



2019 TERMS AND CONDITIONS

Note- the application review process will be on-going until categories fill. Refer to our website for a list of full categories at

www.gnecraftartisanshows.com

This event is intended for Artists, Artisans and Craftspeople who create the products they display and sell in their booths and Food Trucks (or like) offering some amazingly good food!

We are also interested in activities and entertainment. If you offer a service of fun, please do reach out directly to Jody at gnefoodtruckfest@gmail.com.

Only top quality, well-made items and food may be sold. This is a juried event.

We ask that you do not sell or offer food of any kind unless you are categorized as a specialty food booth or Food Truck vendor.

The Hampshire Dome and Hampshire Hills Athletic Club is a smoke free facility and campus.

All exhibitors must remain for the entire event, Saturday 11am - 7pm and Sunday 11am -6pm.

Booths are not allowed to be broken down before 6pm on Sunday. We may be able to provide staff to operate your booth for you for at a rate of \$15 an hour. Please email inquiry.

All booth renters are to park in the designated area (free overnight parking offered for dry-RV/van/cars, etc). We will not be able to open the doors to the public until all vehicles are

parked accordingly. We expect all exhibitors to be mindful of our visitors/customers and offer them the front parking spaces. Failure to comply will result in non-acceptance to future events.

Overnight security provided.

Free WiFi for indoor booth exhibitors.

Categories are highly competitive and prior participation does not ensure continued acceptance.

The number of booths per category will be limited in order to create an interesting and creative show for our customers and to increase your sales.

The Great Northeast BBQ & Food Truck Festival at the Hampshire Hills will be held rain or shine.

Exhibitor space may not be shared.

All booth spaces for Artisans are 10x10 or 20x10 (frontage x depth).

Exhibitor space will not be considered secured until the deposit is received.

A \$35 collection fee will be assessed on any returned check.

Your booth display/ truck space must be contained within your own rented space with nothing in the aisles or overflowing into another's space.

No open flame permitted.

All booths and items must be removed from the Dome within 6 hours of the event closing.

All spaces (truck and artisan) must be set-up with a person at the booth by 9:00 am Saturday for inspection. NO EXCEPTIONS!! Each booth will be inspected for proper electrical hook up and compliance with town fire rules (will be forwarded upon acceptance) and outdoor space will be inspected by the Health Inspector and Fire Department. NOTE- You may not fill a generator while warm. Please have a back up plan or provide a second generator.

Only arts & crafts and items that an exhibitors has been juried for may be exhibited and sold.

Applicants selling products that are used (personal care products, candles, lotions, food, etc) are required to submit a Certificate of Insurance listing Hampshire Hills as the loss payee. Please ensure your Safe Serve certificate or like documents are on your person during the inspection and the entire event

As the promoter, The Hampshire Dome staff, Hampshire Hills Athletic Club and Jody Donohue reserve the right to remove any products from an exhibitor space deemed offensive.

Any orders placed at the event must be place in a timely manner.

Each exhibitor is responsible for keeping their rented space free from any dangerous conditions that might cause injury to persons coming in their area or damage to property.

Late July exhibitors will receive additional information with set-up details and directions.

Displays must be professional, clean and safe. Coverings must be wrinkle free and hang down at least three sides of the table (front and sides).

Cardboard boxes and containers should not be visible in your space. Please be mindful of exits and do not block.

Staggered set-up times will be available on Friday prior to the event. Set-up times will be assigned. If you require a Saturday move in time, please be sure to note as such in your photo email.

We strongly encourage booth renters to set-up Friday as Saturday move-in will be very limited.

Electricity for indoor spaces is available. Standard electric is one outlet (300 watts). Additional electric may be provided upon request. Please email. The Fire Marshall will inspect and enforce electrical requirements set forth by the town. Inspection is scheduled to begin at 9am Saturday.

Tables and chairs are available for rent at very reasonable rates please indicate any of these needs on your application. Otherwise, we assume you will bring your own.

Exhibitors are responsible for collecting and remitting all applicable tax. Note, however, New Hampshire is tax free- no sales tax! :)

Booth areas should be left clean and free of trash post event. Failure to comply will result in a cleaning fee of \$45. Take your trash with or place it in the dumpster on the side of the Dome.

Space cancellations must be received in writing (email is acceptable). If your space can be filled from the wait list at the time of cancellation, your fee (less \$100 nonrefundable deposit) will be returned.

There will be no refund if you booth space cannot be filled. Exceptions will be made for extenuating circumstances at the discretion of event staff.

No pets or animals allowed.

HOW TO APPLY- **No cost to apply.** Complete the application either on line or by printing and mailing in the form.

Please mail two photos or your products and one of your booth for crafters/artisans. Food Trucks should send a photo of their menu and the truck. Photos may be submitted to gnefoodtruckfest@gmail.com

Be sure to include the name of your business in the email.

You will be notified via email within 10 business days of the status of your application.

If approved, please submit a check for a \$100 deposit within 5 days. Please also submit a second check post dated to June 10, 2019 for your remaining event balance. (Note- if you request electric, your request will be honored).

Checks should be made payable to The Hampshire Dome.

MAIL your application & photos if you prefer to

The Hampshire Dome

c/o Jody

PO Box 404

Milford, NH 03055

Please note- if accepted, your \$100 deposit is NON-REFUNDABLE. If we can fill your booth space, the balance paid on top of the \$100 will be returned, however, the initial \$100 deposit will be forfeited.

To stay up to date on show information and to see photos from past shows- Follow us on **FACEBOOK - THE GREAT NEW ENGLAND CRAFT & ARTISAN SHOWS**

WEBSITE - www.gnecraftartisanshows.com

EMAIL - gnefoodtruckfest@gmail.com

Crafter/Artisan Categories are endless-..here are some examples (handmade items only):

Antiques	Accessories	Art	Author
Baskets	Candles	Ceramic	Clocks
Adult Clothing	Chocolate	Children's Clothing	
Country Wood	Decorative Painting	Dolls	Beauty
Products/Health	Home Decor	Entertainers	Fabric
Fleece/Yarn	Floral	Folk Art	
Furniture	Glass	Jewelry	Lamps
Leather	Metal	Mixed Media	Music
Ornaments	Paper goods (napkins/cards)		
Personal Care	Pet Products	Photography	
Pottery	Puzzles	Quilts/Cloths/Fabrics	
Shell Craft	Slate	Specialty Food/Wine	
Stone	Toys	Wood	
Wool	Other		