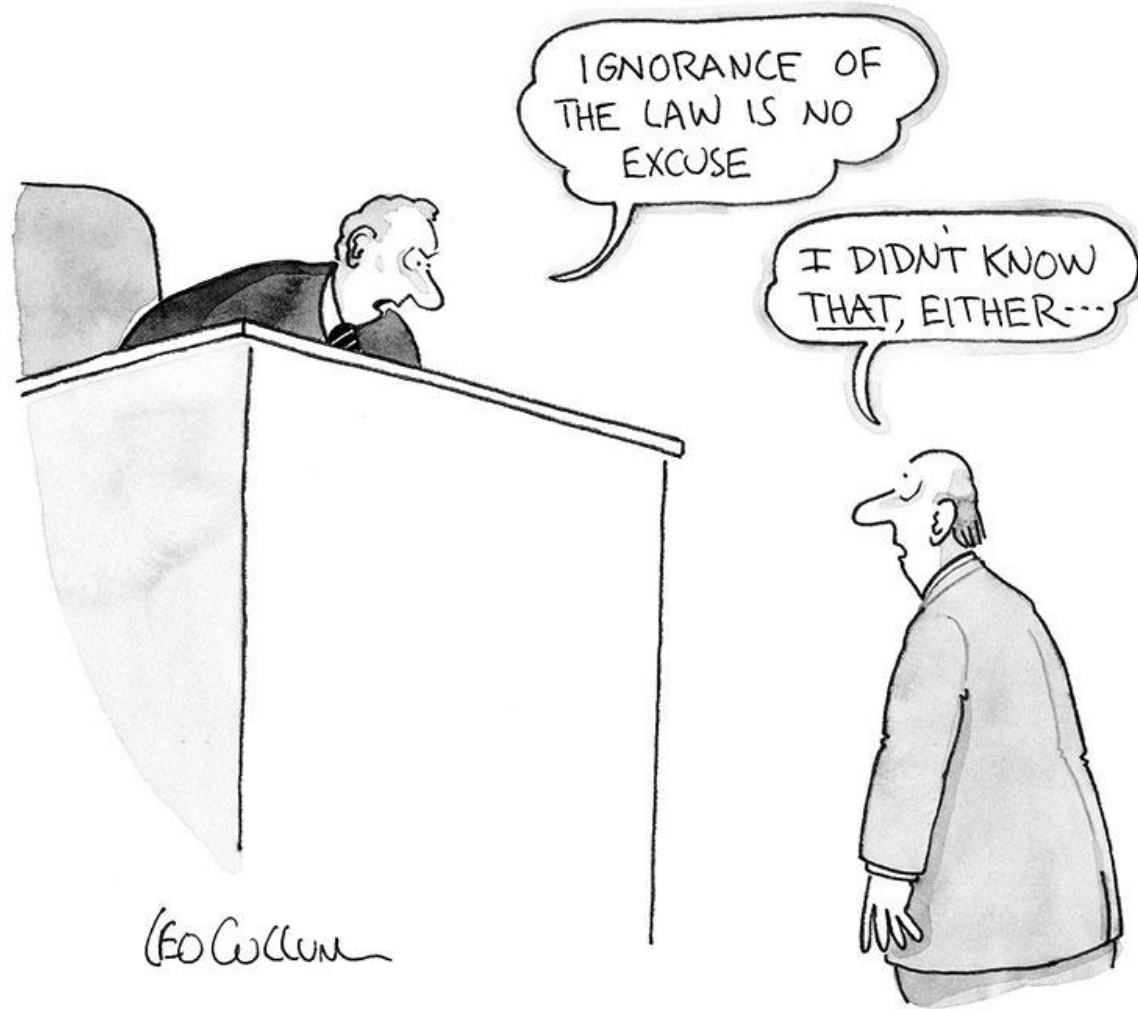
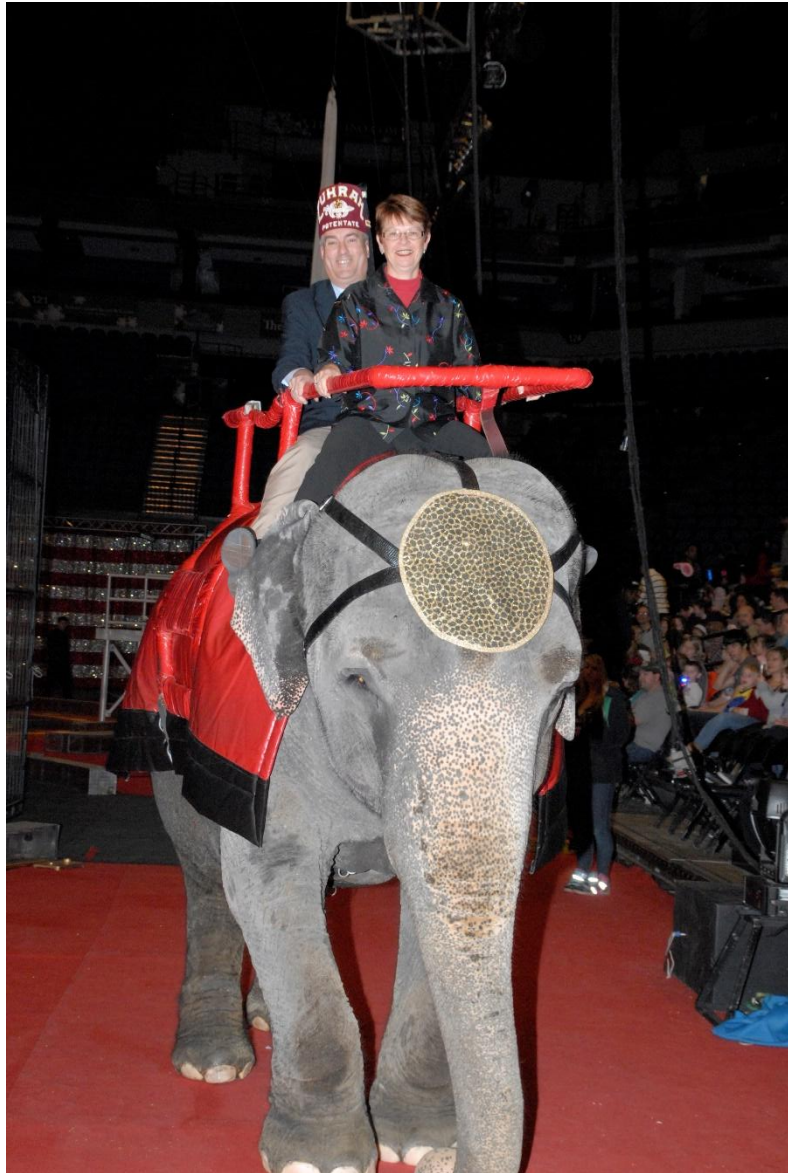


Shrine Law



Shrine Recorders Association



- Attorney since 1984
- Involved in fraternity since 1973
- Potentate in 2012
- Temple attorney for 12 years
- Defended lawsuits for the Shrine
- Active in most Masonic bodies
 - Doing legal work
 - Doing Jurisprudence work

Imagine, if you will...

- Noble denied life membership in Cycle Corps.
- Complains...Article 30...no action
- Lawsuits
- Partner sued 4 times
- I was sued for Mann Act violation
- DISMISSED



AGENDA

- **Legal Structure of Fraternity vs Philanthropy**
- **High Points of Shriners Intl. Bylaws**
- **General Order No. 1 - Fundraising for Fraternal vs Charitable Purposes**



A FIDUCIARY

Duty of Loyalty

Duty of Care

Duty of Obedience



THE THREE PILLARS



HINT FOR A HEALTHY TEMPLE

Transparency

SHRINE CODE OF ETHICS

§ 210.7 Code of Ethics. The officers and directors of Shriners International, an Iowa corporation, and all who may be elected or appointed to positions of authority, in order to discharge the responsibility bestowed upon them by the Representatives, and to maintain the integrity of the Order, and all Shrine temples, their elected divan members, their appointed officers and all Nobility, shall abide by this Code of Ethics.



SHRINE CODE OF ETHICS

1. Obey the law of the land
2. Obey the articles of incorporation
3. High standards of integrity, truthfulness and honesty
4. Be impartial
5. Be truthful and accurate
6. Be informed
7. Be positive
8. Be impartial
9. Avoid conflict of interest
10. Financial issues...avoid using funds
11. Report inappropriate issues
12. No electioneering



ACT LIKE A MASON



THE LAW

SHRINERS INTERNATIONAL

(AN IOWA CORPORATION)



GENERAL ORDER No. 1
SERIES OF 2025–2026

OFFICE OF THE IMPERIAL POTENTATE
JULY 3, 2025, TAMPA, FLORIDA

*To the Representatives of Shriners International, Potentates, Elected Officers
of the Subordinate Temples and the Nobility of the Order:*

Es Selamu Aleikum

BOARD OF DIRECTORS AND OFFICERS 2025–2026

BRAD T. KOEHN	President
LAWRENCE J. “LARRY” LEIB	1st Vice President
MARK E. HARTZ	2nd Vice President
SCOTT A. SCHUSTER	Treasurer
JIM CAIN	Secretary
MATTHEW “MATT” STURLAUGSON	Member
MARTIN L. “MARTY” BARTLETT	Member
TIMOTHY D. “TIM” FORBIS	Member
RON DeVOLL	Member
DAVID C. HAMM	Member
DALE R. VRSALOVICH	Member
RICK HOLLOWAY	Member
RICHARD G. BURKE	Junior Past Imperial Potentate

SHRINERS INTERNATIONAL

Articles of Incorporation, Bylaws,
Annotations and Official Forms



SHRINERS HOSPITALS FOR CHILDREN

Articles of Incorporation
and Bylaws



July 3, 2025

SHRINERS INTERNATIONAL BYLAWS

- Part I - General Provisions
- Part II - Provisions Relating to Shriners Intl.
- Part III - Code for Government of Temples
- Part IV - Territorial Jurisdiction of Temples

Shriners Intl. Bylaws

I - General Provisions

- **§101.3 – Definitions**
 - §101.3(d) – Good Standing
 - §101.3(s) – Temple
- **§101.4 – Rules of Order**
 - Divan Member Appointed Parliamentarian
- **§101.5 – Shriners Intl. Bylaw Amendments**
 - Don't Memorize – Just Know Where to Look Or Who to Ask
 - Bylaw Amendments vs Resolutions
- **§101.6 – Revisions in General Order**

PART II

Provisions Relating to Shriners International

SHRINERS INTERNATIONAL

- Imperial Officers
 - Imperial Potentate
 - CEO
 - Issues dispensations
 - Can suspend
 - **Holds all of the power**

SHRINERS INTERNATIONAL

§ 206.5 Duties. Imperial officers have the following duties and privileges:

(a)Imperial Potentate...

(11) For violation of Shrine law or for conduct unbecoming a Noble of the Order, **he may suspend** any Noble from membership or office in Shriners International or in a temple until the conclusion of the next Imperial Session, or for a shorter time...

SHRINERS INTERNATIONAL

- Imperial Officers
 - Imperial Potentate
 - CEO
 - Issues dispensations
 - Can suspend
 - **Holds all of the power**
- Standing Committees...6
- Special Committees
- Associations
 - No political involvement

PART III

Code for the Government of Temples

THE POTENTATE

ARTICLE 27

Duties of Temple Officers

§ 327.1 Potentate.

(a) **Chief Executive Officer.** He is the chief executive officer of the temple and he shall exercise general supervision over the temple.

Amend. 1989

(b) **Responsible.** He is responsible to Shriners International for the government of his temple.

(c) **Observation of Law.** He shall require his temple, its officers and members, to observe Shrine law and the temple bylaws at all times.

(i) **Temple Attorney.** He shall, with the approval of the official divan, appoint a temple attorney. The temple attorney shall be a Noble and a member of the Bar who is learned and experienced in the law.



THE POTENTATE

ARTICLE 27

Duties of Temple Officers

§ 327.1 Potentate...

(e) **Records.** He shall require that accurate records are kept and just accounts rendered.

(f) **Returns.** He shall require that regular returns are made to Shriners International and that candidate fees, annual per capita taxes, hospital levies and assessments are promptly paid.

(g) **Meetings.** He shall require that the requisite stated meetings are held annually, of which one shall be held in January as provided in §324.1.

(h) **Orders.** **He may issue orders to Nobles, clubs, units and organizations within his jurisdiction to comply with matters over which he has authority.** All such orders shall be confirmed in writing and mailed to the affected Noble or Nobles.



TEMPLE GOVERNANCE

§ 327.8 Board of Directors. The board of directors consists of the temple official divan.

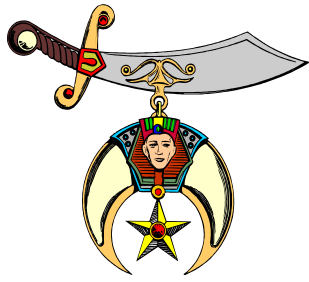
(a) **Powers.** The board of directors has the powers and responsibilities usually vested in the directors of a nonprofit corporation of the state in which the temple is located, except as otherwise provided in these articles of incorporation and bylaws.

TEMPLE GOVERNANCE

ARTICLE 24

Temple Meetings & Ceremonials

§ 324.8 Powers Reserved for Temple Action. All powers not delegated to officers or committees by these bylaws or by the approved bylaws of the temple are **reserved for action of the members at meetings.**



ART. 25 – TEMPLE OFFICERS

§325.11

(a) Electioneering Regulations

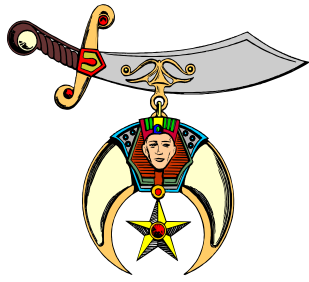
A candidate for an elected office in a Shrine temple may print, publish and circulate during the year he is seeking the elected office, a résumé consisting of his educational background, his vocational history, and his Masonic and Shrine record

***A CANDIDATE FOR OFFICE ONLY – NO ONE ELSE
NO NOBLE - NO UNIT - NO CLUB***



Shriners International





ART. 25 – TEMPLE OFFICERS

§325.11

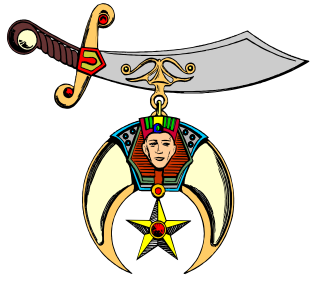
(c) Notice

At least one week prior to the annual meeting or any election, the temple **Recorder shall mail to each member a notice thereof containing this section.**



Shriners International





ELECTION PROCEDURES

§325.2

(a) Election Order

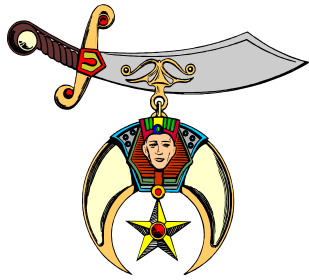
In the order in which they appear in
§325.1(a)

§325.5 Ballot

Majority vote

Separate ballot if more than one candidate





ART. 25 – TEMPLE OFFICERS

§325.2

(c) Qualification

MUST ATTEND OG OR AR SCHOOL



Shriners International



ART. 27 – DUTIES OF TEMPLE OFFICERS

§ 327.3 Recorder.

(a) **Duties.** It is the **duty** of the Recorder to:

- (1) Keep accurate **minutes** of the proceedings of the temple.
- (2) Issue **notice** to the members of each meeting.
- (3) Keep a just and true account of each member of the temple.
- (4) Present his books and papers to the auditor whenever required.
- (5) Keep a **register of the members of the temple** showing the name, date of birth, occupation, date of creation, address, home phone, work phone, mobile phone, email address, spouse's name, first line signer's name and any other information that the temple may find necessary, and any withdrawal, death, suspension or expulsion, as the case may be.

ART. 27 – DUTIES OF TEMPLE OFFICERS

§ 327.3 Recorder.

(6) Unless otherwise provided in the bylaws of the temple, he **may, with the consent of the official divan, hire employees** or independent contractors for the temple.

(7) At the annual meeting, render a complete report of the finances, investments, membership and other matters of interest in which his office is concerned.

(8) Before January 15 each year, transmit to the Imperial Recorder in the form prescribed, the annual returns for the temple.

Amend. 1972

ART. 27 – DUTIES OF TEMPLE

§ 327.3 Recorder. OFFICERS

(9) Arrange to remit to Shriners International the annual per capita tax as follows:

- (i) Before March 31st, 50%;
- (ii) Not later than June 1st, 35%; and
- (iii) Before October 1st, the remaining 15%.

(10) Arrange to remit \$2.50 for every initiate immediately after the initiation to Shriners International, upon receipt of which the Imperial Recorder shall issue a diploma of Shriners International to each candidate initiated.

(11) Issue official Shrine cards to members entitled to the same.

(12) Affix the official seal of the temple to and attest official documents.

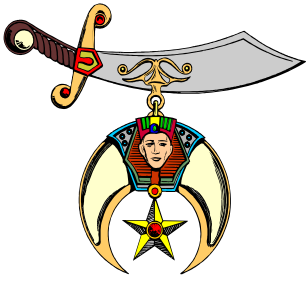
(13) Report and remit as required by §332.3, §332.4 and §332.5.

ART. 27 – DUTIES OF TEMPLE

§ 327.3 Recorder. OFFICERS

(b) **Additional Duties.** Unless the temple bylaws specifically assign the following duties to another officer, it is the duty of the Recorder to:

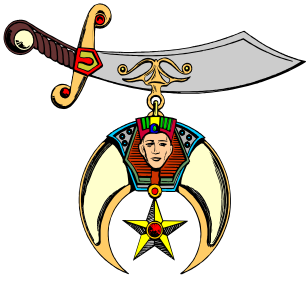
- (1) Receive all funds accruing to the temple and promptly deposit them to the credit of the temple in approved depositories.
- (2) Keep the books of account and records of the temple.
- (3) Carefully preserve and file his memoranda of payment of obligations of the temple.
- (4) Draw checks, vouchers or orders for the payment of obligations of the temple, any sums due Shriners International, or other authorized disbursements.
- (5) Report the amount of all funds received and disbursements thereof as often as the temple or the Potentate may require.
- (6) Submit to the members of the temple at each annual meeting a complete report of the receipts and disbursements for the preceding fiscal year.
- (7) Keep the budget control records.



ART. 36 – TEMPLE UNITS

- Under ***TOTAL*** Control of Potentate – Existence Can be Terminated
- Have no Money, Property or Assets
- Participation in a Parade or Public Exhibition is with Express Approval of Potentate
- Income is Income of the Temple – No Compensation for Parades or Exhibitions **EXCEPT** Expenses for Appearance
- Expenses are Expenses of the Temple and Part of the Budgeting Process
- Shrine Parades – Nobles Only
- Civic Parades – If Potentate Permits, Nobles, their Ladies and Children or Guest Musicians if Distinguished from Nobles
- Annual Financial Reporting





ART. 37 – TEMPLE CLUBS

- Under *TOTAL* Control of Potentate – Existence Can be Terminated
- Rules for Temple Units *GENERALLY* apply to Clubs
- Because Clubs are Generally Geographic rather than Activity Based, many “own” a Shrine Club “House” with Title in a Holding Corporation
- Annual Financial Reporting

2 IMPORTANT CONSIDERATIONS FOR BOARD of DIRECTORS

Consider Electronic Participation in Temple Meetings

Maintain Contact and Participation in Club Meetings

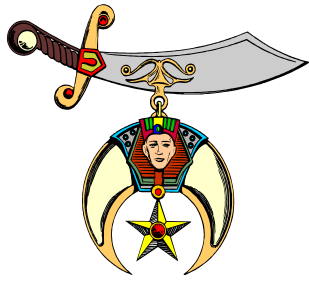


FINANCE COMMITTEE

A Temple can have Per its Bylaws, a “Finance Advisory Committee**” to Review, Recommend and Report to the Board of Directors**

**Financial Affairs of Temple
CANNOT BE VESTED IN SUCH A COMMITTEE**

Board of Directors Remains Responsible Under the Bylaws of Shriners Intl.



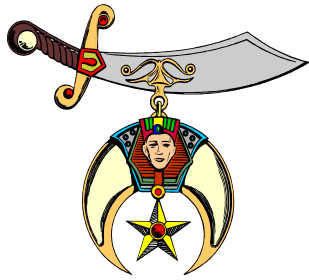
ART. 30 – DISCIPLINE BY TEMPLE

THE SINGLE BIGGEST SOURCE OF ISSUES



Shriners International





ART. 30 – DISCIPLINE BY TEMPLE

FAIR PLAY AND SUBSTANTIAL JUSTICE

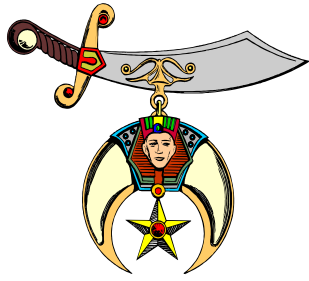
§ 330.2 Fair Play and Substantial Justice. This Article is intended to provide the guidelines for the determination of whether an accused Noble should be disciplined, the extent of such discipline if appropriate and to assure fair play and substantial justice as these concepts are understood and practiced in North America



ART. 30 – DISCIPLINE BY TEMPLE

- **Involve your Temple Attorney**
- **Follow the process**
 - **Grievance Committee**
 - **Trial Committee**
- **Mediation comes first**

“Immediately upon the receipt of a complaint, it is the duty of the Potentate ...to schedule a meeting between the complaining Noble and the accused Noble to discuss resolution of the complaint...”



ART. 30 – DISCIPLINE BY TEMPLE

Definitions

§ 330.3 Definitions...

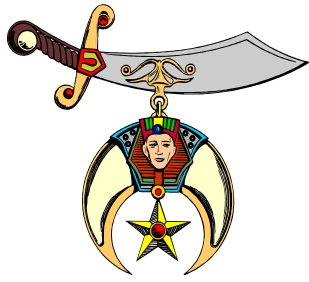
Complaining Noble

Accused Noble

Grievance Committee

Trial Panel





ART. 30 – DISCIPLINE BY TEMPLE

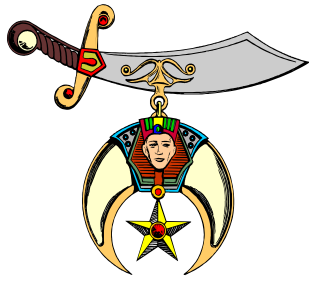
Procedure

§ 330.4 Procedure

(a) Before trial.

Any Noble complaining against another Noble of conduct...must state the nature and character thereof in writing, sign and date the complaint, and deliver it to the Potentate of the temple.





ART. 30 – DISCIPLINE BY TEMPLE

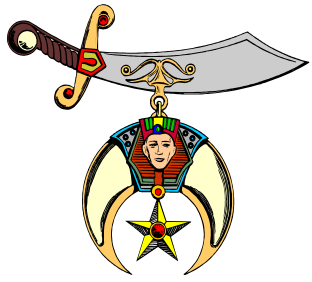
Procedure

§ 330.4 Procedure

(a) Before trial.

The complaint must be filed within the time period provided in §101.9(b) and must contain the following statement: **“I acknowledge it is a violation of Shrine Law to file a complaint in bad faith or for a frivolous reason. I hereby certify that in filing this complaint, I am not acting in bad faith or for a frivolous reason.”**





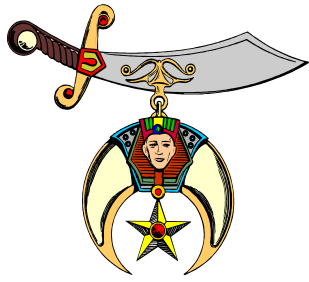
ART. 30 – DISCIPLINE BY TEMPLE

THE POTENTATE MUST

§ 330.4 Procedure

1. Provide the complaining Noble with a complete copy of
ARTICLE 30
2. Deliver copy of the complaint to the accused Noble
3. Schedule a meeting...





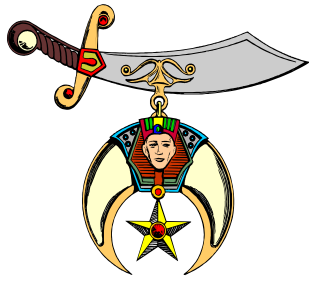
ART. 30 – DISCIPLINE BY TEMPLE

THE POTENTATE MUST

§ 330.4 Procedure

...and to schedule a meeting between the complaining Noble and the accused Noble to discuss resolution of the complaint. The meeting **must be conducted within 30 days** of receipt of the complaint by the Potentate and can be facilitated either by the Potentate of the temple or by an impartial Past Potentate of the temple appointed by the Potentate.





ART. 30 – DISCIPLINE BY TEMPLE

THE POTENTATE MUST

§ 330.4 Procedure...if the resolution is unsuccessful

Appoint a grievance committee...**Is there probably cause**

5 impartial members

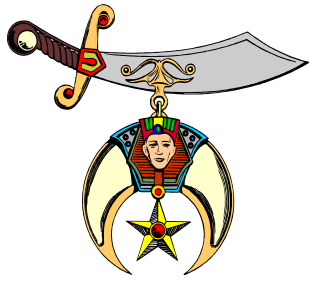
preference to Past Potentates

they investigate

complaining Noble can appear

they vote...majority rules





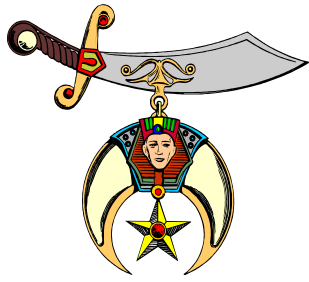
ART. 30 – DISCIPLINE BY TEMPLE

THE POTENTATE MUST

§ 330.4 Procedure...if the resolution is unsuccessful

The report must be made within **60 days** after appointment of the committee, be in writing, and signed by those voting in the majority, and copies shall be delivered to the complaining Noble and the accused Noble. If no probable cause is found, the proceedings shall terminate, subject only to the rights of the complaining Noble to appeal as provided by §330.4(c)(2).





ART. 30 – DISCIPLINE BY TEMPLE

THE POTENTATE MUST

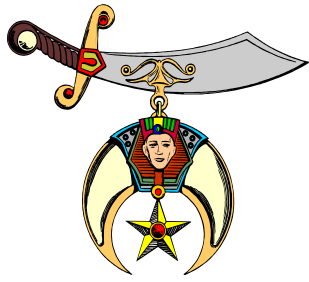
§ 330.4 Procedure

Upon receipt of the report

refer to Assistant Rabban

AR causes formal written charges to be preferred
filed with recorder, delivered to Potentate





ART. 30 – DISCIPLINE BY TEMPLE

THE POTENTATE MUST

§ 330.4 Procedure

(5) Immediately upon the filing of the charges, it is the duty of the Potentate

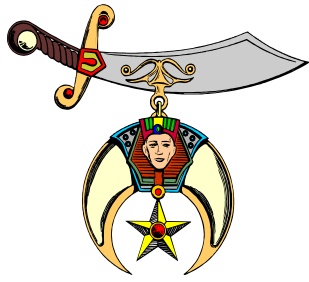
trial panel of 9 impartial Nobles

trial date between 15-30 days...may be extended

Names provided to parties

no contact with the trial panel





ART. 30 – DISCIPLINE BY TEMPLE

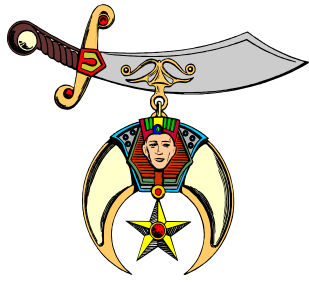
THE POTENTATE MUST

§ 330.4 Procedure

(5) Immediately upon the filing of the charges, it is the duty of the Potentate

Nobles are required to serve
Provisions for disqualification





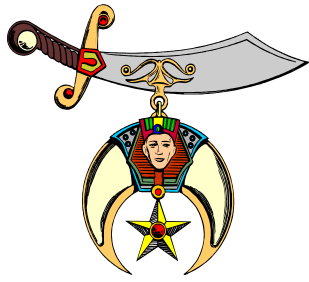
ART. 30 – DISCIPLINE BY TEMPLE

THE RECORDER SHALL

§ 330.4 Procedure

- serve the accused Noble with certified copy of charges
- provide notice of time and place of trial
- method of service specified
- need affidavit of service





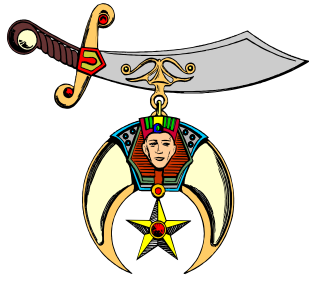
ART. 30 – DISCIPLINE BY TEMPLE

THE ASSISTANT RABBAN SHALL

§ 330.4 Procedure

(10) It is the duty of the Assistant Rabban or the alternate, in the name of the temple, to prosecute the charges, and the temple may have the assistance of counsel in the presentation of the charges, provided the counsel is a Noble. The accused Noble also shall have the right of counsel, provided the counsel is a Noble.



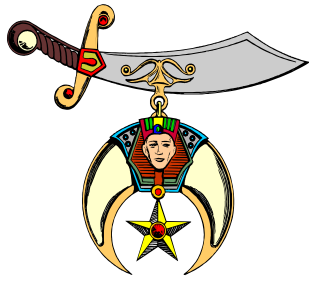


ART. 30 – DISCIPLINE BY TEMPLE

THE TRIAL

- Written Answer allowed
- Each side can excuse 2 Nobles...trial committee of 5
- Can challenge for cause
- Test is impartiality



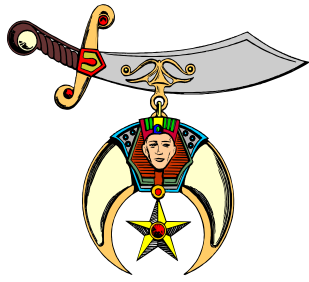


ART. 30 – DISCIPLINE BY TEMPLE

THE TRIAL

- Committee selects chairman
- Oath administered
- Each side can summon witnesses
- Stenographer required...not required to be a Noble
- Depositions allowed
- Accused Noble can attend
- Notice to Temple membership not required



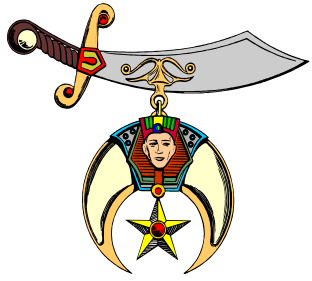


ART. 30 – DISCIPLINE BY TEMPLE

THE TRIAL

- If the committee finds the accused Noble guilty, it shall fix the punishment, which may be either reprimand, expulsion, suspension for an indefinite period, or suspension for a definite period
- **Majority vote**





ART. 30 – DISCIPLINE BY TEMPLE

THE TRIAL

- Read at next meeting
- Can appeal within 30 days
- To Shriners International
- Transcript must be provided by Temple
- Appealing party must pay expenses of transcript



ART. 32 – INITIATION FEES AND DUES

- **Initiation Fees or Dues are Set by Temple Membership – Not Divan**

***DO NOT RECOMMEND AMOUNT SET IN BYLAWS
WHY?***

- **Initiation Fees:**
 - **Resolution at a Stated Meeting**
 - **Laid of to Next Stated Meeting**
 - **Notice of Meeting and Substance Sent to Every Member**
 - **2/3 Present and Voting to Pass**
- **Dues:**
 - **Resolution at a Stated Meeting**
 - **Laid of to Next Stated Meeting**
 - **Notice of Meeting and Substance Sent to Every Member**
 - **2/3 Present and Voting to Pass**

HOW TO WRITE LEGISLATION

- What do you want to accomplish?
- Are you including too much detail?
- Is there a simpler way to do it?

ART. 34 – TEMPLE BUSINESS AFFAIRS

- **Fiscal Year is Calendar vs Shriners Intl. which is by Session**
- **Potentate must Appoint an Insurance Advisory Committee**
- **Bonds must be Procured for Misappropriation of Funds**
- **Insurance must be Procured for Appropriate Property / Liability**
- **Certificates of Insurance must be Filed with Imperial Recorder**

ART. 34 – TEMPLE BUSINESS AFFAIRS

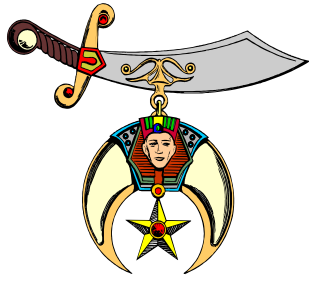
- **Budget must be Prepared and Adopted for the Ensuing Year**
- **Adoption of Budget Constitutes Appropriation of Funds for Purposes Indicated**
- **Budget must be Amended as Changes in Financial Affairs Occur**
- **Financial Reports must be Prepared for Each Stated Meeting**

ART. 34 – TEMPLE BUSINESS AFFAIRS

- **Depositories must be Approved by Board of Directors**
- **Signatories on Transfers must be Approved by Board of Directors with two Authorized Signatures**

ART. 35 – PROHIBITED PRACTICES

- **Unlawful Activities – Must Comply with Law of the Land**
- **Use of the Name “Shriners Hospital for Children” for any *FUNDRAISING* Activity MUST HAVE APPROVAL**
- **Initiation Ceremonies – Potentate is *PERSONALLY* responsible for failure to *IMMEDIATELY* arrest any act of vulgarity or hazing**
- **Furnishing Names of Members:**
 - **National Shrine Magazines for *SOLE* purpose of subscriptions**
 - **To “others” solely for FRATERNAL purposes and then only on terms of a Resolution adopted by the temple**
 - **To Shriners Intl. Monthly**
 - **CHANGE...to associations**
- **Female Impersonation / Public Condemnation**



SHRINERS INTL. BYLAWS

I - General Provisions

- **§101.8 – Offenses & Discipline of Temples**
NO TIME LIMIT
- **§101.9 – Offenses & Discipline of Nobles**
2 YEAR TIME LIMIT
- **§101.10 – Forms**



GENERAL ORDER #1

SHRINERS INTERNATIONAL
(AN IOWA CORPORATION)



GENERAL ORDER No. 1
SERIES OF 2025–2026

OFFICE OF THE IMPERIAL POTENTATE
JULY 3, 2025, TAMPA, FLORIDA

*To the Representatives of Shriners International, Potentates, Elected Officers
of the Subordinate Temples and the Nobility of the Order:*

Es Selamu Aleikum

BOARD OF DIRECTORS AND OFFICERS 2025–2026

BRAD T. KOEHN	President
LAWRENCE J. "LARRY" LEIB	1st Vice President
MARK E. HARTZ	2nd Vice President
SCOTT A. SCHUSTER	Treasurer
JIM CAIN	Secretary
MATTHEW "MATT" STURLAUGSON	Member
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DAVID C. HAMM	Member
DALE R. VRSALOVICH	Member
RICK HOLLOWAY	Member
RICHARD G. BURKE	Junior Past Imperial Potentate

General Orders change every year

Review them with your Divan and
Temple Attorney



GENERAL ORDER #1

SHRINERS INTERNATIONAL

(AN IOWA CORPORATION)



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- SOVEREIGNTY, RIGHTS AND RESPONSIBILITIES
- CORRESPONDENCE TO IMPERIAL POTENTATE
- LEGAL DEPARTMENT NOTIFICATION
- LATEX BALLOONS
- SHRINE CIRCUSES
- INSURANCE
- **FUNDRAISING ACTIVITIES**



GENERAL ORDER #1

SHRINERS INTERNATIONAL
(AN IOWA CORPORATION)



GENERAL ORDER NO. 1
SERIES OF 2025–2026

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JULY 3, 2025, TAMPA, FLORIDA

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6. Contracts and Activities Relating to Gaming and Raffles – **NEW**

- Follow the law of the Land
- Disclaim SHC and SI responsibility
- Reviewed by Temple Attorney
- Approved by Nobility
- Money under exclusive control of Temple



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5. Withdrawal of Funds - 2024

(a) **Disclosure of Shrine Funds.** The existence of ALL Shrine funds on deposit in banks, institutions or elsewhere must be disclosed, in writing, to the Temple Recorder to include the account number and bank or institution name and address. **Shriners International Bylaws sections 336.3 and 337.8 requires that every club and unit complete the “Report of shrine club and temple units” report. December bank statements for all active accounts are to be attached to the report, in addition to, final bank statements for any accounts closed during the year. The clubs and units are ultimately responsible for making sure that ALL shrine funds are disclosed and properly reported.** The failure to promptly disclose the existence of ALL Shrine funds to the Temple Recorder, is considered theft of Shrine funds. This disclosure requirement applies to any and ALL Shrine funds held by any Noble, Temple, Club or Unit.



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6. Contracts

Every contract executed by any Shrine Entity shall include the following paragraphs: The parties to this contract recognize and acknowledge that SHRINERS INTERNATIONAL and SHRINERS HOSPITALS FOR CHILDREN are not parties hereto and are not bound by the terms of this contract. [Shrine Entity] is not authorized to act as the agent for SHRINERS INTERNATIONAL nor SHRINERS HOSPITALS FOR CHILDREN herein. Notwithstanding the foregoing, nothing stated herein shall act to defeat or negate any rights that either SHRINERS INTERNATIONAL or SHRINERS HOSPITALS FOR CHILDREN may have as third-party beneficiaries to this contract.



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SHRINE CIRCUSES

1. Model Agreements
2. Required provisions
 - a. Hold Harmless
 - b. Insurance
 - c. Additional Insureds
 - d. Compliance with GO#1



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SHRINE CIRCUSES

- 6. No Excess Tickets
- 7. Insurance
- 8. Law of the Land
- 9. Fundraising

The circus must be operated in compliance with the Fundraising Activities provision of any General Order.



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FUNDRAISING ACTIVITIES

Strict attention must be given to all fundraising activities, including but not limited to circuses, gaming, bingo and raffles, to make certain that such activities are authorized and comply with the law of the land. In addition, because it is natural to associate the fez with Shriners Hospitals for Children it is essential that a contributor is not led to believe that his money will be used for the Hospitals when all or a portion thereof will be used otherwise. Advertising for all fundraisers must clearly indicate the entity for whom the funds are being raised. The integrity of our charity and of our fraternity must remain above reproach



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FUNDRAISING ACTIVITIES

Your specific attention is called to the following fraternal and charitable bylaws:

§335.3 Use of Name “Shriners Hospitals For Children.” The use of the name “Shriners Hospitals for Children” or reference to the Hospitals in connection with any fundraising activity by a temple or Noble without the written consent of the Imperial Potentate and the chairman of the board of trustees of the Hospitals is prohibited.

§503.11 Commercial Use of Name. The use of the name “Shriners Hospitals for Children” or reference to the hospitals in connection with any commercial product or business enterprise is prohibited unless the written consent of the boards of directors and trustees has been first obtained.



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FUNDRAISING ACTIVITIES

Now, therefore, IT IS HEREBY ORDERED:

- 1. Fundraising for Fraternal Purposes**
 - a. Potentates permission**
 - b. No link to Hospitals**
 - c. Potentate shall examine all advertising**
 - d. Potentate approves contract with advise of Temple Attorney**
 - e. Copy of Potentates written consent sent to EVP**



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FUNDRAISING ACTIVITIES

Now, therefore, IT IS HEREBY ORDERED:

- 2. Fundraising for Charitable Purposes**
 - a. No Noble shall fundraise for Hospital without permission
 - b. No retention of telemarketing for Hospital
 - c. 100% to Hospital
 - d. Reporting



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FUNDRAISING ACTIVITIES

Now, therefore, IT IS HEREBY ORDERED:

3. Statement of Purpose and Disclosure

(a) Every fundraising activity must contain factual information on its solicitation material, tickets, programs and documents, including all electronically transmitted material, regarding the use of the proceeds.

Examples: "Proceeds are for the benefit of (Shriners) (Shrine club) activities." "Proceeds are for the benefit of Shriners Hospitals for Children."

(b) Every fundraising activity which is not entirely for the benefit of Shriners Hospitals for Children shall prominently state on all solicitation material, including tickets, programs, documents and electronically transmitted material, that "payments are not deductible as charitable contributions."

(c) There must be compliance with the *Revenue Act of 1987* provision of any general order by U.S. temples.



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GENERAL ORDER #1

SHRINERS INTERNATIONAL
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FUNDRAISING ACTIVITIES

Now, therefore, IT IS HEREBY ORDERED:

4. Compliance with Applicable Laws

It is the responsibility of the temple Potentate, after receiving the advice of the temple attorney, to determine that there is compliance with all applicable laws in its jurisdiction for the temple’s fundraising activities.

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FUNDRAISING ACTIVITIES

Now, therefore, IT IS HEREBY ORDERED:

5. Financial Records

- (a) The temple shall maintain detailed financial records pertaining to all fundraising activities involving Nobles, clubs, units, organizations of Nobles and affiliated and appendant corporations. Details of all revenues and expenditures shall be maintained in such financial records.
- (b) The temple must retain such detailed financial records for a period of seven (7) years.
- (c) There must be compliance with *Financial Reporting on Charitable Funds* and Activities provision of any General Order.



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FUNDRAISING ACTIVITIES

Now, therefore, IT IS HEREBY ORDERED:

7. Prior Permission

* A Noble must get permission to enter into contract

8. Discipline

*failure to comply makes you subject to discipline

9. Shriners International Education Foundation:...



GENERAL ORDER #1

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Shriners International Education Foundation

This is an Exception to Rules just Covered

*Shriners International has a 501(c)(3)
Foundation*

*Purpose is to Support Various Educational
Seminars such as the Oriental Guide and
Asst. Rabban Seminars*

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- Give notice to EVP
- Not conflict
- Approved by Nobles
- Any free tours disclosed to Temple



QUESTIONS?



Shriners International

