|  |  |  |  |
| --- | --- | --- | --- |
| Name of Chapel: |   | Chapel No: |  |

Qualification of Candidates for Installation – Subscribing Master Mason, & Companion of a Royal Arch Chapter and Knight Templar (The Constitution Sec 4.1)

**Please complete and return this form to your Provincial Grand Secretary as soon as possible after the Candidate’s Installation and in any case within 21 days of the Meeting. He will then forward the form to arrive with the Grand Secretary no later than 28 Days following the Admission Date. (The Constitution Sec 4.9).This Information is used in the production of the ‘Year Book’ and in updating the Order’s Database.**

|  |  |  |  |
| --- | --- | --- | --- |
| Surname: |  | Full Christian Names: |  |
| To be known as Sir |  | of |  |

*(Name and title by which the Candidate wishes to be known (Nomen) if installed in this Order. Please note that the Christian Name should be the same as on the Candidate’s Birth Certificate and not a shortened form and the place must exist on a map and be of significance to the candidate.
If the Nomen is already in use a numeral will be added e.g. Sir David IV of London)*

|  |  |
| --- | --- |
| Address: |  |
| City/Town: |  | County/State |  |
| Post Code: |  | Country |  |
| Date of Birth: |  | *Required for consideration of future age dependant Honours* |
| Home Phone: |  | Work |  | Mobile |  |
| e-mail Addr: |  |
| Raised in: |  | Lodge. No. |  | on |  | Constitution |  |
| Exalted in: |  | Chapter No. |  | on |  | Constitution |  |
| Installed in: |  | Preceptory No. |  | on |  | Constitution |  |

|  |  |  |
| --- | --- | --- |
| I |  | confirm that the above details are correct, that I maintain my faith in the |
| Christian Trinity, have been given a copy of the Data Protection policy and I apply to join the above named Chapel |
| I am seeking to join this Chapel because –  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Cand. Name |  | Sign |  | Date |  |
| Proposed by |  | Sign |  | Date |  |
| Seconded by |  | Sign |  | Date |  |

|  |  |
| --- | --- |
| The Knight named above was admitted into the Order at the meeting held on: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| GMC Admission Fee enclosed |  | Provincial Admission Fee enclosed |  |
| Chapel Secretary Signature |  | Date |  |

Approval of this application is sought because the Candidate *(Please type “X” in one or both boxes)*:

|  |  |  |  |
| --- | --- | --- | --- |
| Does not live or work in the Province |  | Is from a foreign Jurisdiction in Craft, RA or KT |  |
| Approved by Province of |  | on |  | Approved by Grand Secretary on |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Received Prov. |  | Received GMC |  | Prov. D/B U/D |  | GMC D/B U/D |  |

***Notes:*** 1. – Do not type in the grey shaded boxes

 2. – Do not change any font or point size

 3. – The Candidate must enter his name in the box in the declaration between “I” and “confirm” and, if he does not live or work in the Province, must enter his reasons for joining this Chapel in the box below the declaration. *(The Constitutions Sec 4.4*.)

 4. – If approval of a Candidate is being sought, this completed form should be submitted via the Provincial Grand Secretary to the Grand Secretary PRIOR to his name appearing in the summons.