



CHELL AIRCRAFT SPARES & EQUIPMENT LTD.

Purchase Order Terms and Conditions

As a supplier to Chell Aircraft Spares & Equipment Limited it is understood that your organisation agrees to meet the following AS9120 requirements whenever a Chell Aircraft Spares & Equipment Limited purchase order specifies that the order is for an Aerospace and / or Defence application. These requirements are, therefore, to be considered as terms and conditions to all Aerospace purchases. The AS9120 Standard requires that suppliers provide evidence of an implemented recognised quality management system.

All applicable customer/regulatory/AS9120 requirements in this purchase order including key characteristics, where applicable, must be flowed down to sub tier suppliers and where required the supplier will use customer-designated or approved external providers and process sources.

Chell Aircraft Spares & Equipment Limited is to be notified formally by the supplier in the event of non-conforming product/material. Approval of the supplier non-conformity shall be authorised by Chell Aircraft Spares & Equipment Limited's Quality Manager before delivery. Furthermore, the supplier is required to notify Aircraft Spares & Equipment Limited of any changes to a product and/or process and to obtain approval from the purchaser before delivery will be accepted.

Supplier agrees and shall ensure that suspected unapproved, unapproved and Counterfeit Goods are not contained in Goods delivered to the purchaser through the implementation of policies that include prevention, detection and risk mitigation methods to protect against the use and supply of suspected unapproved, unapproved and counterfeit parts.

In the event where the Supplier becomes aware or suspects that it has furnished Counterfeit Parts, it shall immediately notify the purchaser. When requested by the purchaser, the supplier shall provide Authorised Supplier documentation that authenticates traceability of the parts to the applicable Authorised Supplier.

Each delivery against this order shall be accompanied, as requested by a Certificate of Conformance, test report if available, or authorised release certificate. Each certificate shall identify and / or be traceable to:

- Our purchase order and item number.
- The description, drawing/part number and specification with issue status where available.
- Any purchaser agreed deviations.
- Batch/lot numbers.
- Each Certificate of Conformance shall be signed by your quality representative.

Failure to comply may result in rejection. Where documents are held by the supplier then these shall be retained as part of their document retention procedure or as specified by contract.

Aircraft Spares & Equipment Limited reserve the right of access of our representatives, our customers and any regulatory authorities to applicable areas of all facilities, at any level of supply chain involved in the order and to all applicable records. The Supplier shall give the right of access by the Chell Aircraft Spares Limited, their customer and regulatory authorities to all facilities involved in the order and to all applicable records per BS EN 9120 requirements.

Supplier Flow Down Requirements: The Supplier shall flow down to sub-tier suppliers the applicable requirements in the purchasing documents, including key characteristics where required. **Non-**

Conforming Notification: The Supplier shall notify Chell Aircraft Spares Limited at any time the product is considered to be a non-conforming product as required by the requirements of the purchase order and BS EN 9120 Standard

Control of Counterfeit Material/Parts

The supplier ensures that only new, authentic and conforming materials shall be used in products or goods supplied to Chell Aircraft Spares & Equipment Limited and that the products/goods delivered shall contain no Counterfeit parts/material.

Counterfeit part/materials include an unlawful or unauthorised reproduction, substitution, or alteration that has been knowingly incorrectly marked, misidentified, or otherwise misrepresented to be an authentic or unmodified part/material.

Notify Chell Aircraft Spares & Equipment Ltd of any changes to the process, products or services, including changes of external providers or location of manufacture. Flow down to external providers applicable requirements including customer requirements; provide a certificate of conformity, test reports, or authorized release certificate as applicable.

Retain documented information, including retention periods and disposition requirements. The right of access by Chell Aircraft Spares & Equipment Ltd, our customer and regulatory authorities to the applicable areas of facilities and to applicable documented information at any level of the supply chain.

Contribution to Product or Service Conformity and Product Safety

The supplier must ensure that all employees are made fully aware of their required contribution to product or Service Conformity and Product Safety, and ensure that this is complied with by all employees.

The Importance of Ethical Behaviour

Chell Aircraft Spares & Equipment Limited is committed to the highest standards of quality, health & safety, environmental and ethics; consequently, we require our suppliers to apply the same principles, including:

Guarantee the fundamental rights of their workers.

Provide a safe and healthy workplace

Guarantee the quality of all products and services – they must comply with designated specifications and standards.

Be environmentally responsible.

Comply with all relevant legislation including anti-bribery, anti-corruption and money laundering prevention measures.

Guarantee the accuracy and integrity of company records.

Protect information and intellectual property.