



The Great New England Fall Craft & Artisan Show

2019 TERMS AND CONDITIONS-

APPLICATION REVIEW DATE – March 4, 2019

(All received applications will be reviewed after this date. We will happily review any applications received after the review date, just please note final acceptance will be based on category availability)

Accepted applicants will be notified by March 10, 2018

This event is intended for Artists, Artisans and Craftspeople who create or represent handmade products displayed and for sale in their booths. **(No Direct Sales allowed)**

Only top quality, well-made items may be sold. .

We ask that you do not sell baked goods unless you are categorized as a specialty foods booth.

The Hampshire Dome and Hampshire Hills Athletic Club is a smoke free facility and campus.

All exhibitors must remain for the entire fair, Saturday 10am - 4pm and Sunday 10am - 2pm.

Booths are not allowed to be broken down before 2pm on Sunday.

If you request electric, you must be at your booth by 8:30am Saturday morning for Fire Inspection. Each booth will be inspected for proper electrical hook up and compliance with town fire rules (will be forwarded upon acceptance). Please note- the town will inspect all booths for safety prior to doors opening at 10am on Saturday

All booth renters are to park in the designated area (free overnight parking offered for dry-RV/van/cars, etc). We will not be able to open the doors to the public until all vehicles are parked in the back upper lot. We expect all booth renters to be mindful of our visitors/customers and offer them the front and side of dome parking spaces. Failure to comply will result in non-acceptance to future shows.

We offer plenty of on-site parking free of charge to all customers.

Overnight security provided.

Free WiFi for booth renters. A designated line will be established and access information provided ahead of move in.

Photos will be returned upon request. To have your photos returned please submit a self addressed stamped envelope with your application.

Categories are highly competitive and prior participation does not ensure continued acceptance.

The number of booths per category will be limited in order to create an interesting and creative show for our customers and to increase your sales.

The Great New England FALL Craft & Artisan Show at the Hampshire Dome will be held rain or shine as the dome is an air supported structure- booths are located indoors.

You will be contacted via email confirming your acceptance/denial or wait listed status of your application. Please do not contact us prior to March 10th checking status.

Booth space may not be shared.

NOTE – A **5' x 10'** space is a 10x10 booth divided down the middle (5' is the frontage). See application for additional space offerings and pricing.

Booth space will not be considered secured until the deposit is received.

A \$35 collection fee will be assessed on any returned check.

Your booth display must be contained within your own booth rented space with nothing in the aisles or overflowing into another's space.

No open flame permitted.

All booths and items must be removed from the Dome within 6 hours of the fair closing. Including trash!!!!

All booths must be set-up with a person at the booth by 8:30 am Saturday. All booths must be occupied by 9:30am Sunday.

Only arts & crafts and items that a booth renter has been juried for may be exhibited and sold.

Some food products will be allowed in the fair and the products must be of high quality. Sellers of food products will be offered a \$20 discount for offering free food samples.

Applicants selling products that are used (personal care products, candles, lotions, food, etc) are required to submit a Certificate of Insurance listing The Hampshire Dome as the loss payee. Please ensure your Safe Serve certificate or like documents are at your booth during the show. A health inspector will be scheduled to perform a walk through the first day of the fair.

As the promoter, The Hampshire Dome staff reserves the right to remove any products from a booth deemed offensive.

Any orders placed at the fair must be place in a timely manner.

Each booth renter is responsible for keeping their rented space free from any dangerous conditions that might cause injury to persons coming in their area or dame to property.

Mid October accepted booth renters will receive a Fair Packet (via emails) with all the set-up details and directions.

Displays must be professional, clean and safe. Coverings must be wrinkle free and hang down at least three sides of the table (front and sides).

Cardboard boxes and containers should not be visible at the booth. They may be stored off the track against the wall during the fair. Please be mindful of exits.

Staggered set-up times will be available on the Friday before the show beginning at 12pm. Set-up times will be assigned. You will be asked to request a set-up time, while every attempt is made to honor your first choice, we cannot guarantee it.

We strongly encourage booth renters to set-up Friday as Saturday move-in will be very limited.

Electricity at the booths is available (additional fee). Standard electric is one outlet (300 watts). Additional electric may be provided upon request. Please email. The Fire Marshall

will inspect and enforce electrical requirements set forth by the town. Inspection is scheduled to begin at 8:30am Saturday.

Tables and Chairs are NOT provided. Tables and chairs are available for rent at very reasonable rate - you must indicate any of these needs on your application. Tables and chairs will not be available for rent the day of the event as we are required to order them ahead of time from an outside provider.

All booth renters are responsible for collecting and remitting all applicable tax. Note, however, New Hampshire is tax free- no sales tax! :)

Trash on both Friday and Saturday evenings must be bagged and placed in front of your booth. Dome staff will collect the trash each evening but only the trash that is placed in a sealed trash bag in front of your booth.

Booth areas should be left clean and free of trash post fair. Failure to comply will result in a cleaning fee of \$45.

No gum, confetti, popcorn, duct tape, silly string or like is permitted on the turf fields.

Booth cancellations must be received in writing (email is acceptable). If your booth space can be filled from the wait list at the time of cancellation, your fee (less \$100 deposit) will be returned.

There will be no refund if you booth space cannot be filled. Exceptions will be made for extenuating circumstances at the discretion of The GNE Craft & Artisan Shows.

No pets or animals allowed.

CONTEST-

Booth renters are encouraged to spruce up their booth to celebrate the Season! The booth offering the best Packaging will win \$50! The best decorated booth will win \$50 in cash! Finally, a mystery booth chosen at random will win \$50 cash!

PAYMENT-

Please submit a post dated check (March 4, 2019) for the non-refundable \$100 deposit with your application. Please also submit a second check post dated to August 19, 2019 for your remaining show balance. (Note- if you request a corner or electric, your request will be honored). If you are not accepted into the fair, your checks will be voided. Checks should be made payable to the Hampshire Dome.

NOTIFICATION-

Jurying will be performed after the application deadline (March 4, 2019). We ask all applicants to refrain from contacting us prior to March 10th with application status.

PHOTOS-

Please submit 2 photos of your craftsmanship & 1 of your display. Photos of all offered products must be submitted for review and sale approval. For 2019, this applies to previous renters as well to allow us to update our records with current photos.

"Like us on our Facebook page" @ The Great New England Craft & Artisan Shows

<https://www.facebook.com/events/1252061838171562/>

Categories are endless-..here are some examples (handmade items only):

| | | | |
|-----------------|-----------------------------|-----------------------|------------|
| Antiques | Accessories | Art | Author |
| Baskets | Candles | Ceramic | Clocks |
| Adult Clothing | Children's Clothing | Country Wood | Decorative |
| Painting | Dolls | Doll clothing | Beauty |
| Products/Health | Home Decor | Entertainers | Fabric |
| Fleece/Yarn | Floral | Folk Art | |
| Furniture | Glass | Jewelry | Lamps |
| Leather | Metal | Mixed Media | Music |
| Ornaments | Paper goods (napkins/cards) | | |
| Personal Care | Pet Products | Photography | |
| Pottery | Puzzles | Quilts/Cloths/Fabrics | |
| Shell Craft | Slate | Specialty Food/Wine | |
| Stone | Toys | Wood | |
| Wool | | | |

The past three years have been amazing!! Photos from our prior shows are available on our facebook page at *The Great New England Craft & Artisan Shows* and on our website at www.gnecraftartisanshows.com- enjoy!! We certainly did!