

Application to Direct/ Event Coordinate with Crash Course Theater

Please print out this application, fill it out completely, and send it (along with the proposal) to crashcoursetheater@gmail.com If this sheet or the proposal are missing, the event will not be considered.

Thank you for applying to direct a project with CCT and allowing us to be a part of your community! We value you and your time and aim to make every part of the process as quick as possible. Directors and event coordinators that are selected will have the full resources of CCT available to them to ensure the best event possible. Also keep in mind, there is very little pay available (at least for now). But if it is needed, we will find a way to get it.

And please don't hesitate to ask questions about anything theatre related.

Applicants should demonstrate a passion for the theater, strong organizational skills (including time management), strong communication skills, the ability to successfully collaborate with a group, willingness to give and receive constructive criticism, and a strong sense of respect for others.

All applications will be followed up with 72 hours. Final decisions will be decided within two weeks (generally much sooner) unless otherwise communicated.

Name _____

E-mail _____

Home Phone _____

Cell Phone _____

Title of Proposed Play / Event _____

Playwright/Composer (if applicable) _____

Genre (comedy, drama, or musical) _____

Number of Acts _____

Do you have a second choice? If so, please provide the following information:

Title of Second Play/Event _____

Playwright/Composer (if applicable) _____

Genre (comedy, drama, or musical) _____

Number of Acts _____

What Time Slot Do You Prefer? (rank in order of preference)

___ Winter Feb/March/April ___ May/June/July ___ August/Sept/Oct ___ Nov/Dec/Jan

Previous directorial experience* (including where and when each show was produced):

Previous theatre experience* (including the show title, your role, where and when the show was produced, and your director): _____

Do you know anyone within the Crash Course Theater? If so, who?

If you have not directed before, do you have an experienced assistant director, musical director, or stage manager for your show? If so, who?

Please include at least three theater-related references.

SHOW PROPOSAL INFORMATION

Each show / event proposal should be typed and put together in a packet suitable for presentation to members of the advisory board. Please provide as much detail as you can. The more thorough you are, the more likely it is that group will be able to envision—and approve—your proposal. When applicable, please include a copy of the play(s) you wish to direct, a CD (if the show is a musical), and any sketches that help clarify your vision.

While these presentation requirements are listed for plays, please include any of this information applicable to your event. Include the following in your written presentation:

THE PLAY

- The title and a brief summary of the play you are proposing
- Character descriptions, including a breakdown of age and gender (and whether doubling is an option)
- The reason you selected this play (and whether you considered others)
- To what type of audience this show will appeal (including any recognizable elements)
- How the cast/crew/audience will benefit from this play
- Any possible controversial issues and how you would handle them
- Number of set changes
- Special lighting or sound requirements

FOR MUSICALS ONLY

- The approximate number of chorus members required (or desired)
- A listing of orchestral parts
- Difficulty of the music
- Whether dance is necessary (and at what difficulty levels)
- Do you have a musical director? Choreographer? Musicians?

THE PRODUCTION

- Your plan to coordinate all aspects of the production, in order to ensure that all participants (onstage and off) are on the same page and moving along at the proper pace
- A possible production schedule for your desired time slot (including, if possible: production meetings, audition dates, cast rehearsals, technical rehearsals, costume rehearsals, set construction dates, parties, and any foreseen personal conflicts)
- A description of your audition procedures
- A description of a typical rehearsal
- Any persons you might have in mind for the production team

YOUR VISION

- Artistic design elements you have in mind (including sets, costumes, hair/makeup, lighting, sound, and publicity)
- The overall theme or feeling you wish to communicate to your audience
- Any budget issues your vision might create and how you plan to address them
- Any personal concerns you have about staging this production as you see it

YOU, THE DIRECTOR

- How your theatrical background will make you a successful director
- How you would deal with unforeseen problems and stress

Please keep in mind throughout the process that we are a group based in minimalism, so the set/costumes/light/sound should hold with that idea. With Crash Course Theater, one of our primary focuses is the playwright's voice and the actor's choice. Also keep in mind that we can not (and will not allow) any changes to the script (language or character profile) without the express permission* of either the playwright and/or the production company.

*Proof may be required to verify information. Forms of proof: A copy of the program, online listing containing information, listing others as references, etc.

**This permission is the responsibility of the director and should be received before rehearsals begin.