



EMPLOYEE/VOLUNTEER SCREENING TOOL – COVID 19

QUESTION #1

Have you traveled to any of the following countries in the past 14 days, or have been exposed to anyone who has traveled to these countries or additional at-risk locations in the past 14 days?

China • South Korea • Iran • Europe

or close contact with a person known to have COVID-19?

QUESTION #2

Do you have any of the following symptoms?

**Fever • Shortness of Breath
Cough • Sore Throat**

IF EMPLOYEE/VOLUNTEER ANSWERS:

NO and **NO**

TO QUESTION #1

TO QUESTION #2

- Continue working.

YES and **NO**

TO QUESTION #1

TO QUESTION #2

- Notify your supervisor.
- Notify your PCP and provide evidence of PCP notification.
- Notify your supervisor.

NO *and* **YES**

TO QUESTION #1

TO QUESTION #2

- Stay home from work until 24 hours after symptoms resolve.
 - Notify your supervisor.

YES *and* **YES**

TO QUESTION #1

TO QUESTION #2

- Stay home for 14 days and notify your supervisor when the local health department has cleared you.
- Notify your supervisor
 - Notify PCP and provide evidence of PCP notification.