



Info & Things You Will Need

- 1) A laptop, PC or Tablet that is capable of running Zoom Meetings. If you don't already have this you may need to go to your play store and download it.
- 2) The course book is in PDF format so you must have a programme capable of reading it.
- 3) A Notebook. Either old school paper and pens, or a tablet, laptop or PC to do your work on.
- 4) A workable email account. All homework, coursework and exam piece will be sent and received via email.
- 5) A quiet room where you can be undisturbed for 2h per week. On a Tuesday at 6:30pm GMT + 1h for BST. You will receive a zoom meeting reminder before the course is due to start, and there will be the chance to chat for 15 minutes after each session is finished. Course ending around 9pm, and there will be a 15 minute break one hour into each 2h session. The course will run for 12 weeks.
- 6) Be able to send your coursework via email, in an MS Word document format
- 7) A working web cam & Microphone.

8) To be respectful of your other fellow students. No bullying, racism, hatred or discrimination of any kind. This will not be tolerated and will result in you being removed from the course.

9) To pay the cost of tuition at £100 for the full course. That is a £20 non refundable deposit fee for your place on the course and £80 remaining. You may pay this all at once, or in Monthly installments of £6.66 per week. Payment will be made via PayPal. Please pay once you have been approved for the course, and given your corresponding start date email. PayPal to: jethipwellbooks@gmail.com

10) Take note that there are only 5 placements per course period. If you are not successful this time round please check back for reoccurring course dates. This is to ensure that all students get a good, equal, quality amount of time on each weekly project and discussion time.

11) © All parts of this course are © to Jet Hipwell 2025. It must not be altered, copied, or distributed, in any way without prior written permission. One Copy per student may be printed out on paper.

Information Contact Details

Tutor Jet Hipwell

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