

November 9, 2023

The Board of Commissioners of the Arapahoe County Public Airport Authority, Arapahoe County, Colorado, held a regular meeting open to the public at Centennial Airport Administration Complex, 7565 South Peoria St., Englewood, Colorado, located within the County, on November 9, 2023, at 3:00 pm

The following members were present:
Commissioner Bagnato, Chair
Commissioner Baker, Chair Pro tem
Commissioner Doubek, Assistant Clerk
Commissioner Holen, Treasurer
Commissioner Huffman, Ex-Officio

The following members were absent, but excused:
Commissioner Campbell-Swanson, Clerk
Commissioner Laydon, Ex-Officio
Commissioner Sieber, Ex-Officio

Each Commissioner was notified of the date, time, and place of the meeting and the purpose to which it was called. At least three (3) days prior to the date of the meeting, Public Meeting notices were posted, and an agenda was posted on the Authority's website and in the window of the door at the Administration building. Please note that this public meeting was held through video and web conferencing software options for the Board members, staff, and public.

Call to Order & Pledge of Allegiance

Chair Bagnato called the meeting to order at 3:00 p.m. and recited the Pledge of Allegiance.

Amendments to the Agenda

- No amendments were made to the agenda.

Prior to commencing the meeting, an Executive Session was held with the Board and legal counsel. The purpose of the Executive Session was to confer with legal counsel so the Board could receive legal advice concerning correspondence received on behalf of Safe Skies Colorado Inc. on October 26, 2023.

The Board meeting reconvened at 3:31 pm.

Next Meetings

- January 3, 2024 @ 6:30 p.m. – Noise Roundtable Meeting – Wright Brother's Room, Hybrid/Virtual
- December 14, 2023 @ 3:00 p.m. – Regular Board Meeting – Wright Brother's Room, Hybrid/Virtual

CONSENT AGENDA

- 1. Approve Minutes of October 12, 2023** **Stacey Davenport**
Recommendation: Motion to approve the minutes of October 12, 2023, and authorize the Chair to sign
- 2. Floors and Doors, LLC and Floors and Doors 2.0, LLC – Approval of Subordination, Non-Disturbance, and Attornment Agreement, Lessors Estoppel Certificate, and Subleasehold Deed Trust** **Luke Skafien**
Recommendation: Motion to approve the three documents listed below and authorize Chair and Clerk to sign:
 1. Subordination Non- disturbance, and Attornment Agreement between Assignee and Authority ("SNDA")
 2. Lessors Estoppel Certificate
 3. Consent to a Subleasehold Deed of Trust
- 3. Amendment No. 5 – Modification No. 1 to the Jacobs Engineering Group Inc. Contract** **Lauren Wiarda**
Recommendation: Motion to Approve Amendment No 5 – Modification No. 1 to the Jacobs Engineering Group Inc. Contract dated October 13, 2022 and authorize the Chair and Clerk to sign.
- 4. September 2023 Financial Reports** **Andrew Gillespie**
Recommendation: Advisory
- 5. Auditor Engagement** **Andrew Gillespie**
Recommendation: Motion to engage FORVIS, LLP for the audit of the 2023 Financial Statements and authorize the Chair to sign the Engagement Letter
- 6. Approval of Consent Agenda** **Thad Bagnato**
Recommendation: Approval of the Consent Agenda

The motion to approve the consent agenda was made by Commissioner Holen seconded by Commissioner Baker. Motion passed unanimously.

BUSINESS AGENDA

7. Items Moved to the Business Agenda

Thad Bagnato

No items moved from the Consent Agenda for discussion.

Before beginning the Legislative Report, Chair Bagnato addressed that Mr. Fronapfel had been honored. Chair Bagnato mentioned that he received the Airport Executive Partnership Award from the National Air Transportation Association—a highly esteemed recognition, especially given his relatively short tenure of a couple of years. His contributions extended far beyond that period, as he worked diligently behind the scenes. Chair Bagnato expressed gratitude towards Mr. Fronapfel and his work, highlighting the significant accomplishments for Centennial Airport.

8. Legislative Report and Airport Update

Mike Fronapfel

Recommendation: Advisory

Mr. Fronapfel started the presentation giving thanks to Chair Bagnato and mentioning that the award had to do with not only his work, but the staff and the tenants on the airport.

In May, Centennial Airport introduced UL94 Unleaded Avgas, with JetCenters of Colorado selling over 76,000 gallons to date. UL94 holds 19% of the Avgas market and 22% of October sales. The Airport Authority spent \$115,000 on STCs and unleaded Avgas subsidies, aiming to allocate \$265,000 in 2024 for continued transition. The Study Group had 12 meetings, with Part 150 consultants aiding in additional mitigations. Meetings with key associations and the Attorney General are scheduled to address noise and lead impacts. Representative Brown is proposing a bill for tax breaks and grants for unleaded fuel infrastructure. A \$10 million grant request aims to fund tower repairs, while site acquisition for future development is underway. Tower elevator repairs are complete, and security fencing and Snow Removal Equipment Building expansion are ongoing. Peoria Street landscaping and northbound Interport Blvd reconstruction are finished, with southbound Interport and main parking lot set for spring 2024. Phase one of Sky Harbour development progresses, and the Four Points at Sheraton hotel anticipates December opening. Questions were asked by the Board members about a door problem, and developments. Questions were answered by Mr. Fronapfel.

9. Establish Jurisdiction to Proceed with Public Hearing

Stacey Davenport

Recommendation: Advisory

Mrs. Kimberly Bruestsch proceeded to establish the Jurisdiction under the minimum standards for commercial and aeronautical activities, they require that the public hearing notice be published in at least one publication, at least 10 days before the scheduled hearing date. Notice of the public hearing on the application for Direct MX Aviation LLC to conduct mobile aircraft maintenance as described under part three, section 11 of the standards was published in both The Villager newspaper and the Douglas County news press. Therefore, the board does have jurisdiction to proceed.

10. Public Hearing on application from Direct MX Aviation to conduct Mobile Aircraft Maintenance activities under Part 3, Section (11) of Centennial Airport's Minimum standards for commercial Aeronautical Activities.

Luke Skaflen

Recommendation: Motion to approve the application from Direct MX Aviation, LLC and authorize the Chair and Clerk to sign the associated 10-year agreement Under Standards

Mr. Skaflen started his presentation on behalf of Direct MX Aviation, explaining that they are a mobile aviation maintenance provider. He said that they applied to perform mobile aircraft maintenance at Centennial Airport. The principals, Zachary Bronner and Van Wen, were present during the presentation. Key personnel included Michael Taylor, and the office location was specified as Gold Hangar 10, located on the south end of the field. As a mobile maintenance provider, their operations would be limited to FBOs granting permission to work on their leaseholds. Mr. Skaflen mentioned that Direct MX Aviation has been operating since 2020, with technicians experienced in general aviation, corporate, and 135 aircrafts. Operating hours were stated as 7 AM to 9 PM. Additionally, their insurance coverage met satisfactory levels, adhering to the minimum standards outlined in the submission. After this Mr. Skaflen said that the Staff has no concern, and the recommendation is the approval.

Public hearing was opened at 3:52pm and Chair Bagnato asked if there were any comments. As there were no comments the public hearing was closed. Motion to approve was made by Commissioner Baker, seconded by Commissioner Holen and the motion was approved unanimously.

REPORTS

11. Fuel and Operations Report for October 2023

Justin Kunz

Recommendation: Advisory

Mr. Kunz presented the following information for October 2023:

- 2023 YTD Operations: Up 19.7% from 2022 at 306,824
- Monthly Operations, October: Up 1.3% from 2022 at 30,303
- 2023 YTD Fuel Totals: Down 12.4% from 2022 at 12,573,449
- Monthly Fuel Totals, October: Down 2.9% from 2022 at 1,3896,685
- 2023 YTD AvGas Totals: Up 11.7% from 2022 at 616,368
- Monthly AvGas Totals, October: Up 35.7% from 2022 at 68,873
- 2023 YTD Jet Fuel Totals: Down 13.3% from 2022 at 11,957.081
- Monthly Jet Fuel Sales, October: Down 4.3% from 2022 at 1,317,812
- Monthly Market Share for fuel sales, October: JCoC: 44.0%; Signature South: 27.8%; Signature North: 15.5%; Modern: 12.4%; Heliplex: 0.2%

12. Noise Report for October 2023

Samantha Blymyer

Recommendation: Advisory

Ms. Blymyer presented statistics on the October 2023 noise complaints and provided the following information:

- For October 2023, there were 1,295 complaints from 90 households.
- 2023 YTD complaints are 10,604 from 409 households.
- Arapahoe County Unincorporated led complaints at 29%, followed by Greenwood Village at 24%, Parker at 24 %, with Centennial at 11%, and Douglas County Unincorporated at 3%.
- Of the 1,574 complaints, 45 were responded to by email and 17 by phone.
- 1,166 complaints came from daytime operations while 129 came from nighttime operations.
- For October 2023 there were 30,303 operations.
- The number one household resides in Greenwood Village with 1,570 complaints which make up 16% of the complaints for 2023 year to date. The top five households make up 46% of the total complaint's year to date. The remaining 5,495 complaints with the top five households removed make up 54% of the total complaint's year to date.
- Props led complaints by aircraft type with 88%, 11% for Jets, and 1% for helicopter flights. Training led complaints by operation type at 42%, followed by departures at 35%, and arrivals at 23%.

13. Centennial Airport Community Noise Roundtable (CACNR) Update

Chris Eubanks

Recommendation: Advisory

Chris Eubanks, a council member for the City of Castle Pines and a representative for the noise round table and study group, began by apologizing for previous comments made in April, expressing gratitude for the opportunity to present again in a more positive manner. Mr. Eubanks discussed his attendance at a productive meeting, emphasizing the broader issues beyond Centennial. He provided updates on changes to the round table meetings, including moving the public comment period to the end of the agenda, reading the mission statement before each public comment, and implementing a sign-up process. Mr. Eubanks outlined time limits for individual and group comments, emphasizing the need for prior approval to exceed the allotted time. He also highlighted the decision to address the questions collectively at the end. The meeting's published time was specified, and Mr. Eubanks explained the one-time vote to extend the meeting by 30 minutes if needed. The changes aimed to enhance meeting productivity, and Mr. Eubanks expressed overwhelming support from the roundtable.

After the presentation, Chair Bagnato acknowledged the significance of public comments for both their group and the audience, recognizing the importance of balancing business matters and accommodating concerns. Chair Bagnato commended the efforts of the group in maintaining order during public comments, expressing appreciation for the sensible approach taken. Chair Bagnato also mentioned that there is a proposal for an additional airport employee responsible for data collection and analysis, deemed beneficial for both the round table and study group. He emphasized the importance of swift action on this proposal, expressing support and urging prompt consideration for the position's creation to align with the goals of the round table and study group.

Public Comment

Public comment was opened at 4:08 pm.

A resident online provided updates on aircraft activities. In the past month, they noted an increase in the number of planes, including those flying from Rocky Mountain to Colorado Springs, Pueblo, Air Force Academy, and other distant locations. The commenter submitted 14 complaints and attended a meeting in Superior with Phil Weiser. They mentioned submitting a comment to the FAA for their noise study and shared a peculiar experience of an unusually quiet Sunday afternoon with only five planes heard. The commenter also touched upon past issues with low-flying planes over their house and acknowledged the positive change in public comment guidelines discussed in previous meetings. Several residents expressed gratitude for the round table's responsiveness to public input and thanked them for considering and implementing suggestions, including the adjustment of public comment timing to the end of the meeting.

Comments from Board or Staff

None.

Adjournment

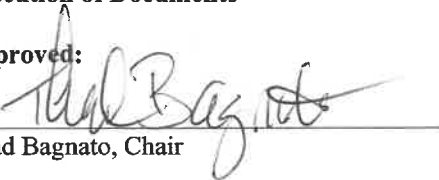
The meeting was adjourned at 4:13 pm

Thad Bagnato

Execution of Documents

Stacey Davenport

Approved:



Thad Bagnato, Chair