



# Class of 2023

## Scholarship Packet Check List

**COMPLETED PACKETS ARE DUE BY February 18, 2023**

**Completed packets can be submitted online**

**LATE OR INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.**

# Important Notes & Checklist: Due By February 18, 2023

- ☐ Submit completed application packets online

*The MHS Counselor will submit your class rank and grade point average.*

- ☐ Access the 2023 Scholarship Application online at [www.MeslissaEducationFoundation.com](http://www.MeslissaEducationFoundation.com)

- ☐ Accurately, completely, and honestly fill out the Scholarship Application.

- ☐ Coaches and Club Sponsors will verify all membership and participation information that you provide.
- ☐ For certain scholarships, MEF may require additional information, such as: proof of military enlistment, college enrollment verification, signed athletic scholarship or commitment letter, or other data necessary to comply with the conditions set by specific scholarships.
- ☐ Your application packet must be submitted no later than February 18, 2023 .

## Teacher Evaluations (2)

- ☐ You must make a request to two teachers **no later than February 1, 2023** to be considered for an MEF Scholarship. This allows your teachers time to complete the evaluation form. These will be submitted directly to MEF by your teacher & do not need to be in the packet. However, it is your responsibility to ensure your teacher has time to submit this by the deadline.

## Personal Letter of Recommendation

- ☐ Must be submitted in a sealed envelope with the writer's signature across the seal.

## Essays

- ☐ All essays should be composed and edited on a computer.
- ☐ Please proofread carefully for content, spelling, grammar, and punctuation.
- ☐ All essays *must* be submitted with the Scholarship packet

### ⊗ Required Essay

- ☐ All applicants must submit the Required Essay.

### ⊗ Optional Essays

- ☐ Some scholarships may require additional essays.
- ☐ Refer to [melissaeducationfoundation.com/scholarships](http://melissaeducationfoundation.com/scholarships) page for details.

## Other Supporting Information

- ☐ Some scholarships may require additional information or supporting documentation.
- ☐ You may submit an optional statement or scholarship resume with additional information you would like considered.

- ☐ Application must be submitted **no later than** February 18, 2023.