



Brenchley Preschool

Nappy Changing Policy

Procedure for changing nappies/soiled clothing (for each child)

- If a child is in nappies, these will be changed as necessary.
- The child's needs will be discussed with each family as their child starts to ensure we treat each child's needs individually.
- In the event of clothing being soiled, we will. Parents are asked to send their child to preschool with a bag containing several spare change of clothes. These clothes will only be used for that child. If there are no spare changes of clothes for an individual child left, then the preschool will provide a set of clean, basic clothing. Parents are asked to return these as soon as possible in a clean state.
- For children using nappies /pull-ups, parents must provide adequate supplies, including wipes/cleanser for use during each session. These items will only be used for that child. With prior permission from parents we will apply nappy cream as required which parents must supply for individual use.

In the case of emergencies, the preschool will use Sudocrem if the child's application form has granted permission.

- Brenchley Preschool will provide sensitive baby wipes for occasional use as necessary, if the child has no wipes left in their bag.
- We will use our specialist changing table which is sited in the accessible toilet within Teddies room. Staff will unclip the steps and hold them down with their foot to enable the child to climb up to the changing table independently. Keeping the door open for safeguarding purposes.
- Staff will wear protective gloves and apron. These will be disposed of after each use.
- All nappy and clothing changes will be recorded on our Nappy Changing Grid in our Name of Child, type of nappy (wet, soiled, dry) Time and Date and sign – and one ticket put in child's bag.
- All used pull-ups and nappies will be disposed of in the Nappy container which is specifically designed to contain nappies and disposed of daily,
- Staff member to use anti bacterial wipes to clean nappy changing mat and wash hands after.
- There is a separate nappy changing mat available for particular circumstances, located in Rainbows room. The above applies when that is in use too and there are green barriers available for use to ensure the child's privacy remains.

This Policy was reviewed at a Management Meeting held on 1st September 2025

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Mrs Victoria Relle – Chairman of Brenchley Preschool

Staff Member	Signature	Date
Sian		
Helen		
Zena		
Kirsty		
Trina		
Elaine		
Claire		
Eryn		
Lucy		
Lizzie		