**It has been a pleasure having you as a tenant. We hope you have enjoyed your time in our home. It is important that all homes are returned to us in the same condition in which you received them. It is our desire to return all deposits to every tenant. Please use this checklist as a guide for cleaning before your scheduled move.**

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| **ALL ROOMS** |
| Restore walls to their previous condition. Remove nails and hooks. Clean any dirty or marked areas.  |
| Dust everywhere, especially high shelves, ledges, exhaust fans and ceiling fixtures to include ceiling fan blades. |
| Clean windows and window sills. |
| Wash windowsills, walls, and baseboards, leaving areas free of any marks or soil. |
| Don’t forget to clean things such as door knobs, light switch, fixtures, and outlet covers. |
| Make sure floors are clean, free of scratches, tears, or runs. Remove any carpet stains.  |
| Remove cobwebs. |
| Replace HVAC filters. |
| Dust, vacuum, and mop after furniture has been removed. |
| Replace any burned out light bulbs including inside appliances. |
| **BATHROOMS** |
| Scrub bathroom tiles, tubs, toilets, showers, and sink/vanity areas. |
| Clean out all cabinets and drawers, including removing liners. |
| Wipe down and disinfect all countertops and plumbing fixtures to include faucets. |
| Make sure the mirror is clean and spot free. |
| **KITCHEN** |
| Clean out refrigerator and freezer. Clean all surfaces to include shelving and drawers. |
| Scrub the stove, including the oven, bottom drawer, all drip pans and burners. |
| Sweep and mop floors. |
| Leave all laminate floors clean and free of tears. |
| Clean and disinfect countertops |
| Disinfect and polish sink and faucets. |
| **OUTSIDE** |
| Make sure all storm windows and screens are still installed, closed, and in good condition. |
| Sweep out garage and remove all belongings. |
| Leave any garage door openers on the kitchen counter. |
| Remove any grease stains or stains on garage floors, walls, and ceilings |
| Clean light fixtures and have them in good working order |
| Cut grass, clean gutters, remove any fallen leaves, have landscape shrubbery and trees maintained in good order to include shrubs cut back to correct size if needed, and landscape free of weeds; as that is your responsibility to maintain according to your lease. |
| Remove anything that you stuck in the ground or hung from a tree. |
| Make sure there is nothing attached to the house such as decorative flag poles or satellite dishes (which are both forbidden according to your lease). |
| **BEFORE LEAVING** |
| Lock all doors and turn off all lights before leaving and contact your landlord by call or text at 931-446-2841 or 931-446-4349 to make acceptable arrangements for a walk through if you desire to be present for initial evaluation or to let them know your move is final.  |

**Any damage to the property not noticeable in the preliminary walk through will still be your responsibility and it is best to mention any damage that has taken place. Deposit money returned will be sent to you through the mail within thirty (30) days of move out. Make sure to leave a forwarding address with the landlord in order to receive your deposit refund.**