

June 13, 2024

The Board of Commissioners of the Arapahoe County Public Airport Authority, Arapahoe County, Colorado, held a regular meeting open to the public at Centennial Airport Administration Complex, 7565 South Peoria St., Englewood, Colorado, located within the County, on June 13, 2024, at 3:00 pm

The following members were present:

Commissioner Bagnato, Chair
Commissioner Baker, Chair Pro-tem
Commissioner Holen, Treasurer
Commissioner Doubek, Assistant Clerk
Commissioner Sieber, Ex-Officio
Commissioner Huffman, Ex-Officio
Commissioner Campbell, Clerk

The following members were absent, but excused:

Commissioner Laydon, Ex-Officio

Each Commissioner was notified of the date, time, and place of the meeting and the purpose to which it was called. At least three (3) days prior to the date of the meeting, Public Meeting notices were posted, and an agenda was posted on the Authority's website and in the window of the door at the Administration building. Please note that this public meeting was held through video and web conferencing software options for the Board members, staff, and public.

Call to Order & Pledge of Allegiance

Chair Bagnato called the meeting to order at 3:00 p.m. and recited the Pledge of Allegiance.

Amendments to the Agenda

- Items #13 and #14 were added to the agenda.
- Item #3 was revised and updated.
- Item #4 and #22 received more supporting documentation.

Next Meetings

- August 7, 2024@ 6:30 p.m. – Noise Roundtable Meeting – Wright Brother's Room, Hybrid/Virtual
- August 8, 2024@ 3:00 p.m. – Regular Board Meeting – Wright Brother's Room, Hybrid/Virtual

CONSENT AGENDA

- 1. Approve Minutes of May 9, 2024** **Stacey Davenport**
Recommendation: Motion to approve the minutes of May 9, 2024, and authorize the Chair to sign.
- 2. April 2024 Financial Reports** **Andrew Gillespie**
Recommendation: Advisory.
- 3. Consent to Assignment of Sublease of the Hangar A-Center Sublease from Bird's Nest, LLC to KAPA Hangar Partners, LLC.** **Luke Skaflen**
Recommendation: Motion to approve the Consent to Assignment of Sublease of the Hangar A-Center Sublease from Bird's Nest, LLC to KAPA Hangar Partners, LLC.
- 4. Ratification of Ground Lease and Agreement with Nottingham Holdings, LLC** **Luke Skaflen**
Recommendation: Motion to approve the Ratification of Ground Lease and Agreement with Nottingham Holdings, LLC.
- 5. AIP-60 Grant Agreement** **Lorie Hinton**
Recommendation: Motion to approve the AIP-60 Grant Agreement.
- 6. AIP-XX Grant Agreement for Major Repairs at the Air Traffic Control Tower** **Lorie Hinton**
Recommendation: Motion to approve the AIP – XX Grant Agreement for Major Repairs at the Air Traffic Control Tower.
- 7. AIP-XX Grant Agreement for Taxiways C and D** **Lorie Hinton**
Recommendation: Motion to approve the AIP – XX Grant Agreement for Taxiways C and D.

8. **State Matching Grant for the Reconstruction and Rehabilitation of Taxiway C and Taxiway D** **Lorie Hinton**
Recommendation: Motion to approve the State Matching Grant for the Reconstruction and Rehabilitation of Taxiway C and Taxiway D.
9. **Award of Contract for the reconstruction and rehabilitation of Taxiways C and D and the rehabilitation of the electrical lighting on Taxiway D** **Lauren Wiarda**
Recommendation: Motion to Award of Contract for the reconstruction and rehabilitation of Taxiways C and D and the rehabilitation of the electrical lighting on Taxiway D.
10. **Amendment #12 to the Jacobs Engineering Group Inc. Contract** **Lauren Wiarda**
Recommendation: Motion to approve the Amendment #12 to the Jacobs Engineering Group Inc. Contract.
11. **Request to FAA for Aeronautical Release of Parcel 61** **Lauren Wiarda**
Recommendation: Motion to approve Request to FAA for Aeronautical Release of Parcel 61.
12. **94UL Reimbursement Agreement with JetCenters of Colorado** **Mike Fronapfel**
Recommendation: Motion to approve the 94UL Reimbursement Agreement with JetCenters of Colorado.
13. **Consent to Assignment and Assumption of Parcel 63-14 from Check Six, LLC to Two Delta Bravo, LLC Luke Skaflen**
Recommendation: Motion to approve the Assignment and Assumption of Parcel 63-14 from Check Six, LLC to Two Delta Bravo, LLC.
14. **State Grant 24-APA-03 for unleaded Fuel Subsidy** **Mike Fronapfel**
Recommendation: Motion to approve the State Grant 24-APA-03 for unleaded Fuel Subsidy.
15. **Approval of Consent Agenda** **Thad Bagnato**
Recommendation: Approval of the Consent Agenda.

The motion to approve the consent agenda, as amended, was made by Commissioner Holen, and seconded by Commissioner Baker. Motion passed unanimously.

BUSINESS AGENDA

16. **Items Moved to the Business Agenda** **Thad Bagnato**
No items moved from the Consent Agenda for discussion.
17. **Legislative Report and Airport Update** **Mike Fronapfel**
Recommendation: Advisory.

Mr. Fronapfel started the presentation mentioning that on June 7th, a Beech Bonanza crashed near Carr and Oberon in Arvada after experiencing engine trouble, landing in a residential yard, and catching fire. Four people were hospitalized, and one has since died. On June 4th, a fire in the Perfect Landing restaurant was quickly extinguished by South Metro Fire, with no injuries reported. The restaurant will remain closed for at least a month for repairs.

Following with the news that Centennial Airport has become a leading seller of Swift Fuels UL94 unleaded avgas, with significant sales and reimbursements for aircraft certifications. Recent legislation and grants, including the FAA Reauthorization Act of 2024 and support from the Colorado Aeronautics Board, are aiding the airport's transition to unleaded fuel, and addressing community noise and lead exposure concerns.

Additionally, the airport is advancing infrastructure projects like taxiway rehabilitation and parking lot improvements. Mr. Fronapfel included other updates mentioning a 10-year lead study on blood lead levels near airports and upcoming meetings with FAA officials to discuss noise and lead mitigation strategies.

After the presentation, Mr. Fronapfel congratulate Commissioner Campbell for her birthday.

Following this, Mr. Gunn, Director of Operations, provided an update and summary of the Runway 5K. He presented the results and footage of the event, highlighting its success with over 1,000 registrations and numerous sponsors who provided free food and

merchandise to participants. The event raised a total of \$65,000 for the Centennial Airport Foundation. Mr. Gunn and Ms. Blymyer, who was also in charge of the event, were recognized for their efforts in making the event a success.

18. Concept Plan for Stinker Stores Expanded Gas Station

Mike Fronapfel

Mr. Fronapfel presented the Stinker Stores plans to expand its gas station near the southwest corner of East Arapahoe Road and South Peoria Street, adjacent to Airport Property. The expansion will include 10 pumps, 4 fuel tanks, and a 10,300 sqft fueling canopy.

Chair Bagnato asked about any plans for electric charger stations. The representant from Stinker Stores mentioned is not in the plans for now given the size of the gas station. Commissioner Campbell and Chair Bagnato mentioned the benefits of the electric chargers and the future on legislation on that matter. Also, Commissioner Holen mentioned the benefits of the charging stations. Commissioner Huffman asked about the leasing process for the Stinker Station.

Motion of non-objection to the proposed Concept Plan for the Stinker Stores Expanded Gas Station was moved by Commissioner Campbell, second by Commissioner Holen, motion was approved unanimously.

19. Concept Plan for Colorado Karting Circuit, LLC

Mike Fronapfel

Mr. Fronapfel explained that Nottingham Management, LLC and Colorado Karting Circuit, LLC are proposing to renovate the existing go-kart track located northeast of Runway 28. The renovation includes improving the site, adding utilities, repairing the asphalt track, and constructing two new buildings. One building will be used for private events, waiting area, offices, and restrooms. The other building will consist of garages for rent and maintenance. The company plans to have 25 karts available for rental and host racing series. The Development Plan for Colorado Karting Circuit will be presented at the September 12, 2024, Board meeting. Mr. Fronapfel asked for a non-objection motion, but before introduced the representative of the Colorado Karting Circuit, LLC for questions.

Commissioner Huffman asked about the garages and the use of it by the public. The question was answered. Chair Bagnato and Commissioner Campbell asked questions about the limits on the karts.

Motion of non-objection to the proposed Concept Plan for Colorado Karting Circuit, LLC was moved by Commissioner Campbell, second by Commissioner Holen, motion was approved unanimously.

20. Audit of the ACPAA Financial Statements for the years ending December 31, 2023, and 2022

Karmyn Jeffris

Mrs. Jeffris started the presentation clarifying that Forvis changed their name to Forvis Mazars, and now they work internationally, therefore if they see a different name is still them. Forvis audited the 2023 financial statements and issued an unmodified opinion. The total cost of the audit, which included a Single Audit. These costs are included in the annual budget, and the full financial statements will be posted to the website after the Board accepts the audit report.

Motion to accept the ACPAA Audited Financial Statements for the years ending December 31, 2023, and 2022 was moved by Commissioner Campbell seconded by Commissioner Holen, motion was approved unanimously.

21. Establish Jurisdiction to Proceed with Public Hearing

Kimberly Bruetsch

Mrs. Bruetsch declared jurisdiction for the public hearing, confirming that the corresponding notices were duly published.

22. Application Under Minimum Standards for Metro Aviation to Conduct Air Charter as Defined Under Part 3, Section (5) of the Standards

Luke Skaflen

After the public hearing was open accordingly Mr. Skaflen started the presentation, on behalf of Metro Aviation, LLC, an air ambulance/charter company with an FAA Part 135 certificate, applied to conduct Aircraft Charter service and partner with Children's Hospital of Colorado. Their helicopters and aircraft are based at Centennial Airport. The company provides insurance satisfying minimum requirements. Mr. Skaflen said staff does not have concerns and recommend approval.

Commissioner Huffman asked a question about the legal entities and operators. Mr. Skaflen answered. Since is a public hearing, a person from the public asked a question and it was answered.

Motion to approve Metro Aviation, Inc application and authorized the Chairman and Clerk to sign the associated 10-year Agreement Under the Standards, was moved by Commissioner Campbell, and second by Commissioner Holen. Motion was approved. Unanimously.

REPORTS

23. Fuel and Operations Report for May 2024

Adam Elsell

Recommendation: Advisory

Mr. Elsell presented the following information:

- 2024 YTD Operations: Up 2.2% from 2023 at 140,922.
- Monthly Operations, May: Down 5.1% from 2023 at 29,567.
- 2024 YTD Fuel Totals: Down 4.0% from 2023 at 5,742,801.
- Monthly Fuel Totals, May: Down 3.5% from 2023 at 1,198,436.
- Monthly AvGas Sales, May: Up 16.5% from 2023 at 63,655. 21% of AvGas sales were unleaded.
- Monthly Jet Fuel Sales, May: Down 4.4% from 2023 at 1,134,781.
- Monthly Market Share for fuel sales, May: JCoC: 40.6%; Signature South: 25.3%; Signature North: 20.1%; Modern: 13.8%; Heliplex: 0.2%

24. Noise Report for May 2024

Zach Gabehart

Recommendation: Advisory.

Mr. Gabehart presented the statistics for May 2024 with the following information:

- For May 2024, there were 1,410 complaints from 95 households.
- Arapahoe County Unincorporated led complaints at 43%, followed by Greenwood Village at 25%, other sectors at 13% Centennial at 10%, Douglas County Unincorporated at 4%
- A total of 130 complaints were responded, 112 by email and 18 by phone.
- Of the 1410 complaints 1268 came from daytime operations while 142 came from nighttime operations.
- For May 2024 there were 29,567 operations.
- The number one household resides in Arapahoe County with 847 complaints which make up 16% of the complaints for May 2024. The top five households make up 52% of the total complaint's year to date.
- Props led complaints by aircraft type with 89%, 10% for Jets, and 1% for helicopter flights. Training led complaints by operation type at 68%, followed by departures at 21% and arrivals at 11%.

Chair Bagnato inquired about the nature of the complaints and how are they processed. Mr. Gabehart replied. Then, Commissioner Campbell asked if it is possible to separate data regarding the arrival and type of aircrafts. Mr. Gabehart answered. Commissioner Huffman, asked about a location on the map and if it's related to training. Mr. Gabehart replied.

25. Centennial Airport Community Noise Roundtable (CACNR) Update

Pam Thompson

Mrs. Thompson gave the updates for the June 5th CACNR meeting.

The CACNR Study Group presented their Q1 2024 report on adopted mitigation strategies to reduce airport noise. Adopted strategies include utilizing the east side of the airport at night, highlighting noise-sensitive areas on radar displays, limiting aircraft in the traffic pattern, and pilot education programs. Proactive outreach to flight schools and nighttime traffic monitoring were also addressed. Data analysis from the noise analyst and flight track data analysis within the defined study area were included in the report. Public comments were received from unincorporated Arapahoe County, Louviers, and Dakota Ridge. Additionally, Elbert and Jefferson counties requested a seat at the roundtable discussion.

Commissioner Campbell mentioned the work of the group, recognized the transparency and the honest work and that will allow to identify the best solution. Mrs. Thompson and the Commissioners discussed the benefits and the importance of continuing work. Commissioner Huffman commented on pilots being denied touch and goes as part of the mitigation of the noise. Mr. Fronapfel clarified the report contains the results for the first quarter of the year.

Public Comment

Public comment was open at 4:17 pm

A resident in person started the comments by saying the initiative on the electric chargers is something good for the community. Also mentioned the go karts and the noise impact that will have. After this, an online commenter started by saying the statistics on the number of planes flying over the house and mentioned the complaints submitted; the resident thanked the pilots that avoid flying over the house. After this a third resident commented on the noise reports, the touch and goes, and the number of operations that only increased the noise. Following this presentation another in person resident started their comments by saying there are no improvements on the noise or the study group. Chair Bagnato clarified some information. The commenter continued mentioning the areas of concern, the increasing of the flights, and the operations. The resident also commented about the Normandy Group, and the meetings with the FAA, however the resident mentioned they have been having quiet times.

Comments from Board or Staff

Thad Bagnato

Adjournment

Thad Bagnato

The meeting ended at 4:30 pm.

Execution of Documents

Stacey Davenport

Approved:


Thad Bagnato, Chair