

Coppull Primary School and Nursery



Our Website
www.coppullprimary.com

Address:
Park Road, Coppull , PR7 5AH

Welcome to Coppull Primary School and Nursery

Here at Coppull Primary School and Nursery, we aim to provide children with a high quality education alongside experiences that will enhance their learning and create positive and lasting memories of their time with us. Our priority is always to ensure that children are kept safe and feel safe. We want them to enjoy learning and ultimately we want the children to maximise their academic progress during their time with us. Trips and visitors are an integral part of our school ethos and we try to immerse children in experiences that enhance the curriculum bringing an element of fun and enjoyment to learning.

Our curriculum encompasses the requisite objectives from the National Curriculum but we also aim to personalise it to the needs of our children and their prior experiences and interests. We have a clear focus on maths and English and the remaining time is given to the foundation subjects where a more creative and practical element is pursued.

We have a strong commitment to PE and sports and children enjoy two hours of physical activity each week through PE lessons where they are taught both fundamental movement skills and the knowledge and skills required to apply to team games. Children take part in several competitions and festivals throughout the school year. We have recently had an orienteering course installed and Year 5 take part in an outdoor pursuits day at Rock and River and Year 6 attend a three day residential, visiting Hothersall Lodge.

Music is also a focus that we are committed to including in our curriculum. Currently children in Key Stage 2 play an instrument with specialist music tuition taking place through Lancashire Music Service with children playing the ukulele or a brass instrument.

We have a Forest School which is used by classes on a rotational basis. Children enjoy being outdoors and we believe that outdoor learning is of huge benefit. Our school field, which is located behind St John's Church, makes the ideal outdoor classroom environment. We have recently added a storage facility on the field and hope to improve facilities further over the next few years.

We have forged strong links in the community taking part in various projects and initiatives. This is a great way to give the children a sense of pride in their local area as well as raising the profile of our school.

We have tried to include an overview within this booklet, however, to fully appreciate our school offer, we encourage you to visit during our school hours to fully experience school life in action.



Class structure and the School Day

Our school day is usually organised as such that the mornings are devoted to high quality maths and English lessons. As a school, we have a strong commitment to ensuring that all children have access to high quality reading materials through their English lessons and well stocked class libraries and home reading books. We try to encourage a love of books alongside teaching the children the mechanics of reading. We have good links with Coppull Library and we ensure every child has a membership alongside getting involved with the various community events and initiatives that take place there.

Outside of maths and English, the rest of the school day is devoted to all of the remaining subjects which are taught in a more creative way. We try to ensure that learning is fun, challenging and of course, ensuring that the children make progress against their own personal starting points and targets.

We are a fully inclusive school where children, irrespective of additional needs, are welcomed to join our school family. We encourage prospective parents/carers to come and have a look around during the school day so that you can see the school in operation.

Teaching assistants work across key stages to support children with their learning alongside carrying out interventions with identified children to ensure that they reach their full potential across the curriculum.

Whilst learning is fundamental to all schools, we focus on the whole child rather than just their academic success. We have a commitment to nurturing their social and emotional development and to give the children access to as many different experiences as possible.

School Times

Our school gates open at 8.40am and our school day begins at 8.45am. After school, we open the gates for collection at 3.10pm and the school day ends at 3.15pm.

Pick Up and Drop Off

Children in Reception should be dropped off and collected via the car park gates at the rear of school which leads into the Reception outdoor area. We ask that parents say goodbyes at the gate and children enter class on their own to build their confidence. Children in Year 1, Year 2 and Year 3 should be dropped off and collected via the gates on Park Road and all of the remaining children should use the car park entrance on Hewlett Street. If you ask another family member or friend to collect your child, we need to be notified and a password will be required before we can release them.



Behaviour

We have a high expectations of behaviour at all times. Our behaviour policy sets out very clear expectations which are underpinned by our 5 golden rules:

1. We respect one another
2. We respect our own and other people's property.
3. We listen when others are speaking.
4. We do as we are asked to do.
5. We keep our hands and feet to ourselves.

We use a traffic light system which rewards positive behaviour including weekly golden time and half termly rewards. We update our policy on an annual basis to ensure that it remains relevant to our school.



Early Years Foundation Stage Curriculum

The Foundation Stage Curriculum focuses on the distinct needs of children from the start of their journey to the end of the Reception year in primary school.

The Foundation Stage curriculum has seven areas of learning.

These are:

- **Personal, social and emotional development**
- **Physical development**
- **Communication and language**
- **Literacy**
- **Mathematics**
- **Understanding of the world**
- **Expressive arts and design**



The provision for Nursery and Reception phases is distinctive in both expectations and organisation. Both classes learn through play with the emphasis on the whole child. Children in Reception have a more structured day which includes a combination of focused taught sessions with their teacher and opportunities to practise and develop their skills in independent areas. Literacy and mathematical skills underpin the whole curriculum.

Each learning area has early learning goals. These set out the skills, understanding, knowledge and attitudes which it is hoped children will reach by the end of the Foundation Stage.

Children will constantly encounter new experiences which they try to make sense of. As they do so, they explore the world around them; ask questions; extend their skills; develop their confidence and build on what they already know. Well planned play is central to children's learning in the Foundation Stage and our aim is to ensure that learning is both challenging and fun.

Effective provision for early years children requires a carefully structured curriculum which allows for:

- Different starting points from which children develop their learning, building on what they can already do
- Relevant and appropriate activities that match the different levels of young children's needs
- Purposeful opportunities for teaching and learning both indoors and outdoors

Coppull Primary Foundation Stage is a bright and well resourced unit which is set out in areas of learning to support your child's knowledge and curiosity. We plan a rich and stimulating experience in which your children can explore, experiment, plan and make decisions for themselves, enabling them to learn, develop and make good progress.



Early Years Foundation Stage Curriculum (continued)

Personal, social and emotional development involves helping children to develop a positive sense of themselves and others; to form positive relationships and develop respect for others; to acquire social skills and learn how to manage their feelings; to understand appropriate behaviour in groups and to have confidence in their own abilities.

Physical development involves providing opportunities for young children to be active and interactive and to develop their co-ordination, control, and movement. Children must also be helped to understand the importance of physical activity and to make healthy choices in relation to food. We pride ourselves on making the most of our outdoor area.

Communication and Language development involves giving children opportunities to experience a rich language environment; to develop their confidence and skills in expressing themselves and be able to speak and listen in a range of situations.

Literacy encourages children to link sounds and letters and to begin to read and write. Children are given access to a wide range of reading materials (books, poems, and other written materials) to ignite their interest. Reception children have daily phonics sessions as well as a whole class literacy lesson. There are adult led group work sessions through the week as well as play provision aimed at developing a range of literacy skills.

Mathematics provides children with opportunities to develop and improve their skills in counting; understanding and using numbers; calculating simple addition and subtraction problems and shape, space and measure. We encourage children to take part in a wide range of practical activities to develop their understanding of early maths concepts. There is a daily whole class maths lesson as well as adult led group work and structured play involving maths.



Understanding the world involves guiding children to make sense of their physical world and their community through opportunities to explore, observe and find out about people, places, technology and the environment.

Expressive arts and design enables children to explore and play with a wide range of media and materials. This encourages children to share their thoughts, ideas and feelings through a variety of activities in art, music, movement, dance, role-play, and design and technology.

In the Foundation Stage, we develop a variety of role-play areas which support different elements of the curriculum.

Children do not make a distinction between work and play in the Foundation Stage. Learning is supported by the adults in the setting to help the children to understand their learning process and make good progress.

Planned opportunities for children to explore, experiment, plan and make decisions for themselves are an everyday part of our Foundation Stage.



Safeguarding and Wellbeing

At Coppull Primary School and Nursery we are passionate about safeguarding and ensuring that our children are safe and happy. The health, safety and well-being of every child is our top priority. We expect all staff, governors, volunteers and visitors to share this commitment to safeguarding our pupils. We are a Kidsafe registered school which enables us to give our pupils the tools to understand about how to keep safe and how to deal with difficult situations.

We listen to our pupils and take what they tell us seriously. All school staff are trained in safeguarding procedures, and children are made aware of the adults they can talk to if they have any concerns. As a parent, if you have concerns about a child's safety or welfare, we have designated people you can talk to:

Claire Loughlin – Designated Safeguarding Lead (DSL)

Mr Chambers – Deputy DSL

Miss Parkinson – Deputy DSL

We believe that supporting the emotional needs of all of our children is essential in enabling them to reach their full academic potential and be the best version of themselves. Our pupil wellbeing team are a visible presence within school and we have an 'open door' policy for all children. We provide children with a safe, nurturing space and the opportunity to discuss their thoughts and feelings.

Our team provides structured emotional support for children in the manner most appropriate to their needs. This may be on a 1:1 basis, in a small group setting or as a whole class learning experience. As a team, we are trained in many therapeutic interventions including Drawing and Talking, Therapeutic Play Therapy, bereavement support and Lego Therapy. Additionally, we promote and deliver mindfulness and yoga sessions throughout school to support our children's mental health and wellbeing.

The Wellbeing Team works closely with all teaching staff, parents and other professionals to provide a holistic approach to supporting children. We also recognise that parenting is one of the hardest jobs with different challenges as your child grows. Our team can support your family through these challenges which may include behaviour, sleep routines, finances and all aspects of your child's development. Please do not hesitate to contact either of us if you need help of any kind.



Extended Day

Breakfast and After School Care

As part of our commitment to working in partnership with our families, we offer breakfast club, mini breakfast and an after school club. Our clubs are well attended, are on school premises and provide a range of activities to suit all ages and interests. All booking and payment information is online on our school payment system SCOPay and places must be booked in advance.

Breakfast Club: 7.30-8.40am (£4.00 per session)

The price includes a healthy breakfast of cereal and toast, bagels and milk or fruit juice drinks prepared by the school kitchen. There are lots of activities available for children to keep them busy before school starts. This takes place in the school hall and is accessed through the separate hall doors. Places must be booked in advance to allow for appropriate staffing ratios.

Mini Breakfast: 8.15-8.40am (free of charge)

Mini breakfast is a subsidised club which is funded by the National Breakfast Scheme meaning places will be provided free of charge to all pupils who attend. It starts later than the regular breakfast club and is intended for those families who might need to set off to work a little later but don't need the full facilities that the main breakfast club offers. Children are provided with a healthy breakfast and can join in with the activities on offer.

After School Care: 3.15-6.00pm

After school club takes place in a separate building situated in one of our playgrounds located near the Park Road entrance. It is fully equipped with cooking facilities; IT equipment; access to outdoor space and lots of resources to allow children to enjoy their extended day. Sessions have to be booked and paid for in advance to allow us to prepare food and have correct staffing ratios. We have three different sessions available which include different snack and food options dependent upon the session booked as follows:

3.15-4.00pm-£4.50

4.00-5.00pm-£6.50

5.00-6.00pm-£7.50

Collection and booking

Children should be collected directly from the after-school club building via a doorbell system on the gate. Please note that clubs need to be pre-booked and paid for in advance so that we can ensure we have suitable staffing ratios. This can be done via SCOPay -our online payment system. If you would like your child to join any of our care clubs, please contact the school office for further details. We also have information about how working parents can pay for their childcare using childcare vouchers

Extra Curricular Activity Clubs: 3.15-4.15pm

We offer a wide range of sporting and non-sporting activity clubs for children in Year 1-Year 6 such as football, athletics, crafts and Lego. These are booked on a half termly basis at a cost of £2.00 per session. Further information is sent out via email and Class Dojo.



Parents' Evenings and Reports

We hold parents' consultation meetings twice a year—one in the autumn term and one in the spring term. We also send a comprehensive summary report at the end of the school year. In addition, we invite all parents to come and meet the teacher at the beginning of the new school year. It is a great opportunity to put a face to a name, pass on any concerns that are specific to your child and also find out more about the expectations in that year group e.g. statutory assessments -Key Stage 2 SATs, Year 4 Multiplication Checks or Year 1 Phonics Screening. At the beginning of each year, parents receive a plan which outlines all of the key learning which will take place over the academic year. Update letters are also sent to parents at the start of every half term with useful information such as PE or homework days.

School Lunches

All of our school meals are cooked on site in school and our catering manager ensures that the children have a healthy lunch with lots of choice each day. Children who have specific dietary needs either through religion or medical reasons are catered for. A choice of meals is offered each day with a rotating three week menu. All meals are nutritionally balanced and we have freshly baked bread and a full salad bar on offer each day. All children receive a free school meal until the end of Year 2. After this point, children can choose to have a packed lunch or a school dinner. We also have special days such as celebrating European Day of Languages where our catering team create special menus to enhance the children's experience of the event.



Milk and Fruit

Children under five receive free milk. If your child turns five before the end of the term, a charge will then apply which is payable directly to Cool Milk. All children in Reception, Year 1 and Year 2 will be given a free piece of fruit every day as part of the National Fruit in School Scheme. As we are a healthy school, we ask that children do not bring sweets, crisps or chocolate into school for snacks or in lunch boxes.

Swimming

Children's swimming lessons take place in Year 4. Each lesson lasts for one hour and take place at All Season's Leisure Centre in Chorley. Transport is provided and these are fully funded by school. Lessons last one hour and children attend either for the first or second half of the year. We strongly recommend that parents take their children swimming before they reach Year 4 and as early as possible so that children maximise the specialist swimming teaching on offer. If children do not reach the expected standard in Year 4, they will also attend lessons in Year 5.



Eco Schools/SACZA

We are committed to minimising our impact on the environment and proudly achieved the Green Flag Award which recognised our commitment and progress. We have a team of Eco-Warriors who organise the school's recycling and regularly conduct litter picking in the community. Since 2020, school has elected a winner of the Sustainability and Carbon Zero Award. (SACZA) The winner receives the trophy for a year and also a £100 prize for the most creative way of enabling a positive change in ensuring that the school is Carbon Neutral by 2050. The trophy and prize fund was very kindly donated by Mr Richard Toon who has been a governor at the school for over thirty years.

School Council

Children in Year 3 to Year 6 are represented by our school council where children are elected by their peers every year. Regular meetings take place throughout the year so that children can bring forward school improvement ideas.

Trips and Visitors

Educational trips and visitors are an important part of our school offer. We try to give children a range of experiences that enhance learning and bring an element of fun to the curriculum. We take our Year 6 children to London and on an annual residential visit to Hothersall Lodge. All children in school experience a pantomime and a range of trips throughout the year.



Activity Clubs

We host a range of after school activity clubs each half term. Each club runs for five weeks for just £2.00 a session. There are a range of clubs on offer including sports, baking, crafts and gardening.

Community Links

We have established a range of links within our local community such as with the local care home and Coppull Library. We also invite the local neighbourhood police into school, have assemblies delivered by Coppull Methodist Church and take part in various initiatives with other local primary schools.



School Uniform and Presentation

At Coppull Primary School and Nursery, we want to uphold and maintain high standards in all areas of school life including the presentation of our pupils. We have high aspirations for all, not just academically, but also in their attitude and presentation. For this reason, we place great importance on uniform and general appearance.

School Uniform

Our uniform consists of a white polo shirt, grey trousers/skirt/pinafore and a red sweatshirt or cardigan. Children should wear sensible and appropriate black shoes during the school day. If they wish to come to school in boots or similar in bad weather, please ensure they bring their school shoes to change into once they arrive. All children require a warm winter coat (ideally with a hood) to wear at break time and lunch time. If children bring hats, scarves and gloves, please ensure, as with all other uniform, that they are named. Trainers are not permitted to be worn outside of PE lessons.



PE Kit

PE is a statutory requirement and forms part of the National Curriculum so it is imperative that your child takes part. We ask that children come to school wearing their PE kit on their set days (this will be communicated by class teachers). Earrings are not permitted to be worn for PE. If your child's ears have been pierced within the last 6 weeks and therefore cannot be removed, they will not be permitted to take part. Once they have healed, earrings should be removed on PE days either by the child themselves in school or at home if they are unable to remove them independently.

Hair

Long hair should be tied back at all times and we ask that hair bobbles, clips, bow, headbands and other accessories are sensible and discreet and only in school colours. Large and garish hair accessories are not suitable for school so we ask that children refrain from wearing these.

Jewellery

In addition to earrings as mentioned above, children are not permitted to wear jewellery to school. Sensible watches are allowed but must be removed for PE. Smart watches are not permitted to be worn. Nail varnish and false nails are not permitted to be worn in school along with make-up and tinted lip balm.



School Uniform continued

We ask that all parents and carers ensure that children adhere to our uniform policy as we want to encourage all children to uphold high standards so that we have consistency across school for all of our pupils.

Uniform can be purchased online at www.myclothing.com If you choose to order from here, school will benefit from a 5% donation which will be added to the school fund which pays towards resources and subsidises trips and visits. You can also purchase uniform from Nu Uniform on Market Street, Chorley or directly from us at school.

Homework

We issue homework on a weekly basis which consists of reading using our initiative - Read 4 The Stars where we ask children to read at home on at least four occasions each week. This is logged on an app called Boom Reader. There are rewards on offer for children who participate each week so we ask that parents/carers support their child with this. Children are also asked to practise spellings that are issued every Monday and tested the following Monday. These are done via an online app called Spelling Shed. Children in Reception class begin with key words to learn rather than formal spellings. We also use a programme called Numbots to work on number skills in Reception and Year 1. We use Times Tables Rock Stars in Year 1-Year 6 to learn times tables. We also give children the choice of completing more topic based tasks which offers a creative element to homework.



Online Payments

Here in school we use SCOPay for our online payments. You may already have an account and if you do, it is easy to add another child to the account. All you need to do is use the link code that we will send to you once your child has been admitted to school.

For parents not yet using SCOPay, you can book and pay for breakfast and after school club sessions; pay for trips, events and activity clubs in addition to paying for school meals. If your child is in Reception, Year 1 or Year 2, they will automatically receive a universal free meal which is free of charge. Using SCOPay allows you to pay for anything on your child's account anywhere, anytime using a debit or credit card.

To find out more information contact the school office, or visit www.scopay.com

We ask that parents sign up in advance of your child starting with us in September and this can be done at the induction evening event.



Pupil Premium and Free School Meals

All schools receive additional money in their budgets from Pupil Premium. This is a government grant given to schools based on parents' eligibility for certain benefits. In order to check whether you are eligible, visit:

<http://www.lancashire.gov.uk/children-education-families/schools/free-school-meals.aspx>

Here you will find all the necessary information, eligibility checker and registration can be done. You will only have to provide your name, date of birth and national insurance number. You do not need to provide evidence of your benefits as this is checked against the benefits database. Please note that as a new starter in Reception, this check is done by the pupil access team at Lancashire but if a pupil starts mid-year in any year group, this needs to be checked by the parent.

All children in Reception, Year 1 and Year 2 receive what is known as a universal free school meal. This is a government initiative designed to ensure all children receive a healthy, cooked meal for at least one meal of the day. If you think that your child would be eligible for free school meals irrespective of the universal offer, we ask that you please check your entitlement. Each child who is eligible for free school meals generates £1550 of Pupil Premium Funding. This vital funding is used for example: to provide children with help and support in school via our Wellbeing Team; can be used to subsidise trips, visits, clubs and activities and help to fund our Mini Breakfast scheme.

There may also be other ways in which funding can help children and families but children need to be identified as eligible in order to receive this. Once a child is identified as being eligible for free school meals for a whole term, the funding continues throughout their journey through school irrespective of if a child is no longer on free school meals after that time. If you wait until children are no longer entitled to universal free school meals in Year 3, school could miss out on vital funding.

If you need any extra information or would like some assistance checking eligibility etc. please speak to Mrs Cartmell or Mrs Fenn in the school office.

Communication

Virtually all communication from school is sent electronically via email and Class Dojo (our school to home communication system). Please ensure that we have your current email address so that you are kept up to date with what is happening in school. We also use Class Dojo to share photographs of what the children are getting up to in class and it offers a line of communication between families and class teachers between working hours. Teachers cannot access their account when they are teaching or when they are not in school but are contactable from 8.00am-8.45am and 3.15pm until 5.00pm Monday-Friday.



Snack

All Reception and Key Stage 1 children will be given a free piece of fruit every day as part of the National Fruit in School Scheme. The children will also have a choice of water or milk to drink. As we are a healthy school, we ask that children do not bring sweets, crisps or chocolate into school for snacks or in lunch boxes. Children can have toast daily at a cost of £1 per week, paid in advance, half termly. This needs to be paid onto your child's SCOPay account.

Allergies and Asthma

Please ensure that children have an inhaler in school if one is required. Parents/carers need to be speak to the school office if your child is asthmatic. If your child has any other allergy medication such as an epi-pen, please alert school as soon as possible so that we can alert the staff team. Any other medical issues should also be shared at induction.

Headlice

This is an unfortunate recurring problem in school life. If discovered, please notify school and keep your child at home until treated. If we see live lice, we will contact parents to collect their child for immediate treatment to prevent them spreading.

First Aid

We have first aid trained staff available at all times during the school day. If your child has a minor injury, a letter will be completed to take home. We will always contact parents/carers in the unlikely event of a more serious injury.

Childcare Vouchers

We are pleased to let parents and carers know that our school accepts Tax-Free Childcare payments for both our breakfast and after-school clubs. This scheme can help reduce the cost of childcare as the government add £2.00 to your account for every £8.00 you pay in, up to a maximum of £2,000 per child per year. If you are already registered, you can simply use your account to make payments to school. You will need our school registration number, which is 119206. For more information on how to set up or use your Tax-Free Childcare account, please contact the school office.

Mobile Phones

Mobile phones are not permitted in school in line with the DfE guidance. Children should not bring a mobile phone to school and parents and carers collecting children are not permitted to use them on school premises.

Bikeability

Children in Year 4 complete their level 1 bikeability training and then move onto level 2 in Year 5 where they head out into the community. In Year 6, children complete cycle to school training ready for their transition to high school. All children who come to school on a scooter or a bike, must wear a helmet.

