

Bylaws of the Nashua Republican City Committee

Article 1- Name and Purpose: The name of the organization shall be the “Nashua Republican City Committee”, **hereafter referred to as the “NRCC”**. The aim and purpose of the NRCC shall be to support Republican candidates representing Nashua in Municipal, State & Federal elections for public office and to assist in their election with all reasonable means. The assets and resources of the NRCC shall be used to pursue this objective.

Article 2- Duties: In co-operation with the New Hampshire Republican State Committee, hereafter referred to as (NHRSC) the NRCC shall have the duty to manage the affairs of the Republican Party in Nashua, as well as to direct the general policy and campaign activities of the party, to assist local Republican candidates campaigning for office, inform the voting public of Republican issues, encourage citizens to vote, and to perform all duties by law or custom required of it. The assets and resources of the Committee shall be used to pursue these objectives. The NRCC shall remain strictly neutral in any partisan Republican primary contest.

Article 3 - Membership:

Section 1: Qualifications of Membership

In order to qualify for membership in the NRCC, a person must be: A registered Republican, a resident of the City of Nashua & up to date with the NRCC annual dues payment.

The Assistant Secretary shall maintain a list of all members in good standing and provide such a list to the Chairman and/or Executive Committee as needed in order to determine which members are current with the annual dues. Associate membership is open to any registered Republican who is a resident of the state of New Hampshire but not registered to vote in the City of Nashua. Associate members will not have voting rights and will be ineligible to serve on the Executive Committee.

Section 2: Party Loyalty As stated in the NRCC bylaws, we are a Republican organization committed to supporting, engaging, empowering, and electing Republicans and standing united as a Party. NRCC members who actively support parties other than the Republican Party may be subjected to membership suspension, termination, and/or removal from the NRCC and/or any Officer position.

Section 3: State Committee Members

The Republican State Committee members from Nashua shall be comprised of the number of members apportioned to it by the State Convention of the Republican Party. The NHRSC members from Nashua shall be elected by the Party nominees and delegates as defined in RSA 667:22.

These Members will be recognized as full members of the NRCC for their entire two-year terms and shall have voting privileges in the NH Republican State Committee as the By-Laws of that Committee shall specify.

Section 4: Annual Dues

Dues shall be collected annually at the December meeting for all members or as new members join the Committee. The calendar year will be used as the fiscal year. The Executive Board shall determine the dollar amount of the annual dues. Annual dues shall be waived for recipients of NRCC's ELPHY award.

Article 4 – Officers:

The Officers of the NRCC shall consist of a Chairman, Vice-Chairman, Treasurer, Secretary and Assistant Secretary. Officers shall be elected for a two-year term at the Biennial Meeting of the Committee.

In these by-laws the words “Chairman” and “Vice-Chairman” shall be used without respect to the sex of the holder of the office.

All officers of the NRCC shall remain neutral in any Nashua primary campaign which involves a candidate on a Nashua Ward Ballot.

Chairman - The Chairman shall be the chief executive officer of the NRCC. The Chairman will preside at meetings, appoint sub-committees as necessary and have general oversight of the Committee. The Chairman will be a member of the Nashua Delegation to the Republican State Committee and will serve on the New Hampshire Republican State Committee Executive Committee.

Vice-Chairman - The Vice-Chairman, under the direction of the Chairman, shall assist the Chairman in the performance of their duties, and in the Chairman's absence, shall preside at meetings.

Treasurer - The Treasurer or their designee, shall receive all funds belonging to the Committee, shall keep proper books of account of all funds received and paid out and may pay out such funds as authorized by the Chairman or by a vote of the Executive Board. The Treasurer shall render proper accounting to the Committee at each meeting thereof and shall be fully accountable to the Committee for his acts as Treasurer.

In accordance with RSA 664:6, the Treasurer shall be responsible for filing NRCC Election Campaign Finance Reports with the Secretary of States Office through the Primary and General Election periods. The reports will be completed in a timely manner and filed using the New Hampshire Secretary of State's online campaign filing system.

Secretary. The secretary shall keep minutes of all proceedings of the NRCC and shall keep and be custodian of the permanent books and records of the NRCC, except the financial records.

Assistant Secretary The Assistant Secretary will assist the Secretary with their assigned duties and maintain the membership records of the NRCC.

Article 5 - Executive Board: The Officers and Directors of the NRCC shall constitute the Executive Board.

Section 1 - Directors

The Chairman may appoint up to 4 Directors to assist in the operation of the NRCC.. Such Directors may include: Outreach Coordinator, Technology Director, Media Director, Campaign Coordinator, or any such position deemed essential for NRCC operations. The appointed Directors will serve on the Executive Board for the duration that the Chairman deems prudent.

Section 2 - Duties

The Executive Board shall be responsible for the overall guidance and policies of the NRCC. When it is prudent and feasible, the Executive Board may develop a one or two-year Plan of Action to include meeting dates and other items deemed necessary for the function and development of the NRCC. The Executive Board will have the authority to draft a slate of municipal candidates for approval by the full committee. The Executive Board shall have the authority to act for the full Committee when necessary. When conditions allow, meetings of the Executive Board shall be held at least once every calendar quarter, but no less than two times per year or as called for by the Chairman.

Article 6 - Standing Committees:

Ward Sub Committees - Shall consist of those NRCC members residing within a given ward in the City of Nashua. Ward Committees will assist in Get Out the Vote efforts, outreach, petition signatures for municipal candidates, candidate recruitment and any other agenda deemed necessary for the functioning of the City Committee. Ward Chairman positions will be filled by appointment by the NRCC Chairman

Nominating Committee - The Chairman shall appoint a Nominating Committee to recommend a slate of Officers and State Committee members to the membership no later than the November meeting. Such Nominating Committee shall consist of not less than three (3) nor more than five (5) Members. The provisions of this section shall not be interpreted or construed as precluding or limiting additional nominations(s) being made for such Officers from the floor at any meeting held for such purpose.

Article 7 - Election of Officers:

Section 1

(a) Elections of the NRCC Chair, Vice Chair, Secretary, Assistant Secretary and Treasurer shall be held at the Biennial Meeting of the NRCC. The date for the Biennial Meeting shall be established by the NRCC Chair subject to approval by a majority of the Executive Committee, but shall be no later than 45 days subsequent to New Hampshire's General Election for stated elected officials. Notice of said meeting shall be given to all voting members of the NRCC no later than 30 days prior to said meetings.

(b) Candidates for elective office of the NRCC shall be voting members of the NRCC on the day of the Biennial election of the NRCC. Interested candidates shall submit their names to the Nominating Committee at least 5 days prior to the day before the meeting (not counting the day of the meeting) in order to allow time to prepare the ballot. Interested parties shall be nominated at the Biennial meeting by an NRCC member for that office.

(c) If there are 2 or more candidates for any office, the election for that office shall be by secret ballot. Said ballot shall be prepared in advance and shall show each office and the names of the candidates for each office in alphabetical order. The same size font and typeface shall be used for each name. No nominations shall be made from the floor and no write-ins shall be accepted, except that nominations from the floor shall be in order if there is no declared candidate for said office and said nominee from the floor is present at the Biennial Meeting and accepts said nomination.

(d) To be elected, a candidate for an NRCC Office must receive a majority of the ballots cast. In the event that there are more than 2 candidates for a given office and no candidate receives a majority, a runoff election shall be held between the 2 candidates receiving the highest numbers of votes. In the event of a tie vote in the runoff, the winner shall be determined by a lottery conducted by the NRCC Chairman. The runoff election shall be during that same Biennial Meeting.

(e) Effective dates of services shall be as follows:

1. For officers elected at the NRCC's Biennial Meeting, January 1 of the year following said meeting.
2. For appointed Executive Board members, upon appointment by the NRCC Chair; and
3. For an NRCC Chairman elected in a special election pursuant to Article 6, Section 2, immediately following said special election, and terminating at the end of the unexpired term of the vacated position, unless otherwise terminated by resignation, removal or incapacitation.

Section 2 - Special Elections

1. Interested candidates shall submit their names to the NRCC Secretary a minimum of 5 days prior to the meeting not counting the day before nor the day of the Special Elections meeting.
2. If no names are submitted pursuant to Article IV, Section 1(e), nominations from the floor will be accepted.
3. Notice of said special election shall be provided to all NRCC members no later than 15 days in advance of the designated Special Election meeting.
4. If no nominations are received at the special election meeting or the elected candidate is not qualified, the vacancy shall be filled by the Executive Board.

Section 3 - Vacancies.

When a vacancy occurs in the office of Chairman, the Vice-Chairman shall assume the duties of Chairman until the next meeting when the vacancy shall be filled by election. The Chairman may fill vacancies for any office except Chairman on a temporary basis within thirty (30) days of the date the vacancies occur. Such temporary appointees shall serve until the next meeting of the NRCC when the vacancies shall be filled by election.

Article 8 - Meetings:

No fewer than 4 meetings shall be held in any calendar year. The time and location of said meeting shall be determined by the Chairman in co-operation with the Executive Committee. Notification shall be provided to the membership by the NRCC Secretary at least 10 days prior to said meetings. All meetings shall be conducted in accordance with Roberts Rules of Order, Newly Revised.

Article 9 - Procedure:

Section 1 - Eligibility for Voting

Persons eligible to vote on matters proposed at NRCC meetings, including NRCC elections, shall meet the following criteria:

1. They are a member of the NRCC and have attended at least 3 full membership meetings during the 12-month period prior to the date of the meeting in which the election or proposal takes place.
2. They have paid their annual NRCC dues, are an ELPHY award recipient and/or a state committee member from Nashua.

Section 2 - Quorum

1. In order to conduct the business of the committee at the monthly or special meetings, a "Quorum" of the membership must be present. The presence of twenty five percent (25%) of the total membership of the committee shall constitute a quorum. At the Chairman's request, the Vice-Chairman, in consultation with the Secretary, will verify that a quorum is present and the Vice-Chairman will announce such to the membership prior to any monthly or special meeting being called to order.
2. In the event that business must be conducted to further the interests and goals of the NRCC but a quorum is not present at a monthly or special meeting of the NRCC, the Vice Chair and Secretary will verify that notice of the meeting has been provided to the membership at least 10 days prior to the meeting taking place.

Upon the Vice-Chairman's verification that the notice of the meeting was provided to the membership at least 10 days prior to the meeting, but a quorum of the membership is not present, the Vice-Chairman will announce such to the Chairman as follows:

"Mr (or Madam) Chairman. The membership has been duly informed that this meeting would take place today (Date/time) at (location) . In their wisdom, some of the membership have decided not to attend the meeting. I make a motion that we conduct the business of the meeting with those present and waive the quorum requirement."

3. Upon a 2nd to this motion and the affirmative voice vote of those members that are present, the business of the committee will be conducted.

Section 3 - Resignation and Removal

Resignation from NRCC membership or from any NRCC office or committee chairmanship shall be submitted in writing to the Executive committee. Resignation from any standing committee shall be submitted in writing to both the Executive Committee and the appropriate committee chair.

Removal of any elected officer or committee chair shall be in accordance with the following:

(a) Any elected officer, including the NRCC Chair, shall be removed by presenting to the Executive Committee a petition containing duly validated signatures of a two-thirds or greater of the paid members of the NRCC meeting the voting eligibility criteria of Article 8, Section 1.

(b) Any appointed, standing, ad hoc or Ward Committee chairman may be removed by the NRCC Chair.

Section 4 - Expenditures

Expenditures of the NRCC shall be approved as follows.

1. Expenditures up to \$500, by the NRCC Chairman.
2. Expenditures over \$500 by the NRCC Executive Board.

All decisions pertaining to budgetary expenditures shall be made such that the NRCC treasury maintains a net positive balance at all times. It is recognized that the core mission of the NRCC is to secure the election of Republican candidates in partisan and nonpartisan elections of elected positions serving the City of Nashua. As such, the NRCC shall be obligated to direct the funds in its treasury towards achieving this goal in a prudent and responsible manner.

Section 5 - Primary Neutrality and Endorsements

The NRCC shall remain neutral in any Nashua Primary campaign which involves a candidate on a Nashua Ward Ballot. The Executive Board may recommend a candidate or slate of candidates in a Non-partisan Municipal Election to later be voted on by the full committee at a duly noticed meeting.

Section 6 - Policies

The Executive Board shall draft such policies as deemed prudent in regard to the operation of the NRCC. These policies may include a Social Media policy, Electronic Security policy, etc. Any policy created and approved by the Executive Board will be subject to membership approval via a majority vote of the membership, prior to going into effect.

Article 10 - Amendments:

Section 1. These By-Laws may be amended by an affirmative vote of at least two-thirds of the NRCC members present and meeting the eligibility criteria of Article 8, Section 1, at any properly noticed full membership meeting of the NRCC.

(a) The NRCC Chair shall promptly review amendment(s) proposed by any eligible member for consistency with the purpose of the NRCC, failing which the proposal shall be returned to the originator. The NRCC Secretary shall provide notification to all eligible members at least 10 days prior to the scheduled meeting, concerning the proposed amendment(s) and the time and place of the meeting.

Section 2. These By-Laws shall become effective immediately upon ratification of the NRCC Membership. Each duly adopted amendment shall be signed by the Chairman and the Secretary as well as added to the official copy of the NRCC By-Laws that are maintained by the Secretary.

This official copy shall be transferred to each successor Secretary and will be available for inspection by members during meetings of the members.