

# ***The Estates at Pecan Park***

## **Wedding Checklist**

### **You're Engaged:**

- Ensure Engagement Ring
- Take Engagement Photos
- Plan Engagement Party

### **Pre- Planning:**

- Decide on Wedding Budget
- Pick Wedding Date
- Finalize Theme/Colors/Styles
- Choose Wedding Party
- Create Wedding Guest List
- Submit Engagement announcement to newspaper

### **Major Items:**

- Hire a Wedding Planner
- Set a Wedding Venue
- Set a Reception Venue
- Hire a Photographer
- Hire a Florist
- Hire a DJ/Band
- Hire a Caterer
- Hire a Videographer
- Book Officiant
- Hire Ceremony Musicians
- Order Wedding Cake/ Grooms Cake
- Book Transportation
- Book Wedding Night Accommodations
- Send Save the Dates

### **Other Arrangements:**

- Make Hair/Make-up Appointment
- Book Honeymoon

### **Pre-Wedding Celebrations:**

- Finalize Wedding Venue and Caterer for Rehearsal Dinner
  - Schedule Ceremony Rehearsal
  - Confirm Wedding Party, Shower Dates
- ### **For Your Guests:**
- Register for Gifts
  - Create Wedding Website
  - Send Invitations
  - Reserve Block of Hotel rooms

### **Minors:**

- Decide on Guest book
- Design and Create Favors
- Create Ceremony Programs
- Buy Bridal Party Gifts
- Create Seating Chart
- Create Place Settings
- Decide on Centerpieces/Bouquets

### **Paper Details:**

- Apply for Marriage License
- Send Thank You notes for any gifts rec'd in advance

### **Ceremony:**

- Develop Ceremony Plan
- Confirm Participants
- Write Vows
- Prepare Toasts

### **Attire:**

- Buy Wedding Dress
- Buy Wedding Bands
- Decide on Wedding Party Attire
- Schedule Gown Fitting Appointments

### **Last Minute Confirmations:**

- Order Alcohol
  - Create "must play" and "do not" play music lists
  - Finalize Ceremony in writing with Officiant
  - Create a Wedding Day schedule
  - Call guests who have not RSVP'd
  - Give Caterer a final head count
  - Confirm delivery details for Wedding/Groom's Cake
  - Decide on receiving line order
  - Decide and confirm on Wedding day tasks w/ family and friends
  - Confirm Floral Delivery
  - Confirm final payment with all vendors
  - Pick up Marriage License
  - Put together tip envelopes and designate someone to hand out
- ### **Style:**
- Break in Wedding Shoes
  - Get final Haircuts
  - Get final Spa treatments
  - Make Emergency Bridal Kit
  - Plan night before activities

### **Post Wedding:**

- Dry Clean Wedding Gown
- Preserve Wedding Bouquet
- Write thank you notes w/in 8 weeks
- Change insurance policies to include spouse
- Complete name change paperwork
- Check on outstanding registry items