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**COLE MONUMENT WORKS**

PAYMENT AGREEMENT

1. IF YOU HAVE A BALANCE ON YOUR CONTRACT…..THE FULL PAYMENT IS DUE BEFORE THE MONUMENT IS DELIVERED TO THE CEMETERY.
2. YOU ARE WELCOME TO PAY ON THE STONE WHILE IT IS BEING MADE BY CASH, CHECK OR CREDIT CARD.

**FULL BALANCE IS DUE AND REQUIRED *BEFORE DELIVERY*.**

ANY OTHER REQUESTS MUST BE CLEARED THRU THE OFFICE MANAGER.

1. WE WILL SEND OUT A REMINDER.

 HOWEVER IF YOU HAVE MADE ARRANGEMENTS THRU THE OFFICE MANAGER…..

1. THE SECOND WILL BE SENT CERTIFIED AND THE FEE FOR CERTICIATION WILL BE ADDED TO THE CONTRACT BALANCE.
2. WITHIN THE FINAL CERTIFIED LETTER, A NOTICE OF THE MONUMENT BEING PICKED UP FOR NON-PAYMENT WILL BE SENT. ON YOUR CONTRACT, IT STATES THAT THE STONE REMAINS PROPERTY OF COLE MONUMENT WORKS UNTIL PAID IN FULL.
3. THERE IS A $200.00 FEE FOR RETURNING THE STONE WITHIN COLUMBUS COUNTY AND A FEE OF $250.00 OUTSIDE OF COLUMBUS COUNTY.

THIS HAS BEEN EXPLAINED BY: Barbara Long or Kee Young

SIGNATURE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_