
PAYMENT TERMS

1. Final Payment Requirement

If a balance remains, **full payment is due before the monument is delivered to the cemetery.**

2. Accepted Payments

Payments may be made during production via **cash, check, or credit card.**

All balances must be paid **in full prior to delivery.** Any exceptions must be approved by the **Office Manager.**

3. ***THE FOLLOWING IS FOR HARDSHIPS ONLY:***

4. Late Payments & Interest

If arrangements were made through the Office Manager, **interest will begin 30 days after the monument is set.** Please refer to your contract for applicable rates.

5. Delinquency Process

- A **second notice** will be sent via **certified mail**, and the **certification fee** will be added to your balance.
- If payment is still not received, a **final certified letter** will be issued with notice of monument **removal for non-payment.**
- As stated in your contract, the monument **remains the property of Cole Monument Works until paid in full.**

6. Re-Delivery Fees

If a stone must be removed and returned:

- A **\$200.00 fee** applies within **Columbus County**
- A **\$250.00 fee** applies for locations **outside of Columbus County**

SIGNATURE & ACKNOWLEDGMENT

By signing below, I confirm that I:

- Understand and agree to the ordering and production timelines
- Acknowledge the natural characteristics of stone
- Reviewed and approved layout information will override any previous contract details
- Understand and accept the payment terms, refund policy, and responsibilities outlined above

Explained by: Barbara Long or Shekiva (Kee) Young

Customer Signature: _____

Date: _____

CLIENT AUTHORIZATION FORM