



## 2019 TERMS AND CONDITIONS

Application review date is Monday, January 7, 2019

**Note- the application review process will be on-going until categories fill. Refer to our website for a list of full categories at**

**[www.gnecraftartisanshows.com](http://www.gnecraftartisanshows.com)**

This event is intended for Artists, Artisans and Craftspeople who create the products they display and sell in their booths. No Direct Sales allowed with the exception of vendors - commercial and other that offer Chocolate products such as Chocolatiers, Food vendors with chocolate products, bakers, etc.

**'Everything Chocolate and More'**....our talented homemade craftsmen offering items such as jewelry, candles, art, photographs, scarves, clothing, etc. are the 'MORE' part of the show :) Please do tell us, however, if you have a Chocolate item to offer.

Only top quality, well-made items may be sold. This is a juried show.

We ask that you do not sell or offer baked goods unless you are categorized as a specialty foods booth.

The Hampshire Dome and Hampshire Hills Athletic Club is a smoke free facility and campus.

All exhibitors must remain for the entire fair, Saturday 10am - 4pm and Sunday 10am - 2pm.

Booths are not allowed to be broken down before 3pm on Sunday.

If you request electric, you must be at your booth by 8:30am Saturday morning for Fire Inspection. Each booth will be inspected for proper electrical hook up and compliance with town fire rules (will be forwarded upon acceptance).

All booth renters are to park in the designated area (free overnight parking offered for dry-RV/van/cars, etc). We will not be able to open the doors to the public until all vehicles are parked accordingly. We expect all booth renters to be mindful of our visitors/customers and

offer them the front and side of dome parking spaces. Failure to comply will result in non-acceptance to future shows.

We offer plenty of on-site parking free of charge to all booth renters and customers.

Overnight security provided.

Free WiFi for booth renters. A designated line will be established and access information provided ahead of move in.

Photos will be returned upon request. To have your photos returned please submit a self addressed stamped envelope with your application.

Categories are highly competitive and prior participation does not ensure continued acceptance.

The number of booths per category will be limited in order to create an interesting and creative show for our customers and to increase your sales.

The Great New England SPRING Craft & Artisan Show at the Hampshire Dome will be held rain or shine as the dome is an air supported structure- booths are located INDOORS.

Booth space may not be shared.

NOTE – A 5' x 10' space is a 10x10 booth divided down the middle (5' is the frontage). See application for additional space offerings and pricing.

Booth space will not be considered secured until the deposit is received.

A \$25 collection fee will be assessed on any returned check.

Your booth display must be contained within your own booth rented space with nothing in the aisles or overflowing into another's space.

No open flame permitted.

All booths and items must be removed from the Dome within 6 hours of the fair closing.

All booths must be set-up with a person at the booth by 8:30 am Saturday if booth has electric or 9:00am Saturday for those booths without electric. All booths must be occupied by 9:30am Sunday. NO EXCEPTIONS!!

Only arts & crafts and items that a booth renter has been juried for may be exhibited and sold.

Some food products will be allowed in the fair and the products must be of high quality.

Applicants selling products that are used (personal care products, candles, lotions, food, etc) are required to submit a Certificate of Insurance listing The Hampshire Dome as the loss payee. Please ensure your Safe Serve certificate or like documents are at your booth during the show. A health inspector will be scheduled to perform a walk through the first day of the fair.

As the promoter, The Hampshire Dome staff and Jody Donohue reserve the right to remove any products from a booth deemed offensive.

Any orders placed at the fair must be place in a timely manner.

Each booth renter is responsible for keeping their rented space free from any dangerous conditions that might cause injury to persons coming in their area or dame to property.

Mid- April accepted booth renters will receive additional information with set-up details and directions.

Displays must be professional, clean and safe. Coverings must be wrinkle free and hang down at least three sides of the table (front and sides).

Cardboard boxes and containers should not be visible at the booth. They may be stored off the track against the wall during the fair. Please be mindful of exits.

Staggered set-up times will be available on Friday, May 3rd beginning at 1pm. Set-up times will be assigned. You will be asked to request a set-up time, while every attempt is made to honor your first choice, we cannot guarantee it.

We strongly encourage booth renters to set-up Friday as Saturday move-in will be very limited.

Electricity at the booths is available. Standard electric is one outlet (300 watts). Additional electric may be provided upon request. Please email. The Fire Marshall will inspect and enforce electrical requirements set forth by the town. Inspection is scheduled to begin at 8:30am Saturday.

Tables and chairs are available for rent at very reasonable rates please indicate any of these needs on your application. Otherwise, we assume you will bring your own tables.

All booth renters are responsible for collecting and remitting all applicable tax. Note, however, New Hampshire is tax free- no sales tax! : )

**Booth areas should be left clean and free of trash post show.** Failure to comply will result in a cleaning fee of \$45.

No gum, confetti, popcorn, duct tape, silly string or like is permitted on the turf fields.

Booth cancellations must be received in writing (email is acceptable). If your booth space can be filled from the wait list at the time of cancellation, your fee (less \$100 nonrefundable deposit) will be returned.

There will be no refund if your booth space cannot be filled. Exceptions will be made for extenuating circumstances at the discretion of show staff.

No pets or animals allowed.

The Spring show has an emphasis on SPRING and MOM. A pre-Mom's day celebration! Moms that attend our fair will be entered into a drawing to win a Day at the Spa! We will have plants for sale and we hope to have a florist as well. Booth renters are encouraged to spruce up their booth to celebrate spring and mom! The booth offering the best Mom's Day Packaging will win \$50! The best decorated booth will win \$50 in cash! Finally, a mystery booth chosen at random will win \$50 cash!

**HOW TO APPLY-** No cost to apply. Complete the application. Submit a check for a \$100 deposit with your application. Please also submit a second check post dated to March 4, 2019 for your remaining show balance. (Note- if you request a corner or electric, your request will be honored).

If you are not accepted into the fair, your checks will be voided or made available for pick-up upon request.

Checks should be made payable to The Hampshire Dome.

Jurying will be performed on January 7th. Within 10 days of this date you will be notified via email (and the fact that your deposit check was cashed serves as notice). We ask all applicants to refrain from contacting us prior to 10 days with application status.

Please submit 2 photos of your craftsmanship & 1 of your display. Photos of all offered products must be submitted for review and sale approval. For 2019, this applies to previous renters as well.

MAIL your application, photos and checks to The Hampshire Dome c/o Jody PO Box 404 Milford, NH 03055

Please note- if accepted, your \$100 deposit is NON-REFUNDABLE. If we can fill your booth space, the balance paid on top of the \$100 will be returned, however, the initial \$100 deposit will be forfeited.

To stay up to date on show information and to see photos from past shows- Follow us on  
**FACEBOOK - THE GREAT NEW ENGLAND CRAFT & ARTISAN SHOWS**

**WEBSITE - [www.gnecraftartisanshows.com](http://www.gnecraftartisanshows.com)**

**EMAIL - [gnecraftartisanshows@gmail.com](mailto:gnecraftartisanshows@gmail.com)**

**Categories are endless-..here are some examples (handmade items only or FOR THE SPRING SHOW- Chocolate vendors welcomed):**

Antiques	Accessories	Art	Author
Baskets	Candles	Ceramic	Clocks
Adult Clothing	<b>Chocolate</b>	Children's Clothing	
Country Wood	Decorative Painting	Dolls	Beauty
Products/Health	Home Decor	Entertainers	Fabric
Fleece/Yarn	Floral	Folk Art	
Furniture	Glass	Jewelry	Lamps
Leather	Metal	Mixed Media	Music
Ornaments	Paper goods (napkins/cards)		
Personal Care	Pet Products	Photography	
Pottery	Puzzles	Quilts/Cloths/Fabrics	
Shell Craft	Slate	Specialty Food/Wine	
Stone	Toys	Wood	
Wool	Other		