, you need to make the right decision for your family.

1. THE VISION AND MISSION

The Vision

Inspiring Excellence, Creativity & Resilience in a nurturing community.

One World Education puts the learners needs first. We offer an exceptional opportunity to young people who will benefit a tailor-made education.

We provide a unique community for students of all ages, regardless of means or background, who have a passion for learning. We nurture creativity and always aim for excellence. We support students with a diverse learning experience within a supportive environment.

The Mission

A school environment where students need are met, whilst fostering independence and resilience.

We support students to follow their dream of a career in their chosen field. We believe it is important for students to start young, to start becoming curious of the world and to ask questions that they want to know the answer to. The students are given the opportunity to have a full rounded education, whilst still attending events and socialising with peers alike. The students are surrounded in an atmosphere of exceptional academic performance. We are a unique service where staff ensure the student always succeeds. We offer extra curricula such as LAMDA, DofE, AQA unit awards, as well as art and DT. We give the students skills to face the wider world.

The student is at the centre of everything we teach, therefore, a timetable is personalised to meet their needs.

2. THE ENTRY PROCEDURE

One World Education is an academically non-selective school, we have pathways that are entirely suitable for both learners who have struggled in their prior schooling as well as those who are highly academic, talented and gifted.

We accept learners in all year groups at any time of the year, providing spaces are available. This may be at the start of a term or partway through a term. Registrations are accepted at any time, although where a year group is currently full the Admissions Office will advise you that your application will be held until a place becomes available.

To avoid disappointment, we suggest registering as soon as possible to secure your child's place at One World Education.

The process of admissions:

1. Complete and submit the entry form from our website, email admissions@one-worldeducation.com or telephone 07730184807.
2. Our Admissions Team will make contact and arrange an initial teams meeting.
3. Following the meeting, an enrolment form will need to be completed.
4. Within this form, parents are asked to provide a recent set of school reports as well as any documentation relating to special educational needs and disabilities in respect of their child, ID documentation, and a photo of the learner.
5. Our Admissions Team will process the application and a member of our Senior Leadership Team will follow up with an email to parents confirming acceptance.
6. Our Accounts Team will also get in touch to arrange payment.
7. Once all the above steps have been completed, we will arrange for the student to have an induction tour of our systems, so they are happy and confident using the tools available
8. Your child will be placed in a house (Confucius, Sullivan or Tagore) and will meet with the Head Student, who will be happy to answer any questions that your child may have.
9. We will assume that your child will remain in the school and will progress to the next academic year each September unless you provide written notice of withdrawal. See the withdrawal section below.

3. EQUAL TREATMENT

As stated by our school's name One World Education encourages applications from candidates with a diverse range of backgrounds from all around the world. This enriches our community and is vital in preparing our students for today's ever-changing world. One World Education is committed to equal treatment for all, regardless of a learner's gender, race, ethnicity, religion, sexual orientation or social background. Due consideration is given to the circumstances, educational, cultural and financial, of all candidates. We welcome applications from learners with alternative educational backgrounds, such as those who have attended online schools previously or been fully or partially home-schooled.

We encourage applicants with complex educational histories to contact the admissions office for an initial discussion. We welcome accelerated learners who wish to join a year group above their normal age of entry or those who have missed some of their academic learning and wish to repeat certain years to get themselves back on track.

4. SPECIAL EDUCATION NEEDS AND DISABILITY

One World Education is fortunate enough to have a wonderful SENDco working with us to ensure all needs are met. We do not discriminate in any way regarding entry. We welcome learners with special educational needs as well as learners with physical disabilities. Parents of children with any identified special educational needs or physical disabilities should discuss their child's requirements with us during the admissions process so that we can make adequate provisions for him/her/them.

Parents should provide us with a copy of any Educational Psychologist's and/or medical reports relating to their child to support their request, for example for extra time or other special arrangements. We will discuss thoroughly with parents and their medical advisers the adjustments that can reasonably be made for the child if he/she/they become a student of One World Education. Please read our Special Educational Needs Policy for further information.

For more information please see our SEND policy.

5. MORE ABLE AND TALENTED

At One World Education we believe that all students are entitled to an education that will enable them to develop their full potential, be that intellectual, physical, aesthetic, creative, emotional, spiritual or social, finding appropriate challenge in our learning environment. We have a progress lead that identifies students from their CAT scores who can tailor teaching and learning techniques to develop the learners need.

Our aim is to provide the best provision for MAT students within every subject area. We aim to create a stimulating learning environment inside and outside of the virtual classroom to ensure MAT students have multiple opportunities to fulfil their potential and maximise their progress.

This will be achieved by offering activities that extend and enrich their learning and promote high attainment and good progress. Where appropriate, students will move through their learning at a faster rate than their peers; at other times their understanding will be developed further than their peers.

For further information please read our More Able and Talented policy.

6. THE ASSESSMENT PROCESS

Assessments are put in place for the student and the teachers to work together to get the best of their teaching and learning. The aim of the process is to identify attainment levels. No specific preparation for these tests is needed, all learners will take the same test suited to their age.

After enrolment, all students undertake a baseline assessment (chargeable, c. £50 per student and taken at the same time as the deposit) - these adaptive assessments provide us with essential baseline data that enables us to better monitor progress, maximise strengths and help address weaknesses, ultimately helping learners to do their very best.

Online schooling requires a degree of self-motivation and self-management and, while not all students join us with these skills in abundance, a determination to develop these, along with the involvement and support of family, is essential.

One World Education welcomes applications from students around the world who may have been used to a different education system.

In line with our safeguarding Policy, we will write to your child's current/previous school for safeguarding files.

7 SIBLING POLICY

We welcome applications for siblings. However, admission is not automatic, and there may be occasions where we judge that a sibling is likely to thrive better in a different academic environment. We offer a sibling discount of 10% which will be taken off the second child's invoice.

8 SCHLOARSHIPS

One World Education may offer scholarships and any interested parent is encouraged to discuss this with the Admissions team at the time of enquiry.

Please refer to our scholarships policy for further information.

9 MISBEHAVIOUR AND EXCLUSIONS

Your child's place at One World Education is dependent on being a good, full member of our community according to our Behaviour Policy, which outlines our rewards and sanctions, which could ultimately lead to exclusion.

Please refer to our behaviour policy for further information.

10 APPEALS

Parents are entitled to appeal to the governing body against any exclusion. A hearing will be set up as quickly as possible, but within 10 days at the latest.

11. PARENTAL COOPERATION

Parental cooperation forms part of the contract between the school and all parents of children at the school. A refusal to abide by the terms of exclusion may be considered a breach of contract.

12. PUBLIC EXAMINATIONS

Our fantastic exams officer will be in contact with you during term 1 when your child is in year 11. The exams officer will also have discussions with the teaching staff to find out which exams your child will be sitting. It is the responsibility of the parent to inform the exams officer of where your child will be sitting the exam. One World Education can assist you with finding an appropriate registered centre if requested, however the parent will need to register with the centre and pay the fee.

13. FEES

Key stage	Monthly	Termly	Annual
1	£242	£967	£2,900
2	£259	£1,034	£3,100
3	£325	£1,300	£3,900
4	£384	£1,534	£4,600
5	£684	£2,734	£8,200

During the admissions process you can decide to pay monthly instalments, termly instalments (every 3 months) or one year upfront. Our team will invoice you on the 25th of each month. Fees for joining during term time are calculated based on your enrolment date.

Annual fees are due by July 25th for the school year ahead. Termly payments are due on July 25th (for Autumn Term), November 25th (for Spring Term), and March 25th (for Summer Term).

If you are paying in a different currency, please ensure that any payments sent via bank transfer will also cover the amount of any transfer fees that will be deducted.

Please arrange for payment of your invoice within 3 working days of receipt. If payment is not received within this time, you will be sent an email as a reminder.

Following this, you'll receive 2 further reminders before your child is removed from the school until payment is received.

If, for any reason, payment cannot be made on these terms please contact our accounts team to discuss.

14. WITHDRAWAL

Parents can withdraw their child at any point by giving notice to leave the school. Notice of withdrawal shall be given by email to head@one-worldeducation.com

Notification by any other means including by telephone is not valid. It is expected that there will be prior consultation with the Head teacher (or Deputy Head) before the withdrawal of a student.

For the avoidance of doubt, if notice is not provided by the last day of scheduled lessons for the school in the Spring Term, then the student will be deemed to be continuing from September for the following academic year.

If you decide that One World Education is not the right fit for your child, or your circumstances change, our refund policy is as follows:

You must give written notice to withdraw your child before the October half term to receive a refund for the Spring and Summer Terms.

You must give notice to withdraw your child after half term and before the finish of the Autumn Term, to receive a refund for the Summer Term.

The above applies for learners joining at any point throughout the year.

The amount refunded per term is calculated based on the total you paid for Annual Fees divided by 3.

If you pay your fees in termly instalments there will be no refund for that term.

15. POLICY AND DEVELOPMENT REVIEW

This procedure is designed to set good practice standards. However, the School recognises that best practice develops over time and, as such, will update it regularly in the light of experience and because of changes in legislation or its own internal organisation and policies. The procedure will be subject to a comprehensive review on a biennial basis.

Policy created:	March 2023
Review date:	March 2025

