

Birthday Party Terms & Conditions

Bookings and Fees

- Full payment is required **upon booking to secure your spot.**
- Bookings must be made more than **Seven (7) days** from your date.
- Fees - \$200 fee includes up to 12 children, \$250 includes up to 18 children, \$300 includes up to 24 children. Max Children per party is 24.
- There is Transaction and booking fees additional to the party fees shown at checkout

Cancellations and Refunds:

- If the booking is cancelled by the hirer more than 2 weeks prior to the date, a full refund will be given.
- If the booking is cancelled less than 2 weeks but no less than 1 week prior to the date, 50% refund of the payment will be given.
- If the booking is cancelled less than 1 week prior to the date, no refund will be given.
- If the party is cancelled by the club due to extreme heat or illness, the hirer will be given a full refund or an option to reschedule.

Extreme Heat Cancellation Policy

- If the temperature is 40 degrees or higher on the day of the party both inside and outside the gym (in Moranbah, as per the Bureau Of Meteorology). You will receive a phone call with notice on the day of the party if temp are expected to fall in the extreme category.

Time

- Parties are allotted **90 minutes of gym time (Time Selected on Booking form)**
- You are able to access the gym 15mins Prior to Party Time for Setup.
- You will have 15 minutes after party end time for pack up and clean up.

Guests

- **All children who enter** the floor or use equipment must be paid for.
- We are restricted to ratios to ensure safe practice therefore children who have not been named as paid guests are unable to enter the gymnastics area. ****This includes siblings of any child attending**
- **Unpaid Guests** – Whist we ask that unpaid guests are avoided; we understand sometimes this is unavoidable and if you need to have unpaid guests at the club that you keep them in the foyer area for the duration of the party. Alternatively, you can pay \$10 for the child to participate if under the 24 child cap.
- Minimum age for a child on the floor without a parent is 4 years old
- Children attending the party under 4 must be accompanied by an adult. ****Parents are not permitted to participate on the equipment they are there to supervise their child only.**

Activities

- Activities conducted at the party will be dependent on the child's age and abilities
- Attendees will be guided through a warm up, Trampoline, Circuits, Games and Free Play.

Staff and Safety Provisions

The staff at Gymnastics Moranbah are committed to ensuring that your party will be a success and while it is a fun event, there are some safety rules that need to be followed. We would therefore appreciate your assistance and support to ensure that everyone has a good time.

The coaches are present to ensure that the equipment is safe to use, that guests are using it safely and following the safety rules. Children will receive an orientation to the equipment and be advised of the safety rules prior to being allowed to play.

The gym will be set up by the coaches using equipment that is appropriate for the age of the children attending the party and we request that you take this into consideration when organising your guest list.

The following will apply:

- We supply accredited coaches to take your party.
- To protect the equipment, eating and drinking is restricted to the foyer.
- Children will need to remove their socks, shoes and any jewellery for their safety and the protection of our equipment.
- Children under 4 years of age will not be permitted into the gym unless accompanied and supervised by an adult. The coaches and the Club require a parent to supervise them while inside the gym, and they are permitted to play on equipment under the supervision of their accompanying adult. Adults are not permitted to use the equipment while supervising.
- Please advise the coaches if you have a guest with special needs ie; hearing or vision impaired, physical disabilities or learning difficulties, and advise them of any relevant information relating to their care, they may require a parent to attend with them on the floor to ensure full supervision.
- The coaching staff are there to ensure a safe environment is maintained for all and any instruction must be complied with immediately.
- We appreciate your help in keeping the children safe by adhering to the rules set by the club.
- All attendees are to follow the directions of Gymnastics Moranbah staff.
- Coaches have the right to ask attendees to leave the gym floor if acting in an unsafe manner.
- Our coaches are here to provide a fun and safe environment for you and your guests we ask that you please support our coaches in supervising guest to ensure the safety of all

involved.

Food

We are happy for you to provide food, cake and party bags for your guests provided that it is only consumed in the foyer area. Gymnastics Moranbah is not responsible for managing food allergies or intolerances. A table will be provided for your use.

- Party food and drinks are permitted to be brought into the gym foyer
- All food is to remain in the foyer area
- No food or drinks is to be taken onto the gymnastics floor area
- There are limited options to heat or cool food availability of these facilities cannot be guaranteed.
- We have a small amount of fridge space and a small Microwave in the club at this time
- No glass is allowed in the club at any time.
- All food and rubbish must be cleared out of the gym at the end of the session.
- No Alcohol is permitted in the Club at anytime.

Decorations & Party Games

We are happy for you to put up balloons and streamers as long as you take them down within the allocated time of your party.

- Decorations are permitted in the Foyer area and outside only.
- Eg: Balloons, Streamers and Posters
- All Decorations and rubbish are to be removed from the gym at the end of your party.

Cleaning

The gym will be cleaned prior to your function and it is expected to be left in the same condition following your party. You agree to:

- Wipe down all tables
- Check toilets to ensure that they are left Tidy
- Leave the foyer Clean and Tidy, a broom is available if the area is needing to be swept out.
- All rubbish is to be removed from the premises and placed in the wheelie bins in the carpark.

Management reserves the right to charge a cleaning fee of \$50 if the gym is not left clean and tidy.

General

- Shoes and socks are not to be worn by children or adults in the gymnasium.

Parent Guardian agreement

- By signing your booking form and making payment of your booking this confirms you understand and accept all of the terms and conditions in this Document.
- All persons must vacate the premises in accordance within hired hours (15 minutes either side of booking times).
- You understand that if you do not pay the non-refundable minimum deposit within seven days of the booking that your booking will be cancelled.
- You agree that you will not exceed the Maximum booked number of children at the party, doing so will terminate the party immediately
- Unpaid or over maximum children are not to enter the floor area at any time.
- Any damage caused to Gymnastics Moranbah fittings, furnishings or equipment will be charged to the Hirer at market prices prevailing at time of hire.
- The Coach is there to ensure a safe environment is maintained for all and any instruction must be complied with immediately.