



# POG SERVICE CLUB

## VENDOR REGISTRATION

**SATURDAY – NOV. 4, 2023**

**12:00 – 5:00 PM**

**BUSINESS NAME:** \_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PHONE #** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**SALES TAX ID#** \_\_\_\_\_

**BOOTHS: 12'X12' Under Pavilion (12 Available) Requested** \_\_\_\_\_ **x \$30.00**

**15'x20' In Open Field Requested** \_\_\_\_\_ **x \$25.00**

### **NO ELECTRICITY PROVIDED**

**Please provide a brief description of your business and use of booth:**

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**Return this form and the total amount due for booth (fees are non-refundable) by October 21, 2023. Please make check or money order payable to Port O'Connor Community Service Club and mail to P. O. Box 341, Port O'Connor, TX 77982. Please do not send cash. Vendors will receive an e-mail confirmation.**

**Questions may be directed to:**

**Nan Burnett (832-276-5948) e-mail [nan@tisd.net](mailto:nan@tisd.net)**

**Marie Hawes (361-920-2322) e-mail [mariehawes@yahoo.com](mailto:mariehawes@yahoo.com)**





## **VENDOR TERMS & CONDITIONS**

**The term of this contract shall be November 4, 2023.**

**All vendors participating agree to abide by these terms and conditions.**

**Booths are 12'x12' under the pavilion and 15'x20' in the field.**

**The application and payment of rental constitutes a non-refundable contract for the right to use the space. Applications must be received by October 21, 2023. Any application accepted after this date will be charged \$35.00 for pavilion space and \$30.00 for open field.**

**All tables, chairs, canopies, materials, etc. are the responsibility of the vendor and must be kept within the assigned space.**

**The POC Service Club is not responsible for any items left unattended.**

**Vendors must have booths set up and ready to open by 11:30 am.**

**Booths must remain open until the end of event. Personal vehicles are not allowed in the booth area until the event is over.**

**All vendors are responsible for and reporting all sales tax. Include number on application. Food booths must follow Health Dept. rules/guidelines. Vendors are responsible for the all staff present.**

**Space must be left clean and undamaged at the end of the event. All trash must be removed from the property by the vendor.**

**Completion of this form indicates that you understand and agree to follow all terms stated above.**

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**Vendor**

**Date**