



**Calpulli Mexican Dance Company
General Repertoire Rider**

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1. GENERAL CONTACT INFORMATION

Calpulli Mexican Dance Company
2512 77th St.
East Elmhurst, NY 11370

Lisa Javelas
Production Manager
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lisa@calpullidance.org

Grisel Pren
Artistic Director
grisel@calpullidance.org

George Saenz
Music Director
956-206-6046
george@calpullidance.org

Juan Castaño
Executive Director
castano@calpullidance.org

2. GENERAL INFORMATION

- 2.1. Calpulli Mexican Dance Company (hereafter “Calpulli”) is a professional touring company celebrating Mexican and Mexican-American culture through dance and music. Based in New York City, the company produces performances that tell folk stories of Mexico’s diverse ethnic and historical influences. The company typically tours with between 4-14 dancers, 2-6 musicians, and Artistic Director. Information about the company and its non-profit work can be found on its website: www.calpullidance.org
- 2.2. After reviewing the Production Rider, please send a confirmation of receipt and acknowledgement, as well as the technical rider of your venue and drawings to our Production Manager Lisa Javelas, lisa@calpullidance.org.

3. HOSPITALITY

3.1. Merchandise

Calpulli may sell merchandise if the venue can provide the option. Please contact Production Manager Lisa Javelas, lisa@calpullidance.org for detailing of our merchandise and feasibility (especially for venues outside of New York City). If your venue offers the option of selling merchandise on our behalf, please let us know.

3.2. Dressing Room Minimum Requirements

Calpulli is a traveling company of dancers, musicians, and production personnel. We request sufficient space at your venue to accommodate our dancers along with musicians, production staff, guests, and most importantly, wardrobe/props. Please have dressing rooms and hospitality available at the time of Calpulli’s arrival.

Our requirements vary depending on size of show, number of performers, etc. We realize that not all venues are able to provide the space and amenities requested below. Please contact us regarding changes specific to YOUR venue/situation. If our needs are significantly greater or less than this rider, we will provide a supplemental rider for those needs. As a general rule, please prepare for the following:

- Sufficient space to **comfortably accommodate and seat all our performers, instruments, and wardrobe.** **Exact number of performers will have been advanced w/management. Folding chairs are acceptable*
- (4) Sturdy Wardrobe racks with wheels; able to hold more than 80 lbs of hanging costumes. (Calpulli can provide a 1-wardrobe rack if necessary for local NYC performances).
- Dressing rooms, at minimum, should have TWO makeup stations or 2 long tables (ideally 4ft x 6 ft long) with mirrors, chairs, and bright lighting.
- 4 long tables (ideally 4ft x 6 ft long) for props
- Dressing room should be well lit, and air conditioned.

- Rooms should be secure, and be reserved for exclusive use of Calpulli from arrival to departure. If a secure area cannot be reserved, alternate arrangements should be made for storage of valuables and personal belongings.
- Please provide four (4) quick-change rooms adjacent to the stage.
- (1)-20A Outlet (minimum). 2-4 outlets are even better!
- 2 wardrobe steamers and an iron.
- Ideally, we would need access to showers on site. Please let us know if this is not possible.

3.3. Hospitality

Please take a look at [Calpulli Mexican Dance Company Meal Rider here](#). Hospitality needs will be advanced on a per-show basis.

At the very minimum, please have the following available:

- **LOTS OF BOTTLED WATER.** Large jugs/pitchers and cups are fine, and preferred. Most people have their own bottles, we will need a place to fill them. International engagements please provide bottled water.
- Paper Towels. At least one (1) roll.
- Box of tissues.
- Garbage can/trash bags.
- Craft services (details on items to be discussed with management)

When performing outside of New York City, Calpulli Mexican Dance Company needs access to a washer and dryer on site, especially when performing several shows at the same location.

4. AUDIO

For Pre-Performance & Post-Performance Music, please use [this playlist](#). Please inform us of a different playlist, if planned, to ensure it is culturally appropriate with Calpulli's performance.

4.1. Performances with Pre-recorded Tracks:

Exact system specifications will be determined once venue and audience details have been advanced. Please send your technical specifications to Production Manager Lisa Javelas lisa@calpullidance.org and Musical Director George Saenz: george@calpullidance.org

4.2. Performances with Live Musicians:

- Exact system specifications will be determined once venue and audience details are advanced. Please send your technical specifications to Production Manager Lisa Javelas lisa@calpullidance.org and Musical Director George Saenz: george@calpullidance.org
- Musicians are typically positioned upstage center.
- Please see [here](#) our [input list](#) and [stage plots](#) (not to scale).
- Please find [here our Full Production Drum Specs](#)

4.3. Venue Provides:

For large venues and outdoor performances: Please provide three (3) floor microphones downstage and include in sound check.

4.3.1. Performances with Pre-recorded Tracks:

- Sound system appropriate for estimated audience size with even coverage of entire audience
- Adequate additional sound for on-stage monitors, as dictated by performance space.

4.3.2. Performances with Live Musicians:

- Calpulli asks Venue to provide: drum kit, bass amp, and cymbals. We ask for the sound set-up to be completed before our Sound Check begins.
- Calpulli needs a minimum of (16) audio inputs. Please see [audio input list and stage plots](#).
- Calpulli needs a minimum of (4) sources of power (non-dimmable power strips)
- *FOH Sound System appropriate for venues with even coverage of the entire audience.*
- *Monitor System with at least FOUR (4) mixes, and at least 6 (6) individual monitor wedges.*
- 7 music stands (in good condition) with lights
- Please provide extra: DI's, SM58's, SM57's and short and tall boom stands
- Calpulli reserves the right, at our discretion, to provide or otherwise operate FOH and/or Monitor consoles at any time.

5. LIGHTING & PROJECTIONS

5.1. Lighting (Indoor Venues Only)

- Lighting systems should be appropriate for stage and venue size and provide even coverage across the entire performance space.
- As this is a dance performance, plenty of side-light is requested, and preferred. See Run-of-Show for suggestions on repertoire-specific lighting notes, however, generally strong side light with front light to highlight dancers faces is appropriate.
- Lighting changes between dances and suites should be subtle and not detract from the flow of the performance.
- Calpulli reserves the right to provide its own lighting designer and program/operate lighting system at any time. For performances where Calpulli will be providing their own Lighting Designer, specific details will be arranged in advance through the Production Manager.

- Please send all lighting plots, patches, etc. to: lisa@calpullidance.org

5.2. Projections

- Calpulli employs the use of projected images and animation during its performances in place of backdrops; **if available**.
- Projection systems must fill the entire rear surface (cyc or drop) and be of ample brightness.
- A computer or media server for playback will be required to provide seamless transition between static images. **Calpulli can provide a computer for projection.**
- Calpulli will provide all image/video files in advance of performance by email. If needed, image/video files can be provided on a USB drive. All images are native 1920x1080 resolution.
- Please advance theatre projection/video capabilities with Production Manager Lisa Javelas : lisa@calpullidance.org and Lighting Director Carolina Ortiz : caelor27@gmail.com

6. SPECIAL EFFECTS AND RIGGING

6.1. Candles

All candles on-stage are battery-powered.

6.2. Haze & Fog

Some of Calpulli's productions require haze or fog use on stage. Smoke and/or Haze is to be used at the sole discretion of Theater Management, as per venue use restrictions.

7. FLOORING

- Floor should be swept and mopped before every stage rehearsal and performance.
- Ideal flooring is a dense marley or masonite.
- Rosin may be used by the company during the performance and rehearsals.
- The company performs repertoire that includes bare feet and *zapateado* (a stomping with flamenco-style shoes). Please make sure the stage is safe enough to support tap shoes and to allow our dancers to be bare feet.

8. BOX OFFICE

For our reporting needs, Calpulli asks venues to provide a listing of the amount

of attendees to our performance(s), age credentials of attendees, and any other applicable demographic information. Please fill in [this form](#) to provide the information, within 30 days of our last performance.

9. GENERAL TECH SCHEDULE

To anticipate our time-based needs on tech and performance day(s), a drafted schedule can be viewed below. For any concerns or questions, please contact Production Manager, lisa@calpullidance.org.

Sample Tech Schedule

Calpulli Mexican Dance Company - Sample Schedule	
Time	What
"Pre Arrival"	
	Lighting Hung; Including Booms
	Marley Laid
"Day 1" (Load In/Tech)	
9:00 AM - 1:00 PM	Dressing Room/Backstage set-up
	Musician Set Up
	Scenic Hung; panels, etc.
1:00 PM - 2:00 PM	LUNCH
2:00 PM - 6:00 PM	Start Focus/Programming
	Test projection
	Costume Load in
	Prep props/Spike floor
"Day 2" (Performance)	
9:00 AM - 10:00 AM	Systems On
10:00 AM - 11:00 AM	Tech Notes
11:00 AM - 1:00 PM	Spacing On Stage w/performers
1:00 PM - 2:00 PM	LUNCH (Off Stage)
1:00 PM - 2:00 PM	Musician Sound Check (On Stage)
2:00 PM - 3:00 PM	Musician + Sound Crew LUNCH (Off Stage)
2:00 PM - 3:00 PM	Prepare for Dress (On Stage)
3:00 PM - 4:30 PM	Dress Rehearsal
4:30 PM - 5:00 PM	Final notes
5:00 PM - 6:00 PM	DINNER
6:00 PM - 6:30 PM	Final open stage time
6:30 PM	House open
7:00 PM - 8:30 PM	PERFORMANCE
8:30 PM - 10:00 PM	Load-out
"Day 3" (Finish Load Out) - Preferred Option	
Morning	**Prefer** Morning Costume Pick Up - To Allow Costume Drying Overnight