

Health & Safety Policy



This is the Health and Safety Policy, Responsibilities and Arrangements for:	Empowered Coaching
Overall and final responsibility for health and safety is that of:	Emma Redman
Day-to-day responsibility for putting this Policy into practice is delegated to:	Emma Redman
Day-to-day responsibility for following this Policy:	All staff, contractors and visitors

STATEMENT OF GENERAL POLICY	RESPONSIBILITY	ARRANGEMENTS
To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from our work activities.	Emma Redman	Risk assessments for significant hazards and risks including communicable diseases on site are completed (and documented where necessary) and actions arising out of those assessments are implemented. Risk assessments are reviewed annually or earlier if working habits/ conditions or Government advice changes. All due care and attention is taken by staff while visitors are on site and they are appropriately supervised by staff.
To provide adequate training to ensure employees are competent to do their work.	Emma Redman & Robert Redman	New workers on the farm will be given a Health and Safety Induction and they will be provided with appropriate training We do not use any equipment that requires formal training. Training records are retained. Personal protective equipment is also provided. E.g Gloves, masks, eye protectors.
To engage and consult with each other about day-to-day health and safety conditions.	Emma Redman	All workers on the farm are routinely consulted on health and safety matters as they arise and are actively encouraged to raise any issues directly with Emma Redman .
To implement emergency procedures / evacuation in case of fire or other significant incidents.	Robert Redman & Emma Redman	Escape routes are obvious from all buildings and are to be kept clear at all times. Robert Redman will take charge of any incident on site and dial 999 when appropriate (ambulance, fire etc.). Fire extinguishers are present throughout the farm. Fire extinguishers are maintained annually.
To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances.	Robert rEDMAN	Routine servicing, safety checks, maintenance and inspections are undertaken for all equipment / machinery. All equipment is checked before use and any faulty equipment is taken out of use if required. Action is promptly taken to address any defects found. All required statutory inspections are undertaken. This includes Electricians are maintained. Safe storage, handling and use of hazardous substances is ensured. Toilets, washing facilities and drinking water / welfare facilities will be made readily available for all those who work on the farm.
Statutory health and safety poster.	Robert Redman	The health and safety poster is displayed in the Stables. All members of staff have taken the time to read and familiarise themselves with the content of the poster.
First-aid box and accident book. Accidents and ill health at work reported under RIDDOR: (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations)	Robert and Emma Redman	Robert and Emma Redman is/are our First Aider(s), but if in doubt call 999 immediately. The first aid box and accident book are located in the In the farm yard, at the stables, Emma Carries one whilst walking with clients. All accidents must be recorded and reported to Robert and Emma Redman who will record the accident in the Accident Book located in the Farm House and report under RIDDOR when required (over 7 day, major injury etc.). The nearest Hospital is the John Radcliff. There is an A&E department. ADDRESS: Oxford. TEL: 999

Signed (employer)		Date:	Sat Apr 06 2024
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Signed (employer)		Date:	Sat Apr 06 2024
Subject to review, monitoring and revision by:	Emma Redman	Every:	12 months (or sooner if work activities change)

Declaration

All staff should sign below to record that they have been made aware of the organisation and arrangements for health and safety, as detailed in the Health and Safety Policy, and will comply with the requirements outlined.

	Print Name	Signature	Date
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