



Brenchley Pre-School Limited

Nappy Changing Policy

Procedure for changing nappies/soiled clothing (for each child)

- If a child is in nappies, these will be changed as necessary.
- The child's needs will be discussed with each family as their child starts to ensure we treat each child's needs individually.
- In the event of clothing being soiled, we will provide a set of clean, basic clothing. Parents are asked to return these as soon as possible in a clean state. Parents may prefer to send their child with a bag containing a clean change of clothes. These clothes will only be used for that child
- For children using nappies /pull-ups, parents must provide adequate supplies, including wipes/cleanser for use during each session. These items will only be used for that child. With prior permission from parents we will apply nappy cream as required which parents must supply for individual use..

In the case of emergencies, the pre-school will use Sudocrem if the child's application form has granted permission.

- Brenchley Pre-School will provide sensitive baby wipes for occasional use as necessary.
- We will use our specialist changing table which is sited in the accessible toilet. Staff will unclip the steps and hold them down with their foot to enable the child to climb up to the changing table independently. Keep door open for safeguarding purposes.
- Staff will wear protective gloves and apron. These will be disposed of after each use.
- All nappy and clothing changes will be recorded on our Nappy Changing Grid in our Name of Child, type of nappy (wet, soiled, dry) Time and Date and sign - and one ticket put in child's bag.
- All used pull-ups and nappies will be disposed of in the Nappy container which is specifically designed to contain nappies and disposed of daily,
- Staff member to use anti bacterial wipes to clean nappy changing mat and wash hands after.

This Policy was reviewed at a Management Meeting held on Friday 14th September 2024

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Mrs Victoria Relle - Chairman of Brenchley Pre-School Limited