



**ULTRAMOBILE
RADIOLOGY**

MOBILE MEDICAL
X-RAY & ULTRASOUND

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Governance Policy

Introduction

This Safety & Quality Governance Policy has been developed to align with Standard 1 of the Governance for Safety & Quality in the Health Organisations Standard, The National Safety & Quality Health Service Standards (NSQHS), developed by the Australian Commission on Safety & Quality in Healthcare (ACSQH).

Objectives

To have safe, effective and integrated corporate and clinical governance that includes safety and quality systems in place for managing the imaging and care of our patients.

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Practice Details

Business Name: Ultra Mobile Radiology Pty Ltd

Registered Address: 117 Glen Osmond Road, Eastwood, 5063

Our practice operates three Mobile Radiology units in South Australia

Ultra Mobile Radiology Pty Ltd is owned and operated by Leigh Bauer-Nason and Nigel Penno as the Trustees of Ultra Mobile Radiology Pty Ltd, registered on the 11th August 2020, ABN: 82 791 815 893, ACN: 643 279 190.

Insurance broker: Holdfast Insurance Brokers - 08 8273 0919

Certificates of Currency are held by the Directors of Ultra Mobile Radiology

Comprehensive Business Insurance Includes:

- Workers Compensation to the amount required by law,
- Public Liability, and
- Professional Indemnity

Policy

Ultra Mobile Radiology (The Practice) is committed to being transparent, accountable and affective, with clear lines of authority and decision making. Our practice is committed to ensuring patient safety at all times and maintaining a safe working environment for our staff, patients and our colleagues in Aged Care Facilities.

The Clinical Management Committee (CMC) of The Practice is responsible for the overall quality safety compliance of The Practice. The Practice complies with the Practice Accreditation Standards of the Department of Health (DoH) Diagnostic Imaging Accreditation Scheme (2015).

The Practice is committed to ensuring that all staff are qualified and competent to do their work. Information on organisational structure, management, authorities, delegations and reporting structure is available to all employees on request.

Both Leigh Bauer-Nason and Nigel Penno, as Directors, have primary delegation for Occupational Health & Safety (OH&S), employment and industrial relations, privacy, and clinical health legislation, related registrations and policies. The organisational structure of The Practice ensures safety and quality management in all areas.

Roles & Responsibilities

The CMC of The Practice will be responsible for the imaging quality of all diagnostic imaging procedures.

The CMC (Leigh Bauer-Nason and Nigel Penno) is responsible for the appointment of the following positions:

- Diagnostic Radiographers
- General Sonographers
- Cardiac Sonographers
- Clerical and Administration Officers

Employees in these positions are reportable to either company Directors. The Directors are directly responsible for staff who report to them on a daily basis. Position descriptions detailing roles, responsibilities, tasks and accountability for all staff are in place. Either Directors has the authorisation to review and modify job descriptions where deemed necessary.

Diagnostic Radiographers will be an accredited practitioner who has completed a degree in medical radiation science, or equivalent, is a registered practitioner, is a registered practitioner through AHPRA and has a current Radiation Operators Licence, where applicable. Our Sonographers will have an accredited ASAR (Australian Sonographer Accreditation Registry) qualification and be registered with the ASAR as a Sonographer.

Risk Assessment Procedure

Risk analysis and assessment occurs through:

- Monitoring compliance with policies and procedures through audit and investigation
- Periodic review of policies and procedures to check relevance and current, evidence based information
- Monitoring and review of OH&S incidents, clinical incidents and stakeholder feedback

Incidents and audit review occur through monthly Director meetings, which may involve feedback from Reporting Radiologists.

Ultra Mobile Radiology has a risk register incorporating all aspects of our operations.