First Citizens Bank

Edit Property

From the Properties home page:

1. Open the property and click **the Property Nickname** hyperlink to access Property Details.
2. Adjust details as needed: Property Nickname, Management ID, HOA ID, Property Account #.
3. Click on **Save**. Cancel will take you back to the Properties Home Page.

1012 15th St.   ^

Sandy Beach HOA
Managed by 146 **ABC Management Demo Account**   ABC MANAGEMENT

1012 15th St. › ←——   Make a Payment

Questions about your account? Contact your management company.

Property Details   Have you moved?

Property Nickname *

1012 15th St.

Property Details

Address Line 1 *   Unit #

1012 15th St.   (optional)

Address Line 2

(optional)

City *   State *   Zip Code *

Phoenix   AZ   85001

Management ID * ⑦

146

ABC Management Demo Account

Association ID * ⑦

456

Sandy Beach HOA

Property / Account Number * ⑦

4330

                              Cancel   Save

* Indicates required field

                    Delete Property

Member FDIC