

TRANSFER OF RESIDENCE

Application and Declaration for Exemption from Import Charges and Vehicle Registration Tax



Before completing this form, please read information regarding **Transfer of Residence** and **VRT** on www.revenue.ie.

Personal Details

1. Name of Applicant:

2. Daytime telephone number:

3a. Residence outside the State

3b. Residence in the State (include Eircode)

4. Occupation outside the State:

5. Duration of normal residence outside the State: **From**

D	D	M	M	Y	Y
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To

D	D	M	M	Y	Y
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6. Date of taking up residence in the State:

D	D	M	M	Y	Y
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7. Have you availed of an exemption from Vehicle Registration Tax under the transfer of residence provisions in the last five years?
(If so, please provide details on page 6 of this form)

Yes ☐ No ☐ (please tick ✓)

Property Details

8. Date of importation into the State:

D	D	M	M	Y	Y
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9. Place of importation into the State:

10. Importer or agent responsible for this importation: (The agent must complete page 7 of this form)

Name

Address

11. Importer / Agent's Telephone No.:

12. Does the property include a motor vehicle?

Yes ☐ No ☐ (please tick ✓)

1. This form must be completed and presented to Customs at the place of importation.

2. Where more than one vehicle is involved please complete a separate version of the form on page 2 for each vehicle.

3. Page 6 may be used to provide additional information regarding this application.

Vehicle Details

13. Make and model:

14. Current registration number:

15. Vehicle Identification Number (VIN):

16. Country where registered:

17. Date of first use and possession by applicant:

D	D	M	M	Y	Y
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18. Date of permanent importation into the State:

D	D	M	M	Y	Y
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19. Place of importation into the State:

20. Address where the vehicle is currently kept:

21. When the vehicle was acquired was it the subject of an exemption or refund of tax?

Yes ☐ No ☐ (please tick ✓)

(If yes, please refer to VRT information concerning Transfer of Residence on www.revenue.ie)

For Official Use Only

(This space is for details of the vehicle's OMSP and the notional VRT payable at the time the declaration is made. The details must be recorded accurately as they are required for statistical and control purposes. A print-out of the 'Display 2nd Hand Valuation obtained' from the MVT system will suffice)

New Registration Number

Officer:

Date:

D	D	M	M	Y	Y
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Declaration and Undertaking

I hereby declare that I am transferring my normal residence to the State on the date declared on page 1 of this form. I also declare that the property (including any motor vehicle) detailed in this application:

- was in my possession and was used by me at my place of previous normal residence outside the State for a minimum period of at least six months prior to my taking up residence in the State,
- was acquired by me under the general conditions of taxation in force in the domestic market of a country and is not the subject, on the grounds of exportation or departure from that country, of any exemption from or refund of any tax*,
- is my personal property at the time of my transfer of residence to the State,
- is being brought permanently into the State by me within twelve months of the date of my taking up permanent residence in the State.

I further declare that the information given in this form relates to this application and is true and correct. I understand that the onus to supply the proof as set down in law rests with me. I also understand that my failure to supply the required proof, or otherwise, to fail to comply with the conditions for the granting of the exemption may result in the refusal of this application.

I undertake that the property, including any vehicle, whose details appear on this application will not be sold or otherwise disposed of, hired out, lent or given as security in the State without the prior written permission of the Revenue Commissioners for a period of twelve months following its importation and, in the case of any vehicle, during the period of twelve months following its registration unless payment of the appropriate import charges and, where applicable, the Vehicle Registration Tax has been made.

I hereby claim relief from the payment of import charges and, where appropriate, Vehicle Registration Tax in respect of the property detailed on this form.

Signature of Applicant:

Date:

D	D	M	M	Y	Y
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*Please delete this paragraph if the vehicle was acquired duty free through diplomatic / consular arrangements or because of membership of an international organisation as described in VRT information concerning Transfer of Residence on **www.revenue.ie**.

The Revenue Commissioners collect taxes and duties and implement customs controls. Revenue requires customers to provide certain personal data for these purposes and certain other statutory functions as assigned by the Oireachtas. Your personal data may be exchanged with other Government Departments and agencies in certain circumstances where this is provided for by law. Full details of Revenue's data protection policy setting out how we will use your personal data as well as information regarding your rights as a data subject are available on our **Privacy** page on **www.revenue.ie**. Details of this policy are also available in hard copy upon request.

WARNING

**UNDER THE LAW ANY PERSON MAKING, SUBSCRIBING OR CAUSING
TO BE MADE OR SUBSCRIBED ANY FALSE DECLARATION IN ANY
MATTER RELATING TO CUSTOMS DUTIES AND / VEHICLE REGISTRATION TAX
IS LIABLE ON CONVICTION TO HEAVY PENALTIES.**

*List of Articles to be Imported

[illegible]

* Where a separate list of items to be imported is being submitted each page of the list must contain the information requested above and be signed and dated by the importer or his / her authorised agent.

*List of Articles to be Imported

[illegible]

* Where a separate list of items to be imported is being submitted each page of the list must contain the information requested above and be signed and dated by the importer or his / her authorised agent.

(This space is for use by the applicant to provide additional information if required)

Signature:

Date:

D	D	M	M	Y	Y
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Declaration at Import by Importer or Authorised Agent

I _____ as *Importer / Agent of Importer of the items described in the list attached hereto which are being imported on transfer of normal residence to the State and which *have arrived / are due to arrive in the State at _____
(state place of importation) per _____ (give particulars, name etc. of import conveyance) claim relief from payment of relevant charges including Vehicle Registration Tax in respect of such goods under the Transfer of Residence provisions.

Date:

D	D	M	M	Y	Y
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 Signature *Importer/Agent

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Address:

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Declaration by Carrier

I hereby declare that

Vehicle Registration No. _____ */ Trailer No. _____ */ Container No. _____ *
containing the goods listed herein and imported by _____ (Importer) contains *no other consignments / *other consignments as follows (give details of any other consignments)

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Signature of Carrier:

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Date:

D	D	M	M	Y	Y
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Note: This declaration by the carrier is not required where the goods are imported as part of a groupage load for which a special manifest is presented.

* Delete words which do not apply

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(Check list of documentary evidence lodged in support of this application. This must be completed in all cases)

The following proofs have **been submitted** **not been submitted** (please ✓)

1. Evidence of normal residence outside the State:

- Disposal of property abroad

☐☐

- Cessation of employment

☐☐

- Evidence of day-to-day living outside the State:
(e.g. bank / credit card statements)

☐☐

- Other documentation:

☐☐

2. Evidence of six months possession and use of the vehicle outside the State

- Vehicle registration document
Date registered by applicant. _____

☐☐

- Certificates of insurance for the vehicle showing
applicant's name:
From _____ to _____

☐☐

- Sales invoice / receipt of purchase
Date of purchase _____

☐☐

- Sailing ticket (where applicable)

☐☐

- Other documentation

☐☐

3. Evidence of transfer of residence to the State

- Acquisition of property in the State

☐☐

- Commencement of employment

☐☐

- Other documentation

☐☐

Documentary evidence to satisfy the requirements at 1, 2 and 3 above has* / has not* been produced

Application: **Allowed**
Refused*

Station Stamp

Officer:

*(delete as appropriate)