

JACKSON VALLEY FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS MEETING

***MEETING MINUTES ***

Date: March 11th, 2025

Location: Jackson Valley Fire Protection District Firehouse

Address: 2701 Quiver Drive, Ione, CA 95640

Time: 7pm

I Call the Meeting to Order

- a. The Meeting was called to order at 7:00 pm by Chairman Jake Herfel.

Board members present: Katie Scott, Patrick Thompson, Robert Milligan and Chairman Jake Herfel
Director Fedena was absent.

Staff present: Chief Randy Makemson, District Office Manager Jo English, Assistant Chief George Faist

Others in Attendance: None

II The Pledge of Allegiance

- a. The Pledge of Allegiance was recited.

III Approval of Agenda

- a. Director Thompson motioned to approve the agenda. Director Scott seconded the motion.
All in favor – 4 ayes.

IV Public Matters not on the Agenda

- a. None

V Approval of Minutes of February 11th, 2026, Regular Board of Director's Minutes

- a. Director Thompson motioned to approve the minutes from February 11th, 2026. Director Fedena seconded. All in favor – 4 ayes

Open Business

VI Chief's Report: Suggested Action, Discussion and Action

- a. Incident report from previous month
 - i. Chief Makemson reported 39 calls for the month of February 2026.
- b. Volunteers and Coverage
 - i. Station 171 was staffed 2-0 for 28/28days.
- c. Training Events
 - i. Chief Makemson says he is still planning an EVOC (Emergency Vehicle Operator Course).
- d. Apparatus Updates
 - i. Chief Makemson reports 6131's water leak is fixed. 6133 is going in for a pump test. Chief Makemson mentioned to the board that he would like to surplus 6133. Director Thompson asked this be added to the next meeting agenda.
- e. Grants
 - i. DOM Jo spoke to the board and told them that Allstar fire is willing to take payments on the SCBA units until FEMA is reopened. Director Thompson made a motion to make half of the payment in the amount of \$17,030. And revisit FEMA status and further payment at the next meeting. Director Milligan seconded the motion. All in favor - 4 ayes.
- f. Chief's Meeting
 - i. Chief Makemson said at the last Chief's meeting they discussed "tablet command" and he was working on getting JVFD access to this system for reporting and dispatching.

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VII Financial Report: Suggested Action, Discussion and Action

- a. Payroll and Bills
 - i. DOM Jo reviewed the monthly bills. The biggest bill was payroll.
- b. Budget Expenditures FYTD 24/25
 - i. DOM Jo reviewed the budget expenditures and states that she just received the next years budget template from the county. She states the district is still trending with the budget and pointed out that the equipment budget would look to be over because the AFG grant was not factored in.
- c. Budget Committee Update
 - i. DOM Jo stated there had not been a budget committee meeting but that she would plan one soon to begin the FY 26/27 budget.
- d. Audit 2025/2026
 - i. Jo states no proposal has been received yet and she believed it would arrive in late April to Early May.

VIII Station Events and Planning: Suggested Action, Discussion and Action

- a. Jo states that she has not heard anything else from the auxiliary president and would reach out to see if there was still a plan to host an event at the station.

IX Structure/Property Report: Suggested Action, Discussion and Action

- a. Firehouse Updates
 - i. The door opener on Bay 1 is intermittently malfunctioning. Chief will schedule maintenance.

X Hydrants and Accesses: Suggested Action, Discussion and Action

- a. Chief Makemson reports that to his knowledge, all hydrants are in service.

XI Personnel: Suggested Action; Discussion and Action

- a. Personnel Policy Updates – N/A
- b. Staff Evaluations – N/A
- c. Personnel Hiring Updates – N/A

XII Department Matters: Suggested Action; Discussion and Action

- a. Building Impact Fees
 - i. Jo states there was one impact fee received and it was under the old rate in the amount of \$500
- b. Policy Updates
 - i. Jo states that there were several policy updates that were made for the RMAP program and that she had intended to print and go over them at this meeting, however, due to health status she was unable to get them out. Director Scott asked if she could email them out. DOM Jo stated she would. She will get them together for the next meeting.
- c. Parcel Tax Increase
 - i. Jo has been reaching out to Blair Aas at SCI for an update but has not received any correspondence. She will continue to reach out.,
- d. Map Submittals/Approvals
 - i. None
- e. COGEN Plant
 - i. Should begin operations in April 2026
- f. RV Park
 - i. No Update
- g. Joint Powers Meeting Update

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- i. No Update
- h. Interagency Communications
- i. None

XIII New Business – Discussion Only

Director Scott motioned to adjourn the meeting at 7:35 pm. Director Thompson seconded. All in favor, 4 ayes.

Adjournment to the Next Regular Meeting on: April 8th, 2026

Adjournment to a Special Meeting on _____