

August 10, 2023

The Board of Commissioners of the Arapahoe County Public Airport Authority, Arapahoe County, Colorado, held a regular meeting open to the public at Centennial Airport Administration Complex, 7565 South Peoria St., Englewood, Colorado, located within the County, on August 10, 2023, at 3:00 pm

The following members were present:

Commissioner Bagnato, Chair
Commissioner Baker, Chair Pro-Tem
Commissioner Campbell-Swanson, Clerk
Commissioner Doubek, Assistant Clerk
Commissioner Holen, Treasurer
Commissioner Huffman, Ex-Officio
Commissioner Sieber, Ex-Officio

The following members were absent, but excused:

Commissioner Laydon, Ex-Officio

Each Commissioner was notified of the date, time, and place of the meeting and the purpose to which it was called. At least three (3) days prior to the date of the meeting, Public Meeting notices were posted, and an agenda was posted on the Authority's website and in the window of the door at the Administration building. Please note that this public meeting was held through video and web conferencing software options for the Board members, staff, and public.

Call to Order & Pledge of Allegiance

Chair Bagnato called the meeting to order at 3:04 p.m. and recited the Pledge of Allegiance.

Amendments to the Agenda

- Agenda Item #15 changed to conditionally approve the Part 150 Noise Compatibility study consultant selection and contract.

Next Meetings

- September 6, 2023 @ 6:30 p.m. – Noise Roundtable Meeting – Wright Brother's Room, Hybrid/Virtual
- October 12, 2023 @ 3:00 p.m. – Regular Board Meeting – Wright Brother's Room, Hybrid/Virtual

CONSENT AGENDA

- 1. Approve Minutes of June 8, 2023** **Stacey Davenport**
Recommendation: Motion to approve the minutes of June 8, 2023, and authorize the Chair to sign.
- 2. Consent to Form of Hangar Sublease Agreement 63-7** **Luke Skaflen**
Recommendation: Motion to approve the Consent to Sublease Agreement and Authorize Chair and Clerk to sign.
- 3. Consent to Sublease Parcel 63-1** **Luke Skaflen**
Recommendation: Motion to Approve the Consent to Sublease of parcel 63-1 agreement and authorize Chair and Clerk to sign.
- 4. WGAP Aviation, LLC & William Wilkening and Lynelle J. Zabel – Assignment of parcel 40W** **Luke Skaflen**
Recommendation: Motion to approve the below listed documents and authorize the Chair and Clerk to sign.
Consent to Assignment of 40W -5 Sublease.
Approve assignment & Assumption of the SNDA
Lessor's Estoppel Certificate
- 5. Appoint Budget Officer for 2024** **Andrew Gillespie**
Recommendation: Motion to appoint Andrew Gillespie as Budget Officer for the 2024 Budget.
- 6. Ratification of Second Quarter 2023 Expenditures** **Andrew Gillespie**
Recommendation: Motion to ratify Second Quarter 2023 Expenditures in the Amount of \$3,927,271.16.
- 7. June 2023 Financial Reports** **Andrew Gillespie**
Recommendation: Advisory.

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- 8. Change Order #1 to the Contract Agreement with Bryan Construction, Inc for the Snow Removal Equipment (SRE) Building Expansion** **Lauren Wiarda**
Recommendation: Motion to approve Change Order #1 to the Contract Agreement with Bryan Construction, Inc for the Snow Removal Equipment (SRE) Building Expansion and authorize the Chair to sign.
- 9. Ratification of ATCT Elevator Contract** **Lorie Hinton**
Recommendation: Motion to ratify CEO signature on contract with Otis Elevator Company in the amount of \$124,596.80 signed on 7/31/2023.
- 10. AIP-59 Grant Agreement** **Stacey Davenport**
Recommendation: Motion to conditionally approve the contract with LEO A DALY to complete the Project Planning Document and 45% Design related to the construction of a new air traffic control tower pending receipt of the grant and final review by staff and legal counsel and authorize the Chair and Clerk to sign.
- 11. Approval of Consent Agenda** **Thad Bagnato**
Recommendation: Approval of the Consent Agenda.

Chair Bagnato made a motion to approve the Consent Agenda as amended; the motion was carried unanimously.

BUSINESS AGENDA

- 12. Items Moved to the Business Agenda** **Thad Bagnato**
No items moved from the Consent Agenda for discussion.
- 13. Legislative Report and Airport Update** **Mike Fronapfel**
Recommendation: Advisory.

Mr. Fronapfel started the presentation welcoming a new team member of the airport, Stefany Ruiz and introduced her as the new Administrative Assistant.

The first item of discussion was the UL94 update. Centennial Airport is the first airport in Colorado to use UL94 and sales have increased by 59% from May to July 2023, all the UL94 sales come from local tenants and not from other airports or aircrafts. Mr. Fronapfel mentioned that on July 14th he met with Grady Stone who is the FAA regional administrator and Brad Pierce, Chair of the Community Noise Roundtable. The meeting was held virtually and Beth White, FAA Senior Strategist for Public and Industry engagement was also present. In this meeting it was confirmed that the FAA will be assigning technical experts to join the study group. Mr. Fronapfel said this is a tremendous achievement since there are only a handful of airports in the country that the FAA has assigned technical airport experts outside of the part 150 study; so far there are 3 study group meetings dedicated to identifying the problems and look for solutions.

Commissioner Campbell-Swanson stated that the technical committee meetings were being held regularly and they met as often as possible. In their first meeting, they set parameters and established the foundations for how they would work together. Most importantly, she emphasized that their goal was not to simply move the noise to another neighborhood.

Mr. Fronapfel continued the presentation, mentioning The Normandy Group, in coordination with Arapahoe County, Greenwood Village, and Centennial Airport, successfully convinced the Governor to send a letter to the FAA in support of their participation in the study group. Additionally, Mr. Fronapfel said they are currently in the process of organizing a briefing for Representative Crow to provide updates on the progress regarding the lead and noise issues.

Mr. Fronapfel mentioned the construction of the mid-field runup area has been completed. The reconstruction of the North runup area is underway, along with improvements to the security fencing and the expansion of the snow removal equipment building. Private development is set to increase the hangar space, facilitated by the parallel taxi lane that will connect Signature and Modern Aviation to the Wings Over the Rockies campus. Furthermore, the Family Sport Center, located on airport property, has upgraded its facility and is one of the non-aeronautical businesses operating at the airport.

Mr. Fronapfel noted the challenges presented with the Air Traffic Control Tower. The elevator has been out of service and it is expected to take 2 to 3 months to complete these repairs.

Mr. Fronapfel discussed the fundraiser food trucks and mentioned that 10% of their profits are allocated to support aviation and scholarships. He also informed the group that the Morgan Adams charity event is scheduled for August 26th, with the aim of raising funds for pediatric cancer.

Commissioner Huffman raised several questions, and Mr. Fronapfel provided answers.

14. Approval of the AIP-58 Grant Agreement

Samantha Blymyer

Recommendation: Motion to approve the AIP 58 Grant Agreement for the Part 150 Noise Compatibility Study and authorize chair to sign.

Chair Bagnato made a motion to approve the AIP-58 Grant Agreement, Commissioner Baker seconded the motion, and it was unanimously approved.

15. Part 150 Noise Compatibility Study Consultant Selection and Contract

Samantha Blymyer

Recommendation: Motion to award Mead & Hunt the contract to complete the conditionally approved Part 150 Noise Compatibility Study and authorize Chair to sign.

Ms. Blymyer provided an explanation of the study's purpose, the contract's contents, and the expected timeline for completion, which was set at 2 to 3 years. Additionally, she introduced the company selected to conduct the study and outlined the reasons for their selection. Mr. Fronapfel commented on Mead & Hunt and HMMH, highlighting their extensive experience. Chair Bagnato commended the work done by these companies.

Commissioner Campbell-Swanson commented on the importance and need for the study, to which Mr. Fronapfel responded, providing clarification on the purpose of the Part 150 study. Chair Bagnato inquired about the representation of the selected company in the technical study group, and Mr. Fronapfel confirmed it would be contingent on the contract's signing. Subsequently, Commissioner Holen asked about the grant amount for the study, and Ms. Blymyer answered.

Commissioner Campbell-Swanson requested Ms. Blymyer to elaborate on the company's participation in public meetings if the contract is signed. Ms. Blymyer redirected the question to the Mead & Hunt representative, who provided an explanation of the project and the study. Commissioner Campbell-Swanson mentioned the number of public meetings to clarify for the residents.

Chair Bagnato inquired if there were any additional questions. Commissioner Baker then motioned to conditionally approve the Mead and Hunt contract for the Part 150 Noise Compatibility Study, Commissioner Holen seconded and the motion was approved unanimously.

REPORTS

16. Fuel and Operations Report for June/ July 2023

Zack Gabehart

Recommendation: Advisory.

Mr. Gabehart presented the following information for June 2023:

- 2023 YTD Operations: Up 15.1% from 2022 at 168,189.
- Monthly Operations, June: Up 17.6% from 2022 at 30,333.
- 2023 YTD Fuel Totals: Down 14.3% from 2022 at 7,276,153.
- Monthly Fuel Totals, June: Down 11.1% from 2022 at 1,293,928.
- 2023 YTD AvGas Totals: Up 5.2% from 2022 at 324,007.
- Monthly AvGas Totals, June: Up 2.4% from 2022 at 58,039.
- 2023 YTD Jet Fuel Totals: Down 15.0% from 2022 at 6,952,146.
- Monthly Jet Fuel Sales, June: Down 11.6% from 2022 at 1,235,889.
- Monthly Market Share for fuel sales, June: JCoC: 45.8%; Signature South: 23.9%; Signature North: 16.7%; Modern: 13.6%; Heliplax: 0.1%

Commissioner Campbell-Swanson asked questions about tracking unleaded gas and Mr. Gabehart answered.

Mr. Gabehart continued the presentation with the July 2023 report, showing the following information:

- 2023 YTD Operations: Up 14.8% from 2022 at 203,357.
- Monthly Operations, July: Up 13.1% from 2022 at 35,168.
- 2023 YTD Fuel Totals: Down 14.1% from 2022 at 8,506,850.
- Monthly Fuel Totals, July: Down 13.1% from 2022 at 1,230,697.
- 2023 YTD AvGas Totals: Up 7.4% from 2022 at 394,932.
- Monthly AvGas Totals, July: Up 19.2% from 2022 at 70,925.
- 2023 YTD Jet Fuel Totals: Down 14.9% from 2022 at 8,111,918.
- Monthly Jet Fuel Sales, June: Down 14.7% from 2022 at 1,159,772.
- Monthly Market Share for fuel sales, July: JCoC: 45.7%; Signature South: 24.8%; Signature North: 17.6%; Modern: 11.8%; Helipler: 0.1%

17. Noise Report for June/July 2023

Samantha Blymyer

Recommendation: Advisory

Ms. Blymyer presented statistics on the June 2023 noise complaints and provided the following information:

- For June 2023, there were 1,107 complaints from 137 households.
- 2023 YTD complaints are 4,880 from 269 households.
- Arapahoe County Unincorporated led complaints at 54%, followed by Greenwood Village at 20%, with Centennial at 8%, Douglas County Unincorporated at 5%, and Castle Rock at 5%.
- Of the 1,107 complaints, 80 were responded to by email and 8 by phone.
- 917 complaints came from daytime operations while 190 came from nighttime operations.
- For June 2023 there were 30,333 operations.
- The number one household resides in Greenwood Village with 898 complaints which make up 18% of the complaints for 2023 year to date. The top five households make up 47% of the total complaint's year to date. The remaining 2560 complaints with the top five households removed make up 53% of the total complaint's year to date.
- Props led complaints by aircraft type with 73%, 25% for Jets, and 2% for helicopter flights. Training led complaints by operation type at 38%, followed by departures at 37%, and arrivals at 25%.

Commissioner Campbell-Swanson asked a question about complaints by jet operations. Ms. Blymyer responded.

- For July 2023, there were 1,187 complaints from 109 households.
- 2023 YTD complaints are 6,067 from 296 households.
- Arapahoe County Unincorporated led complaints at 38%, followed by Greenwood Village at 23%, with Centennial at 9%, Parker at 14%, Castle Rock at 6% and Douglas County Unincorporated at 5%.
- Of the 1,187 complaints, 64 were responded to by email and 12 by phone.
- 1,031 complaints came from daytime operations while 156 came from nighttime operations.
- For July 2023 there were 35,168 operations.
- The number one household resides in Greenwood Village with 1,114 complaints which makes up 19% of the complaints for 2023 year to date. The top five households make up 47% of the total complaint's year to date. The remaining 3,208 complaints with the top five households removed make up 53% of the total complaint's year to date.
- Props led complaints by aircraft type with 81%, 18% for Jets, and 1% for helicopter flights. Training led complaints by operation type at 34%, followed by departures at 43%, and arrivals at 23%.

Commissioner Campbell-Swanson asked a question about the noise map in the report, and Ms. Blymyer answered. The commissioner then expressed gratitude to a resident for her presentation at the roundtable and for acknowledging the work done. A question about the portable monitors and the reports for the upcoming meetings was asked to which Ms. Blymyer replied, reports would be ready by September. Commissioner Huffman asked about a specific part of the noise map, Ms. Blymyer provided a response.

Commissioner Campbell-Swanson asked how decibels are measured. Mr. Fronapfel responded with details. The Commissioner continued to discuss the definition of decibels and how to track them, then asked Ms. Blymyer for more specific tracking reports, including a) adding the portable monitor to the chart, b) breaking down when these measurements occur, and c) tracking month by month to monitor improvements. Chair Bagnato requested clarification on the additional reports that were requested.

18. 2023 2nd Quarter Land Use Referrals Report.

Samantha Blymer

Recommendation: Advisory

Ms. Blymyer presented the following information:

- Received a total of 24 referrals during April 2023 through June 2023
- 7 were approved as submitted.
- 12 were subject to comments.
- 5 were not recommended.

19. Centennial Airport Community Noise Roundtable (CACNR) Update

Brad Pierce

Recommendation: Advisory

Mr. Pierce started the presentation by congratulating Mr. Fronapfel on his 25 years of service. He provided updates on the recent roundtable meeting, including information on general attendance, the Study Group Committee, budget, and agenda matters, and the in-person presence of the FAA in these meetings, marking a significant accomplishment.

Mr. Pierce also discussed the progress of the "Fly Quiet" signage initiative and shared data collected from portable monitors placed in Greenwood Village. Chair Bagnato commented on the noise panel and congratulated Mr. Pierce for his commendable work. Commissioner Campbell-Swanson inquired about the roundtable, and Mr. Pierce addressed her question. Additionally, Mr. Fronapfel emphasized the importance of public comments.

Public Comment

Chair Bagnato opened the public comment period at 4:06 pm. Before the public comments, Commissioner Huffman asked questions and Mr. Fronapfel responded.

The first commenter showed a page with air traffic tracking data, highlighting changes between months, noting that the noise was no longer restricted to training flights, as jets now contributed to the noise. Differences in the types of planes and flights as early as 3:00 am, and an increase in planes flying south was mentioned. The next resident congratulated Mr. Fronapfel and then discussed airplane noises, flight schools, and the use of unleaded fuel. Mr. Fronapfel responded. The resident also brought up the Part 150 Study, and Commissioner Campbell - Swanson responded.

The next resident gave a presentation focused on noise and lead reports' impact on health. Another resident from Arapahoe County, expressed concerns about worsening conditions and a lack of visible results. Commissioner Campbell - Swanson commented on UL94, and with Chair Bagnato discussed the issue.

Another resident took the podium to commend Mr. Fronapfel and addressed airport expansions, grants, and the challenges of living with constant noise. They inquired about the duration of the ongoing studies. Commissioner Campbell - Swanson addressed the resident's concerns and emphasized the commitment to move forward swiftly.

Mr. Fronapfel responded to direct comments and provided clarification. Commissioner Campbell - Swanson asked Ms. Blymyer about the noise monitor report placed at a resident's house. Ms. Blymyer referred to the report shown at the roundtable meeting. Commissioner Campbell - Swanson discussed airport operations, volume, the FAA's role, and the importance of respectful dialogue.

Commissioner Holen commented on the FAA's involvement for the first time in 10 years. He mentioned a meeting held in DC regarding noise and community issues, emphasizing their commitment to solving problems and requesting residents' collaboration.

A resident commented on accepted grants and noise from training planes over their houses. Online comments began with a resident mentioning the CACNR and an increase in accidents while expressing gratitude for the work done. Online commenters continued on

the increasing noise frequency and volume, describing it as constant. They also found the complaint structure overly complicated. Commissioner Campbell- Swanson explained the reason behind the complaint structure is for better tracking and accuracy.

Chair Bagnato offered remarks on noise and complaints. Chair Bagnato and Commissioner Campbell - Swanson commented.

Comments from Board or Staff

None.

Adjournment

The meeting was adjourned at 5:24 p.m.

Thad Bagnato

Execution of Documents

Stacey Davenport

Approved:

Thad Bagnato, Chair