

*Newcomers  
New Friends  
of  
Ozaukee County*

*[www.ozaukeewcomers.com](http://www.ozaukeewcomers.com)*

*Neighbors By Chance  
Friends By Choice*

*Membership  
Directory*

2024-2025

## *Newcomers New Friends of Ozaukee County*

is a non-profit social group that has been welcoming new friends since 1960. We are women:

- . New to the area or long-term residents
- . From Mequon, Thiensville, Cedarburg, Grafton and Port Washington, Belgium
- . Single and married
- . Working and retired
- . Raising children and empty nesters

Whether you have moved from across the city, the country or the ocean, or you're simply looking for new friends and activities, we'd like to welcome you.

We are an active and vibrant group of women always open to new ideas and new friendships. A wide variety of activities and events are sponsored to appeal to the diverse interests of our membership. If members have an interest that is not yet represented, we are delighted to have new events and activities suggested.

## *Neighbors By Chance Friends By Choice*

### Contact Information:

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Website: [ozaukeewcomers.com](http://ozaukeewcomers.com)

Facebook: Ozaukee Newcomers / New Friends (public)  
Ozaukee Newcomers Group (private)

# *Board of Directors*

2024-2025

## **Officers**

President: .....Judy DeLillo  
First Vice President: .....Deb Clifford  
Second Vice President: .....Marge Stewart  
Secretary: .....Anne Cornelius  
Treasurer: .....Nancy Drewek

## **Advisor** (Immediate Past President and Treasurer)

Advisor: .....Jorjan Loos  
Financial Advisor: .....

**Member at Large** .....Sue Steinbrenner

## **Activity Coordinators**.....(Appointed by President; No term limits)

Hospitality: .....Susan Vaughan  
Newsletter.Editor: .....Mary Hagen  
Publicity: .....Steph Young  
Sunshine Committee: .....Donna Hoffman, Diane Smith  
Web & Social Media Coordinator.....Gail Sommerfeld  
Afternoon Games: .....Jackie Odders  
Afternoon Book Group ..... Nancy Marchionda  
Wine & Cheese Book Group..... Laura Wangrow  
Bridge:.....Linda Menzel  
Cheers: .....Carrie Buri  
Evening/Weekend Social Events: .....Judy Delillo, Laura Wangrow  
Home & Garden: .....Barbara Kobiske Kramer, Marge Stewart  
Craft & Chat: .....Jennie Moze  
Let's Do Lunch: .....Jamie McCreery, Nancy Drewek  
Mah Jongg: .....Mia Lilyquist  
Matinee Madness: .....Penny Eichers  
Walking: ..... Mary Hagen

# Membership

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California 1983

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Milwaukee 2010

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Columbus, OH 2015

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Germantown, WI 2021

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Pewaukee & FL 2020

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River Hills 2024

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Sun Prairie 2014

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Minnesota 2015

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Springfield, IL 2023

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Avada, CO 2021

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Whitefish Bay, WI 2018

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Town of Cedarburg 2014

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Franklin, WI 2020

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Whitefish Bay 2013

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Anderson Island, WA 2021

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Milwaukee 2023

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Austin, TX 2020

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Westby, WI 2019

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Manitowoc 2013

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Milwaukee 2020

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Racine 2014

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Prospect Hts., IL 2023

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Utah 2022

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Ohio 2019

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Mequon 2018

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Michigan 2019

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Colorado Springs 2024

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Fox Point 2019

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# THE BYLAWS OF THE T-M NEWCOMERS CLUB OF OZAUKEE COUNTY - REVISED: May 28, 2024

## ARTICLE I. NAME

**Section 1. Name.** The legal name of the organization shall be the T-M Newcomers Club of Ozaukee County hereafter referred to as the Club and shall be known as Newcomers/New Friends of Ozaukee County.

## ARTICLE II. PURPOSE

**Section 1. Purpose.** The purpose of the Club shall be to develop fellowship and friendships among women residing in Ozaukee County.

## ARTICLE III. MEMBERSHIP

**Section 1. Eligibility.** Women living in the communities of Ozaukee County shall be eligible to become a member of the Club.

**Section 2. Membership Year.** The membership year of the Club shall begin on September 1 and shall end on August 31.

**Section 3. Term of Membership.** Membership in the Club shall be unlimited.

**Section 4. Associate Membership.** A member who has moved outside the county may continue her membership as an associate member.

**Section 5. Prospective Member Policy.** A prospective member may attend two (2) activities in a given membership year after which time the prospective member shall either accept or decline membership in the Club.

**Section 6. Bylaws Distribution.** All members of the Club can access the Club Directory on the Newcomers website which includes the Bylaws.

**Section 7. Confidentiality.** No information from any publications of the Club shall be used by a member for any purpose other than Club business.

## ARTICLE IV. DUES

**Section 1. Amount.** The Board shall propose the amount of the annual dues while the annual budget is being prepared. The amount of the annual dues for the upcoming membership renewal shall be approved at the Old Board/New Board meeting in June.

**Section 2. Payment.** The annual dues of the Club for returning members shall be payable as of September 1.

**Section 3. Pro-rated Payment.** A person joining the Club from February 1 through June 31 of the membership year shall pay 50% of the annual dues of the Club. New members joining in July or August shall have those two months dues waived.

## ARTICLE V. ANNUAL MEETING/LUNCHEON

**Section 1. Annual Meeting/Luncheon.** The Annual meeting of the Club shall be held in May. The business conducted at the Annual meeting/luncheon shall include the election of officers and, when necessary, the amendment of the Bylaws.

**Section 2. Voting.** At the Annual meeting/luncheon, a majority vote of the members present shall be necessary for the election of officers, and to amend the Bylaws.

## ARTICLE VI. OFFICERS

**Section 1. Governance.** The elected officers of the Club shall be the President, First Vice-President, Second Vice-President, Secretary, and Treasurer. Officers shall attend all board meetings.

**Section 2. Nomination.** The Nominating Committee shall present a slate of officers for election at the Annual meeting/luncheon. Additional nominations may be made by a member from the floor provided they have the consent of the person to be nominated.

**Section 3. Election and Term.** The officers of the Club shall be elected at the Annual meeting/luncheon and shall assume their duties at the Old Board/New Board meeting in May and shall serve for a 12-month term. Officers are eligible to be re-elected for up to four (4) consecutive terms.

**Section 4. Resignation.** An officer of the Club may resign at any time by giving notice, in writing, to the Board of Directors.

**Section 5. Vacancy.** In the event of an open position of an officer, other than the Presidency, the President and the Advisor with the approval of the Board of Directors shall appoint a candidate and the newly appointed officer shall serve for the remainder of the vacated term. A vacancy in the office of President shall be filled by the First Vice-President.

## **ARTICLE VII. BOARD OF DIRECTORS**

**Section 1. Board Members.** The governing body of the Club shall be the Board of Directors, hereafter referred to as the Board. The Board shall include the elected Officers, Advisors, Hospitality, Newsletter, Webmaster, Publicity, Activity Coordinators and Member(s)-at- Large.

**Section 2. Scope.** The Board shall have full power and authority for the affairs and funds of the Club and shall be responsible for approving all plans and transacting the business of the Club.

**Section 3. Meetings.** The Board shall meet a minimum of ten (10) times during a given fiscal year. A special meeting of the Board may be called by the President, or upon the request of two (2) voting members of the Board. The Board shall hold a joint meeting of the outgoing and incoming Boards, in May, where all ledgers, records, reports, and property of the Club shall be transferred to the incoming Board members.

**Section 4. Voting.** The voting members shall be all board members in attendance. All members of the Club are welcome to attend the Board Meetings as non-voting observers or participants. At a scheduled meeting of the Board, five (5) members will constitute a quorum.

**Section 5. Appointment and Term.** The members of the Board, shall serve a twelve (12) month term, commencing in May, following the annual luncheon meeting. They are eligible to be re-elected for up to four (4) consecutive terms.

**Section 6. Resignation.** A member of the Board may resign at any time by giving notice, in writing, to the Board.

**Section 7. Vacancy.** In the event of an open Board position, the President, with the approval of the Board, shall appoint a candidate to fill the position, and the newly appointed Board member shall serve for the remainder of the vacated term.

## **ARTICLE VIII. RESPONSIBILITIES OF THE BOARD OF DIRECTORS**

**Section 1. President.** The President shall have the powers and perform the duties usually pertaining to the office and shall preside at the annual luncheon meeting and Board meetings of the Club. The President shall have the power to create special committees of the Club; defining their purpose and term of appointment. The President shall maintain the Master Calendar of all Club events. Upon retiring from office, the President shall serve as the Advisor to the Board.

**Section 2. First Vice-President.** The First Vice-President shall, in the absence of the President, preside at Board meetings; shall assume the duties of the President if a vacancy shall occur in the office; shall chair the Nominating Committee; and the Bylaws Committee when mandated. The First Vice-President shall organize a social gathering for New Members each quarter and shall perform such other duties as requested by the President.

**Section 3. Second Vice-President.** In the absence of the President and the First Vice-President, the Second Vice-President shall preside at Board meetings. The Second Vice- President will assume the duties of the President if a vacancy occurs and the First Vice-President is unable to serve and shall perform such other duties as requested by the President. The Second Vice-President shall be responsible for accepting the dues of Club members, shall give notice to a member or an Associate member of the Club whose dues have become in arrears, and ensure that current information on each

new and renewing member is provided to the appropriate board members. The Second Vice-President shall compile directory information and be responsible for the creation, proofing, and distribution of the annual Club Directory and send an updated file to the Webmaster for publication on the Newcomers website.

**Section 4. Secretary.** The Secretary shall be responsible for recording and reporting the minutes of the Board meetings and annual member luncheon. Minutes will be distributed to the board within seven days following the monthly meeting. Minutes should be posted on the Google Drive and made available to any Club member upon request. The Secretary shall also be responsible for conducting the correspondence of the Club.

**Section 5. Treasurer.** The Treasurer shall be responsible for performing all the duties pertaining to the collection and disbursement of Club funds and shall, except for those items approved in the budget, only make disbursement of Club funds upon order of the Board. The Treasurer shall provide an accounting, in writing, of all receipts and expenditures of Club funds versus the budget at Board meetings. The Treasurer shall chair the Club's Finance/Budget Committee and file any necessary forms pertaining to the Club's tax-exempt status with the Internal Revenue Service (Form 990-N). Annual financial reports will be posted on the Google Drive and made available to any Club member upon request. The monthly bank statement will be emailed, and Newcomer mail will be sent to the Treasurer's address.

**Section 6. Hospitality.** The Hospitality Coordinator will be the primary contact person for prospective members and be responsible for Welcome Coffees.

**Section 7. Newsletter.** The Newsletter Coordinator shall be responsible for preparing and distributing the Monthly Newsletter to the membership, which shall include notice of all meetings and activities of the Club and a list of new members. Newsletters should be posted on the Google Drive and made available to any Club member upon request.

**Section 8. Webmaster.** The Webmaster shall be responsible for maintaining the Newcomers Website and Google Drive, as well as social media platforms. This includes a private Ozaukee Newcomers Group for club members, and a public Ozaukee Newcomers/New Friends Facebook page.

**Section 9. Publicity.** The Publicity Coordinator shall report and promote the purpose of the Club in the Ozaukee County community. Marketing materials may be developed, produced and distributed. Welcome coffees and Cheers will be promoted to prospective members.

**Section 10. Activity Coordinator(s).** An Activity Coordinator shall schedule, plan, lead, and inform the President of all meetings of the Activity Groups. Requests for reimbursement for Activity Group events shall be made to the Treasurer. All non-budgeted expenditures shall be approved by the Board.

**Section 11. Member(s)-at-Large.** Member(s)-at-Large shall attend meetings of the Board and be willing to assist with tasks, as needed.

**Section 12. Advisor.** The immediate past President of the Club, who shall attend meetings of the Board, shall serve as an Advisor to the Board and shall sit as a member of the Club's Finance/Budget Committee.

**Section 13. Finance Advisor.** The immediate past Treasurer of the Club shall serve as Advisor to the Club Treasurer and shall sit as a member of the Club's Finance/Budget Committee.

**Section 14. All Board Members** are encouraged to attend New Member Coffees and Cheers events.

## **ARTICLE IX. STANDING COMMITTEES**

**Section 1. Nominating Committee.** The Nominating Committee of three (3) or four (4) shall be appointed by the President at the January meeting of the Board. The Committee members' names shall be announced and published in the February Club Newsletter. The Nominating Committee shall convene within four (4) weeks of announcement. The Nominating Committee shall be responsible for presenting a slate of one (1) candidate for each elected office to the Board for approval at the March Board meeting, and to the general membership for election at the annual meeting. The Committee shall submit the slate of officers for publication two (2) times prior to the Annual meeting.

**Section 2. Finance/Budget Committee.** The Finance/Budget Committee of the Club shall be composed of the Treasurer, who shall serve as the Chair, the President, Advisor, and Finance Advisor. The Committee shall meet in April to prepare a proposed budget of Club funds and a dues recommendation for the next fiscal year. This shall be presented to the Board for review at the May meeting. The Final Budget will be approved by the Board at the June Meeting.

**Section 3. Bylaws Committee.** The Bylaws of the Club shall be permanently kept on file. The President shall appoint a Bylaws Committee of the Club every three (3) years or as necessary. The Committee shall be composed of the First Vice-President, who shall serve as Chair, and a minimum of two (2) members from the Club. Any member may propose an amendment to the Bylaws by presenting the proposed change, in writing, to the Chair of the Bylaws Committee by no later than November 1. The Bylaws Committee shall meet in November and shall be responsible for reviewing these Bylaws and any proposed amendment(s) submitted by Club members. The Bylaws Committee shall be responsible for presenting the proposed amendment(s) to the Board at the March meeting, shall submit the existing and proposed Bylaw(s) for publication in the April Club newsletter and present for approval to the membership at the Annual meeting.

**Section 4. Sunshine Committee.** The Sunshine Committee shall be composed of a Chairperson and up to three (3) Club members. The goal of the committee is to spread care and concern to Club members as needed. The committee shall send cards and/or flowers to the homes of members who are hospitalized, had surgery, have a serious illness or who have suffered bereavements within the immediate family. A donation to a specified charity can be made for a deceased member or spouse, not to exceed \$50.00.

## **ARTICLE X. ACTIVITY GROUPS**

**Section 1. Establishment.** The Board shall create an Activity Group, which shall be open to all members of the Club, when an interest shall be shown, and said Activity Group shall meet on a monthly or intermittent basis as the need shall demand. An Activity Group may be disbanded by the Board of Directors due to lack of interest or leadership.

**Section 2. Membership in Activity Groups.** Membership in an Activity Group shall be open to all members of the club.

**Section 3. Funding.** An Activity Group shall be funded at the discretion of the Board.

**Section 4. Activity Coordinator.** Each Activity Group shall have a Coordinator(s) who shall chair the Activity Group and report to the President.

**Section 5. Non-profits.** Newcomer members may initiate and lead new service projects or fundraising activities that support Ozaukee County non-profits by submitting a request to the board for approval.

**Section 6. Pop-up Events.** A Newcomer member can lead a Pop-up Event. Pop-up Events are defined as events that are not included in the monthly newsletter but an activity that could be considered for Newcomers. These Pop-up Events must be submitted to the President for approval. If approved the event details will be sent to the secretary for dissemination via email to the members.

## **ARTICLE XI. FISCAL POLICIES**

**Section 1. Fiscal Year.** The fiscal year of the Club shall commence on July 1 of a given year and shall end on June 30.

**Section 2. Accounts and Audits.** The ledgers and accounts of the Club shall be kept with standard accounting practices and shall be examined annually at the conclusion of the fiscal year by an Examiner designated by the President. The Examiner shall deliver a report, in writing, to the President and Chair of the Finance/Budget Committee no later than the August meeting of the Board.



**Section 3. Club Assets.** No assets of the Club shall be approved for the monetary benefit of an individual member of the Club. In the event of club dissolution, the assets shall be distributed, as designated by the Board, to a tax-exempt charitable or educational institution in Ozaukee County.

**Section 4. Reimbursements.** A member of the Board may be reimbursed for expenses incurred as a result of performing the duties of the position, provided that the funds have been budgeted. Any non-budgeted expenditure shall be reviewed and approved by the Board. A receipt must accompany all requests for reimbursement.

## **ARTICLE XII. AMENDMENTS**

**Section 1. Amendments.** These Bylaws may be amended at the Annual meeting of the Club by a majority vote of the members present provided notice of the proposed amendment(s) shall have been published as required in the Club Newsletter.

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