

December 14, 2023

The Board of Commissioners of the Arapahoe County Public Airport Authority, Arapahoe County, Colorado, held a regular meeting open to the public at Centennial Airport Administration Complex, 7565 South Peoria St., Englewood, Colorado, located within the County, on December 14, 2023, at 3:00 pm

The following members were present:

Commissioner Bagnato, Chair
Commissioner Baker, Chair Pro-tem
Commissioner Campbell-Swanson, Clerk
Commissioner Doubek, Assistant Clerk
Commissioner Holen, Treasurer
Commissioner Huffman, Ex-Officio
Commissioner Sieber, Ex-Officio

The following members were absent, but excused:

Commissioner Laydon, Ex-Officio

Each Commissioner was notified of the date, time, and place of the meeting and the purpose to which it was called. At least three (3) days prior to the date of the meeting, Public Meeting notices were posted, and an agenda was posted on the Authority's website and in the window of the door at the Administration building. Please note that this public meeting was held through video and web conferencing software options for the Board members, staff, and public.

Call to Order & Pledge of Allegiance

Chair Bagnato called the meeting to order at 3:00 p.m. and recited the Pledge of Allegiance.

After the Call to Order & Pledge of Allegiance, Chair Bagnato, introduced the presentation by the South Metro Fire Rescue. Then the representant from the South Metro Fire Rescue started the presentation and he expressed gratitude for the discussions on sustainability in air crash firefighter rescue training and airport response. They reflected on a 40-year relationship, attributing its success to the collaborative efforts of the board of directors, executive team, and dedicated air crash rescue firefighters.

To acknowledge this longstanding partnership, a plaque was presented to the Arapahoe County Public Airport Authority, symbolizing 40 years of collaboration.

Mr. Fronapfel showed pictures of the new mobile aircraft fire trainer, mentioning live training sessions had begun. He thanked everyone for the beautiful plaque received.

Amendments to the Agenda

- No amendments were made to the agenda.

Next Meetings

- January 3, 2024 @ 6:30 p.m. – Noise Roundtable Meeting – Wright Brother's Room, Hybrid/Virtual
- February 8, 2024 @ 3:00 p.m. – Regular Board Meeting – Wright Brother's Room, Hybrid/Virtual

CONSENT AGENDA

- 1. Approve Minutes of November 9, 2023** **Stacey Davenport**
Recommendation: Motion to approve the minutes of November 9, 2023, and authorize the Chair to sign.
- 2. 2024 Schedule of Regular Public Meetings** **Stacey Davenport**
Recommendation: Motion to approve Notice of Year 2024
- 3. Amendment No. 3 – Modification No. 1 to the Jacobs Engineering Group Inc. Contract** **Lauren Wiarda**
Recommendation: Motion to Approve Amendment No. 3 – Modification No. 1 to the Jacobs Engineering Group Inc. Contract dated October 13, 2022 and authorize the Chair and Clerk to sign.
- 4. Amendment No. 6 to the Jacobs Engineering Group Inc. Contract** **Lorie Hinton**
Recommendation: Motion to Approve Amendment No 6 to the Jacobs Engineering Group Inc. Contract dated October 13, 2022 and authorize the Chair and Clerk to sign.
- 5. October 2023 Financial Reports** **Andrew Gillespie**
Recommendation: Advisory

6. **Wetzel Aviation, LLC- Reapplication under Centennial Airport's Minimum Standards for Commercial Aeronautical Activities** **Luke Skaflen**
Recommendation: Motion to approve the reapplication from Wetzel Aviation, LLC and authorize the Chair and Clerk to sign the associated 10-year Agreement Under Standards.
7. **Consent to Assignment and Assumption of Parcel 63-13 from William Putnam (an individual) to William Putnam, LLC.** **Luke Skaflen**
Recommendation: Motion to approve the Consent and Release to Assignment and Assumption for Parcel 63-13 and authorize Chair to sign.
8. **ATCT Tower Cab Lease, FAA Standard Space Lease – Lease No. 690EG4-23-L-00011** **Mike Fronapfel**
Recommendation: Motion to approve the FAA Standard Space Lease – Lease No. 690EG4 – 23 – L 00011 and authorize Chair and Clerk to sign.
9. **Consent to Assignment and Assumption from Mayo Aviation LLC, to Precision Aircraft Engine Services, LLC.** **Luke Skaflen**
Recommendation: Motion to approve the form of Assignment and Assumption from Mayo Aviation LLC, to Precision Aircraft Engine Services, LLC, and authorized Chair to sign.
10. **4th Amendment to the Amended and Restated Ground Lease and Agreement for Parcel 14A and 14B** **Luke Skaflen**
Recommendation: Motion for conditional approval of the 4th Amendment to the Amended and Restated Ground Lease and Agreement and Authorized Chair and Clerk to sign. Conditional upon the Sublessee's 2/3 affirmative vote for the acceptance of the proposed sublease/HOA agreement changes.
11. **4th Amendment to the Amended and Restated Ground Lease and Agreement for Parcel 14D** **Luke Skaflen**
Recommendation: Motion to approve the 4th Amendment to the Amended and Restated Ground Lease and Agreement for Parcel 14D and Authorize Chair and Clerk to sign.
12. **Approval of Consent Agenda** **Thad Bagnato**
Recommendation: Approval of the Consent Agenda

The motion to approve the consent agenda was made by Commissioner Campbell-Swanson seconded by Commissioner Holen. Motion passed unanimously.

BUSINESS AGENDA

13. **Items Moved to the Business Agenda** **Thad Bagnato**
No items moved from the Consent Agenda for discussion.
14. **Legislative Report and Airport Update** **Mike Fronapfel**
Recommendation: Advisory

Mr. Fronapfel noted that this was the last update for the year and mentioned the response letter to the Safe Skies Colorado group, expressing gratitude to Chair Bagnato and Commissioner Campbell-Swanson for their review and input on the letter. He highlighted the positive and respectful tone of both letters, expressing hope for future collaboration.

Mr. Fronapfel shared statistics on the success of the unleaded fuel initiative since May 3rd at Centennial Airport. Over 90,000 gallons of unleaded avgas were sold, representing nearly 19.5% of the market. In November, this figure peaked at 23.4%, showing a positive trend each month.

Mr. Fronapfel provided financial details, stating that through the end of October, the Airport Authority had spent nearly \$140,000 on STCs for aircraft and fuel subsidies. He highlighted the recent challenges, with the price difference between leaded and unleaded fuel exceeding \$1.80 in the last two months. He emphasized the need to monitor the situation, expressing hope that the supply would catch up, and costs would become more manageable in the coming year.

Chair Bagnato and Commissioner Campbell-Swanson asked about data showing the financial implications of using the different types of fuel. Mr. Fronapfel answered. He also mentioned the meetings with representative Brown and possible new laws that can help improve these programs. Commissioner Holen asked a question and said that there will be a meeting in Washington in February, and it will be beneficial to have more data.

Mr. Fronapfel proceeded to inform that the Study Group had convened fifteen meetings thus far. He mentioned the involvement of consultants in the Part 150 Study, highlighting their assistance in researching additional mitigations currently under consideration. In a noteworthy development, representatives from the Colorado Business Aviation Association, the Colorado Airport Operators Association, and the Colorado Department of Transportation Aeronautics Division met with the Attorney General of Colorado and his staff on November 13th. During the meeting, they discussed ongoing efforts to reduce noise and lead impacts on the community.

Mr. Fronapfel provided an update on infrastructure matters, stating that staff had submitted a request for grant to fund significant repairs to the existing tower and systems. With a location now identified for the new tower, efforts are underway to collaborate with the Normandy Group to approach the FAA for funding to establish a new FAA-owned air traffic control tower. Also, he stated that phase one of the new security fencing and expansion of the Snow Removal Equipment Building is in progress. The construction of the new crew rest area is anticipated to conclude in January, with the bay expansion slated for completion by March 2024. Additionally, the arrival of the two remaining pieces of Multifunction Snow Removal Equipment is expected in March 2024.

Mr. Fronapfel mentioned the Four Points at Sheraton hotel is nearing completion, with an expected opening between January and mid-February of 2024. And a year end video was shown.

Chair Bagnato then took a moment to acknowledge Mr. Larry Ulrich, who had recently been elected to the Colorado Aeronautics Hall of Fame.

15. Establish Jurisdiction to Proceed with Public Hearing
Recommendation. Advisory

Stacey Davenport

Mrs. Kimberly Bruetsch proceeded to establish the Jurisdiction for **two** public hearings, the proposed 2024 Budget, and the Application Under Standards from SimClub by Kilo Sierra, LLC. As required, both public hearings were properly published and noticed and therefore the Board had jurisdiction to proceed.

16. 2024 Annual Budget and Resolutions 2023-09 and 2023-10.
Gillespie
Recommendation. Motion to approve Resolution 2023-09, Resolution to Adopt Budget and Resolution 2023-10, Appropriation Resolution.

Andrew

Mr. Gillespie presented the budget for the upcoming year, with the Finance Committee recommending adoption. Mr. Gillespie's presentation covered budget adjustments, both increases and decreases, along with fund allocations for various projects.

Commissioners Huffman and Sieber asked questions following the presentation. Mr. Fronapfel answered. After this the public comment was opened. No public comment was made.

Commissioner Campbell-Swanson made the motion to approve both resolutions and was seconded by Commissioner Baker. Motion was approved unanimously.

17. SimClub by Kilo Sierra, L.L.C., Application under the Minimum Standards to conduct Flight Simulator Rental under Part 3, Section 11
Recommendation: Motion to approve the application under the Minimum Standards to conduct Flight Simulator Rental and authorize the Chair and Clerk to sign the associated 10-year Agreement Under Standards (AUS).

Mr. Skaflen presented on behalf of Sim Club by Kilo Sierra, discussing Karen Seton's application for flight simulator rental at Centennial Airport. Satisfactory insurance coverage was provided, aligning with minimum standards, and staff expressed no reservations, recommending approval.

Chair Bagnato and Commissioner Huffman, had some questions and comments about the operations of this new company, and Mr. Skaflen replied. After this Public Comment was open. No public comment was made.

Motion to approve was made by Commissioner Campbell-Swanson, and seconded by Commissioner Holen, motion was approved unanimously.

REPORTS

18. Fuel and Operations Report for November 2023
Recommendation: Advisory

Danielle Carroll

Ms. Carroll presented the following information for November 2023:

- 2023 YTD Operations: Up 20.8% from 2022 at 336,448.
- Monthly Operations, November: Up 33.6% from 2022 at 29,624.
- 2023 YTD Fuel Totals: Down 11.3% from 2022 at 13,801,831.
- Monthly Fuel Totals, November: Up 1.2% from 2022 at 1,228,382.
- 2023 YTD AvGas Totals: Up 11.3% from 2022 at 674,803.
- Monthly AvGas Totals, November: Up 7.8% from 2022 at 58,435.
- 2023 YTD Jet Fuel Totals: Down 12.2% from 2022 at 13,127,028.
- Monthly Jet Fuel Sales, November: Up to 0.9% from 2022 at 1,169,947.
- Monthly Market Share for fuel sales, November: JCoC: 43.8%; Signature South: 24.7%; Signature North: 18.4%; Modern: 12.8%; Heliplex: 0.2%

19. Noise Report for October 2023

Recommendation: Advisory

Samantha Blymyer

Ms. Blymyer presented statistics on the November 2023 noise complaints and provided the following information:

- For November 2023, there were 1,097 complaints from 48 households.
- 2023 YTD complaints are 11,161 from 418 households.
- Greenwood Village led complaints at 53%, Arapahoe County Unincorporated at 23%, followed by Parker at 11%, with Douglas County Unincorporated at 6% and Centennial at 3%.
- Of the 1,574 complaints, 40 were responded to by email and 5 by phone.
- 1,018 complaints came from daytime operations while 79 came from nighttime operations.
- For November 2023 there were 29,624 operations.
- The number one household resides in Greenwood Village with 1,909 complaints which make up 17% of the complaints for 2023 year to date. The top five households make up 53% of the total complaint's year to date. The remaining 5,918 complaints with the top five households removed make up 54% of the total complaint's year to date.
- Props led complaints by aircraft type with 89%, 10% for Jets, and 1% for helicopter flights. Training led complaints by operation type at 49%, followed by arrivals at 26%, and departures at 25%.

Commissioner Campbell-Swanson asked a question about the noise monitors. Ms. Blymyer replied.

Mr. Fronapfel awarded the Good Neighbor Award to Aspen Flying Club. Aspen Flying Club was recognized as the first flight school to secure all eligible aircraft STCs for unleaded fuel, contributing 90% of overall fuel sales.

Public Comment

Public comment was opened at 3:50 pm.

An online commenter started by appreciating Aspen Flying Club. After this he talked about the numbers of planes and complaints filed during the month, also spoke about flying path. Chair Bagnato highlighted the common practice of checking real-time airport activity online.

Comments from Board or Staff

Commissioner Sieber mentioned the former Wildlife Experience at Lincoln and Peoria, which is now the Douglas County School District's innovation center.

Commissioners Baker, Holen, Chair Bagnato and Mr. Fronapfel mentioned the loss of the former Mayor of Centennial Cathy Noon, and former Douglas County Commissioner Roger Partridge.

Adjournment

The meeting was adjourned at 4:06 pm

Thad Bagnato

Execution of Documents

Approved:

Stacey Davenport

Thad Bagnato, Chair